

Phillips County Commissioner Meeting

November 27, 2013

The meeting was called to order by Commissioner Chairman Joe Kinnie and opened with the Pledge of Allegiance. Those present were Commissioners Joe Kinnie, Harlan Stern and Don Lock, County Administrator Randy Schafer, and County Clerk Beth Zilla.

Don Lock made a motion to approve the minutes from the November 19, 2013 meeting as submitted. Harlan Stern seconded the motion. Motion carried.

The board reviewed alternatives for repairing District 1 snowplow. Joe Kinnie made a motion to approve the request of Evan Consalvos, District 1 supervisor, to effect repairs at a cost between \$10,000 and \$12,000. Don Lock seconded the motion. Motion carried.

Harlan Stern made the motion to appoint Bob Heldenbrand as the Holyoke Fire Department 911 board representative. This term will run through 06/30/2017. Don Lock seconded the motion. Motion carried. If the duties appear to conflict with future responsibilities assigned to Heldenbrand, he will be asked to step down for an alternate appointment.

Harlan Stern made a motion to approve the purchase of two computers from Computers Etc. at an approximately cost of \$625/each for Road District 1 and Road District 3. Don Lock seconded the motion. Motion carried.

The commissioners reviewed the new policy requiring all open positions to be advertised. The policy will be revised as follows:

All job openings will be advertised, effective October 22, 2013. The Board of County Commissioners can consider a waiver of the advertising requirement.

The board met with Julie Worley to review her proposed 2013 Budget for Phillips County Economic Development (PCED). PCED is again requesting \$25,500 from Phillips County.

Harlan Stern made a motion to approve the Emergency Management Program Grant (EMPG) application. Don Lock seconded the motion. Motion carried. This is a request for 50% (\$5,697.50) reimbursement for Emergency Manager services.

Harlan Stern made a motion to approve the Phillips County Roadway Occupancy Agreement with Starkebaum Farms, Inc. The agreement is for underground construction and maintenance of a water line crossings as follows:

- County Road 17 south of County Road 26
- County Road 15 south of County Road 26
- County Road 15 north of County Road 24
- County Road 24 west of County Road 15
- County Road 24 east of County Road 13
- County Road 13 south of County Road 24
- County Road 13 north of County Road 22
- County Road 15 between County Road 22 and County Road 20
- County Road 24 between County Road 17 and County Road 19
- Diagonal crossing at intersection of County Road 22 and County Road 15

Don Lock seconded the motion. Motion carried.

The board reviewed a Memorandum of Understanding for a CDL Administrator position. It was sent to Matt Meusborn for review.

The board reviewed an Adult Protection Services handout.

The board reviewed the following Fairgrounds Facility Use Agreements:

- Red Dale RV Travel Club

The board approved RV space reservations for the Red Dale RV Travel Club for June 19-24, 2015 at a rental rate of \$95/camper for the week, with a minimum of 60 campers.

A motion was made by Harlan Stern to appoint Ryan Travis to the Phillips County Fair Board. Don Lock seconded the motion. Motion carried. His term will run through August 31, 2016.

The board reviewed the following Event Center Rental Agreements:

- Karen Ortner
- Trisha Herman
- Ronald Theede (Red Dale RV Travel Club)

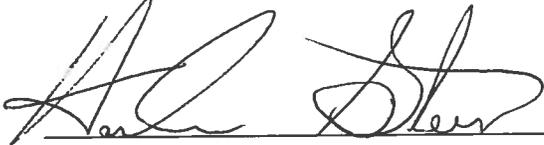
The board met with Tracy Trumper, CSU Extension Agent, and Kindra Plumb via phone, CSU 4-H Youth Associate to discuss the 2014 budget concerning the salary of Plumb. Plumb currently works half-time (2.5 days) for Phillips County and half-time (2.5 days) for Sedgwick County. She was indicated that serving 2 counties is too much and requested a move to working 4 days only for Phillips County. The board had budgeted 3 days for 2014 and so heard Trumper's and Plumb's input regarding this.

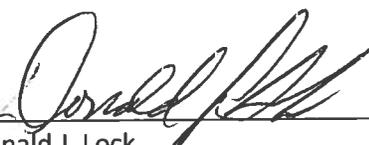
The meeting adjourned at 12:00 p.m.

The commissioners met with the newspapers at 2:00 p.m. for the monthly press update.

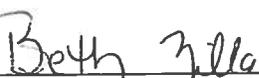
Submitted by Beth Zilla
Phillips County Clerk


K. Joe Kinnie


Harlan Stern


Donald J. Lock

Attest:


Beth Zilla, County Clerk