

Vision Care and Eyewear Manual

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Vision Care & Eyewear Services

Benefits

Providers must be enrolled as a Colorado Medical Assistance Program provider in order to:

- Treat a Colorado Medical Assistance Program member
- Submit claims for payment to the Colorado Medical Assistance Program

The Colorado Medical Assistance Program reimburses providers for medically necessary medical and surgical services furnished to eligible members.

Providers should refer to the Code of Colorado Regulations, [Program Rules](#) (10 CCR 2505-10), for specific information when providing medical/surgical services.

Members Ages 21 and Older

Medically necessary eye examinations are benefits for Colorado Medical Assistance Program members ages 21 and older. Eyeglasses and contact lenses are benefits following eye surgery only and do not require prior authorization. The surgery may have been performed at any time during the patient's life. The modifier -55 must be used with eyewear codes to identify surgery-related eyewear (1 unit per lens).

Members Ages 20 and Younger

The Early Periodic Screening Diagnosis and Treatment (EPSDT) Program provides the following vision benefits for members age 20 and under:

- Standard eyeglasses (one or two single or multifocal vision clear glass lenses with one standard frame). Colorado Medical Assistance Program provides payment for one standard frame.
- Glasses dispensed by an optician are a benefit when ordered by an ophthalmologist or optometrist.
- Replacement or repair of frames or lenses (standard eyeglasses), not to exceed the cost of replacement.
- Contact lenses must be medically necessary and prior authorized unless provided for vision correction after surgery. Contact lenses, supplies, and contact lens insurance are not benefits.
- Ocular prosthetics are a benefit if services are prior authorized. A statement of medical necessity must accompany the Prior Authorization Request (PAR).
- There is no yearly maximum for eye exams or eyeglasses.

Additional options

If a member requests a deluxe frame, the provider must discuss the need for additional charges to the member, and the provider must obtain written agreement from the member to pay the non-covered costs.

Allowable non-covered costs that may be charged to the member are those representing the difference between the provider's retail usual and customary charges for the Colorado Medical Assistance Program allowable frames and the retail amount for the upgraded frames requested by the member. This guideline also applies to the repair or replacement of eyeglasses. Providers must bill S1001, Deluxe item, (list in addition to code for basic item).



Billing Information

National Provider Identifier (NPI)

The Health Insurance Portability and Accountability Act (HIPAA) requires that covered entities (i.e., health plans, health care clearinghouses, and those health care providers who transmit any health information electronically in connection with a transaction for which the Secretary of Health and Human Services has adopted a standard) use NPIs in standard transactions.

Paper Claims

Electronic claims format shall be required unless hard copy claims submittals are specifically prior authorized by the Department of Health Care Policy and Financing (the Department). Requests may be sent to Affiliated Computer Services (ACS), P.O. Box 90, Denver, CO 80201-0090. The following claims can be submitted on paper and processed for payment:

- Claims from providers who consistently submit 5 claims or fewer per month (requires prior approval)
- Claims that, by policy, require attachments
- Reconsideration claims

Paper claims do not require an NPI, but do require the Colorado Medical Assistance Program provider number. Electronically mandated claims submitted on paper are processed, denied, and marked with the message "Electronic Filing Required".

Electronic Claims

Instructions for completing and submitting electronic claims are available through the following:

- X12N Technical Report 3 (TR3) for the 837P, 837I, or 837D
wpc-edi.com/ (HIPAA EDI Technical Report 3)
- Companion Guides for the 837P, 837I, or 837D are available on the Department's Web site in the Provider Services [Specifications](#) section.
- Web Portal User Guide (within the Web Portal)



The Colorado Medical Assistance Program collects electronic claim information interactively through the [Colorado Medical Assistance Program Secure Web Portal](#) (Web Portal) or via batch submission through a host system.

Interactive Claim Submission and Processing

Interactive claim submission through the Web Portal is a real-time exchange of information between the provider and the Colorado Medical Assistance Program. Colorado Medical Assistance Program providers may create and transmit HIPAA compliant 837P (Professional), 837I (Institutional), and 837D (Dental) claims electronically one at a time.



These claims are transmitted through the Colorado Medical Assistance Program OnLine Transaction Processor (OLTP). The Colorado Medical Assistance Program OLTP reviews the claim information for compliance with Colorado Medical Assistance Program billing policy and returns a response to the provider's personal computer about that single transaction. If the claim is rejected, the OLTP sends a rejection response that identifies the rejection reason.

If the claim is accepted, the provider receives an acceptance message and the OLTP passes accepted claim information to the Colorado Medical Assistance Program claim processing system for final adjudication and reporting on the Colorado Medical Assistance Program Provider Claim Report (PCR).

The Web Portal contains online training, user guides and help that describe claim completion requirements, a mechanism that allows the user to create and maintain a data base of frequently used information, edits that verify the format and validity of the entered information, and edits that assure that required fields are completed.

Because a claim submitter connects to the Web Portal through the Internet, there is no delay for “dialing up” when submitting claims. The Web Portal provides immediate feedback directly to the submitter. All claims are processed to provide a weekly Health Care Claim Payment/Advice (Accredited Standards Committee [ASC] X12N 835) transaction and/or Provider Claim Report to providers. The Web Portal also provides access to reports and transactions generated from claims submitted via paper and through electronic data submission methods other than the Web Portal. The reports and transactions include:

- Accept/Reject Report
- Provider Claim Report
- Health Care Claim Payment/Advice (ASC X12N 835)
- Managed Care Reports such as Primary Care Physician Rosters
- Eligibility Inquiry (interactive and batch)
- Claim Status Inquiry

Claims may be adjusted, edited and resubmitted, and voided in real time through the [Web Portal](#) located at colorado.gov/hcpf, Secured Site. For help with claim submission via the Web Portal, please choose the *User Guide* option available for each Web Portal transaction. For additional electronic billing information, please refer to the appropriate Companion Guide in the Provider Services [Specifications](#) section.



Batch Electronic Claim Submission

Batch billing refers to the electronic creation and transmission of several claims in a group. Batch billing systems usually extract information from an automated accounting or patient billing system to create a group of claim transactions. Claims may be transmitted from the provider's office or sent through a billing vendor or clearinghouse.



All batch claim submission software must be tested and approved by the Colorado Medical Assistance Program fiscal agent.

Any entity sending electronic claims to ACS Electronic Data Interchange (EDI) Gateway for processing where reports and responses will be delivered must complete an EDI enrollment package. This provides ACS EDI Gateway the information necessary to assign a Logon Name, Logon ID, and Trading Partner ID, which are required to submit electronic claims. You may obtain an enrollment package by contacting the Colorado Medical Assistance Program fiscal agent or by downloading it from the Provider Services [EDI Support](#) section of the Department’s Web site. The X12N 837 Professional, Institutional, or Dental transaction data will be submitted to the EDI Gateway, which validates submission of American National Standards Institute (ANSI) X12N format(s). The TA1 Interchange Acknowledgement reports the syntactical analysis of the interchange header and trailer. If the data is corrupt or the trading partner relationship does not exist within the Medicaid Management Information System (MMIS), the interchange will reject and a TA1 along with the data will be forwarded to the ACS State Healthcare Clearinghouse (SHCH) Technical Support for review and follow-up with the sender. An X12N 999 Functional Acknowledgement is generated when a file that has passed the header and trailer check passes through the ACS SHCH.

