

# **Residential Child Care Facility (RCCF) Program** **(Mental Health Program)**

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# **Residential Child Care Facility (RCCF) Program** **(Mental Health Program)**

## **Program Overview**

Providers must be enrolled as a Health First Colorado provider in order to:

- Treat a Health First Colorado member
- Submit claims for payment to the Health First Colorado

The Health First Colorado reimburses providers for medically necessary medical and surgical services furnished to eligible members.

Providers should refer to the Code of Colorado Regulations, [Program Rules](#) (10 CCR 2505-10), for specific information when providing medical/surgical services.

## **Billing Information**

### **National Provider Identifier (NPI)**

The Health Insurance Portability and Accountability Act (HIPAA) requires that covered entities (i.e., health plans, health care clearinghouses, and those health care providers who transmit any health information electronically in connection with a transaction for which the Secretary of Health and Human Services has adopted a standard) use NPIs in standard transactions. Certain Provider Types are not able to obtain an NPI. Those providers will be assigned a Health First Colorado provider number.

### **Paper Claims**

Electronic claims format shall be required unless hard copy claims submittals are specifically prior authorized by the Department. Requests may be sent to DXC Technology (DXC), P.O. Box 30, Denver, CO 80201-0030. The following claims can be submitted on paper and processed for payment:

- Claims from providers who consistently submit five (5) claims or fewer per month (requires prior approval)
- Claims that, by policy, require attachments
  - Note: Attachments can be submitted electronically
- Reconsideration claims

Paper claims require an NPI for those provider types that can obtain one. Providers that cannot obtain an NPI are required to use an assigned Health First Colorado provider number on their claims. Electronically mandated claims submitted on paper are processed, denied, and marked with the message "Electronic Filing Required".

### **Electronic Claims**

Instructions for completing and submitting electronic claims are available through the following:

- X12N Technical Report 3 (TR3) for the 837P, 837I, or 837D ([wpc-edi.com/](http://wpc-edi.com/))
- Companion Guides for the 837P, 837I, or 837D in the EDI support section of the Department's website ([edi-support](#))

- Online Portal User Guide (via within the Online Portal)

The Health First Colorado collects electronic claim information interactively through the Health First Colorado Secure Online Portal ([Online Portal](#)) or via batch submission through a host system. Please refer to the [Colorado General Provider Information Manual](#) for additional electronic information.

## Interactive Claim Submission and Processing

Interactive claim submission through the Online Portal is a real-time exchange of information between the provider and the Health First Colorado. Health First Colorado providers may create and transmit HIPAA compliant 837P (Professional), 837I (Institutional), and 837D (Dental) claims electronically one at a time. These claims are transmitted through the Health First Colorado Online Portal (OP).

The Online Portal contains training, user guides and help that describe claim completion requirements, edits that verify the format and validity of the entered information, and edits that assure that required fields are completed.

The Health First Colorado OP reviews the claim information for compliance with Health First Colorado billing policy and passes the claim to the Colorado interChange system for adjudication and reporting on the Health First Colorado Provider Remittance Advice (RA).

The OP immediately returns a response to the provider about that single transaction indicating whether the claim will be rejected, suspended or paid.

- If the claim is rejected, the OP sends a rejection response that identifies the rejection reason. The rejected claim can immediately be resubmitted.
- If the claim is suspended then it needs additional manual review by the Fiscal Agent.
- If the claim is accepted, the provider receives a message indicating that the claim is will be paid.

The Online Portal provides immediate feedback directly to the submitter. All claims are processed to provide a weekly Health Care Claim Payment/Advice (Accredited Standards Committee [ASC] X12N 835) transaction and/or Remittance Advice to providers. The Online Portal also provides access to reports and transactions generated from claims submitted via paper and through electronic data submission methods other than the Online Portal. The reports and transactions include:

- Accept/Reject Report
- Remittance Advice
- Health Care Claim Payment/Advice (ASC X12N 835)
- Managed Care Reports such as Primary Care Physician Rosters
- Eligibility Inquiry (interactive and batch)
- Claim Status Inquiry

Claims may be adjusted, edited and resubmitted, and voided in real time through the Online Portal. Access the Online Portal through Secured Site at [colorado.gov/hcpf](http://colorado.gov/hcpf). For help with claim submission via the Online Portal, please choose the *User Guide* option available for each Online Portal transaction.

