



# CORE

Colorado Operations Resource Engine

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# Cost Accounting - Grants and Projects Management

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# Introduction

## *Grants and Projects Management*



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# Agenda

- Purpose
- Why CORE?
- What's New?
- Policy & Procedure Overview
- System Demo
- Question & Answer



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# Purpose

**The Grants and Projects Management session provides an overview of the cost accounting features of the Colorado Operations Resource Engine (CORE) application related to grants and projects. Topics include establishing a cost accounting structure for a grant or project and establishing related spending budgets.**



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# Why CORE?

- CORE Cost Accounting module will replace the two separate modules that currently exist for projects and grants in COFRS.
- Use of the COFRS modules is not required but the SOC requires the use of CORE Cost Accounting module for federal grants and new capital construction projects.
- Use of the Cost Accounting module will allow central reporting of federal expenditures (SEFA) and capital construction projects.
- Eliminating inconsistent business practices.



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# What's New?

- Consolidated setup of Grants, Related Budgets and Funding Sources via one document.
- Automation of SEFA and SF425 report preparation to federal agencies.
- CORE will simplify capitalization and tracking of Construction in Progress for Asset Management projects.
- CORE is a centralized system used by all state departments.



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# Policy and Procedure Review



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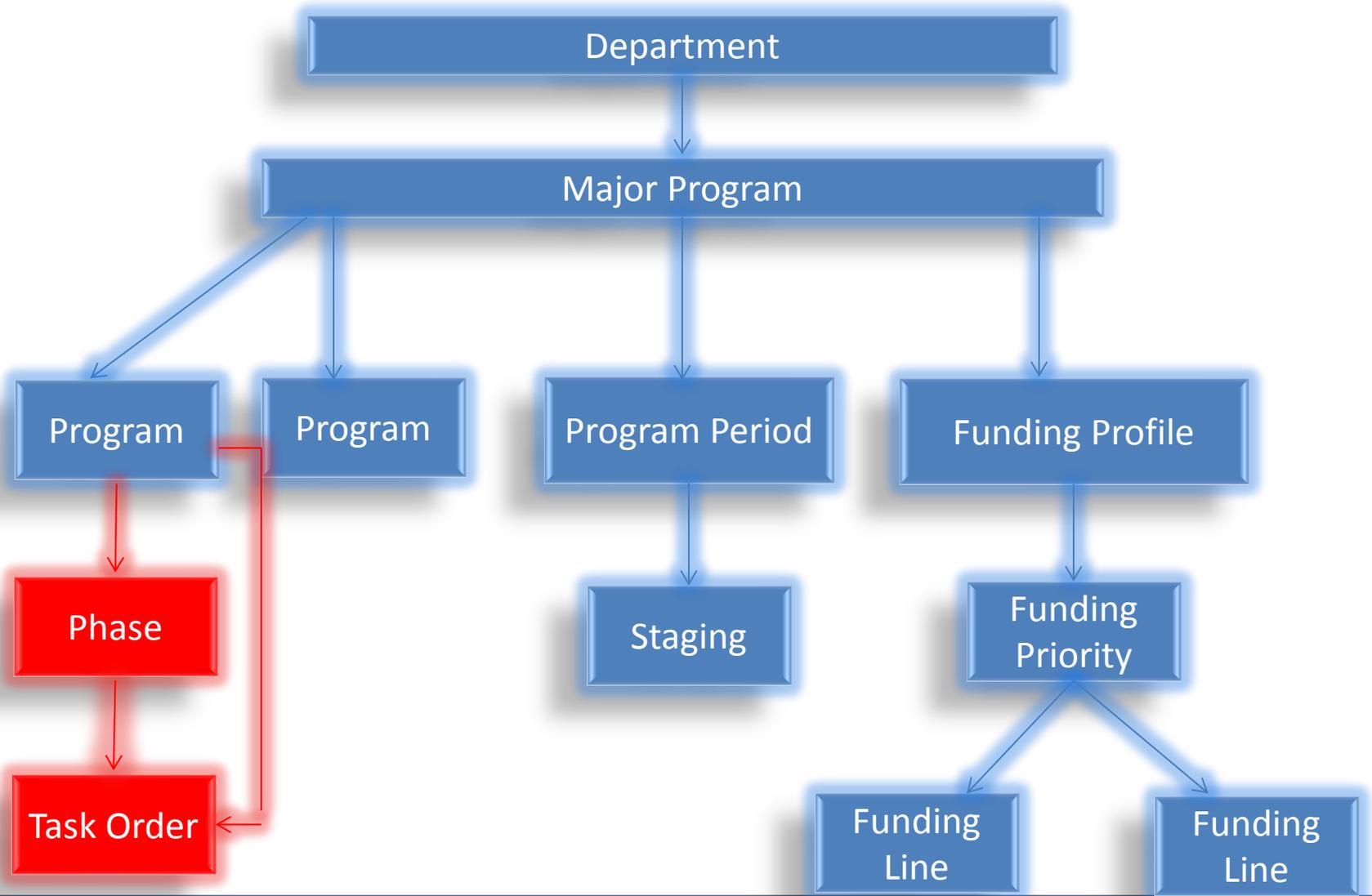
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# Grants & Projects Management

- **Grants & Projects Management in CORE:**
  - **Establish both reimbursable and non-reimbursable grants/projects including overhead rates and budget structures.**
  - **Record and report grant/project costs.**
  - **Internal and external reimbursement billing.**
  - **Track Sub-recipient costs.**

# Grant/Project



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# Cost Accounting Document Overview

- **Cost Accounting Set-Up (CAS)**
  - The Cost Accounting Setup (CAS) document is the way multiple cost accounting-related tables are updated via a single document.
- **Reimbursable Budget documents (BGPDR & BGPHR)**
  - These reimbursable budget documents update budget structures 39 & 40 respectively with the awarded dollar amounts and are required when establishing a reimbursable grant or project.



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# System Demo



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# Demonstration Items

- The department of Public Health & Environment is establishing a \$800,000 reimbursable grant awarded by the US Department of Health & Human Services using the Cost Accounting Set-Up document
  - *For 2 years, this grant award will reimburse 75% of the Administration, Travel, and Personal Service expenditures. The remaining 25% will be covered by a departmental cash fund*
    - Define the Major Program coding
    - Create Programs to capture the reporting and budgeting requirements for administration, travel, and personal services expenditures
    - Define the time frame allowed for spending by using the Program Period Code
    - Create the reimbursable budget document for the \$800,000 award
  - Create 2 funding lines to capture the reimbursement splits:
    - 75% federal grantor - US Department of Health & Services
    - 25% SOC cash appropriation



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# Review



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# Key Takeaways

- All departments will use CORE for federal grants and capital construction projects beginning July 1, 2014.
- Ability to automatically split transactions with multiple funding sources to comply with the new positive coding requirement.
- CORE will ensure consistency across state departments for capital construction and federal grant reporting.



# QUESTIONS



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# A Few Reminders

- **Test Drive CORE - Room 602**
- **Training Starts in April**
  - Registration instructions emailed to all
  - Register promptly for best selection of times and locations
  - Send training questions to: *core.training@state.co.us*
- **At end of conference, fill out the CORE Conference evaluation**
  - In your packet
  - Turn it in to any Conference Ambassador in a green shirt



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# Stay in Touch with CORE

- Read your emails from CORE.news & CORE.training
- Send questions or comments to CORE.news@state.co.us
- Request access to CORE Project website  
by sending email to CORE.news@state.co.us
- Talk to your department leaders and CORE functional experts
- Share what you know with others on your teams



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# Thank You