If the file contains syntactical error(s), the segment(s) and element(s) where the error(s) occurred will be reported. After validation, the ACS SHCH will then return the X12N 835 Remittance Advice containing information related to payees, payers, dollar amount, and payments. These X12N transactions will be returned to the Web Portal for retrieval by the trading partner, following the standard claims processing cycle.

Testing and Vendor Certification

Completion of the testing process must occur prior to submission of electronic batch claims to ACS EDI Gateway. Assistance from ACS EDI business analysts is available throughout this process. Each test transmission is inspected thoroughly to ensure no formatting errors are present. Testing is conducted to verify the integrity of the format, not the integrity of the data; however, in order to simulate a production environment, EDI requests that providers send real transmission data.

The number of required test transmissions depends on the number of format errors on a transmission and the relative severity of these errors. Additional testing may be required in the future to verify any changes made to the MMIS have not affected provider submissions. Also, changes to the ANSI formats may require additional testing.

In order to expedite testing, ACS EDI Gateway requires providers to submit all X12N test transactions to Edifecs prior to submitting them to ACS EDI Gateway. The Edifecs service is free to providers to certify X12N readiness. Edifecs offers submission and rapid result turnaround 24 hours a day, 7 days a week. For more information, go to edifecs.com (Edifecs).



Prior Authorization Requests (PARs) for Vision Services

Prior authorization is not required for vision correction after surgery. Providers must identify claims for vision correction after surgery with the approximate date and the modifier -55 for each eyewear procedure code. Eye surgery may have been performed at any time during the patient’s life.

Prior authorizations are required for designated items including:

- Contact lenses.
- Low vision aids.
- Ocular prosthetics (EPSDT members only) with a statement of medical necessity and the type of prosthetic eye.
- Tint, anti-reflective coating, U-V, oversize, occluder, and progressive lenses.



General Requirements

All PARs must be submitted and approved before rendering services. Providers should not bill for or render services until the PAR has been approved. The claim must contain the PAR number for payment.

Providers are encouraged to submit PARs electronically. Electronic submission of PARs offers Providers:

- Immediate assignment of a PAR number
- Faster PAR processing
- Online PAR status inquiries



Software Help screens give instructions for completing and submitting electronic PARs. Use them to enter the required PAR information online. Electronically submitted PARs lacking the minimally required information are rejected and require resubmission.

Providers may opt to submit a paper PAR instead of an electronic PAR. A copy of the paper Prior Authorization Request form and accompanying instructions follow. Fill out paper PAR forms completely and accurately. Mail paper PARs to the address listed in Appendix C. Paper-submitted PARs lacking the minimally required information are refused and require resubmission.

The authorizing agency reviews all completed PARs. The authorizing agency approves or denies, by individual line item, each requested service or supply listed on the PAR. The results of the PAR review are posted online and included in PAR letters sent to both the provider and the member. **Read the results carefully as some line items may be approved and others denied.**

Approval of a PAR does not guarantee Colorado Medical Assistance Program payment and does not serve as a timely filing waiver. An approved PAR only assures that the service or supply is a medical necessity and is a benefit of the Colorado Medical Assistance Program.

All claims, including those for prior authorized services or supplies, must meet eligibility and claim submission requirements (e.g., required attachments included, timely filing, provider information completed appropriately, etc.) before payment can be made.

The services must be rendered by a provider who is enrolled in the Colorado Medical Assistance Program and who is identified on the approved PAR, and rendered services must match the approved services exactly.

After the PAR is approved, submit the claim to the authorizing agency.

If the provider notes an error on an approved PAR, contact the authorizing agency for correction. Procedure codes, quantities, etc. may be changed or entered by the authorizing agency.

If the PAR is denied, direct inquiries to the authorizing agent.

Paper PAR Instructional Reference

Field Label	Completion Format	Instructions
The upper margin of the PAR form must be left blank. This area is for fiscal agent use only.		
Invoice/Pat Account Number	Text	Optional Enter up to 12 characters (numbers, letters, hyphens) that help identify the claim or member.
1. Client Name	Text	Required Enter the member's last name, first name, and middle initial. Example: Adams, Mary A.
2. Client Identification Number	7 characters, a letter prefix followed by six numbers	Required Enter the member's state identification number. This number consists of a letter prefix followed by six numbers. Example: A123456.
3. Sex	Check box <input type="checkbox"/> M <input type="checkbox"/> F	Required Enter an "X" in the appropriate box.

Field Label	Completion Format	Instructions
4. Date of Birth	6 numbers	Required Enter the member's birth date using MMDDYY format. Example: January 1, 2010 = 010110.
5. Client Address	Characters: numbers and letters	Required Enter the member's full address: Street, city, state, and zip code.
6. Client Telephone Number	10 numbers	Optional Enter the member's telephone number.
7. Prior Authorization Number		System Assigned Do not write in this area. The authorizing agent reviews the PAR and approves or denies the services Enter this PAR number or the system-assigned PAR number in the appropriate field on the claim form when billing for prior authorized services.
8. Dates Covered by This Request	6 numbers for from date and 6 numbers for through date (MMDDYY)	Required Enter the date(s) within which service(s) will be provided. If left blank, the authorizing agent enters the dates. Authorized services must be rendered within these dates.
9. Does Client Reside in a Nursing Facility?	Check Box <input type="checkbox"/> Yes <input type="checkbox"/> No	Required Check the appropriate box.
10. Group Home Name if Patient Resides in a Group Home	Text	Conditional Complete if member resides in a group home. Enter the name of the group home or residence.
11. Diagnosis	Text	Required Enter the diagnosis code and sufficient relevant diagnostic information to justify the PAR and include the prognosis. Provide relevant clinical information, other drugs or alternative therapies tried in treating the condition, results of tests, etc. to justify a Colorado Medical Assistance Program determination of medical necessity. Approval of the PAR is based on documented medical necessity. Attach documents as required.

Field Label	Completion Format	Instructions
12. Requesting Authorization for Repairs	None	Not Required
13. Indicate Length of Necessity	None	Not Required
14. Estimated Cost of Equipment	None	Not Required
15. Services To Be Authorized	None	Preprinted Do not alter preprinted lines. No more than five items can be requested on one form.
16. Describe Procedure, Supply, or Drug to be Provided	Text	Required Enter the description of the service/procedure to be provided.
17. Procedure, Supply or Drug Code	HCPCS code	Required Enter the procedure code for each item that will be billed on the claim form. The authorizing agency may change any code. The approved code(s) on the PAR form must be used on the claim form.
18. Requested Number of Services	Numbers	Required Enter the number of units for supplies or services requested. The authorizing agent completes this field if left blank.
19. Authorized No. of Services	None	Leave Blank The authorizing agency indicates the number of services authorized that may or may not equal the number requested in Field 18 (Number Of Services).
20. A=Approved D=Denied	None	Leave Blank Providers should check the PAR on-line or refer to the PAR letter.