For additional electronic billing information, please refer to the appropriate Companion Guide located in the Provider Services [Specifications](#) section of the Department's website.

## Batch Electronic Claim Submission

Batch billing refers to the electronic creation and transmission of several claims in a group. Batch billing systems usually extract information from an automated accounting or patient billing system to

create a group of claim transactions. Claims may be transmitted from the provider's office or sent through a billing vendor or clearinghouse.

All batch claim submission software must be tested and approved by the Health First Colorado fiscal agent.

For additional electronic billing information, please refer to the appropriate Companion Guide located in the Provider Services [Specifications](#) section.

## Program Benefits

Health First Colorado mental health benefits are provided through Residential Child Care Facilities (RCCFs) to enrolled members who reside in the facility on a fee-for-service basis.

### Enrollment and Participation

Almost all Health First Colorado members are enrolled in the Mental Health Programs. However, members residing in Residential Child Care Facilities can receive mental health services from physicians, licensed mental health professionals, nurse practitioners, and physician assistants. RCCFs enroll and act as billing agents by submitting claims for these provider types either employed or contracted with the RCCF.

### RCCF Benefits

RCCFs are responsible for providing mental health services to members residing in their facilities.

The following procedure codes can be billed for services provided in a RCCF by a physician, osteopath, licensed psychologist, licensed clinical social worker, licensed marriage, and family therapist or licensed professional counselor:

Code	Description	Prior Authorization
90791 or 90792	Psychiatric diagnostic evaluation or Psychiatric diagnostic evaluation with med services (1 unit per day)	
+90785	Interactive Complexity is an add-on-code for interactive complexity to be reported in conjunction with codes for diagnostic psychiatric evaluation, psychotherapy, psychotherapy when performed with an evaluation and management service and group psychotherapy. Interactive complexity refers to a specific communication factors that complicate the delivery of a psychiatric procedure.	
90832	Individual psychotherapy, 30 minutes face to face with member and/or family (2 units per day of 90832 or +90833)	
90834	Individual psychotherapy, 45 minutes face to face services with member and/or family member (2 units of 90834, 90837 or +90836 per day)	
90837	Individual psychotherapy, 60 minutes face to face services with member and/or family member (2 units of 90834, 90837 or +90836 per day)	
90846	Family psychotherapy (without the member present)(family psychotherapy can only be billed 1 unit per date of service, 90846 or 90847)	
90847	Family therapy (conjoint therapy) (with member present unless contact with family members is contraindicated.) (family	

<b>Code</b>	<b>Description</b>	<b>Prior Authorization</b>
	psychotherapy can only be billed 1 unit per date of service, 90846 or 90847)	
90853	Group psychotherapy (other than of a multifamily group) (15 minute units, up to 8 units per date of service)	
96101	Psychological testing (includes psychodiagnostic assessment of emotionality, intellectual abilities, personality and psychopathology, e.g., MMPI, Rorschach, WAIS), per hour of the psychologist's or physician's time, both face-to-face time with the member and time interpreting test results and preparing the report professional. (Benefits are available for face-to-face member services only. Do not bill for time spent interpreting test results and preparing the report.) (only 1 unit of professional psychological testing per date of service)	
96102	Psychological testing (includes psychodiagnostic assessment of emotionality, intellectual abilities, personality and psychopathology, e.g., MMPI and WAIS), with qualified health care professional interpretation and report, administered by technician, per hour of technician time, face-to-face (Benefits are available for face-to-face member services only. Do not bill for time spent interpreting test results and preparing the report.) (1 unit of technician psychological testing per date of service)	

The following procedure codes can be billed for services provided in a RCCF by a physician or osteopath:

