

# **Colorado Medical Assistance Program Department of Health Care Policy and Financing (DHCPF)**

**Health Care Eligibility Benefit Inquiry  
and Response (270/271) Transaction  
Standard Companion Guide**

**Companion to Health Care Eligibility  
Benefit Inquiry and Response  
ASC X12N 270/271 005010X279  
Implementation Guide**

**August 2016**



## **Disclosure Statement**

This Companion Guide is based on the Committee on Operating Rules for Information Exchange (CORE) v5010 Master Companion Guide Template. All rights reserved. It may be freely redistributed in its entirety provided that this copyright notice is not removed. It may not be sold for profit or used in commercial documents without the written permission of the copyright holder. This document is provided “as is” without any express or implied warranty. Note that the copyright on the underlying Accredited Standards Committee (ASC) X12 Standards is held by Data Interchange Standards Association (DISA) on behalf of ASC X12.

2016 © Companion Guide copyright by Hewlett Packard Enterprise Services.

## Preface

This Companion Guide to the Health Care Eligibility Benefit Inquiry and Response (270/271) adopted under Health Insurance Portability and Accountability Act (HIPAA) clarifies and specifies the data content when exchanging electronically with the Colorado DHCPF. Transmissions based on this Companion Guide, used in tandem with the **ASC X12N/005010X279 Implementation Guide and the associated addendum 005010X279A1** are compliant with both ASC X12 syntax and those guides. This Companion Guide is intended to convey information that is within the framework of the ASC X12N Implementation Guides adopted for use under HIPAA. The Companion Guide is not intended to convey information that in any way exceeds the requirements or usages of data expressed in the Implementation Guides.

This page intentionally left blank.

## Table of Contents

<b>1. INTRODUCTION.....</b>	<b>8</b>
SCOPE.....	8
OVERVIEW.....	8
REFERENCES .....	8
ADDITIONAL INFORMATION .....	9
<b>2. GETTING STARTED .....</b>	<b>9</b>
TRADING PARTNER REGISTRATION .....	9
CERTIFICATION AND TESTING OVERVIEW.....	9
<b>3. TESTING WITH THE PAYER.....</b>	<b>9</b>
<b>4. CONNECTIVITY WITH THE PAYER/COMMUNICATIONS.....</b>	<b>10</b>
PASSWORDS.....	10
<b>5. CONTACT INFORMATION .....</b>	<b>10</b>
WORKING WITH COLORADO DHCPF .....	10
<TBD> EDI SERVICES .....	10
<b>6. CONTROL SEGMENTS/ENVELOPES .....</b>	<b>10</b>
ISA-IEA .....	10
GS-GE.....	10
ST-SE.....	11
<b>7. PAYER SPECIFIC BUSINESS RULES AND LIMITATIONS.....</b>	<b>11</b>
<b>8. ACKNOWLEDGEMENTS AND/OR REPORTS .....</b>	<b>11</b>
<b>9. TRADING PARTNER AGREEMENTS.....</b>	<b>11</b>
<b>10. TRANSACTION SPECIFIC INFORMATION .....</b>	<b>11</b>
<b>APPENDIX 1: Frequently Asked Questions.....</b>	<b>16</b>
<b>APPENDIX 2: Change Summary .....</b>	<b>17</b>

This page intentionally left blank.

## 1. INTRODUCTION

The Health Insurance Portability and Accountability Act (HIPAA) of 1996 carries provisions for administrative simplification. This requires the Secretary of the Department of Health and Human Services (DHHS) to adopt standards to support the electronic exchange of administrative and financial health care transactions primarily between health care providers and plans. HIPAA directs the Secretary to adopt standards for transactions to enable health information to be exchanged electronically and to adopt specifications for implementing each standard HIPAA serves to:

- Create better access to health insurance
- Limit fraud and abuse
- Reduce administrative costs

The HIPAA regulations at 45 CFR 162.915 require that covered entities not enter into transition partner agreement that would do any of the following:

- Change the definition, data condition, or use of a data element or segment in a standard
- Add any data elements or segments to the maximum defined data set
- Use any code or data elements that are marked “not used” in the standard’s implementation specification or are not in the standard’s implementation specifications
- Change the meaning or intent of the standards implementation specifications

### SCOPE

The Companion Guide is to be used with, and to supplement the requirements in the HIPAA Accredited Standards Committee (ASC) X12 Implementation Guides, without contradicting those requirements. Implementation Guides define the national data standards, electronic format, and values for each data element within an electronic transaction. The purpose of the Companion Guide is to provide trading partners with a guide to communicate Colorado DHCPF specific information required to successfully exchange transactions.