Field Label	Completion Format	Instructions
21. Primary Care Physician (PCP) Name	None	Not Required
Telephone Number		Not Required
22. Primary Care Physician Address	Text	Not Required
23. PCP Provider Number	8 numbers	Not Required
24. Name and Address of Provider Requesting Prior Authorization	Text	Required Enter the complete name and address of the provider requesting the PAR. If the clinic is requesting a PAR, enter the provider's complete name and address
25. Name and Address of Provider Who will Render Service	Text	Required Enter the complete name and address of the provider requesting prior authorization. (The physician ordering/writing the prescription.)
26. Requesting Physician Signature Telephone Number	Text	Required The physician requesting the service must sign the PAR. A rubber stamp facsimile signature is not acceptable on the PAR. Required Enter the telephone number of the physician requesting the service.
27. Date Signed	6 numbers	Required Enter the date the PAR form is signed by the requesting physician.
28. Requesting Physician Provider Number	8 numbers	Required Enter the eight-digit Colorado Medical Assistance Program provider number of the requesting provider.
29. Service Provider Number	8 numbers	Required Enter the eight-digit Colorado Medical Assistance Program provider number of the State designated entity. The rendering provider must be enrolled in the Colorado Medical
30. Comments or Reasons For Denial of Benefits	Completed by Authorizing Agent	Leave Blank Refer to the PAR response for comments submitted by the authorizing agency.

Field Label	Completion Format	Instructions
31. PA Number Being Revised	None	Leave Blank This field is completed by the authorizing agent



PAR Form Example

STATE OF COLORADO
DEPARTMENT OF
HEALTH CARE POLICY AND FINANCING

INVOICE/PAT. ACCOUNT NUMBER

MEDICAID PRIOR AUTHORIZATION REQUEST (PAR)

To avoid delay, please answer all questions completely.

1. CLIENT NAME (Last, First, Middle Initial)		2. CLIENT IDENTIFICATION NUMBER		3. SEX <input type="checkbox"/> M <input type="checkbox"/> F		4. DATE OF BIRTH (MMDDYY)	
5. CLIENT ADDRESS (Street, City, State, ZIP Code)						6. CLIENT TELEPHONE NUMBER ()	
7. PRIOR AUTHORIZATION NUMBER * SYSTEM ASSIGNED		8. DATES COVERED BY THIS REQUEST FROM (MMDDYY) THROUGH (MMDDYY)		9. DOES CLIENT RESIDE IN A NURSING FACILITY? <input type="checkbox"/> YES <input type="checkbox"/> NO		10. GROUP HOME NAME - IF PATIENT RESIDES IN A GROUP HOME	
11. ICD-9-CM DIAGNOSIS CODE and DESCRIPTION (Must include Diagnosis Code and Description, Prognosis, Clinical Information and Other Medications presently prescribed)						12. REQUESTING AUTHORIZATION FOR REPAIRS EQUIPMENT MUST BE OWNED BY THE CLIENT - THE SERIAL NUMBER MUST BE ENTERED	
						13. INDICATE LENGTH OF NECESSITY (IN MONTHS AND YEARS) I.E., HOW LONG WILL THIS EQUIPMENT BE NEEDED?	
						14. ESTIMATED COST OF EQUIPMENT	

SERVICES TO BE AUTHORIZED

15. LINE NO.	16. DESCRIBE THE PROCEDURE OR SUPPLY TO BE PROVIDED — INCLUDE MODEL NUMBER FOR DME PURCHASE OR SERIAL NUMBER FOR REPAIR	17. PROCEDURE OR SUPPLY CODE	18. REQUESTED NUMBER OF SERVICES	19. AUTHORIZED NO. OF SERVICES (LEAVE BLANK **)	20. APPROVED/DENIED (LEAVE BLANK **)
01					
02					
03					
04					
05					

21. PRIMARY CARE PHYSICIAN (PCP) NAME		22. PRIMARY CARE PHYSICIAN ADDRESS (Street, City, State, ZIP code)			
TELEPHONE NUMBER ()		23. PCP PROVIDER NUMBER			
24. NAME AND ADDRESS OF PHYSICIAN REQUESTING PRIOR AUTHORIZATION			25. NAME AND ADDRESS OF PROVIDER WHO WILL RENDER SERVICE		
26. REQUESTING PHYSICIAN SIGNATURE		27. DATE SIGNED			
TELEPHONE NUMBER ()		28. REQUESTING PHYSICIAN PROVIDER NUMBER		TELEPHONE NUMBER ()	
		29. SERVICE PROVIDER NUMBER			

If services are provided according to the manner prescribed by State of Colorado Laws and Regulations, reimbursement will be provided for authorized services following submission of an appropriately completed Medicaid claim.

30. COMMENTS **

ATTACH COPY OF THIS PAR TO CLAIM(S) **

SIGNATURE OF STATE AGENCY REPRESENTATIVE **		DATE **		31. PA NUMBER BEING REVISED **	
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* THE ASSIGNED PAR NUMBER APPEARS ON THE PAR LETTER. ENTER THE PAR NUMBER FROM THE LETTER ON THE CLAIM WHEN BILLING FOR THE SERVICES. ** THESE FIELDS ARE COMPLETED BY THE AUTHORIZING AGENT

Procedure/HCPCS Codes Overview

The Department accepts procedure codes that are approved by the Centers for Medicare & Medicaid Services (CMS). The codes are used for submitting claims for services provided to Colorado Medical Assistance Program members and represent services that may be provided by enrolled certified Colorado Medical Assistance Program providers.

The Healthcare Common Procedural Coding System (HCPCS) is divided into two principal subsystems, referred to as level I and level II of the HCPCS. Level I of the HCPCS is comprised of Current Procedural Terminology (CPT), a numeric coding system maintained by the American Medical Association (AMA). The CPT is a uniform coding system consisting of descriptive terms and identifying codes that are used primarily to identify medical services and procedures furnished by physicians and other health care professionals. Level II of the HCPCS is a standardized coding system that is used primarily to identify products, supplies, and services not included in the CPT codes, such as ambulance services and durable medical equipment, prosthetics, orthotics, and supplies (DMEPOS) when used outside a physician's office. Level II codes are also referred to as alpha-numeric codes because they consist of a single alphabetical letter followed by 4 numeric digits, while CPT codes are identified using 5 numeric digits.

HIPAA requires providers to comply with the coding guidelines of the AMA CPT Procedure Codes and the International Classification of Disease, Clinical Modification Diagnosis Codes. If there is no time designated in the official descriptor, the code represents one unit or session. Providers should regularly consult monthly bulletins located in the Provider Services [Provider Bulletins](#) section. To receive electronic provider bulletin notifications, an email address can be entered into the Web Portal in the (MMIS) *Provider Data Maintenance* area or by completing and submitting a Publication Email Preference Form in the Provider Services [Forms](#) section. Bulletins include updates on approved procedures codes as well as the maximum allowable units billed per procedure.

CMS 1500 Paper Claim Reference Table

The following paper form reference table shows required, optional, and conditional fields and detailed field completion instructions for the CMS 1500 claim form.

