



CORE

Colorado Operations Resource Engine

EMPOWERING EFFICIENCY

Cost Accounting - Billing and Reimbursement Management

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Introduction



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Agenda

- **Purpose**
- **Why CORE?**
- **What's New?**
- **Policy & Procedure Overview**
- **System Demo**
- **Question & Answer**



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Purpose

- **The Billing and Reimbursement Management session provides an overview of the key features of the Colorado Operations Resource Engine (CORE) related to internal and external billing and reimbursement.**



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Why CORE?

- **Not all State departments use the COFRS grant module for revenue reimbursement and accrual.**
- **No easy method exists to tie revenue generated to the reimbursable expenditures.**
- **No current ability to report on a cash basis; most COFRS reporting is accrual basis.**
- **Eliminating inconsistent business practices.**



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What's New?

- **Single system that all departments will use.**
- **Ability to tie revenue accruals to the expenditure documents that created them.**
- **Set grants/projects to report on an accrual or cash basis for federal reporting.**
- **Ability to automatically split transactions for lines with multiple funding sources to comply with the new positive coding requirement.**



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Policy & Procedure Review



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Billing and Reimbursement Management

- **Billing and Reimbursement Management in CORE:**
 - **Internal billing between state departments for services.**
 - **Automated reimbursement of grant and project costs.**
 - **Manual recognition for deferred revenue.**



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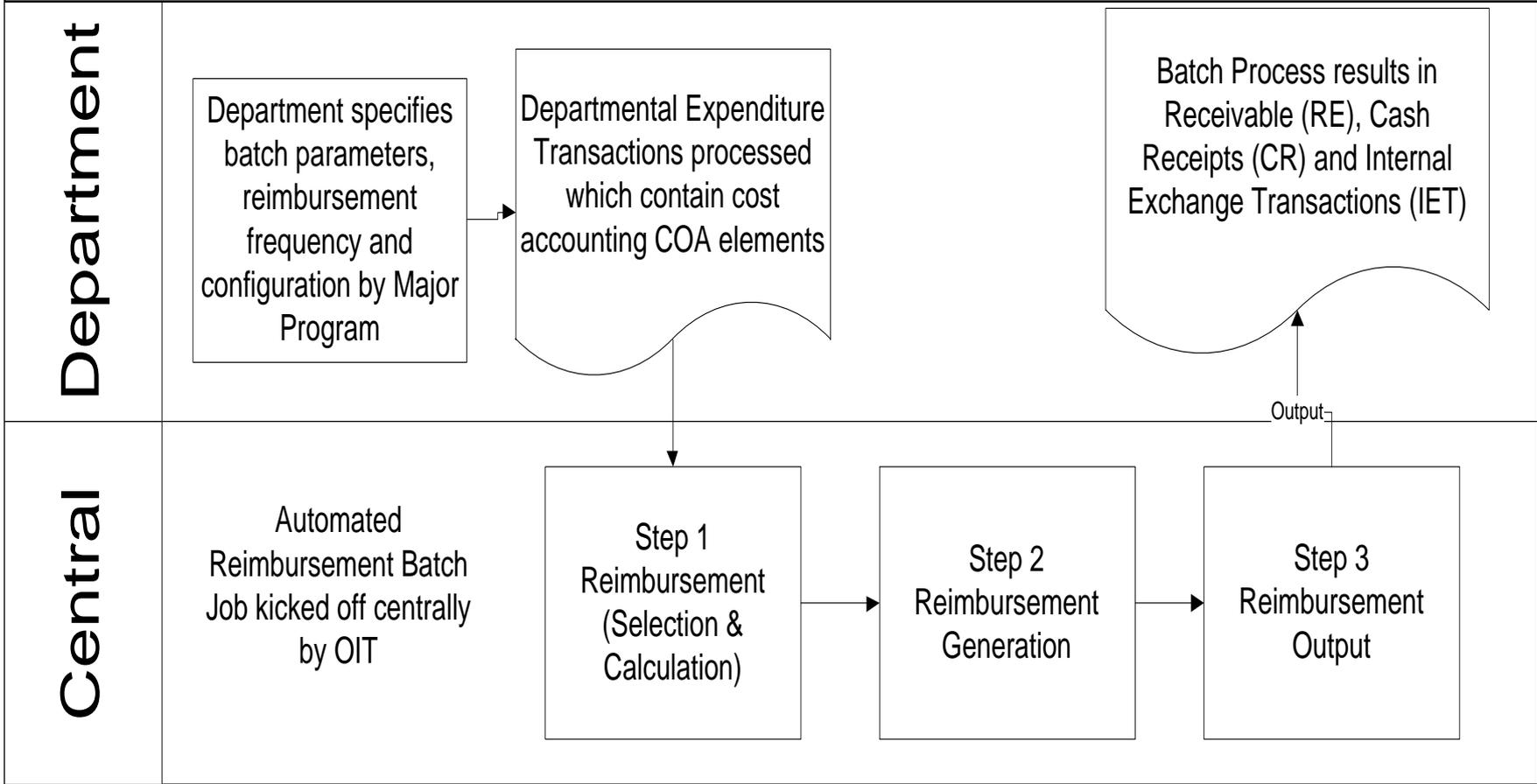
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Automated Reimbursement