<b>Code</b>	<b>Description</b>	<b>Prior Authorization</b>
+90833	Psychotherapy, 30 minutes with member and/or family member when performed with an evaluation and management service. (2 units per day of 90832 or +90833)	
+90836	Psychotherapy, 45 minutes with member and/or family member when performed with an evaluation and management service. (2 units of 90834, 90837 or +90836 per day)	
90839	Psychotherapy for crisis first 60 minutes (1 unit per day, when billing for psychotherapy for crisis, no other services may be billed on that date of service)	
+90840	Psychotherapy for crisis, each additional 30 minutes. (2 unit per day, to be billed with 90839, when billing for psychotherapy for crisis, no other services may be billed on that date of service)	

The following procedure code can be billed for services provided in a RCCF by a physician, osteopath, nurse practitioner or physician assistant:

<b>Code</b>	<b>Description</b>	<b>Prior Authorization</b>
+90863	Pharmacologic management, including prescription and review of medication, when performed with a psychotherapy service. (1 hour per date of service)	

### **RCCF Non-Included Services:**

- Mental health-related prescription drugs. Claims for prescription drugs are submitted to the Health First Colorado fiscal agent under the FFS Reimbursement Program or to the MCO for MCO-enrolled members.
- Services in a Psychiatric Residential Treatments Facility (PRTF). PRTF claims are submitted to the fiscal agent for a per diem reimbursement.

## CMS 1500 Paper Claim Reference Table

The paper claim reference table lists required and conditional fields for the CMS 1500 paper claim form for RCCF claims. For complete CMS 1500 paper claim instructions, please refer to the Medicaid Provider Information manual located on the Department's website ([Colorado.gov/hcpf](http://Colorado.gov/hcpf)) → For Our Providers → Provider Services → [Billing Manuals](#).

The appropriate POS codes for RCCF paper and electronic claim submissions services are 11 (Office) or 14 (Group Home) and are identified by using the specific modifiers along with the procedure codes (see above table).

Instructions for completing and submitting electronic claims are available through the X12N Technical Report 3 (TR3) for the 837P ([wpc-edi.com](http://wpc-edi.com)), 837P Companion Guide (in the Provider Services [Specifications](#) section of the Department's Web site), and in the Web Portal User Guide (via within the portal).

CMS Field #	Field Label	Field is?	Instructions
<b>1</b>	<b>Insurance Type</b>	Required	Place an "X" in the box marked as Medicaid.
<b>1a</b>	<b>Insured's ID Number</b>	Required	Enter the member's Health First Colorado seven-digit Medicaid ID number as it appears on the Medicaid Identification card. Example: A123456.
<b>2</b>	<b>Patient's Name</b>	Required	Enter the member's last name, first name, and middle initial.
<b>3</b>	<b>Patient's Date of Birth / Sex</b>	Required	Enter the member's birth date using two digits for the month, two digits for the date, and two digits for the year. Example: 070114 for July 1, 2014. Place an "X" in the appropriate box to indicate the sex of the member.
<b>4</b>	<b>Insured's Name</b>	Not Required	
<b>5</b>	<b>Patient's Address</b>	Not Required	
<b>6</b>	<b>Patient's Relationship to Insured</b>	Not Required	
<b>7</b>	<b>Insured's Address</b>	Not Required	
<b>8</b>	<b>Reserved for NUCC Use</b>		
<b>9</b>	<b>Other Insured's Name</b>	Not Required	



