

# Colorado Assessment Tool Project

Overview of Project Work Plan and Role of Workgroup  
Presentation for Case Management Agency Training Workgroup

July 2014



# Agenda

- Introductions
- Overview of Project
- Role of the Case Management Workgroup
- Discussion/Questions/Comments



# HCBS Strategies, Inc.

- Small consulting firm specializing in Home and Community Based Services and Medicaid
- Founded 10 years ago by Steven Lutzky, Ph.D.
- Work primarily with state, federal and local governments
  - Major clients are MD, MN, TX, HI, IL and AK
- Colorado project team includes Steven Lutzky, Shirley York, Kristy Michael and Andrew Cieslinski



# OVERVIEW OF THE PROJECT



# Assessment Tool Development Project

- The purpose of this project is to develop a new process for assessing the need for long term services and supports (LTSS). The project has the following stages:
  - Understand how Colorado's current LTSS assessment processes work
  - Develop a document that identifies how the new assessment process can support Colorado's home and community based services (HCBS) systems change efforts (formerly the white paper)
  - Select the tool or tools that will serve as the basis of the new assessment process
  - Customize the tool or tools to meet Colorado's unique needs
  - Pilot the tool to understand the impact on eligibility determinations
  - Develop a plan for implementing the new tool and related processes



# Status of Tool Development

- Performed an operational review of the current operations in Colorado
- Conducted five stakeholder meetings involving individuals from local agencies, providers, the State, and the community
- Shifted the white paper to be the current focus in order to facilitate a more informed choice of the tool(s) that will be used to develop Colorado's assessment tool
  - Will exist as a dynamic, living document as the process moves forward



# Project Timeline

Number	Task Name	Start	Finish
1	Structure of Tool and Processes	Mon 1/20/14	Tue 5/20/14
1.1	Business Process Review	Fri 2/14/14	Tue 4/15/14
1.2	Clarification of scope and uses of the assessment	Fri 3/7/14	Fri 4/18/14
1.3	Review of existing tool options	Mon 1/20/14	Wed 5/7/14
1.4	Identification of customizations/enhancements needed	Tue 5/6/14	Tue 5/20/14
2	Paper outlining a High-level Vision for using Assessment Tool as part of Broader HCBS Systems Reform Effort	Mon 6/30/14	Wed 10/22/14
3	Tool Development	Thu 10/23/14	Mon 3/9/15
3.1	Deliverable: Memo describing selected tool(s)	Thu 10/23/14	Mon 11/3/14
3.2	Determination of processes for automation and piloting	Tue 11/4/14	Mon 12/8/14
3.3	Development of Tool	Tue 11/25/14	Mon 3/9/15
4	Groundwork for cross-tool comparison testing	Tue 3/10/15	Mon 4/20/15
4.1	Deliverable: Memo describing cross-tool comparison testing approach	Tue 3/10/15	Mon 3/30/15
4.2	Find and contract with an entity to conduct assessments for cross-tool comparison testing	Tue 3/31/15	Mon 4/20/15
5	Development of Training materials	Tue 3/10/15	Mon 5/4/15
6	Tool Piloting	Tue 4/21/15	Mon 10/19/15
7	Development of Implementation Plan and Resource Requirements	Tue 5/5/15	Fri 7/3/15
7.1	Determination of functional capabilities for automation	Tue 5/5/15	Wed 5/20/15
7.2	Automation approach and resource requirements	Thu 5/21/15	Fri 6/12/15
7.3	Draft guidance for the Medicaid infrastructure Technology Architecture (MITA) vendor	Mon 6/15/15	Fri 7/3/15
8	Implementation plan and resource requirements	Mon 7/6/15	Fri 8/14/15
9	Pilot Analysis	Tue 10/20/15	Mon 12/7/15
10	Revisions to tools based on cross-tool comparison testing feedback	Tue 12/8/15	Thu 12/17/15
11	Summary Report	Fri 12/18/15	Thu 1/28/16

# Purpose of This Group

- Gather input and feedback during assessment tool development process
- Receive updates on the status of the development and implementation of the new assessment process





# Colorado Assessment Tool Blog

<http://coassessment.blogspot.com>

Through the blog HCBS Strategies, Inc. will:

- Facilitate conversation between the State and stakeholders
- Obtain feedback on materials
- Provide updated materials
- Post previous meeting minutes
- Post upcoming meeting information



# Preliminary Input and Questions?

