

Phillips County Commissioner Meeting

October 22, 2013

The meeting was called to order by Commissioner Chairman Joe Kinnie and opened with the Pledge of Allegiance. Those present were Commissioners Joe Kinnie, Harlan Stern and Don Lock, County Administrator Randy Schafer, and County Clerk Beth Zilla.

Harlan Stern made a motion to accept the minutes from the October 08, 2013 meeting as corrected. Don Lock seconded the motion. Motion carried.

Don Lock made a motion to approve the 2014 Holiday Schedule. Harlan Stern seconded the motion. Motion carried.

Harlan Stern made a motion to approve a County Roadway Occupancy Agreement with Reon Chaney for an underground construction and maintenance for a water pipeline that will cross County Road 32 from Section 20 to Section 17-8N-47W. Don Lock seconded the motion. Motion carried.

The board reviewed a resignation letter from Wilbur Strickert, Phillips County Weed and Pest Director. Wilbur's last day will be October 25th 2013.

The board met with Kendra Plumb and Tracy Trumper from the CSU Extension office. Kendra expressed her concerns with the sharing of the 4-H Agent between Sedgwick County and Phillips County.

Harlan Stern made a motion to approve a 6' x 14' cedar picket fence to cover the area between the old jail and the maintenance garage in the amount of \$300.00. Don Lock seconded the motion. Motion carried.

The board decided to have a check list for employees returning county vehicles.

The board met with County Treasurer Linda Statz. Linda would like the board to write off three 2012 uncollectible property taxes.

Harlan Stern made a motion to write off the 2012 uncollectible property taxes for Amanda's Market in the amount of \$203.32 and Librada Morales and Blanca Hermosillo in the amount of \$24.88. Don Lock seconded the motion. Motion carried.

The board agreed to take the 2012 uncollectible taxes for RJ's Simple Spending into further consideration.

The board met with the Department of Social Services (DSS) Director, Jackie Reynolds and Account Clerk Sharon Michael to review the department's 2014 budget. The minutes of this portion of the meeting are maintained by DSS.

The board met with County Clerk Beth Zilla to discuss the 2013 Christmas Party. Beth presented a handout that included a movie, pop and popcorn voucher, door prizes and a \$20 gift card for each employee. Tentative date for the event was set for January 9, 2014, pending a check for Haxtun activities on that date.

Harlan Stern made a motion to make the 2013 Christmas budget not to exceed \$2,500.00. Don Lock seconded the motion. Motion carried.

The board met with Landfill Supervisor Bill Andrews for his performance appraisal.

Don Lock made a motion to move Landfill Supervisor Bill Andrews to GN 40 Grade 23, Step 4, effective November 01, 2013. The new salary will be \$31,907.20/year, \$2,658.93/month. Harlan Stern seconded the motion. Motion carried.

Don Lock made a motion to buy a new plasma cutter for the landfill in the amount of in the amount of \$2,759.00 and allow county employees put in a purchase bid on the old one. The cost of the unit will be divided between the Landfill and the Road and Bridge districts. Harlan Stern seconded the motion. Motion carried.

The board reviewed the landfill farm ground lease with Duane Harms. The commissioners felt the per acre price should be increased. Randy will contact Duane.

History Colorado notified the county that if its current grant request is approved, History Colorado will require the county to sign a twenty year covenant giving History Colorado some authority over exterior alterations. The board is willing to sign such a covenant if the grant is approved.

The commissioners discussed current county policy giving discretion to department heads whether or not to advertise employment openings. All job openings will be advertised, effective immediately.

The board received notice of state fee increases for landfills. Bill and Randy will work on suggested Phillips County Landfill fee changes and bring those back to the board for approval.

The board reviewed a proposed work list for the remodeling of the records storage space.

The board reviewed the concept of an Emergency Management Advisory Board. The commissioners felt the concept should be included in the revised Emergency Operations Plan.

The board reviewed information from Joe Kiely regarding formation of a Foreign Trade Zone in eastern Colorado. Randy will get additional information for review.

The board reviewed the monthly Mobile Food Pantry October report.

- Total Product: 3,358 lbs.
- Household served: 195
- Children (1-18) served: 168
- Adults (19-59)served: 222
- Seniors (60+) served: 122
- Total Individuals served: 512
- Volunteers: 25

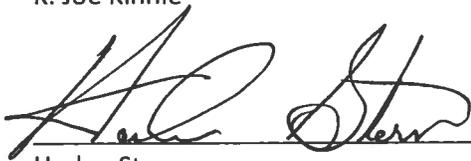
The board reviewed the following Phillips County Event Center Rental Agreements:

- Karla Cruz
- John Everitt
- North East Colorado Health Department
- CHS dba Grainland Coop
- Kim Kramer
- A Caring Pregnancy Resource Center
- Cory and Amy Marner

Meeting adjourned at 4:00 pm.

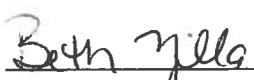
Submitted by Beth Zilla
Phillips County Clerk


K. Joe Kinnie


Harlan Stern


Donald J. Lock

Attest:


Beth Zilla, County Clerk