<b>CMS Field #</b>	<b>Field Label</b>	<b>Field is?</b>	<b>Instructions</b>
<b>9a</b>	<b>Other Insured's Policy or Group Number</b>	Not Required	
<b>9b</b>	<b>Reserved for NUCC Use</b>		
<b>9c</b>	<b>Reserved for NUCC Use</b>		
<b>9d</b>	<b>Insurance Plan or Program Name</b>	Not Required	
<b>10a-c</b>	<b>Is Patient's Condition Related to?</b>	Conditional	When appropriate, place an "X" in the correct box to indicate whether one or more of the services described in field 24 are for a condition or injury that occurred on the job, as a result of an auto accident or other.
<b>10d</b>	<b>Reserved for Local Use</b>		
<b>11</b>	<b>Insured's Policy, Group or FECA Number</b>	Not Required	
<b>11a</b>	<b>Insured's Date of Birth, Sex</b>	Not Required	
<b>11b</b>	<b>Other Claim ID</b>	Not Required	
<b>11c</b>	<b>Insurance Plan Name or Program Name</b>	Not Required	
<b>11d</b>	<b>Is there another Health Benefit Plan?</b>	Not Required	
<b>12</b>	<b>Patient's or Authorized Person's signature</b>	Required	Enter "Signature on File", "SOF", or legal signature. If there is no signature on file, leave blank or enter "No Signature on File". Enter the date the claim form was signed.
<b>13</b>	<b>Insured's or Authorized</b>	Not Required	

<b>CMS Field #</b>	<b>Field Label</b>	<b>Field is?</b>	<b>Instructions</b>
	<b>Person's Signature</b>		
<b>14</b>	<b>Date of Current Illness Injury or Pregnancy</b>	Not Required	
<b>15</b>	<b>Other Date</b>	Not Required	
<b>16</b>	<b>Date Patient Unable to Work in Current Occupation</b>	Not Required	
<b>17</b>	<b>Name of Referring Physician</b>	Conditional	
<b>18</b>	<b>Hospitalization Dates Related to Current Service</b>	Not Required	
<b>19</b>	<b>Additional Claim Information</b>	Conditional	
<b>20</b>	<b>Outside Lab? \$ Charges</b>	Not Required	
<b>21</b>	<b>Diagnosis or Nature of Illness or Injury</b>	Required	<p>Enter at least one but no more than twelve diagnosis codes based on the member's diagnosis/condition.</p> <p>Enter applicable ICD indicator to identify which version of ICD codes is being reported.</p> <p>0 ICD-10-CM (DOS 10/1/15 and after)</p> <p>9 ICD-9-CM (DOS 9/30/15 and before)</p>
<b>22</b>	<b>Medicaid Resubmission Code</b>	Conditional	<p>List the original reference number for adjusted claims.</p> <p>When resubmitting a claim as a replacement or a void, enter the appropriate bill frequency code in the left-hand side of the field.</p>

CMS Field #	Field Label	Field is?	Instructions												
			7 Replacement of prior claim 8 Void/Cancel of prior claim This field is not intended for use for original claim submissions.												
23	<b>Prior Authorization</b>	Not Required													
24	<b>Claim Line Detail</b>	Information	The paper claim form allows entry of up to six detailed billing lines. Fields 24A through 24J apply to each billed line. <b>Do not enter more than six lines of information</b> on the paper claim. If more than six lines of information are entered, the additional lines will not be entered for processing. Each claim form must be fully completed (totaled). <b>Do not file continuation claims</b> (e.g., Page 1 of 2).												
24A	<b>Dates of Service</b>	Required	The field accommodates the entry of two (2) dates: a "From" date of services and a "To" date of service. Enter the date of service using two (2) digits for the month, two (2) digits for the date and two (2) digits for the year. Example: 010114 for January 1, 2014  <table style="margin-left: auto; margin-right: auto; border-collapse: collapse;"> <tr> <td style="padding: 0 10px;">From</td> <td style="padding: 0 10px;">To</td> </tr> <tr> <td style="border: 1px solid black; padding: 2px;">01   01   15</td> <td style="border: 1px solid black; padding: 2px;">     </td> </tr> </table> Or  <table style="margin-left: auto; margin-right: auto; border-collapse: collapse;"> <tr> <td style="padding: 0 10px;">From</td> <td style="padding: 0 10px;">To</td> </tr> <tr> <td style="border: 1px solid black; padding: 2px;">01   01   15</td> <td style="border: 1px solid black; padding: 2px;">01   01   15</td> </tr> </table> Span dates of service  <table style="margin-left: auto; margin-right: auto; border-collapse: collapse;"> <tr> <td style="padding: 0 10px;">From</td> <td style="padding: 0 10px;">To</td> </tr> <tr> <td style="border: 1px solid black; padding: 2px;">01   01   15</td> <td style="border: 1px solid black; padding: 2px;">01   31   15</td> </tr> </table> Practitioner claims must be consecutive days.  <u>Single Date of Service:</u> Enter the six digit date of service in the "From" field. Completion of the "To field is not required. Do not spread the date entry across the two fields.	From	To	01   01   15		From	To	01   01   15	01   01   15	From	To	01   01   15	01   31   15
From	To														
01   01   15															
From	To														
01   01   15	01   01   15														
From	To														
01   01   15	01   31   15														

