



_____pick up
_____mail

_____call
_____email

Colorado Death Certificate Request

Phone Orders: 1-866-300-8540
Online Orders: www.vitalchek.com
Phone/Online Follow-Up:
1-866-632-2604
Fax Orders: 1-800-423-1108



- ☐ This request must be completed in full.
- ☐ Enclose a copy of a current driver's license, passport or State identification. (The complete list of primary and secondary ID's are available online at www.colorado.gov/cdphe/vitalrecords)
- ☐ Enclose appropriate fees.
- ☐ Person requesting to receive death certificate must sign below.
- ☐ Proof of relationship or legal interested is required (see reverse side).

Print name of person making request	First	Middle	Last	Email:		
Mailing Address	City		State	Zip	Daytime Phone ()	
Physical Address	City		State	Zip	Alt Phone Number ()	
Relationship to deceased (must submit proof of relationship) *see reverse side	<input type="checkbox"/> Parent	<input type="checkbox"/> Spouse	<input type="checkbox"/> Grandparent	<input type="checkbox"/> Sibling	<input type="checkbox"/> Child	<input type="checkbox"/> Funeral Director
	<input type="checkbox"/> Legal Representative	<input type="checkbox"/> Other:				
Reason for Request: <input type="checkbox"/> Insurance <input type="checkbox"/> Social Security <input type="checkbox"/> Property <input type="checkbox"/> Genealogy <input type="checkbox"/> Other:						

Full Name of deceased	First			Middle	Last		
Date of death* (or range of dates)	Month	Day	Year __ __ __ __	Date of birth or age at death (optional)			State of birth (optional)
Place of death	City			County		State Colorado ONLY	

By signing below, I have read and understand that there are penalties for obtaining a record under false pretenses. Today's date

**SIGN
HERE**

Expiration Date: ____/____/____

Total Charges

Death certificates may issued to:

Current spouse

Ex-spouse

Parent

Stepparent

Grandparents/Great grandparents

Siblings/Half siblings

Children/Grandchildren/Great grandchildren

Step-Children

Legal representative/Paralegals

Opposing counsel

Genealogists

In-laws/aunts/uncles/nephews/nieces/ cousins

Probate Researchers

Creditors

Employer

Beneficiaries

Insurance companies

Hospital/Nursing home/Hospice/Physician

Funeral Directors

Informant

Others who may demonstrate a direct and tangible interest when information is needed for determination or protection of a personal or property right

Document(s) needed to prove relationship:

Must be listed on death certificate.

Must present proof of direct & tangible interest (i.e. Social Security record, insurance policy).

Must be listed on death certificate.

Marriage certificate proving relationship to a parent that is listed on death certificate.

Birth certificate(s) proving relationship required (cannot accept baptisms, hospital records or school records, unless the customer presents a letter from the state of birth stating no record of birth was found).

Birth certificate showing at least one same parent required (cannot accept baptisms, hospital records or school records, unless the customer presents a letter from the state of birth stating no record of birth was found).

Birth certificate(s) showing relationship is required (cannot accept baptisms, hospital records or school records, unless the customer presents a letter from the state of birth stating no record of birth was found).

Marriage certificate & birth certificate proving relationship required.

Proof of client relationship required as well as proof of the client's relationship to the registrant.

Certificate will be mailed to court w/ motion to seal "confidential record." Name, address and case number of the court required.

Notarized signed release from immediate family member required as well as proof of the family member's relationship. Certificate marked "For Genealogical Use Only."

For death certificate 25 years or younger- Must present proof of direct & tangible interest (i.e. insurance policy, personal will, etc.).

For death certificates over 25 years- Must present proof of relationship (a family tree would be acceptable for this case) Death certificate marked "For Genealogical Use Only."

Proof of direct & tangible interest required.

Proof of direct & tangible interest required.

Proof of direct & tangible interest required.

Proof of direct & tangible interest required (i.e. letter on insurance company/ pension company letterhead that clearly states the applicant is a beneficiary or is eligible to file a claim).

Proof of direct & tangible interest required (Insurance policy).

Proof of patient relationship required.

Must be listed on death certificate.

Must be listed on death certificate.

Proof of direct & tangible interest required.

NOTE: Death certificates in Colorado become public record after 75 years, therefore, no proof of relationship or legal interest is required for these certificates.