The Companion Guide is intended for the business and technical users, within or on behalf of trading partners, responsible for the testing and setup of electronic claim status request and response transactions to Colorado DHCPF.

### OVERVIEW

This section of the Companion Guide will provide guidance for establishing a relationship with Colorado DHCPF for the business purpose of doing Health Care Eligibility Benefit Inquiry and Response (270/271).

### REFERENCES

This section specifies additional on-line sources of helpful information related to electronic data interchange and X12 transactions.

Workgroup for Electronic Data Interchange (WEDI) – <http://www.wedi.org>  
United States Department of Health and Human Services (DHHS) – <http://aspe.hhs.gov/>  
Centers for Medicare and Medicaid Services (CMS) – <http://www.cms.gov/hipaa/hipaa2/>  
Designated Standard Maintenance Organizations (DSMO) – <http://www.hipaa-dsmo.org/>  
National Council of Prescription Drug Programs (NCPDP) – <http://www.ncdp.org/>  
National Uniform Billing Committee (NUBC) – <http://www.nubc.org/>  
Accredited Standards Committee (ASC X12) – <http://www.x12.org/>  
Data Interchange Standards Association at [www.disa.org](http://www.disa.org)  
Washington Publishing Company (WPC) at <http://wpc-edi.com/>

Affordable Care Act (ACA) Section 1104 information is at the Centers for Medicare & Medicaid Services (CMS) website. For information on ACA Administrative Simplification information follow this link: [http://www.cms.gov/Regulations-and-Guidance/HIPAA-Administrative-Simplification/Affordable-Care-Act/index.html?redirect=/Affordable-Care-Act/02\\_OperatingRulesforHIPAATransactions.asp](http://www.cms.gov/Regulations-and-Guidance/HIPAA-Administrative-Simplification/Affordable-Care-Act/index.html?redirect=/Affordable-Care-Act/02_OperatingRulesforHIPAATransactions.asp)

## **ADDITIONAL INFORMATION**

It is assumed that the trading partner has purchased and is familiar with the ASC X12 Type 3 Technical Report (TR3) being referenced in this Companion Guide. TR3s can be purchased from the ASC X12 store at <http://store.x12.org/store/>.

## **2. GETTING STARTED**

### **TRADING PARTNER REGISTRATION**

Any entity intending to exchange electronic transactions with Colorado DHCPF must agree to the Colorado DHCPF Trading Partner Agreement at the end of the Trading Partner Profile process. A Trading Partner Profile can be completed using the **Colorado Medicaid Web Portal** link at: <https://colorado-hcp-portal.xco.dcs-usps.com/hcp/provider>.

**NOTE:** *Providers must be enrolled and approved before registering as a Trading Partner.*

The **Colorado Medicaid Web Portal** will include the ability to file and report retrieval. Billing Agents and clearinghouses will have the option of retrieving the transaction responses and reports themselves and/or allowing each individual provider the option of retrieval. The trading partner will access the system using their assigned login and password. For information on the **Colorado Medicaid Web Portal**, go to: <https://colorado-hcp-portal.xco.dcs-usps.com/hcp/provider>.

### **CERTIFICATION AND TESTING OVERVIEW**

All covered entities who submit electronic transactions are required to certify. This includes Clearing houses, Software Vendors, Provider Groups, and Managed Care Organizations (MCOs). If you submit your transactions through one of these agencies, they will certify on your behalf. However, if you submit transactions directly, you will need to certify. If you submit your transactions through an MCO, you should receive information from the MCO with certification requirements.