CMS Field #	Field Label	Field is?	Instructions
			<p><u>Span billing</u>: Permissible if the same service (same procedure code) is provided on consecutive dates.</p> <p><b>Supplemental Qualifier</b></p> <p>To enter supplemental information, begin at 24A by entering the qualifier and then the information.</p> <p>ZZ Narrative description of unspecified code</p> <p>N4 National Drug Codes</p> <p>VP Vendor Product Number</p> <p>OZ Product Number</p> <p>CTR Contract Rate</p> <p>JP Universal/National Tooth Designation</p> <p>JO Dentistry Designation System for Tooth &amp; Areas of Oral Cavity</p>
<b>24B</b>	<b>Place of Service</b>	Required	<p>Enter the Place of Service (POS) code that describes the location where services were rendered. The Health First Colorado accepts the CMS place of service codes.</p> <p>11 Office</p> <p>14 Group Home</p>
<b>24C</b>	<b>EMG</b>	Not Required	
<b>24D</b>	<b>Procedures, Services, or Supplies</b>	Required	<p>Enter the HCPCS procedure code that specifically describes the service for which payment is requested.</p> <p>All procedures must be identified with codes in the current edition of Physicians Current Procedural Terminology (CPT). CPT is updated annually.</p> <p>HCPCS Level II Codes</p> <p>The current Medicare coding publication (for Medicare crossover claims only).</p> <p>Only approved codes from the current CPT or HCPCS publications will be accepted.</p>
<b>24D</b>	<b>Modifier</b>	Conditional	<p>Enter the appropriate procedure-related modifier that applies to the billed service.</p>

CMS Field #	Field Label	Field is?	Instructions
			<p>Up to four modifiers may be entered when using the paper claim form.</p> <p>EP <b>Part of EPSDT Program</b></p>
<b>24E</b>	<b>Diagnosis Pointer</b>	Required	<p>Enter the diagnosis code reference letter (A-L) that relates the date of service and the procedures performed to the primary diagnosis.</p> <p>At least one diagnosis code reference letter must be entered.</p> <p>When multiple services are performed, the primary reference letter for each service should be listed first, other applicable services should follow.</p> <p>This field allows for the entry of 4 characters in the unshaded area.</p>
<b>24F</b>	<b>\$ Charges</b>	Required	<p>Enter the usual and customary charge for the service represented by the procedure code on the detail line. Do not use commas when reporting dollar amounts. Enter 00 in the cents area if the amount is a whole number.</p> <p>Some CPT procedure codes are grouped with other related CPT procedure codes. When more than one procedure from the same group is billed, special multiple pricing rules apply.</p> <p>The base procedure is the procedure with the highest allowable amount. The base code is used to determine the allowable amounts for additional CPT surgical procedures when more than one procedure from the same grouping is performed.</p> <p>Submitted charges cannot be more than charges made to non-Health First Colorado covered individuals for the same service.</p> <p>Do not deduct Health First Colorado co-payment or commercial insurance payments from the usual and customary charges.</p>
<b>24G</b>	<b>Days or Units</b>	Required	<p>Enter the number of services provided for each procedure code.</p> <p>Enter whole numbers only- do not enter fractions or decimals.</p>