CMS Field #	Field Label	Field is?	Instructions
1	Insurance Type	Required	Place an "X" in the box marked as Medicaid.
1a	Insured's ID Number	Required	Enter the member's Colorado Medical Assistance Program seven-digit Medicaid ID number as it appears on the Medicaid Identification card. Example: A123456.
2	Patient's Name	Required	Enter the member's last name, first name, and middle initial.
3	Patient's Date of Birth / Sex	Required	Enter the patient's birth date using two digits for the month, two digits for the date, and two digits for the year. Example: 070114 for July 1, 2014. Place an "X" in the appropriate box to indicate the sex of the member.

CMS Field #	Field Label	Field is?	Instructions
4	Insured's Name	Conditional	Complete if the member is covered by a Medicare health insurance policy. Enter the insured's full last name, first name, and middle initial. If the insured used a last name suffix (e.g., Jr, Sr), enter it after the last name and before the first name.
5	Patient's Address	Not Required	
6	Patient's Relationship to Insured	Conditional	Complete if the member is covered by a commercial health insurance policy. Place an "X" in the box that identifies the member's relationship to the policyholder.
7	Insured's Address	Not Required	
8	Reserved for NUCC Use		
9	Other Insured's Name	Conditional	If field 11d is marked "YES", enter the insured's last name, first name and middle initial.
9a	Other Insured's Policy or Group Number	Conditional	If field 11d is marked "YES", enter the policy or group number.
9b	Reserved for NUCC Use		
9c	Reserved for NUCC Use		
9d	Insurance Plan or Program Name	Conditional	If field 11d is marked "YES", enter the insurance plan or program name.
10a-c	Is Patient's Condition Related to?	Conditional	When appropriate, place an "X" in the correct box to indicate whether one or more of the services described in field 24 are for a condition or injury that occurred on the job, as a result of an auto accident or other.

CMS Field #	Field Label	Field is?	Instructions
10d	Reserved for Local Use		
11	Insured’s Policy, Group or FECA Number	Conditional	Complete if the member is covered by a Medicare health insurance policy. Enter the insured’s policy number as it appears on the ID card. Only complete if field 4 is completed.
11a	Insured’s Date of Birth, Sex	Conditional	Complete if the member is covered by a Medicare health insurance policy. Enter the insured’s birth date using two digits for the month, two digits for the date and two digits for the year. Example: 070115 for July 1, 2015. Place an “X” in the appropriate box to indicate the sex of the insured.
11b	Other Claim ID	Not Required	
11c	Insurance Plan Name or Program Name	Not Required	
11d	Is there another Health Benefit Plan?	Conditional	When appropriate, place an “X” in the correct box. If marked “YES”, complete 9, 9a and 9d.
12	Patient’s or Authorized Person’s signature	Required	Enter “Signature on File”, “SOF”, or legal signature. If there is no signature on file, leave blank or enter “No Signature on File”. Enter the date the claim form was signed.
13	Insured’s or Authorized Person’s Signature	Not Required	
14	Date of Current Illness Injury or Pregnancy	Conditional	Complete if information is known. Enter the date of illness, injury or pregnancy, (date of the last menstrual period) using two digits for the month, two digits for the date and two digits for the year. Example: 070115 for July 1, 2015. Enter the applicable qualifier to identify which date is being reported 431 Onset of Current Symptoms or Illness

CMS Field #	Field Label	Field is?	Instructions
			484 Last Menstrual Period
15	Other Date	Not Required	
16	Date Patient Unable to Work in Current Occupation	Not Required	
17	Name of Referring Physician	Not Required	
18	Hospitalization Dates Related to Current Service	Conditional	Complete for services provided in an inpatient hospital setting. Enter the date of hospital admission and the date of discharge using two digits for the month, two digits for the date and two digits for the year. Example: 070115 for July 1, 2015. If the member is still hospitalized, the discharge date may be omitted. This information is not edited.
19	Additional Claim Information	Conditional	LBOD Use to document the Late Bill Override Date for timely filing.
20	Outside Lab? \$ Charges	Conditional	Complete if <u>all</u> laboratory work was referred to and performed by an outside laboratory. If this box is checked, no payment will be made to the physician for lab services. Do not complete this field if <u>any</u> laboratory work was performed in the office. Practitioners may not request payment for services performed by an independent or hospital laboratory.
21	Diagnosis or Nature of Illness or Injury	Required	Enter at least one but no more than twelve diagnosis codes based on the member's diagnosis/condition. Enter applicable ICD indicator to identify which version of ICD codes is being reported. 0 ICD-10-CM (DOS 10/1/15 and after) 9 ICD-9-CM (DOS 9/30/15 and before)

CMS Field #	Field Label	Field is?	Instructions																		
22	Medicaid Resubmission Code	Conditional	<p>List the original reference number for resubmitted claims.</p> <p>When resubmitting a claim, enter the appropriate bill frequency code in the left-hand side of the field.</p> <p>7 Replacement of prior claim</p> <p>8 Void/Cancel of prior claim</p> <p>This field is not intended for use for original claim submissions.</p>																		
23	Prior Authorization	Conditional	<p>Enter the six character prior authorization number from the approved Prior Authorization Request (PAR). Do not combine services from more than one approved PAR on a single claim form. Do not attach a copy of the approved PAR unless advised to do so by the authorizing agent or the fiscal agent.</p>																		
24	Claim Line Detail	Information	<p>The paper claim form allows entry of up to six detailed billing lines. Fields 24A through 24J apply to each billed line.</p> <p>Do not enter more than six lines of information on the paper claim. If more than six lines of information are entered, the additional lines will not be entered for processing.</p> <p>Each claim form must be fully completed (totaled).</p> <p>Do not file continuation claims (e.g., Page 1 of 2).</p>																		
24A	Dates of Service	Required	<p>The field accommodates the entry of two dates: a "From" date of services and a "To" date of service. Enter the date of service using two digits for the month, two digits for the date and two digits for the year. Example: 010115 for January 1, 2015</p> <p style="text-align: center;">From To</p> <table border="1" style="margin-left: auto; margin-right: auto;"> <tr> <td style="width: 20px;">01</td> <td style="width: 20px;">01</td> <td style="width: 20px;">15</td> <td style="width: 20px;"></td> <td style="width: 20px;"></td> <td style="width: 20px;"></td> </tr> </table> <p style="text-align: center;">Or</p> <p style="text-align: center;">From To</p> <table border="1" style="margin-left: auto; margin-right: auto;"> <tr> <td style="width: 20px;">01</td> <td style="width: 20px;">01</td> <td style="width: 20px;">15</td> <td style="width: 20px;">01</td> <td style="width: 20px;">01</td> <td style="width: 20px;">15</td> </tr> </table> <p style="text-align: center;">Span dates of service</p> <p style="text-align: center;">From To</p> <table border="1" style="margin-left: auto; margin-right: auto;"> <tr> <td style="width: 20px;">01</td> <td style="width: 20px;">01</td> <td style="width: 20px;">15</td> <td style="width: 20px;">01</td> <td style="width: 20px;">31</td> <td style="width: 20px;">15</td> </tr> </table> <p>Practitioner claims must be consecutive days.</p>	01	01	15				01	01	15	01	01	15	01	01	15	01	31	15
01	01	15																			
01	01	15	01	01	15																
01	01	15	01	31	15																

