

COMMUNITY LIVING QUALITY IMPROVEMENT ADVISORY COMMITTEE

Wednesday, March 16, 2016, 1pm – 3:00pm

MEETING NOTES

Meeting Goal: Complete and approve the Charter.

Attendees in person: Renee Walbert, Gary Montrose, Lois Munson, Jen Hale-Coulson, Ryan Zieger, Chandra Matthews, Danielle Culp (HCPF Chairperson)

Attendees on the phone: Heidi Walling, Kenneth Maestas, Annie Green, Ian Engle

Spark: Laura Trent, Jacob Bornstein

Absent: Iva Prinsen, Zim Olson

Welcome and Introductions

Brief welcome and thank you from the Chairperson, including discussion on:

- Training in future meetings will be necessary in order to ensure the CLQIC members are all on the same page and adequately trained. Topics include quality, data analysis, and HCPF structure. HCPF will look to the CLQIC Committee for guidance and participation in the training.
- Core Team will focus on membership to ensure we have a more sustainable model moving forwards.
 - △ CLQIC members are requested to send Spark gaps in membership or representation as well as any people who could fill those gaps. This will be considered by the Core Team to fill those gaps.
- Each member was asked to spend 1 minute sharing an experience representing good or poor quality service provided to a consumer.
- Several CLQIC members indicated that they were concerned about the upcoming April 20th deadline for submitting comments to the Program Improvement Advisory Committee (PIAC).
 - △ Danielle agreed to discuss whether or not comments were needed by CLQIC for the April 20th deadline. If they are needed, a taskgroup was formed to draft recommendations. Taskgroup members include: Danielle, Gary, Kenny, Ian, Jen, Lois, and Ryan.



Charter

Processes and Scope Group

- Implementation of recommendations: CLQIC needs to be detailed in how recommendations would look in implementation and also stay in line with what HCPF is focused on. The group needs to ensure it is *being outcome focused*.

Vote on logistics/ process component: ***Consensus to move forward conceptually***

Vision, Purpose, Scope Small Group

Key Take away(s) from the group report out:

- Ensure that whatever data is collected is useful at the systems and provider level.
- Explore all data collection mechanisms, social media, peer to peer are encompassed by the statement that refers to social media data.
- Coordinate w/ HCPF workgroups with regard to individuals who do not necessarily fall into the waiver portion.
- Change from showcasing to best practices.
 - Beware because best practices are normative and stories are individual, use stories to illustrate best practices rather than showcasing.
- Ensure the focus is centered on the individual patient and that metrics can measure progress on accomplishing patient-desired outcomes. This includes:
 - Embracing the life the individual chooses
 - Respecting individual goals or quality of life as defined by the individuals
 - Transitioning from a custodial environment to choosing / directing the individual's quality of life and supports. This should include language for transitions to both more and less independence.

Vote on vision, purpose, scope component: ***Consensus to move forward conceptually***

Additional Next Steps

- △ Spark will update the Charter to allow for official approval at the April meeting.
- △ Spark will provide a template for CLQIC members to fill out information for inclusion on the website.
- △ Proposed meeting norms will be reviewed at the next CLQIC meeting.

Adjourn 3:00 PM

