

Phillips County Commissioner Meeting

December 31, 2013

The meeting was called to order by Commissioner Chairman Joe Kinnie and opened with the Pledge of Allegiance. Those present were Commissioners Joe Kinnie, Harlan Stern and Don Lock, County Administrator Randy Schafer, and County Clerk Beth Zilla.

Don Lock made a motion to hire Dave Salyards as a Road District Three road worker. Dave will be placed on RB Grade 16 Step 8 at a salary of \$30,742.40/yr., \$2,561.87/month, effective January 01, 2014. Harlan Stern seconded the motion. Motion carried.

Harlan Stern made a motion to hire Kay Schmidt as the new Victim's Assistance Coordinator for the Sheriff's office, retroactive to December 06, 2013. Kay will be placed on GN40 Grade 14 Step 4 at a rate of \$25,563.20/year, \$2,130.27/month. Don Lock seconded the motion. Motion carried.

Don Lock made a motion to hire Harlan Hightower as District One road worker, effective January 01, 2014. Harlan will be placed on RB Grade 16 Step 3 at \$26,520/year, \$2,210/month. Harlan Stern seconded the motion. Motion carried.

Don Lock made a motion to hire Deanna Jarrett as a permanent part-time employee in the Administration office and landfill. Deanna will be placed on GN Grade 16 Step 1 at an hourly salary of \$11.96, effective January 01, 2014. Harlan Stern seconded the motion. Motion carried. Deanna received a satisfactory performance appraisal.

Reorganization meeting will be held on January 07, 2014 at 9:00 a.m.

The board approved payroll for the month of December 2013.

The board approved accounts payable for the month of December 2013.

Harlan Stern suggested tabling the Phillips County Economic Development incentive for the Haxtun Building Center until next meeting.

Harlan Stern made a motion to approve the minutes from the December 20, 2013 meeting as submitted. Don Lock seconded the motion. Motion carried.

Harlan Stern made a motion to approve the revisions for the 2014 Appropriations for the 4-H Coordination position. They position will remain a half-time position for 2014. Don Lock seconded the motion. Motion carried. Revision is attached.

Harlan Stern made a motion to approve the contract for Bob Heldenbrand as the Phillips County Emergency Manager. Bob will be paid \$835.00 per month. The contract is from January 01, 2014 to December 31, 2014. Don Lock seconded the motion. Motion carried. Contract attached.

Don Lock made a motion, seconded by Harlan Stern to approve the Public Trustee Report in the amount of \$1,390.00. Motion carried.

Harlan Stern made a motion to approve the 2013 Vacation Carryover for the following individuals:

Randy Schafer	86.5 hours
Laura Schroetlin	.5 hours
Dan Waln	9 hours
Eric Young	4 hours
Kenny Gaskill	10 hours
Evan Consalvos	23.5 hours
Linda Sandstrom	22 hours

to be used by March 31, 2014. Don Lock seconded the motion. Motion carried.

The board met with County Sheriff Rob Urbach to discuss repairs on vehicles and trade-in values on vehicles. Rob asked if his department could purchase a radar gun with the remaining funds from the grant from the Gay and Lesbian Group. The board agreed to allow Rob to purchase radar gun.

The board reviewed the following Report:

- Cash Reconciliation

The board reviewed the following Phillips County Event Center Rental Agreement:

- Linda Williamson
- Mattie Peltier

The board met with the local newspaper for their monthly briefing.

The meeting adjourned at 10:10 a.m.

Submitted by Beth Zilla

Phillips County Clerk



K. Joe Kinnie

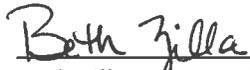


Harlan Stern



Donald J. Lock

Attest:



Beth Zilla, County Clerk