CMS Field #	Field Label	Field is?	Instructions
			<p><u>Single Date of Service:</u> Enter the six digit date of service in the “From” field. Completion of the “To field is not required. Do not spread the date entry across the two fields.</p> <p><u>Span billing:</u> permissible if the same service (same procedure code) is provided on consecutive dates.</p> <p>Supplemental Qualifier To enter supplemental information, begin at 24A by entering the qualifier and then the information.</p> <p>ZZ Narrative description of unspecified code</p> <p>N4 National Drug Codes</p> <p>VP Vendor Product Number</p> <p>OZ Product Number</p> <p>CTR Contract Rate</p> <p>JP Universal/National Tooth Designation</p> <p>JO Dentistry Designation System for Tooth & Areas of Oral Cavity</p>
24B	Place of Service	Required	<p>Enter the Place of Service (POS) code that describes the location where services were rendered. The Colorado Medical Assistance Program accepts the CMS place of service codes.</p> <p>04 Homeless Shelter</p> <p>11 Office</p> <p>12 Home</p> <p>15 Mobile Unit</p> <p>20 Urgent Care Facility</p> <p>21 Inpatient Hospital</p> <p>22 Outpatient Hospital</p> <p>23 Emergency Room Hospital</p> <p>25 Birthing Center</p> <p>26 Military Treatment Center</p> <p>31 Skilled Nursing Facility</p> <p>32 Nursing Facility</p> <p>33 Custodial Care Facility</p> <p>34 Hospice</p>

CMS Field #	Field Label	Field is?	Instructions
			41 Transportation – Land 51 Inpatient Psychiatric Facility 52 Psychiatric Facility Partial Hospitalization 53 Community Mental Health Center 54 Intermediate Care Facility – MR 60 Mass Immunization Center 61 Comprehensive IP Rehab Facility 62 Comprehensive OP Rehab Facility 65 End Stage Renal Dialysis Trtmt Facility 71 State-Local Public Health Clinic 99 Other Unlisted
24C	EMG	Conditional	Enter a “Y” for YES or leave blank for NO in the bottom, unshaded area of the field to indicate the service is rendered for a life-threatening condition or one that requires immediate medical intervention. If a “Y” for YES is entered, the service on this detail line is exempt from co-payment requirements.
24D	Procedures, Services, or Supplies	Required	Enter the HCPCS procedure code that specifically describes the service for which payment is requested. All procedures must be identified with codes in the current edition of Physicians Current Procedural Terminology (CPT). CPT is updated annually. HCPCS Level II Codes The current Medicare coding publication (for Medicare crossover claims only). Only approved codes from the current CPT or HCPCS publications will be accepted.
24D	Modifier	Conditional	Enter the appropriate procedure-related modifier that applies to the billed service. Up to four modifiers may be entered when using the paper claim form. 24 Unrelated Evaluation/Management (E/M) service by the same physician during a postoperative period

CMS Field #	Field Label	Field is?	Instructions
			<p>Use with E/M codes to report unrelated services by the same physician during the postoperative period. Claim diagnosis code(s) must identify a condition unrelated to the surgical procedure.</p> <p>26 Professional component Use with diagnostic codes to report professional component services (reading and interpretation) billed separately from technical component services. Report separate professional and technical component services <u>only</u> if different providers perform the professional and technical portions of the procedure. Read CPT descriptors carefully. Do not use modifiers if the descriptor specifies professional or technical components.</p> <p>51 Multiple Procedures Use to identify additional procedures that are performed on the same day or at the same session by the same provider. Do not use to designate “add-on” codes.</p> <p>55 Postoperative Management only Surgery related eyewear Use with eyewear codes (lenses, lens dispensing, frames, etc.) to identify eyewear provided after eye surgery. Benefit for eyewear, including contact lenses, for members over age 20 must be related to surgery. Modifier -55 takes the place of the required claim comment that identifies the type and date of eye surgery. The provider must retain and, upon request, furnish records that identify the type and date of surgery.</p> <p>59 Distinct Procedural Service Use to indicate a service that is distinct or independent from other services that are performed on the same day. These services are not</p>

			<p>usually reported together but are appropriate under the circumstances. This may represent a different session or patient encounter, different procedure or surgery, different site or organ system or separate lesion or injury.</p> <p>62 Two surgeons Use when two surgeons work together as primary surgeons performing distinct part(s) of a procedure, each surgeon should report his/her distinct operative work by adding modifier 62 to the procedure code and any associated add-on code(s) for that procedure as long as both surgeons continue to work together as primary surgeons</p> <p>76 Repeat procedure or service by <u>same</u> physician/provider/other qualified health care professional Use to identify subsequent occurrences of the same service on the same day by the same provider. Not valid with E/M codes.</p> <p>77 Repeat procedure by <u>another</u> physician/provider/other qualified health care professional Use to identify subsequent occurrences of the same service on the same day by different rendering providers.</p> <p>79 Unrelated procedure or service by the same surgeon during the postoperative period Unrelated procedures or services (other than E/M services) by the surgeon during the postoperative period. Use to identify unrelated services by the operating surgeon during the postoperative period. Claim diagnosis code(s) must identify a condition unrelated to the surgical procedure.</p> <p>80 Assistant surgeon Use with surgical procedure codes to identify assistant surgeon services. Note: Assistant surgeon services by non-physician practitioners,</p>
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CMS Field #	Field Label	Field is?	Instructions
			<p>physician assistants, perfusionists, etc. are not reimbursable.</p> <p>GY Item or services statutorily excluded or does not meet the Medicare benefit.</p> <p>Use with podiatric procedure codes to identify routine, non-Medicare covered podiatric foot care. Modifier -GY takes the place of the required provider certification that the services are not covered by Medicare. The Medicare non-covered services field on the claim record must also be completed.</p> <p>KX Specific required documentation on file</p> <p>Use with laboratory codes to certify that the laboratory's equipment is not functioning or the laboratory is not certified to perform the ordered test. The -KX modifier takes the place of the provider's certification, "I certify that the necessary laboratory equipment was not functioning to perform the requested test ", or "I certify that this laboratory is not certified to perform the requested test."</p>
24E	Diagnosis Pointer	Required	<p>Enter the diagnosis code reference letter (A-L) that relates the date of service and the procedures performed to the primary diagnosis.</p> <p>At least one diagnosis code reference letter must be entered.</p> <p>When multiple services are performed, the primary reference letter for each service should be listed first, other applicable services should follow.</p> <p>This field allows for the entry of 4 characters in the unshaded area.</p>
24F	\$ Charges	Required	<p>Enter the usual and customary charge for the service represented by the procedure code on the detail line. Do not use commas when reporting dollar amounts. Enter 00 in the cents area if the amount is a whole number.</p> <p>Some CPT procedure codes are grouped with other related CPT procedure codes. When</p>