Results of the system's processing of your transactions are reviewed and communicated back via email. Once the test files all pass, a production ID and welcome letter will be sent confirming certification.

## **3. TESTING WITH THE PAYER**

This section contains a detailed description of the testing phase.

Testing is required for the Health Care Claims Status Request and Response (270/271).

Before exchanging production transactions with Colorado DHCPF, each trading partner must complete production authorization testing.

Trading partner testing includes HIPAA compliance testing as well as validating the use of conditional, optional, and mutually defined components of the transaction.

Colorado DHCPF recommends that trading partners submit three successful and unique submissions and receive the associated 999 (accepted) acknowledgement in response in order to obtain approval from Colorado DHCPF to promote to Production.

Trading Partner Authorization Testing is detailed in the Trading Partner Profile **Testing Packet** for ASC X12 transactions available on the **Colorado DHCPF Training Portal** (<http://lms.xco.dcs-usps.com/>) — click on the **<Link Description>** link <location> page.

Questions may be directed to the <TBD> EDI Helpdesk at **1 (844) 801-8482 (this is a temporary number)** or via e-mail using the Contact **Us** link at the **top** of the Portal home page at: <https://colorado-hcp-portal.xco.dcs-usps.com/hcp/provider>.

#### 4. CONNECTIVITY WITH THE PAYER/COMMUNICATIONS

##### PASSWORDS

Passwords are provided during initial enrollment and can be reset by contacting <TBD> Provider Relations – Electronic Claims Submission (ECS) Department at **1 (844) 801-8482 (this is a temporary number)** Option 0, Option 2. These passwords may not be shared.

Insert Connectivity Guide Link here

#### 5. CONTACT INFORMATION

##### WORKING WITH COLORADO DHCPF

Colorado DHCPF, in an effort to assist the community with their electronic data exchange needs, has the following options available for either contacting a help desk or referencing a website for further assistance:

For general information to go Colorado DHCPF Website: <https://www.colorado.gov/hcpf>

##### <TBD> EDI SERVICES

Monday – Friday  
8:00 a.m. – 5:00 p.m. MST

Technical, enrollment or setup questions:

E-mail: [commis.edisupport@hpe.com](mailto:commis.edisupport@hpe.com)

Telephone: **1 (844) 801-8482 (this is a temporary number)** options X then X

Fax: 1 (XXX) XXX-XXXX

#### 6. CONTROL SEGMENTS/ENVELOPES

##### ISA-IEA

This section describes the use of the interchange control segments. It includes a description of expected sender and receiver codes, authorization information, and delimiters. (See Section 10 below, Transaction Specific Information)

##### GS-GE

This section describes the use of the functional group control segments. It includes a description of

expected application sender and receiver codes. Also included in this section is a description concerning how Colorado DHCPF expects functional groups to be sent and how Colorado DHCPF will send functional groups. These discussions will describe how similar transaction sets will be packaged and Colorado DHCPF use of functional group control numbers. (See Section 10 below, Transaction Specific Information)

## **ST-SE**

This section describes the use of transaction set control numbers. (See Section 10 below, Transaction Specific Information)

## **7. PAYER SPECIFIC BUSINESS RULES AND LIMITATIONS**

Payer specific business rule information regarding Colorado DHCPF can be found at the For Our Providers webpage on the Colorado DHCPF website, <http://www.colorado.gov/hcpf/our-providers>

## **8. ACKNOWLEDGEMENTS AND/OR REPORTS**

No acknowledgements are expected for the 270/271 transactions.

## **9. TRADING PARTNER AGREEMENTS**

An EDI Trading Partner is defined as any Colorado DHCPF customer (provider, billing service, software vendor, employer group, financial institution, etc.) that transmits to, or receives electronic data from Colorado DHCPF.

Payers have EDI Trading Partner Agreements (TPAs) that accompany the standard Implementation Guide to ensure the integrity of the electronic transaction process. The Trading Partner Agreement is related to the electronic exchange of information, whether the agreement is an entity or a part of a larger agreement, between each party to the agreement.

