

Phillips County Commissioner Meeting

December 9, 2013

The meeting was called to order by Commissioner Chairman Joe Kinnie and opened with the Pledge of Allegiance. Those present were Commissioners Joe Kinnie, Harlan Stern and Don Lock, County Administrator Randy Schafer, and County Clerk Beth Zilla.

The board met with County Communications Director Kenny Gaskill about the hiring of a new part time dispatcher. Kenny is proposing to hire another full time dispatcher instead of a part time. The turnover rate for part time dispatching is pretty high. The board will discuss this and get back to Kenny.

The board met with County Sheriff Rob Urbach to discuss the hiring of Kay Schmidt to replace Victims Assistance Coordinator Darlene Johnson. The new policy on open positions will require that the position be advertised.

Harlan Stern made a motion to increase Kay Schmidt's salary to \$12.29/hour as a Victims Assistance Advocate until a new Victims Assistance Advocate is hired. Don Lock seconded the motion. Motion carried.

The board met with Wayne Eccles and Greg Doyle from Titan Machinery and Road Supervisors Evan Consalvos and Kevin Scott. They presented a proposal for purchase of a Case Model 865B AWD T3 Motor Grader. No action was taken by the board.

The board chairman, Joe Kinnie, opened the meeting to a 2013 Budget Hearing at 11:00 a.m. Public Trustee Linda Statz also attended to receive comments on the proposed public trustee budget.

The board chairman, Joe Kinnie, closed the hearing at 11:17 a.m.

Don Lock made a motion to approve the minutes from the November 27, 2013 meeting as submitted. Joe Kinnie seconded the motion. Don and Joe in favor of motion and Harlan Stern opposed. Motion carried.

Harlan Stern made a motion to approve the invoice submitted by Industrial Welding & Supply in the amount of 13,273.88 to install the new wet kit with cable shift for plow and dump box for District 1 snow plow. Don Lock seconded the motion. Motion carried.

The board met with Maintenance Supervisor Garold Roberts.

The board met with Social Services Director Jackie Reynolds. This portion of the minutes will be maintained by the Department of Social Services.

A motion was made by Harlan Stern, second by Don Lock, to approve a step increase for Lori Lundgren, Caseworker Supervisor. She will move to SS Grade 73, Step 2, and effective December 1, 2013 at a salary of #35,370 (annual) or \$2,947.75/month. Motion carried.

A motion was made by Don Lock, second by Harlan Stern, to approve a step increase for Audree Edwards, SS Caseworker effective December 20, 2013. She will move to SS Grade 65, Step 2 at an annual salary of #29,016 (#2,418/month). Motion carried.

A motion was made by Don Lock, second by Harlan Stern, to transfer \$30,000 from the General Fund to the Department of Social Services. Motion carried.

Don Lock made a motion to approve the step increase for Walter Juarez, District One Road worker to RB Grade 16, Step 3 at \$26,520.00/year, \$2,210.00/month beginning December 03, 2013. Harlan Stern seconded the motion. Motion carried

Don Lock made a motion to appoint Tonya Mayhew as the Haxtun Municipal representative on the 911 Board. Motion was seconded by Harland Stern. Motion carried. Her term will run through June, 30, 2017.

Don Lock made a motion to adopt the Mill Levy Resolution as presented. Harlan Stern seconded the motion. Motion carried. Copy is attached.

Harlan Stern made a motion to adopt the Budget Resolution. Don Lock seconded the motion. Motion carried. Copy is attached.

Harlan Stern made a motion to adopt the Appropriations Resolutions. Don Lock seconded the motion. Motion carried. Copy is attached.

Don Lock made a motion to adopt the 3% Tabor Resolution. Harlan Stern seconded the motion. Motion carried. Copy is attached

The board reviewed the following Treasurer's monthly reports:

- Treasurer's Monthly Report
- Cash Balance Report

Don Lock made a motion to approve the contract with Williams Technology Solutions, LLC. Lance Williams will work 2 days a month for the County. Harlan Stern seconded the motion. Motion carried. Copy is attached.

Don Lock made a motion to amend the Holyoke Ambulance Service license and add Crystal Gulley and Lizde Lopez-Hernandez as East Phillips County Ambulance drivers. Harlan Stern seconded the motion. Motion carried.

The board reviewed the following Phillips County Event Center Rental Agreements:

- STC Corp
- Melissa Memorial

The meeting adjourned at 4:35 pm.

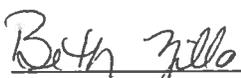
Submitted by Beth Zilla
Phillips County Clerk


K. Joe Kinnie


Harlan Stern


Donald J. Lock

Attest:


Beth Zilla, County Clerk