CMS Field #	Field Label	Field is?	Instructions
			<p>more than one procedure from the same group is billed, special multiple pricing rules apply.</p> <p>The base procedure is the procedure with the highest allowable amount. The base code is used to determine the allowable amounts for additional CPT surgical procedures when more than one procedure from the same grouping is performed.</p> <p>Submitted charges cannot be more than charges made to non-Colorado Medical Assistance Program covered individuals for the same service.</p> <p>Do not deduct Colorado Medical Assistance Program co-payment or commercial insurance payments from the usual and customary charges.</p>
24G	Days or Units	Required	<p>Enter the number of services provided for each procedure code.</p> <p>Enter whole numbers only- do not enter fractions or decimals.</p>
24G	Days or Units	General Instructions	<p>A unit represents the number of times the described procedure or service was rendered. Except as instructed in this manual or in Colorado Medical Assistance Program bulletins, the billed unit must correspond to procedure code descriptions. The following examples show the relationship between the procedure description and the entry of units.</p> <p>Lens materials</p> <p>One lens equals one unit of service. If two lenses of the same strength are provided, complete one billing claim line, entering two units of service and the total charge for both lenses. Lenses of different strengths are billed on separate claim lines.</p> <p>Lens dispensing</p> <p>A dispensing fee is allowed for each lens. For two lenses, complete on claim line with two units of service and charge for both lenses.</p>
24H	EPSDT/Family Plan	Conditional	<p>EPSDT (shaded area)</p> <p>For Early & Periodic Screening, Diagnosis, and Treatment related services, enter the response in the shaded portion of the field as follows:</p> <p>AV Available- Not Used</p>

CMS Field #	Field Label	Field is?	Instructions
			S2 Under Treatment ST New Service Requested NU Not Used Family Planning (unshaded area) Not Required
24I	ID Qualifier	Not Required	
24J	Rendering Provider ID #	Required	In the shaded portion of the field, enter the eight-digit Colorado Medical Assistance Program provider number assigned to the <u>individual</u> who actually performed or rendered the billed service. This number cannot be assigned to a group or clinic. NOTE: When billing a paper claim form, do not use the individual's NPI.
25	Federal Tax ID Number	Not Required	
26	Patient's Account Number	Optional	Enter information that identifies the patient or claim in the provider's billing system. Submitted information appears on the Provider Claim Report (PCR).
27	Accept Assignment?	Required	The accept assignment indicates that the provider agrees to accept assignment under the terms of the payer's program.
28	Total Charge	Required	Enter the sum of all charges listed in field 24F. Do not use commas when reporting dollar amounts. Enter 00 in the cents area if the amount is a whole number.
29	Amount Paid	Conditional	Enter the total amount paid by Medicare or any other commercial health insurance that has made payment on the billed services. Do not use commas when reporting dollar amounts. Enter 00 in the cents area if the amount is a whole number.
30	Rsvd for NUCC Use		

CMS Field #	Field Label	Field is?	Instructions
31	Signature of Physician or Supplier Including Degrees or Credentials	Required	<p>Each claim must bear the signature of the enrolled provider or the signature of a registered authorized agent.</p> <p>A holographic signature stamp may be used <u>if</u> authorization for the stamp is on file with the fiscal agent.</p> <p>An authorized agent or representative may sign the claim for the enrolled provider <u>if</u> the name and signature of the agent is on file with the fiscal agent.</p> <p>Each claim must have the date the enrolled provider or registered authorized agent signed the claim form. Enter the date the claim was signed using two digits for the month, two digits for the date and two digits for the year. Example: 070115 for July 1, 2015.</p> <p>Unacceptable signature alternatives:</p> <p>Claim preparation personnel may not sign the enrolled provider’s name.</p> <p>Initials are not acceptable as a signature.</p> <p>Typed or computer printed names are not acceptable as a signature.</p> <p>“Signature on file” notation is not acceptable in place of an authorized signature.</p>
32	32- Service Facility Location Information 32a- NPI Number 32b- Other ID #	Conditional	<p>Complete for services provided in a hospital or nursing facility in the following format:</p> <p>1st Line Name</p> <p>2nd Line Address</p> <p>3rd Line City, State and ZIP Code</p> <p>32a- NPI Number</p> <p>Enter the NPI of the service facility (if known).</p> <p>32b- Other ID #</p> <p>Enter the eight-digit Colorado Medical Assistance Program provider number of the service facility (if known).</p> <p>The information in field 32, 32a and 32b is not edited.</p>
33	33- Billing Provider Info & Ph # 33a- NPI Number 33b- Other ID #	Required	<p>Enter the name of the individual or organization that will receive payment for the billed services in the following format:</p> <p>1st Line Name</p> <p>2nd Line Address</p> <p>3rd Line City, State and ZIP Code</p>

CMS Field #	Field Label	Field is?	Instructions
			33a- NPI Number Enter the NPI of the billing provider 33b- Other ID # Enter the eight-digit Colorado Medical Assistance Program provider number of the individual or organization.

Late Bill Override Date

For electronic claims, a delay reason code must be selected and a date must be noted in the “Claim Notes/LBOD” field.

Valid Delay Reason Codes

- 1 Proof of Eligibility Unknown or Unavailable
- 3 Authorization Delays
- 7 Third Party Processing Delay
- 8 Delay in Eligibility Determination
- 9 Original Claim Rejected or Denied Due to a Reason Unrelated to the Billing Limitation Rules
- 11 Other



The Late Bill Override Date (LBOD) allows providers to document compliance with timely filing requirements when the initial timely filing period has expired. Colorado Medical Assistance Program providers have 120 days from the date of service to submit their claim. For information on the 60-day resubmission rule for denied/rejected claims, please see the General Provider Information manual in the Provider Services [Billing Manuals](#) section.

Making false statements about timely filing compliance is a misrepresentation and falsification that, upon conviction, makes the individual who prepares the claim and the enrolled provider subject to fine and imprisonment under state and/or federal law.

Billing Instruction Detail	Instructions
LBOD Completion Requirements	<ul style="list-style-type: none"> • Electronic claim formats provide specific fields for documenting the LBOD. • Supporting documentation must be kept on file for 6 years. • For paper claims, follow the instructions appropriate for the claim form you are using. <ul style="list-style-type: none"> ➤ <i>UB-04</i>: Occurrence code 53 and the date are required in FL 31-34. ➤ <i>CMS 1500</i>: Indicate “LBOD” and the date in box 19 – Additional Claim Information. ➤ <i>2006 ADA Dental</i>: Indicate “LBOD” and the date in box 35 - Remarks