Automated Reimbursement



Manual Revenue Recognition

Manual Revenue Recognition	
Department	<pre> graph LR A[Department sets up Major Program] --> B[Department Manually processes Cash Receipt (CR) using event type AR53 to place the funds in deferred revenue] B --> C[Expenditure Transactions processed which contain COA that infer Major Program] C --> D[Periodically, a Journal Voucher (JV) is processed to manually recognize earned revenue] </pre> <p>The flowchart for the Department process consists of four sequential steps: 1. Department sets up Major Program; 2. Department Manually processes Cash Receipt (CR) using event type AR53 to place the funds in deferred revenue; 3. Expenditure Transactions processed which contain COA that infer Major Program; 4. Periodically, a Journal Voucher (JV) is processed to manually recognize earned revenue.</p>
Central	Not Applicable

Reimbursement Management Document Overview

Document Name	Business Purpose
Receivable (RE)	The Reimbursement Output Process in Cost Accounting can generate and post Receivable (RE) documents to accrue revenue from grantors.
Cash Receipt (CR)	The Reimbursement Output Process in Cost Accounting can generate draft Cash Receipt (CR) documents to expedite the recording of funding received from grantors.
Internal Exchange Transaction (IET)	The Reimbursement Output Process can create Internal Exchange Transactions (IET) documents based on internal costs posted to Major Programs and configuration table setup.



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System Demo



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Demonstration Items

- **CORE Reimbursement History table (REIMHIST)**
 - A \$20,000 expenditure posted to CORE
 - The expenditure had reimbursable cost accounting elements (Major Program / Program) and was picked up by the nightly automated reimbursement cycle
 - The reimbursement will be 75% FEDERAL and 25% CASH
 - The demonstration will review the Reimbursement History table which shows the document input and output of the cycle



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Review



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Key Takeaways

- All departments will use CORE for all Cost Accounting processes including reimbursement of grants and projects.
- CORE will make it easier to tie the reimbursement of revenue to the expenditures that created it.
- CORE will allow for true cash basis reporting for federal grants.
- CORE will automate the new requirement to positive code transactions.



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QUESTIONS



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A Few Reminders

- **Test Drive CORE - Room 602**
- **Training Starts in April**
 - Registration instructions emailed to all
 - Register promptly for best selection of times and locations
 - Send training questions to: *core.training@state.co.us*
- **At end of conference, fill out the CORE Conference evaluation**
 - In your packet
 - Turn it in to any Conference Ambassador in a green shirt



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Stay in Touch with CORE

- Read your emails from **CORE.news** & **CORE.training**
- Send questions or comments to **CORE.news@state.co.us**
- Request access to **CORE Project website**
by sending email to **CORE.news@state.co.us**
- Talk to your department leaders and **CORE functional experts**
- Share what you know with others on your teams



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Thank You