## **10. TRANSACTION SPECIFIC INFORMATION**

This section describes how ASC X12N Implementation Guides (IGs) adopted under HIPAA will be detailed with the use of a table. The tables contain a row for each segment that Colorado DHCPF has something additional, over and above, the information in the IGs. That information can:

1. Limit the repeat of loops, or segments
2. Limit the length of a simple data element
3. Specify a sub-set of the IGs internal code listings
4. Clarify the use of loops, segments, composite and simple data elements
5. Any other information tied directly to a loop, segment, composite or simple data element pertinent to trading electronically with Colorado DHCPF

In addition to the row for each segment, one or more additional rows are used to describe Colorado DHCPF usage for composite and simple data elements and for any other information. Notes and comments should be placed at the deepest level of detail. For example, a note about a code value should be placed on a row specifically for that code value, not in a general note about the segment.

All Colorado DHCPF members are considered “subscribers” so they all have individual loops. See the Implementation Guide for additional information. Dependent loops for eligibility transactions will not be processed.

TPID –This is the number that is assigned to the provider/submitter to uniquely identify their electronic transaction. This may also be referred to as the ECS number or Trading Partner ID.

**Health Care Eligibility Benefit Inquiry (270)**

Loop ID	Reference	Name	Codes	Notes/Comments
<b>HEADER</b>	<b>ISA</b>	<b>Interchange Control Header</b>		<b>The ISA is a fixed-length record with fixed-length elements.</b>  <b>NOTE: Deviating from the standard ISA element sizes will cause the Interchange to be rejected.</b>
	ISA01	Authorization Information Qualifier	00	
	ISA02	Authorization Information		No data is expected in this data element
	ISA03	Security Information Qualifier	00	
	ISA04	Security Information		No data is expected in this data element
	ISA05	Interchange ID Qualifier	ZZ	
	ISA06	Interchange Sender ID		Enter the Trading Partner ID (TPID) assigned by the Colorado Medical Assistance Program
	ISA07	Interchange ID Qualifier	ZZ	
	ISA08	Interchange Receiver ID	COMEDASSIST PROG	
	<b>GS</b>	<b>Functional Group Header</b>		
	GS02	Application Sender's Code		Enter the Trading Partner ID (TPID) assigned by the Colorado Medical Assistance Program
	GS03	Application Receiver's Code	COMEDASSIST PROG	
	GS08	Version/Release/ Industry Identifier Code	005010X279A1	Standards Approved for Publication by ASC X12 Procedures Review Board
	<b>ST</b>	<b>Transaction Set Header</b>		
	ST03	Version, Release, or Industry Identifier	005010X279A1	
<b>2100A</b>	<b>NM1</b>	<b>Information Source Name</b>		
	NM101	Entity Identifier Code	PR	
	NM102	Entity Type Qualifier	2	
	NM103	Information Source Last or Organization Name	COLORADO MEDICAL ASSISTANCE PROGRAM	

Colorado Medical Assistance Program Department of Health Care Policy and Financing (DHCPF) Health Care Eligibility Benefit Inquiry and Response (270/271) Transaction Standard Companion Guide

Loop ID	Reference	Name	Codes	Notes/Comments
	NM108	Identification Code Qualifier	PI	
	NM109	Information Source Primary Identifier	CO_TXIX	
<b>2100B</b>	<b>NM1</b>	<b>Information Receiver Name</b>		
	NM108	Identification Code Qualifier	SV, XX	For Non-Healthcare Providers (Non-Covered Entities) enter the following value: SV  For Healthcare Providers (Covered Entities) enter the following value: XX
	NM109	Information Receiver Identification Number		For Non-Healthcare Providers (Non-Covered Entities) enter the following value: Enter the Colorado Medical Assistance Program Provider ID assigned  For Healthcare Providers (Covered Entities) enter the following value: Enter the National Provider ID
	<b>PRV</b>	<b>Information Receiver Provider Information</b>		Colorado Medical Assistance Program requires this segment for Provider identification.
<b>2100C</b>	<b>NM1</b>	<b>Subscriber Name</b>		Medicaid Subscriber is always the patient
	NM108	Identification Code Qualifier	MI	
	NM109	Subscriber Primary Identifier		Enter the Colorado Medical Assistance Program Client ID number

