CSTARS COMMITTEE MEETING
AGENDA

February 9, 2016 8:00 a.m. – 10:30 a.m.

GoToMeeting Only

- Call to Order 8:00 – 8:15 a.m.
  o Sheila Reiner – CSTARS Committee Chairperson
- Old Business 8:15 – 10:15 a.m.
  o DRIVES and County Governance – Mike Dixon & Tony Anderson
    - Establish DRIVES County Operations Committee
      - Identifying County member to review and approve DRIVES Decision Items and Decision Request
    - Establish DRIVES County Statute Review Committee
      - Identify statutory amendments required to move from CSTARS to DRIVES
      - Propose amendments to the identified statutes
    - County DRIVES Assignments
      - DRIVES staffing model
      - Assignment and roles of County members
    - Financial Advisory Committee
      - Prepare final committee recommendations to address in CSTARS prior to DRIVES
      - Prepare final committee recommendations to address with DRIVES
      - Complete committee final report and recommendation to CSTARS Committee and Department to dissolve the committee
    - DRIVES System Forms, Letters, and Correspondence
      - Establish working group to identify DRIVES requirements for forms, letters, and correspondence
      - Identify forms, letters, and correspondence that is required by:
        o Statute – example Registration Receipt
        o Regulation – example PWD Revocation Notification
        o Operational – example Fleet Declaration Sheets
      - Standardize and recommend forms, letters, and correspondence to be programmed into DRIVES
- Public Comments, Questions and Statements 10:15 – 10:30 a.m.
- Next Meeting Date – Weds. February 17, 2016 9:30 a.m. at Boards and Commissions Conference Room at DOR – 1881 Pierce St Lakewood, CO 80214 and via GoToMeeting
- Meeting Adjourned

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