



CSTARS COMMITTEE MEETING AGENDA

October 21, 2015 9:30 a.m. – 12:00 p.m.

Department of Revenue – Boards and Commissions Conference Room 100 Lakewood and GoToMeeting

- **Call to Order** **9:30 – 9:45 a.m.**
 - Sara Rosene – CSTARS Committee Chairperson
 - Approval of Minutes
 - August 19, 2015
 - September 16, 2015
- **Old Business** **9:45 – 10:30 a.m.**
 - OIT Resources Report – Tim Foote
 - Employee name cross referenced to hours allocated to CSTARS
 - Employee billing rate cross referenced to hours allocated to CSTARS
 - CSTARS Committee Operating Plan – Sara Rosene & Shelia Reiner
 - Committee members suggestions on member attendance and updating operating plan
 - License Plate Auction Group's CSTARS Role and Using CSTARS Resources – Maren Rubino
 - Assessment of CSTARS time and resources expended to date for LPAG
 - CSTARS Fund – Amanda Karger
 - Legal use of the fund for shared services
 - Restrictions on how the fund can be used
 - Budget Approval – Sara Rosene
 - October CSTARS Programming Release Approval – Kathy Chase
 - Requesting CSTARS Data and Information – Sara Rosene
 - Committee's recommendation on process to request CSTARS data and information from:
 - County Committees, County Government (i.e. Commissioners, Assessors) and Individual Counties
- **Reports and Updates** **10:30 – 11:15 a.m.**
 - Colorado Interactive Update - Marty Hartley & Kate Polesovsky
 - Department of Revenue Monthly Report
 - Dept. of Revenue DMV Update – Mike Dixon
 - Title & Registration Section – Tony Anderson
 - Dept. of Revenue Budget Report – Amanda Karger & Royal Taylor
 - Office of Information Technology (OIT) Monthly Report
 - OIT Update – Tim Foote, Rob Chiles & Kathy Chase
 - CARS (CSTARS Advisory Review Subcommittee) Report – Pam Nielson
 - Equipment, Office Move and Programing Requests
 - Programming Implementation Schedule Recommendations
 - Committee Accomplishments/Updates
 - Other Discussion Items
 - Colorado DRIVES Update – Tony Frazzini
- **New Business** **11:15 – 11:40 a.m.**
 - CSTARS paying for county travel to support DRIVES – Amanda Karger
 - Can the fund also pay for Committee members to attend CSTARS Committee meetings
- **Public Comments, Questions and Statements** **11:40 – 11:45 a.m.**
- **Executive Session** **11:45 – 12 p.m.**
 - Attorney General Advise – Open Meeting – Mike Dixon & Charmaine Rose
 - Does e-mail between committee members apply?
 - Does open meeting laws apply to the CARS Committee?

- **Next Meeting Date** – Weds. November 18, 2015 9:30 a.m. at Boards and Commissions Conference Room at DOR – 1881 Pierce St Lakewood, CO 80214 and via GoToMeeting
- **Meeting Adjourned**

GoToMeeting Call Information:

To attend the meeting with your computer and a telephone.

- To join now, click: <https://www3.gotomeeting.com/join/980264014>; or
 - Go to www.GoToMeeting.com and click “Join Meeting”
 - Enter the Meeting ID: 980-264-014
- Select “Use Telephone” in your audio options pane
- Using a standard telephone, call into the meeting using the phone number and access code shown.

To attend the meeting by telephone only:

- Dial +1 (805) 309-0033
- Access Code: 980-264-014
- Audio PIN: Shown after joining the meeting.

Directions to the meeting location:

West 6th Avenue to Wadsworth
Wadsworth North to Colfax (right)
Colfax East to Pierce (left)
Pierce North to 1881 (left side of street)

Park on West side of building
Enter through North Entrance B
Boards and Commissions Conference Room