

# RECORD OF PROCEEDINGS

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**MINUTES OF A REGULAR MEETING OF THE  
BOARD OF DIRECTORS OF  
THE CHERRY CREEK VILLAGE WATER DISTRICT AND  
THE BOARD OF DIRECTORS OF ITS WATER UTILITY ENTERPRISE  
HELD  
JANUARY 8, 2013**

A regular meeting of the Board of Directors of the Cherry Creek Village Water District and the Board of Directors of its Water Utility Enterprise (referred to hereafter as "Board") was held on Tuesday, January 8, 2013 at 9:00 a.m., at the offices of Community Resource Services, 7995 E. Prentice Avenue, Suite 103E, Greenwood Village, Colorado. This meeting was open to the public.

**ATTENDANCE**

The regular meeting of the Board was called and held, as shown, in accordance with Colorado law. The following directors were present:

John Forney  
Lou Schroeder  
Joseph Ryan  
Phil Viseur  
Roger Baer

Also present were:

Cathy Noon; Community Resource Services (CRS)  
Tim Flynn, Esq.; Collins Cockrel & Cole P.C.  
Greg Sekera; Kennedy/Jenks Consultants

**CALL TO ORDER**

Director Forney called the meeting to order at 9:15 a.m.

**QUORUM/QUALIFICATIONS/& DISCLOSURES**

It was noted that a quorum was present. All of the Directors are qualified and there are no conflicts of interest disclosures required.

**ADMINISTRATIVE ITEMS**

Agenda: Upon review and discussion of the Agenda and a motion duly made, seconded and, upon vote, unanimously carried, the Board accepted the agenda as amended to include II. Item E – Approve New Certificate of Deposit for CD Maturing on January 20, 2013, IV. Item B – David Cook Request to Waive Late Fees and to delete VI. Items C and D.

Minutes: The minutes of the December 11, 2012 Regular Board meeting were presented to the Board. Following review and discussion, upon a motion duly made, seconded and, upon

# RECORD OF PROCEEDINGS

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vote, unanimously carried, the Board approved the December 11, 2012 minutes as presented.

Consider Adoption of Resolution Designating Official Posting Place for 24-Hour Notice of District Meetings - Upon a motion duly made, seconded and, upon vote, unanimously carried, the Board approved said Resolution designating the King Sooper's Grocery Store located at 4910 S. Yosemite Street as the official posting place for the 24-Hour Notice of District Meetings.

## FINANCIAL ITEMS

Review and Approve Payment of Claims – Ms. Noon reviewed the December 2012 claims totaling \$42,154.94, represented by check numbers 4603 – 4614. Following review and discussion, upon motion duly made, seconded and, upon vote, unanimously carried, the Board approved the December 2012 claims as presented.

Review Cash Position: Ms. Noon reviewed the cash position with the Board for the period ending January 7, 2013. Following review and discussion, the Board accepted the cash position as presented.

Review Financial Statements: Ms. Noon distributed the financial statements dated January 7, 2013. After review, the Board accepted the financial statements.

Review Delinquent Account Report – Ms. Noon presented the report to the Board for their review.

Approve New Certificate of Deposit for CD Maturing on January 20, 2013 – Ms. Noon presented a spreadsheet to the Board with the current rates for Certificates of Deposit. Following discussion, upon motion duly made, seconded and, upon vote, unanimously carried, the Board voted to **open a Certificate of Deposit with BBVA Compass in the amount of \$100,000, at a rate of 1.25% for a term of 24-months. The balance of the funds from the CD that is maturing is to go to operating funds.**

## DIRECTOR MATTERS

There were none.

## MANAGEMENT MATTERS

Review Consumption Report – Ms. Noon reviewed the Consumption Report with the Board.

# RECORD OF PROCEEDINGS

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## MAINTENANCE AND OPERATIONAL MATTERS

Consider Request of Mr. Cook for Waiver of Late Fees on Utility Accounts – The Board reviewed the letter from Mr. Cook requesting relief from the late fees on his utility accounts. **A letter will be sent to Mr. Cook with the Board's decision.**

Engineering Report – Mr. Sekera reviewed his report with the Board and noted that **he is working with the Bellevue Square manager on the needs of the individual properties.**

Discuss Standards for Flushing/Testing Water Lines – Mr. Sekera informed the Board that there is currently no activity on this item as the time/cost benefit would not be great.

Update on Stenciling District Hydrants Regarding District Ownership - **Mr. Sekera indicated he is researching whether to do a stencil or a decal.**

**It was noted that Mr. Flynn and Mr. Sekera will work on a 2013 contract for Kennedy/Jenks Consultants with the District.**

## LEGAL

Update on Greenwood Village/Marina Water Tap – Mr. Sekera gave the Board a brief history on this item. **The Board asked that he write a memo summarizing the history of the Greenwood Village/Marina water tap.**

It was noted that Greenwood Village has been in contact with Denver Water to concerning their requirements. Following discussion, it was determined that the District plans to charge a tap fee, but will need development/usage plans for the area before determining the size and cost. **The Board asked that Mr. Sekera following up with Greenwood Village regarding the information that is needed.**

Ratification of 2013 Annual Rate Resolution to Set Water Rates and Establish Payment Policies and Fees – Mr. Flynn presented said Resolution, approved on December 11, 2012, for ratification and signature. **Staff was directed to have this Resolution posted to the District's website.**

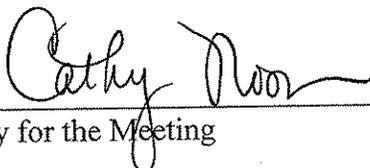
# RECORD OF PROCEEDINGS

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## ADJOURNMENT

There being no further business to come before the Board, upon a motion made, seconded and upon vote, unanimously carried, the meeting was adjourned at 10:50 a.m.

Respectfully submitted,



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Secretary for the Meeting