Billing Instruction Detail	Instructions
<p>Adjusting Paid Claims</p>	<p>If the initial timely filing period has expired and a previously submitted claim that was filed within the original Colorado Medical Assistance Program timely filing period or the allowed 60 day follow-up period was paid and now needs to be adjusted, resulting in additional payment to the provider.</p> <p>Adjust the claim within 60 days of the claim payment. Retain all documents that prove compliance with timely filing requirements.</p> <p><i>Note: There is no time limit for providers to adjust paid claims that would result in repayment to the Colorado Medical Assistance Program.</i></p> <p>LBOD = the run date of the Colorado Medical Assistance Program Provider Claim Report showing the payment.</p>
<p>Denied Paper Claims</p>	<p>If the initial timely filing period has expired and a previously submitted paper claim that was filed within the original Colorado Medical Assistance Program timely filing period or the allowed 60 day follow-up period was denied.</p> <p>Correct the claim errors and refile within 60 days of the claim denial or rejection. Retain all documents that prove compliance with timely filing requirements.</p> <p>LBOD = the run date of the Colorado Medical Assistance Program Provider Claim Report showing the denial.</p>
<p>Returned Paper Claims</p>	<p>A previously submitted paper claim that was filed within the original Colorado Medical Assistance Program timely filing period or the allowed 60 day follow-up period was returned for additional information.</p> <p>Correct the claim errors and re-file within 60 days of the date stamped on the returned claim. Retain a copy of the returned claim that shows the receipt or return date stamped by the fiscal agent.</p> <p>LBOD = the stamped fiscal agent date on the returned claim.</p>
<p>Rejected Electronic Claims</p>	<p>An electronic claim that was previously entered within the original Colorado Medical Assistance Program timely filing period or the allowed 60 day follow-up period was rejected and information needed to submit the claim was not available to refile at the time of the rejection.</p> <p>Correct claim errors and refile within 60 days of the rejection. Maintain a printed copy of the rejection notice that identifies the claim and date of rejection.</p> <p>LBOD = the date shown on the claim rejection report.</p>
<p>Denied/Rejected Due to Member Eligibility</p>	<p>An electronic eligibility verification response processed during the original Colorado Medical Assistance Program timely filing period states that the individual was not eligible but you were subsequently able to verify eligibility. Read also instructions for retroactive eligibility.</p> <p>File the claim within 60 days of the date of the rejected eligibility verification response. Retain a printed copy of the rejection notice that identifies the member and date of eligibility rejection.</p> <p>LBOD = the date shown on the eligibility rejection report.</p>

Billing Instruction Detail	Instructions
<p>Retroactive Member Eligibility</p>	<p>The claim is for services provided to an individual whose Colorado Medical Assistance Program eligibility was backdated or made retroactive.</p> <p>File the claim within 120 days of the date that the individual’s eligibility information appeared on state eligibility files. Obtain and maintain a letter or form from the county departments of social services that:</p> <ul style="list-style-type: none"> • Identifies the patient by name • States that eligibility was backdated or retroactive • Identifies the date that eligibility was added to the state eligibility system. <p>LBOD = the date shown on the county letter that eligibility was added to or first appeared on the state eligibility system.</p>
<p>Delayed Notification of Eligibility</p>	<p>The provider was unable to determine that the patient had Colorado Medical Assistance Program coverage until after the timely filing period expired.</p> <p>File the claim within 60 days of the date of notification that the individual had Colorado Medical Assistance Program coverage. Retain correspondence, phone logs, or a signed Delayed Eligibility Certification form (see Certification & Request for Timely Filing Extension in the Provider Services Forms section) that identifies the member, indicates the effort made to identify eligibility, and shows the date of eligibility notification.</p> <ul style="list-style-type: none"> • Claims must be filed within 365 days of the date of service. No exceptions are allowed. • This extension is available only if the provider had no way of knowing that the individual had Colorado Medical Assistance Program coverage. • Providers who render services in a hospital or nursing facility are expected to get benefit coverage information from the institution. • The extension does not give additional time to obtain Colorado Medical Assistance Program billing information. • If the provider has previously submitted claims for the member, it is improper to claim that eligibility notification was delayed. <p>LBOD = the date the provider was advised the individual had Colorado Medical Assistance Program benefits.</p>
<p>Electronic Medicare Crossover Claims</p>	<p>An electronic claim is being submitted for Medicare crossover benefits within 120 days of the date of Medicare processing/ payment. (Note: On the paper claim form (only), the Medicare SPR/ERA date field documents crossover timely filing and completion of the LBOD is not required.)</p> <p>File the claim within 120 days of the Medicare processing/ payment date shown on the SPR/ERA. Maintain the original SPR/ERA on file.</p> <p>LBOD = the Medicare processing date shown on the SPR/ERA.</p>
<p>Medicare Denied Services</p>	<p>The claim is for Medicare denied services (Medicare non-benefit services, benefits exhausted services, or the member does not have Medicare coverage) being submitted within 60 days of the date of Medicare processing/denial.</p>

Billing Instruction Detail	Instructions
	<p><i>Note: This becomes a regular Colorado Medical Assistance Program claim, not a Medicare crossover claim.</i></p> <p>File the claim within 60 days of the Medicare processing date shown on the SPR/ERA. Attach a copy of the SPR/ERA if submitting a paper claim and maintain the original SPR/ERA on file.</p> <p>LBOD = the Medicare processing date shown on the SPR/ERA.</p>
<p>Commercial Insurance Processing</p>	<p>The claim has been paid or denied by commercial insurance.</p> <p>File the claim within 60 days of the insurance payment or denial. Retain the commercial insurance payment or denial notice that identifies the patient, rendered services, and shows the payment or denial date.</p> <p>Claims must be filed within 365 days of the date of service. No exceptions are allowed. If the claim is nearing the 365-day limit and the commercial insurance company has not completed processing, file the claim, receive a denial or rejection, and continue filing in compliance with the 60-day rule until insurance processing information is available.</p> <p>LBOD = the date commercial insurance paid or denied.</p>
<p>Correspondence LBOD Authorization</p>	<p>The claim is being submitted in accordance with instructions (authorization) from the Colorado Medical Assistance Program for a 60 day filing extension for a specific member, claim, services, or circumstances.</p> <p>File the claim within 60 days of the date on the authorization letter. Retain the authorization letter.</p> <p>LBOD = the date on the authorization letter.</p>
<p>Member Changes Providers during Obstetrical Care</p>	<p>The claim is for obstetrical care where the patient transferred to another provider for continuation of OB care. The prenatal visits must be billed using individual visit codes but the service dates are outside the initial timely filing period.</p> <p>File the claim within 60 days of the last OB visit. Maintain information in the medical record showing the date of the last prenatal visit and a notation that the patient transferred to another provider for continuation of OB care.</p> <p>LBOD = the last date of OB care by the billing provider.</p>



