



# CORE

Colorado Operations Resource Engine

EMPOWERING EFFICIENCY

# Standard Report Navigation infoAdvantage

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# Introduction

## *Standard Report Navigation infoAdvantage*



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# Agenda

- **infoAdvantage Navigation**
- **Accessing Standard Reports**
- **Tailoring Reports**
- **Demonstration**
- **Questions**



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# Purpose

- **Means to Access CORE Data**
- **Manage & Use Data**
  - **Financial**
  - **Compliance**
  - **Management Purposes**



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# Why CORE - infoAdvantage?

- **Powerful**
- **Ease of Use - Point & Click**
- **Flexible - Access to CORE Data**
- **Scaled to Different Levels of Users**
- **Challenges - Setup**



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# Standard Report Navigation Review

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# Standard Reports

- **Primarily intended for online viewing**
- **Data updates nightly for most reports**
- **Reports Organized:**
  - **Statewide - by Functional Area**
  - **Department - by Department**



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# infoAdvantage Self Service Delivery Model

## Self-Service Model

- Standard Report Users
  - *“Tailored delivery”*
    - *Select Reports from Functional Folders*
    - *Select filters from list boxes*
    - *Respond to prompts, Click to drill*



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# How Users Access Data

## CORE Standard Reports - Formatted Reports

- Can be:
  - Scheduled, run on demand, subscribed to, and tailored
- Output can be delivered as:
  - Excel, PDF, Comma separated text files
- Output can be delivered to:
  - infoAdvantage Inbox, User Email, FTP servers

# Reports

- **Document Direct & Financial Data Warehouse versus infoAdvantage**
  - **Similar functionality**
  - **Different format**
  - **infoAdvantage**
    - **Work-in-progress**



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# Policy & Procedure Review

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# infoAdvantage Usage

- **Use infoAdvantage**
- **Replaces most Outbound Interfaces**
- **Saving report copies not necessary;  
Reports can be rerun for any prior point  
in time**



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# System Demo

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# System Demo Summary

- **Logging On, Layout & Features**
- **Standard Statewide Reports**
  - **Document Catalog**
  - **Accounting**
  - **Budget**
  - **Procurement**



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# Review

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# Key Takeaways

- **Means to Access CORE Data**
- **Robust and Flexible**



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# QUESTIONS



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# A Few Reminders

- **Test Drive CORE - Room 602**
- **Training Starts in April**
  - Registration instructions emailed to all
  - Register promptly for best selection of times and locations
  - Send questions to: *core.training@state.co.us*
- **At end of conference, fill out the CORE Conference evaluation**
  - In your packet
  - Turn it in to any Conference Ambassador in a green shirt



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# Stay in Touch with CORE

- Read your emails from **CORE.news** & **CORE.training**
- Send questions or comments to **CORE.news@state.co.us**
- Request access to **CORE Project website**  
by sending email to **CORE.news@state.co.us**
- Talk to your department leaders and **CORE functional experts**
- Share what you know with others on your teams



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# Thank You

