



January HCBS Strategies Assessment Redesign Site Visit Agenda

Note: Bring projector to all meetings at 1570 Grant Street

Monday, January 26th, 2015

Review and Changes to Site Visit Schedule

Topic	Time	Location
Review site visit agenda and incorporate changes	9:00-9:30	303 E. 17 th Ave, Room 7B

LOC Pilot Tool Review

Review draft Level of Care paper tool and incorporate feedback	9:30-10:30	303 E. 17 th Ave, Room 7B
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Documents: Draft LOC pilot tool and LOC discussion points presentation

Intake & Eligibility Screen Tool Review

Review I&E Screen Workflow and Paper Tool and incorporate feedback and changes	10:30-12:00	303 E. 17 th Ave, Room 7B
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Documents: I/E flow, Draft I/E tool

Decisions on Which Tools Can Be Included or Excluded

Review crosswalk of current tools and decide which tools/tool elements should be included in the assessment tools	1:00-3:30	1570 Grant Street in the Aspen Room
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Document: Crosswalk

Prepare Message for Executive Briefing

Prepare topics and objectives for Tuesday's executive briefing	3:30-4:30	1570 Grant Street in the Aspen Room
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Tuesday, January 27th, 2015

Stakeholder Meeting 1- Discussion of Employment, Self-direction, and Person-centered Modules

Topic	Time	Location
Project Update and Purpose of Meeting	9:00-9:10	303 E. 17 th Ave, Room 7B
Presentation on the Approach for the Employment and Self-direction Modules	9:10-10:40	
Break	10:40-10:55	
Review Draft Person-centered Module	10:55-11:40	
Discussion of Next Steps	11:40-12:00	

To access the meeting via web enabled call:

1. Follow the link: <https://global.gotomeeting.com/join/310231813>
2. Call in using your telephone to (267) 507-0004
Access Code: 310-231-813



Documents: Employment and self-direction presentations, draft PC module items

Debrief with HCPF Leadership

Updates About Project Progress and Discussion of Next Steps	1:00-2:00	TBD
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Case Management Workgroup

Present on updates to the Case Management Workgroup	2:00-3:30	1570 Grant Street in the Aspen Room
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Documents: LOC tool, I/E tool, pilot summary document

Wednesday, January 28th, 2015

Stakeholder Meeting 2- Discussion of Intake and Eligibility Flow and Level of Care Tool

Topic	Time	Location
Introductions and Purpose of Meeting	9:00-9:10	1570 Grant Street in the Aspen Room
Present and obtain feedback on the Intake and Eligibility Flow	9:10-10:30	
Break	10:30-10:45	
Present and obtain feedback on the Level of Care Tool	10:45-11:40	
Discussion of Next Steps	11:40-12:00	

To access the meeting via web enabled call:

1. Follow the link: <https://global.gotomeeting.com/join/148115189>
2. Call in using your telephone to (408) 650-3123
Access Code: 148-115-189

Documents: I/E flow, LOC tool, LOC tool presentation

Finalize Decisions on Which Tools Can Be Included or Excluded

Finish the review the crosswalk of current tools and decide which tools/tool elements should be included in the assessment tools	1:00-2:30	303 E. 17 th Ave, Room 7B
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Document: Crosswalk

Next Steps

Review of stakeholder meetings and discussion of next steps with the Department team	2:45-4:00	303 E. 17 th Ave, Room 7B
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Document: Draft March site visit agenda