CMS Field #	Field Label	Field is?	Instructions
24G	Days or Units	General Instructions	<p>A unit represents the number of times the described procedure or service was rendered.</p> <p>Except as instructed in this manual or in Health First Colorado bulletins, the billed unit must correspond to procedure code descriptions. The following examples show the relationship between the procedure description and the entry of units.</p>
24H	EPSDT/Family Plan	Conditional	<p><b>EPSDT</b> (shaded area)  For Early &amp; Periodic Screening, Diagnosis, and Treatment related services, enter the response in the shaded portion of the field as follows:</p> <p>AV Available- Not Used  S2 Under Treatment  ST New Service Requested  NU Not Used</p> <p><b>Family Planning</b> (unshaded area)  Not Required</p>
24I	ID Qualifier	Not Required	
24J	Rendering Provider ID #	Required	<p>In the shaded portion of the field, enter the NPI of the Health First Colorado provider number assigned to the <u>individual</u> who actually performed or rendered the billed service. This number cannot be assigned to a group or clinic.</p>
25	Federal Tax ID Number	Not Required	
26	Patient's Account Number	Optional	<p>Enter information that identifies the member or claim in the provider's billing system.</p> <p>Submitted information appears on the Remittance Advice (RA).</p>
27	Accept Assignment?	Required	<p>The accept assignment indicates that the provider agrees to accept assignment under the terms of the payer's program.</p>
28	Total Charge	Required	<p>Enter the sum of all charges listed in field 24F. Do not use commas when reporting dollar amounts. Enter 00 in the cents area if the amount is a whole number.</p>

CMS Field #	Field Label	Field is?	Instructions
29	Amount Paid	Not Required	
30	Rsvd for NUCC Use		
31	<b>Signature of Physician or Supplier Including Degrees or Credentials</b>	Required	<p>Each claim must bear the signature of the enrolled provider or the signature of a registered authorized agent.</p> <p>A holographic signature stamp may be used <u>if</u> authorization for the stamp is on file with the fiscal agent.</p> <p>An authorized agent or representative may sign the claim for the enrolled provider <u>if</u> the name and signature of the agent is on file with the fiscal agent.</p> <p>Each claim must have the date the enrolled provider or registered authorized agent signed the claim form. Enter the date the claim was signed using two digits for the month, two digits for the date and two digits for the year. Example: 070114 for July 1, 2014.</p> <p><b>Unacceptable signature alternatives:</b></p> <p>Claim preparation personnel may not sign the enrolled provider's name.</p> <p>Initials are not acceptable as a signature.</p> <p>Typed or computer printed names are not acceptable as a signature.</p> <p>"Signature on file" notation is not acceptable in place of an authorized signature.</p>
32	<b>32- Service Facility Location Information</b> <b>32a- NPI Number</b> <b>32b- Other ID #</b>	Not Required	<p>Complete for services provided in a hospital or nursing facility in the following format:</p> <p>1<sup>st</sup> Line Facility Name</p> <p>2<sup>nd</sup> Line Address</p> <p>3<sup>rd</sup> Line City, State and ZIP Code</p> <p>32a- NPI Number</p> <p>Enter the NPI of the service facility (if known).</p>
33	<b>33- Billing Provider Info &amp; Ph. #</b>	Required	<p>Enter the name of the individual or organization that will receive payment for the billed services in the following format:</p> <p>1<sup>st</sup> Line Name</p>

<b>CMS Field #</b>	<b>Field Label</b>	<b>Field is?</b>	<b>Instructions</b>
	<b>33a- NPI Number</b> <b>33b- Other ID #</b>		2 <sup>nd</sup> Line Address 3 <sup>rd</sup> Line City, State and ZIP Code 33a- NPI Number Enter the NPI of the billing provider



