

RECORD OF PROCEEDINGS

**MINUTES OF A REGULAR MEETING OF THE
BOARD OF DIRECTORS OF
THE CHERRY CREEK VILLAGE WATER DISTRICT AND
THE BOARD OF DIRECTORS OF ITS WATER UTILITY ENTERPRISE
HELD
DECEMBER 11, 2012**

A regular meeting of the Board of Directors of the Cherry Creek Village Water District and the Board of Directors of its Water Utility Enterprise (referred to hereafter as "Board") was held on Tuesday, December 11, 2012 at 9:00 a.m., at the offices of Community Resource Services, 7995 E. Prentice Avenue, Suite 103E, Greenwood Village, Colorado. This meeting was open to the public.

ATTENDANCE

The regular meeting of the Board was called and held, as shown, in accordance with Colorado law. The following directors were present:

John Forney
Lou Schroeder
Joseph Ryan
Phil Viseur
Roger Baer

Also present were:

Cathy Noon; Community Resource Services (CRS)
Tim Flynn, Esq.; Collins Cockrel & Cole P.C.
Greg Sekera; Kennedy/Jenks Consultants

CALL TO ORDER

Director Forney called the meeting to order at 9:17 a.m.

QUORUM/QUALIFICATIONS/& DISCLOSURES

It was noted that a quorum was present. All of the Directors are qualified and there are no conflicts of interest disclosures required.

ADMINISTRATIVE ITEMS

Agenda: Upon review and discussion of the Agenda and a motion duly made, seconded and, upon vote, unanimously carried, the Board accepted the agenda as presented.

Minutes: The minutes of the November 13, 2012 Regular Board meeting were presented to the Board. Following review and discussion, upon a motion duly made, seconded and, upon vote, unanimously carried, the Board approved the November 13, 2012 minutes as presented.

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FINANCIAL ITEMS

Review and Approve Payment of Claims – Ms. Noon reviewed the November 2012 claims totaling \$25,764.35, represented by check numbers 4593 – 4602. Following review and discussion, upon motion duly made, seconded and, upon vote, unanimously carried, the Board approved the November 2012 claims as presented.

Review Cash Position: Ms. Noon reviewed the cash position with the Board for the period ending December 5, 2012. Following review and discussion, the Board accepted the cash position as presented.

Review Financial Statements: Ms. Noon distributed the financial statements dated December 5, 2012. After review, the Board accepted the financial statements.

Review Delinquent Account Report – Ms. Noon presented the report to the Board for their review.

DIRECTOR MATTERS

Denver Water Rates at Work – Ms. Noon distributed a brochure received from Denver Water concerning their 2013 budget and revenue requirements for review by the Board.

MANAGEMENT MATTERS

Review Consumption Report – Ms. Noon reviewed the Consumption Report with the Board.

Ms. Noon noted that the 2012 Mill Levy Certification was received from Arapahoe County and will be filed by Mr. Flynn per statute by December 15, 2012.

MAINTENANCE AND OPERATIONAL MATTERS

Engineering Report – Mr. Sekera reviewed his report with the Board as follows:

- Mr. Sekera noted that a Singer valve was installed at the Yosemite meter on December 7, 2012 for an approximate cost of \$11,000.
- Mr. Sekera informed the Board that King Soopers is remodeling, but that this will not affect the water lines as this is an internal remodel only.
- Discussion ensued on the standards for flushing/testing water lines and **Mr. Sekera was asked to get specifics for the Board in regard to this matter.**
- Discussion took place on planned maintenance and/or capital improvements for 2013 that may include pipe, saddles and valves as needed, although no capital

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improvements are planned.

- A letter was sent to Ecova, the management company for Belleview Square, informing them of the need to have in place an approved and appropriately tested backflow prevention device. Kennedy/Jenks will follow up with them to bring their tenants into compliance with State and District requirements.

LEGAL

Review Updated Fire Hydrant Permit and Discuss Labeling on Hydrants – The current fire hydrant permit was reviewed and it was determined that no changes would be necessary. **Mr. Sekera was asked to check with C & L regarding stenciling CCVWD ownership on district hydrants.**

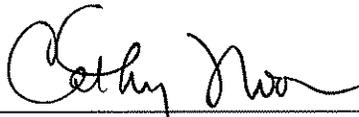
Update on Greenwood Village/Marina Water Tap – Mr. Flynn reported that the City of Greenwood Village may go forward in securing their own 2” tap. Discussion followed concerning the history on this issue. **Mr. Flynn, Mr. Sekera and CRS staff were directed to research the District’s records concerning tap fees for discussion at the January 2013 Board meeting.**

Consider for Approval the 2013 Annual Rate Resolution to Set Water Rates and Establish Payment Policies and Fees – Following discussion, upon a motion duly made, seconded and, upon vote, unanimously carried, the Board approved the 2013 water rate schedule as modified. **Mr. Flynn will provide the final Rate Resolution for signature at the January Board meeting.**

ADJOURNMENT

There being no further business to come before the Board, upon a motion made, seconded and upon vote, unanimously carried, the meeting was adjourned at 10:55 a.m.

Respectfully submitted,



Secretary for the Meeting