



MEETING PLAN

Name:	CSTARS Committee		
Meeting Date:	October 19, 2016	Organizer:	Dylan Ikenouye
Meeting Time:	9:30 a.m.	Location:	<u>Conference Call</u> GoToMeeting 1(571)317-3122 213-267-741 www.GoToMeeting.com meeting ID: 213267741

1. Purpose of Meeting

The purpose of the CSTARS Committee is to assist in the development of operational plans and budget proposals regarding the Colorado State Titling and Registration System and the CSTARS special purpose account, provide final approval of all plans for the development and operation of the CSTARS and the annual budget and any supplemental budget requests funded by the CSTARS special purpose account and make presentations with the Department to the appropriate legislative committees regarding the use of funds in the CSTARS special purpose account. The authorities of the CSTARS Committee are specified in Part 2 of Article 1 of Title 42. Pursuant to 42-1-211(4)(a)(I) – (III).

2. Attendance at Meeting

Invited	Position	✓	Invited	Position	✓
Sheila Reiner (Chair)	Mesa		Jean Alberico	Garfield	
Matt Crane	Arapahoe		Bo Ortiz	Pueblo	
Sara Rosene	Grand		Garland Wahl	Washington	
Krystal Brown	Teller				
Mike Dixon	DOR		Tony Anderson	DOR	
Lorri Dugan	DOR		Amanda Karger	DOR	
Dayton Harbo	OIT		Dylan Ikenouye	DOR	
Terri Krupke	OIT		Cindi Wika	OIT	
Paul Nadeau	OIT		Jack Arrowsmith	SIPA	



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Marty Hartley	Colorado Interactive		Kate Polesovsky	Colorado Interactive	
Tony Frazzini	Denver		P.J. Taylor	Denver	
Pam Nielsen	Larimer / CARS		Diana Hall	Boulder	
Norma Trickey	Boulder		Victoria Gallegos	Arapahoe	
Keith Poor	Pueblo		Dede Shallert	Teller	
Jackie Campbell	Mesa				

3. Meeting Agenda

1. Call to Order – Sheila Reiner
2. Approval of Minutes – Sheila Reiner
 - a. August 4, 2016
 - b. September 21, 2016
3. Old Business
 - a. October CSTARS Programming Release Approval – Terri Krupke
 - b. Calculation of Specific Ownership Tax – Mike Dixon
4. Updates
 - a. Colorado Interactive – Marty Hartley & Kate Polesovsky
 - b. Department of Revenue
 - i. Division of Motor Vehicles – Mike Dixon
 - ii. Title and Registration Section – Tony Anderson
 - c. Office of Information Technology – Dayton Harbo
 - d. CARS (CSTARS Advisory Review Subcommittee) – Pam Nielsen
 - i. Equipment, Office Move, and Programming Requests
 - ii. Programming Implementation Schedule Recommendations
 - iii. Committee Accomplishments and Updates
5. New Business
 - a. None
6. Action Items – Shelia Reiner
 - a. See “Action Items” below
7. Public Comments, Questions, and Statements – Shelia Reiner



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4. Meeting Minutes

- See August 4, 2016 meeting minutes
- See September 21, 2016 meeting minutes

5. Action Items

1. Provide September UAT testing results to the Committee. This September release vote will be handled electronically – Terri Krupke & All CSTARS Committee Members
2. Tools available in the OIT Ticket system – Dayton Harbo
3. What components of an incident are good to report for educations purposes, screenshots, keystrokes etc. – Dayton Harbo & Cindy Wika
4. Provide executive summary for DRIVES R2 for full time and part time employees – Mike Dixon
5. Provide systems licensing ownership and budget information – Terri Krupke
6. Provide non-post rate report – Terri Krupke
7. Update on establishing License Plate Series Recommendation Working Group – Tony Anderson
8. Assignment of New Action Items – Sheila Reiner

6. Next Meeting

Date:	November 16, 2016	Time:	9:30 a.m.	Location:	GoToMeeting 1(571)317-3122 213-267-741
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