All Providers

Colorado Medical Assistance Program Prior Authorization Request (PAR) Submission as of February 1, 2012

Effective February 1, 2012, PARs may no longer be sent through the Colorado Medical Assistance Program Web Portal. Below is a summary of where to send PARs:

**PARs to submit to the Colorado PAR Program**

The following PARs must be submitted to the Colorado PAR Program:

- **Audiology**
- **Durable Medical Equipment (DME)/Supply - All (including repairs)**
- Diagnostic imaging—limited to non-emergency Computed Tomography (CT) Scans and Magnetic Resonance Imaging (MRI), and all Positron Emission Tomography (PET) Scans
- **Medical/surgical services**
- **Reconstructive surgery**
- **Second surgical opinions**
- **Physical and occupational therapy services**
- **Transportation**
- **Out-of-state non-emergency surgical services**
- **Organ transplantation**
- **EPSDT Extraordinary Home Health**
- **Vision, including contact lenses**

These PARs may be submitted in any of the following ways:

**CareWebQI:**

[Colorado PAR Program Web Portal](http://www.colorado.gov/pacific/hcpf)

**Fax:** 1-866-492-3176

**Mail:** The Colorado PAR Program

4545 N. Lincoln Blvd.,

Suite 103

Oklahoma City, OK 73105

The Colorado PAR Program has launched its web portal, CareWebQI. CareWebQI allows for electronic submission of PARs with expedited decisions to PARs, some of them in real time. Please visit [ColoradoPAR.com](http://www.colorado.gov/pacific/hcpf) for training schedules and other valuable information.

For questions or additional assistance, please contact the Colorado PAR Program information line at 1-888-454-7686 or visit [ColoradoPAR.com](http://www.colorado.gov/pacific/hcpf).

**PARs to submit to ACS on Paper**

The fiscal agent, ACS, will continue to process the following PARs and they must be submitted on paper, by mail:

- **Dental Services**
- **Oral Surgery**
- **Long Term Home Health (LTHH), except for Early Periodic Screening, Diagnosis, and Treatment (EPSDT) Extraordinary Home Health.** Some LTHH PARs are processed by case management agencies. See Appendix D in the Appendices of the Provider Services [Billing Manuals](http://www.colorado.gov/pacific/hcpf) section for more information.
Send the abovementioned PARs to ACS at:
ACS
P.O. Box 30
Denver, CO 80201-0030
For questions or additional assistance, please contact ACS Provider Services at 1-800-237-0757.

**Durable Medical Equipment (DME) Providers**

**PAR Submission as of February 1, 2012 and Power Wheelchair Criteria**

Effective February 1, 2012, all DME and supply PARs must be sent to the ColoradoPAR Program (including EBI Bone Stimulator PARs). No DME and supply PARs should be sent to ACS with dates of service beginning February 1, 2012. PARs submitted to ACS with dates of service beginning February 1, 2012 will be denied.

These PARs may be submitted in any of the following ways:

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**Power Wheelchair Criteria**

The ColoradoPAR Program utilizes Milliman Care Guidelines®, which require providers to answer the following criteria and questions for power wheelchair requests:

1. How ADLs are affected
2. Why the client can’t use other assistive devices, such as walker
3. Why the client can’t use a manual wheelchair
4. Why a scooter is not appropriate
5. Whether the client can safely operate controls
6. What, if any, uncompensated conditions would limit ADLs or safely operating wheelchairs, such as vision or cognitive conditions
7. Whether the physical layouts and surfaces in the client’s environment are safe and adequate
8. Confirmation that a provider with appropriate expertise has evaluated the client
9. Prescription that specifies:
   a. Seating system: measurements and type
   b. Postural support
   c. Head support
   d. Frame Modifications
   e. Arm rest type
   f. Leg rest type
   g. Battery type
   h. Wheel drive type
   i. Tire type
   j. Caster type
   k. Control system
10. When client received their last wheelchair.

If wheelchair requires additional modifications such as a seat lifter, extensive spine support, or anything else, please specify why the patient needs the particular modification.

For questions or additional assistance, please contact the ColoradoPAR Program information line at 1-888-454-7686 or visit [ColoradoPAR.com](http://www.coloradoPAR.com).
Physical Therapy (PT) and Occupational Therapy (OT)

Excluding Home Health

The ColoradoPAR Program currently processes all PT and OT PARs. These PARs may be submitted in any of the following ways:

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PT and OT providers must submit the following documentation with their PARs:

1. Original prescription
2. Medical diagnosis causing the patient’s symptoms
3. Number of units requested, which must be proportional to the treatment plan
4. Length of time requested, which should reflect the treatment plan

For questions or additional assistance, please contact the ColoradoPAR Program information line at 1-888-454-7686 or visit ColoradoPAR.com.

Home Health (HH) Providers

PAR Submission for EPSDT Extraordinary Home Health

Clarification regarding HH PARs with Therapy Services

The HH PAR form was recently revised to indicate that physical, occupational, and speech therapies are considered a benefit of EPSDT Extraordinary HH only and should be sent to the ColoradoPAR Program. Both LTHH PARs and EPSDT Extraordinary HH PARs may include requests for therapy services. Please look for a revised HH PAR form coming soon. See below for clarification regarding what constitutes an EPSDT Extraordinary HH PAR.

The ColoradoPAR Program processes only EPSDT Extraordinary HH PARs. This service is for clients ages 20 and under, when the client meets any of the following criteria pursuant to 10 CCR 2505-10 Section 8.527.12.A:

- A pediatric client’s medical need for home health exceeds the maximum daily amount of $339.48;
- Some or all of a pediatric client’s home health services must, for medical reasons, be provided at locations other than the child’s place of residence; or
- Home health aide services for the purpose of providing only unskilled personal care

Please see Frequently Asked Questions Regarding Home Health PAR Revisions on the What’s New Web page for further clarification.

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Providers should continue to submit any LTHH PARs that are not for EPSDT Extraordinary HH (this includes PARs with therapy services) to ACS or the appropriate case management agency.

For questions or additional assistance, please contact the ColoradoPAR Program information line at 1-888-454-7686 or visit ColoradoPAR.com.