# Residential Child Care Facility Claim Example



## HEALTH INSURANCE CLAIM FORM

APPROVED BY NATIONAL UNIFORM CLAIM COMMITTEE (NUCC) 02/12

PICA <input type="checkbox"/>		PICA <input type="checkbox"/>	
1. MEDICARE <input type="checkbox"/> MEDICAID <input checked="" type="checkbox"/> TRICARE <input type="checkbox"/> CHAMPVA <input type="checkbox"/> GROUP HEALTH PLAN (ID#) <input type="checkbox"/> FECA BLX/LUNG (ID#) <input type="checkbox"/> OTHER (ID#) <input type="checkbox"/>		14. INSURED'S I.D. NUMBER (For Program in Item 1) <b>D444444</b>	
2. PATIENT'S NAME (Last Name, First Name, Middle Initial) <b>Client, Ima A</b>		3. PATIENT'S BIRTH DATE MM DD YY SEX <b>10 16 45 M F <input checked="" type="checkbox"/></b>	
3. PATIENT'S ADDRESS (No., Street) CITY STATE ZIP CODE TELEPHONE (Include Area Code)		4. INSURED'S NAME (Last Name, First Name, Middle Initial) 5. PATIENT RELATIONSHIP TO INSURED <input checked="" type="checkbox"/> Self <input type="checkbox"/> Spouse <input type="checkbox"/> Child <input type="checkbox"/> Other	
6. RESERVED FOR NUCC USE		7. INSURED'S ADDRESS (No., Street) CITY STATE ZIP CODE TELEPHONE (Include Area Code)	
9. OTHER INSURED'S NAME (Last Name, First Name, Middle Initial)		10. IS PATIENT'S CONDITION RELATED TO: a. EMPLOYMENT? (Current or Previous) YES <input type="checkbox"/> NO <input type="checkbox"/> b. AUTO ACCIDENT? PLACE (State) YES <input type="checkbox"/> NO <input type="checkbox"/> c. OTHER ACCIDENT? YES <input type="checkbox"/> NO <input type="checkbox"/>	
10. IS PATIENT'S CONDITION RELATED TO: a. EMPLOYMENT? (Current or Previous) YES <input type="checkbox"/> NO <input type="checkbox"/> b. AUTO ACCIDENT? PLACE (State) YES <input type="checkbox"/> NO <input type="checkbox"/> c. OTHER ACCIDENT? YES <input type="checkbox"/> NO <input type="checkbox"/>		11. INSURED'S POLICY GROUP OR FECA NUMBER 12. IS THERE ANOTHER HEALTH BENEFIT PLAN? <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO # If yes, complete items 9, 9a and 9c	
12. PATIENT'S OR AUTHORIZED PERSON'S SIGNATURE: I authorize the release of any medical or other information necessary to process this claim. I also request payment of government benefits either to myself or to the party who accepts assignment below. SIGNED <b>Signature on File</b> DATE <b>10/1/18</b>		13. INSURED'S OR AUTHORIZED PERSON'S SIGNATURE: I authorize payment of medical benefits to the undersigned physician or supplier for services described below. SIGNED _____	
14. DATE OF CURRENT ILLNESS, INJURY, or PREGNANCY (LMP) MM DD YY QUAL _____		15. OTHER DATE MM DD YY QUAL _____	
17. NAME OF REFERRING PROVIDER OR OTHER SOURCE 17a. _____ 17b. NP1 _____		18. DATES PATIENT UNABLE TO WORK IN CURRENT OCCUPATION FROM MM DD YY TO MM DD YY 18. HOSPITALIZATION DATES RELATED TO CURRENT SERVICES FROM MM DD YY TO MM DD YY	
19. ADDITIONAL CLAIM INFORMATION (Designated by NUCC)		20. OUTSIDE LAB? \$ CHARGES <input type="checkbox"/> YES <input type="checkbox"/> NO	
21. DIAGNOSIS OR NATURE OF ILLNESS OR INJURY (Relate A-L to service line below (24c)) ICD Ind <b>0</b> A. <b>F01.3</b> B. _____ C. _____ D. _____ E. _____ F. _____ G. _____ H. _____ I. _____ J. _____ K. _____ L. _____		22. RE submission CODE ORIGINAL REF. NO. 23. PRIOR AUTHORIZATION NUMBER	
24. A. DATES OF SERVICE From MM DD YY To MM DD YY B. PLACE OF SERVICE EMG C. D. PROCEDURES, SERVICES, OR SUPPLIES (Explain Unusual Circumstances) CPT/HCPCS MODIFIER E. DIAGNOSIS POINTER F. \$ CHARGES G. DAYS OR UNITS H. UNIT PRICE Per Unit I. ID. QUAL J. RENDERING PROVIDER ID. #		24. A. DATES OF SERVICE From MM DD YY To MM DD YY B. PLACE OF SERVICE EMG C. D. PROCEDURES, SERVICES, OR SUPPLIES (Explain Unusual Circumstances) CPT/HCPCS MODIFIER E. DIAGNOSIS POINTER F. \$ CHARGES G. DAYS OR UNITS H. UNIT PRICE Per Unit I. ID. QUAL J. RENDERING PROVIDER ID. #	
1 <b>10 01 16 10 01 16 14 90816 EP A 102 00 1 NP1 0123456789</b>		2 _____ NP1	
3 _____ NP1		4 _____ NP1	
5 _____ NP1		6 _____ NP1	
25. FEDERAL TAX I.D. NUMBER SSN EIN		26. PATIENT'S ACCOUNT NO. <b>Optional</b>	
27. ACCEPT ASSIGNMENT? (For paid claims, see back) <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO		28. TOTAL CHARGE \$ <b>102 00</b>	
29. AMOUNT PAID \$		30. Bill for NUCC Use	
31. SIGNATURE OF PHYSICIAN OR SUPPLIER INCLUDING DEGREE OR CREDENTIALS (I certify that the statements on the reverse apply to this bill and are made a part thereof.) SIGNED <b>Signature</b> DATE <b>10/1/18</b>		32. SERVICE FACILITY LOCATION INFORMATION <b>ABC RCCF Provider 100 Any Street Any City</b>	
33. BILLING PROVIDER INFO & PH# ( ) <b>1234567890</b>		34. _____	