CMS 1500 Vision Claim Example



HEALTH INSURANCE CLAIM FORM

APPROVED BY NATIONAL UNIFORM CLAIM COMMITTEE (NUCC) 02/12

<input type="checkbox"/> MEDICARE <input checked="" type="checkbox"/> MEDICAID <input type="checkbox"/> TRICARE <input type="checkbox"/> CHAMPVA <input type="checkbox"/> GROUP HEALTH PLAN <input type="checkbox"/> FECA BLK LUNG <input type="checkbox"/> OTHER <small>(Medicare #) (Medicaid #) (ID#DoD#) (Member ID#) (ID#) (ID#) (ID#)</small>												1a. INSURED'S I.D. NUMBER (For Program in Item 1) D444444											
2. PATIENT'S NAME (Last Name, First Name, Middle Initial) Client, Ima A						3. PATIENT'S BIRTH DATE SEX 10 16 45 M F <input checked="" type="checkbox"/>			4. INSURED'S NAME (Last Name, First Name, Middle Initial)														
5. PATIENT'S ADDRESS (No., Street) CITY _____ STATE _____ ZIP CODE _____ TELEPHONE (Include Area Code) _____						6. PATIENT RELATIONSHIP TO INSURED Self <input checked="" type="checkbox"/> Spouse <input type="checkbox"/> Child <input type="checkbox"/> Other <input type="checkbox"/>			7. INSURED'S ADDRESS (No., Street) CITY _____ STATE _____ ZIP CODE _____ TELEPHONE (Include Area Code) _____														
9. OTHER INSURED'S NAME (Last Name, First Name, Middle Initial) a. OTHER INSURED'S POLICY OR GROUP NUMBER b. RESERVED FOR NUCC USE c. RESERVED FOR NUCC USE d. INSURANCE PLAN NAME OR PROGRAM NAME						10. IS PATIENT'S CONDITION RELATED TO: a. EMPLOYMENT? (Current or Previous) YES <input type="checkbox"/> NO <input type="checkbox"/> b. AUTO ACCIDENT? YES <input type="checkbox"/> NO <input type="checkbox"/> PLACE (State) _____ c. OTHER ACCIDENT? YES <input type="checkbox"/> NO <input type="checkbox"/> 10a. RESERVED FOR LOCAL USE			11. INSURED'S POLICY GROUP OR FECA NUMBER a. INSURED'S DATE OF BIRTH SEX MM DD YY M F b. OTHER CLAIM ID (Designated by NUCC) c. INSURANCE PLAN NAME OR PROGRAM NAME d. IS THERE ANOTHER HEALTH BENEFIT PLAN? YES <input type="checkbox"/> NO <input checked="" type="checkbox"/> <i>If yes, complete items 9, 9a and 9d.</i>														
12. PATIENT'S OR AUTHORIZED PERSON'S SIGNATURE (I authorize the release of any medical or other information necessary to process this claim. I also request payment of government benefits either to myself or to the party who accepts assignment below.) SIGNED Signature on File DATE 1/1/15												13. INSURED'S OR AUTHORIZED PERSON'S SIGNATURE (I authorize payment of medical benefits to the undersigned physician or supplier for services described below.) SIGNED _____											
14. DATE OF CURRENT ILLNESS, INJURY, or PREGNANCY (LMP) MM DD YY Q1 Q2 Q3 Q4				15. OTHER DATE MM DD YY				16. DATES PATIENT UNABLE TO WORK IN CURRENT OCCUPATION FROM MM DD YY TO MM DD YY															
17. NAME OF REFERRING PROVIDER OR OTHER SOURCE 17a. _____ 17b. NPI _____						18. HOSPITALIZATION DATES RELATED TO CURRENT SERVICES FROM MM DD YY TO MM DD YY																	
19. ADDITIONAL CLAIM INFORMATION (Designated by NUCC)												20. OUTSIDE LAB? \$ CHARGES YES <input type="checkbox"/> NO <input type="checkbox"/>											
21. DIAGNOSIS OR NATURE OF ILLNESS OR INJURY Relate A-L to service line below (24E) ICD Ind. 0 A. 3732 B. _____ C. _____ D. _____ E. _____ F. _____ G. _____ H. _____ I. _____ J. _____ K. _____ L. _____												22. RESUBMISSION CODE ORIGINAL REF. NO.		23. PRIOR AUTHORIZATION NUMBER									
24. A. DATE(S) OF SERVICE From MM DD YY To MM DD YY		B. PLACE OF SERVICE EMG		C. _____		D. PROCEDURES, SERVICES, OR SUPPLIES (Explain Unusual Circumstances) CPT/HCPCS MODIFIER		E. DIAGNOSIS POINTER		F. \$ CHARGES		G. DAYS OR UNITS		H. EFFECT PERIOD		I. ID. QUAL.		J. RENDERING PROVIDER ID #					
01 01 15 01 01 15 11		65205		A		100 00		1		12345678		NPI 0123456789											
25. FEDERAL TAX I.D. NUMBER SSN EIN		26. PATIENT'S ACCOUNT NO. Optional		27. ACCEPT ASSIGNMENT? (For govt. claims, see back) <input checked="" type="checkbox"/> YES NO		28. TOTAL CHARGE \$ 100 00		29. AMOUNT PAID \$		30. Revd for NUCC Use													
31. SIGNATURE OF PHYSICIAN OR SUPPLIER (INCLUDING DEGREES OR CREDENTIALS (I certify that the statements on the reverse apply to this bill and are made a part thereof). SIGNED Signature DATE 1/1/15												32. SERVICE FACILITY LOCATION INFORMATION ABC Vision Center 100 Any Street Any City						33. BILLING PROVIDER INFO & PH # a. 1234567890 b. 04567890					

NUCC Instruction Manual available at: www.nucc.org PLEASE PRINT OR TYPE APPROVED OMB-0538-1197 FORM CMS-1500 (02-12)

CARRIER
PATIENT AND INSURED INFORMATION
PHYSICIAN OR SUPPLIER INFORMATION

Vision and Eyewear Revisions Log

Revision Date	Section/Action	<u>Pages</u>	Made by
<i>Created 06/2011</i>	<i>Created separate manual from combined Colorado 1500 billing manual</i>	29	<i>ah/jg</i>
<i>12/06/2011</i>	<i>Replaced 997 with 999</i>	3	<i>ss</i>
	<i>Replaced wpc-edi.com/hipaa with wpc-edi.com/</i>	2	
	<i>Replaced Implementation Guide with Technical Report 3 (TR3)</i>	2	
<i>01/27/2012</i>	<i>Changed authorizing agent to authorizing agency</i>	<i>Throughout</i>	<i>ig</i>
<i>5/22/2014</i>	<i>Removed references to the Primary Care Physician Program</i>	19	<i>Mm</i>
<i>8/15/14</i>	<i>Replaced all CO 1500 references with CMS 1500</i>	<i>Throughout</i>	<i>ZS</i>
<i>8/15/14</i>	<i>Updated Professional Claim Billing Instructions section with CMS 1500 information.</i>		<i>ZS</i>
<i>8/15/14</i>	<i>Replaced all client references with member</i>	<i>Throughout</i>	<i>ZS</i>
<i>8/20/2014</i>	<i>Updated all weblinks for new Department website</i>	<i>Throughout</i>	<i>MM</i>
<i>12/08/2014</i>	<i>Removed Appendix H information, added Timely Filing document information</i>	26	<i>mc</i>
<i>04/28/2015</i>	<i>Changed the word unshaded to shaded</i>	24J	<i>Bl</i>
<i>9/1/15</i>	<i>Removed mention of ICD-9</i>	14	<i>JH</i>
	<i>Searched but no references to ColoradoPAR or CWQI.</i>	<i>Throughout</i>	
	<i>Removed sentence: Orthoptic vision treatment services are a benefit only when prior authorized per Elizabeth</i>	1	
<i>09/08/2015</i>	<i>Updated TOC and accepted changes</i>	<i>Throughout</i>	<i>bl</i>

Note: In many instances when specific pages are updated, the page numbers change for the entire section. Page numbers listed above, are the page numbers on which the updates/changes occur.