**Health Care Eligibility Benefit Response (271)**

<b>Loop ID</b>	<b>Reference</b>	<b>Name</b>	<b>Codes</b>	<b>Notes/Comments</b>
<b>HEADER</b>	<b>ISA</b>	<b>Interchange Control Header</b>		The ISA is a fixed-length record with fixed-length elements.  <b>NOTE: Deviating from the standard ISA element sizes will cause the Interchange to be rejected.</b>
	ISA06	Interchange Sender ID	COMEDASSIST PROG	
	ISA08	Interchange Receiver ID		The Trading Partner ID (TPID) assigned by the Colorado Medical Assistance Program
	ISA11	Repetition Separator	^	Caret
	ISA16	Component Element Separator	:	Colon
	<b>GS</b>	<b>Functional Group Header</b>		
	GS02	Application Sender's Code	COMEDASSIST PROG	
	GS03	Application Receiver's Code		The Trading Partner ID (TPID) assigned by the Colorado Medical Assistance Program
	GS08	Version/Release/ Industry Identifier Code	005010X279A1	Standards Approved for Publication by ASC X12 Procedures Review Board
	<b>ST</b>	<b>Transaction Set Header</b>		
	ST03	Version, Release, or Industry Identifier	005010X279A1	
<b>2100C</b>	<b>NM1</b>	<b>Subscriber Name</b>		Eligibility Data is always presented in the Subscriber loop.
	<b>EB</b>	<b>Subscriber Eligibility or Benefit Information</b>		

Colorado Medical Assistance Program Department of Health Care Policy and Financing (DHCPF) Health Care Eligibility Benefit Inquiry and Response (270/271) Transaction Standard Companion Guide

Loop ID	Reference	Name	Codes	Notes/Comments
	EB01	Eligibility or Benefit Information	1, 6, B, D, L, MC, N, R, U	<p>Colorado Medical Assistance Program will return one of the following Eligibility or Benefit Information Codes:</p> <p>1 6 B D L MC N - Used for the COUP Program R - Used for Medicare A and/or Medicare B U - Used for TPL</p>
	EB05	Plan Coverage Description		<p>If a client is determined presumptively eligible for Medicaid, they will have a value of K1 or K5 concatenated to the end of the value in this element. When this occurs, the client is NOT eligible to receive Inpatient Hospital services regardless of Service Type 47 and/or 48 appearing in EB03.</p> <p>If a client is determined presumptively eligible for the CHP+ program, they will have a value of K2 or K7 concatenated to the end of the value in this element. When this occurs, the client is NOT eligible to receive Dental services regardless of Service Type 35 and/or 36 appearing in EB03.</p>
	EB07	Benefit Amount		<p>If a client has met the copay maximum amount or if copay is not required, the amount of '\$0.00' will be returned.</p> <p>If a client copay is required, the copay amount will be returned.</p>

## **APPENDIX 1: Frequently Asked Questions**

This appendix contains a compilation of questions and answers relative to Colorado Medical Assistance Program Department of Health Care Policy and Financing (DHCPF) and its providers.

**Q1:** How soon should I expect to receive a 271 health care eligibility response to my submitted 270 transactions?

**A1:** Typically, trading partners will receive the 271 response file within 30 minutes or less of sending the 270 inquiry file. However, due to system volume, it may take up to 2 hours to receive a response.

**Q2:** How many 270 inquiry transaction files can I send at one time?

**A2:** See the Transaction Specific Information section or refer to the 270/271 Addendum that was signed at the time of the agreement.

**Q3:** Can I send 270 inquiry transactions to Medicaid without selecting the transaction on my Trading Partner Agreement?

**A3:** No. All Trading Partners must have signed a Trading Partner Agreement and a 270/271 Addendum and be set up for the transaction types agreed upon.

**APPENDIX 2: Change Summary**

<b>Date</b>	<b>Change</b>	<b>Responsible Party</b>
August 2016	Original Document	EDI Department