NUCC Instruction Manual available at: www.nucc.org

PLEASE PRINT OR TYPE

APPROVED OMB-0935-1197 FORM CMS-1500 (02-12)

## Timely Filing

The Health First Colorado allows providers to document compliance with timely filing requirements when the initial timely filing period has expired. Health First Colorado providers have 120 days from the date of service to submit their claim. For information on the 60-day resubmission rule for denied/rejected claims, please see the General Provider Information manual in the Provider Services [Billing Manuals](#) section of the Department's Web site.

Making false statements about timely filing compliance is a misrepresentation and falsification that, upon conviction, makes the individual who prepares the claim and the enrolled provider subject to a fine and imprisonment under state and/or federal law.

## Residential Child Care Facility Revision Log

<b>Revision Date</b>	<b>Section/Action</b>	<b>Pages</b>	<b>Made by</b>
<i>12/01/2016</i>	<i>Updated for new Fiscal Agent</i>	<i>All</i>	<i>HPE (now DXC)</i>
<i>12/27/2016</i>	<i>Updates based on Colorado iC Stage II Provider Billing Manual Comment Log v0_2.xlsx</i>	<i>9</i>	<i>HPE (now DXC)</i>
<i>1/10/2017</i>	<i>Updates based on Colorado iC Stage Provider Billing Manual Comment Log v0_3.xlsx</i>	<i>Multiple</i>	<i>HPE (now DXC)</i>
<i>1/19/2017</i>	<i>Updates based on Colorado iC Stage Provider Billing Manual Comment Log v0_4.xlsx</i>	<i>Multiple</i>	<i>HPE (now DXC)</i>
<i>1/26/2017</i>	<i>Updates based on Department 1/20/2017 approval email</i>	<i>Accepted tracked changes throughout</i>	<i>HPE (now DXC)</i>
<i>5/22/2017</i>	<i>Updates based on Fiscal Agent name change from HPE to DXC</i>	<i>1</i>	<i>DXC</i>

**Note:** In many instances when specific pages are updated, the page numbers change for the entire section. Page numbers listed above are the page numbers on which the updates/changes occurred.