

Phillips County Commissioner Meeting
July 19, 2013

Prior to the start of the meeting, the board and Randy Schafer participated in a telephone conference with the Department of Energy and Trishe regarding the outstanding federal grant for the Haxtun wind project.

The meeting was called to order by Commissioner Chairman Joe Kinnie and opened with the Pledge of Allegiance. Those present were Commissioners Joe Kinnie, Don Lock and Harlan Stern, County Administrator Randy Schafer, and County Clerk Beth Zilla.

The board met with County Auditor Ronnie Farmer who presented the 2012 audit. Farmer noted that the Road & Bridge and Social Services funds need to be closely monitored.

Bids were opened for the CDOT Phillips County Fairgrounds Enhancement Project STE C370-011 (18769). Only one bid was received, which was from McAtee Construction Company. Sawyer Waterscaping was listed as the subcontractor for the water feature. After review of the original cost estimate and further discussion, Lock made a motion to accept the bid for the CDOT Enhancement bid from McAtee in the amount of \$216,003.50. Stern seconded the motion. Motion carried. This approval must be reviewed CDOT for final affirmation.

The board met with Alan Foutz, District Representative, and Landon Schaffert, Intern, for the office of Cory Gardner.

Stern made a motion to approve the minutes from the July 09, 2013 meeting as submitted. Kinnie seconded the motion. Motion carried.

Stern made a motion to approve a resolution, confirming previous board approval, to charge an extra \$20 to out of county driver's license customers. Kinnie seconded the motion. Motion carried. A copy of the resolution is attached.

Greg Etl met with the board to discuss any projects which might qualify for Energy Impact grants.

The board met with County Treasurer Linda Statz to discuss the Tyler Technology Seminar that she recently attended.

Stern made a motion to hire Michelle Klinzmann as a full time employee in the County Clerk's office. Klinzmann will start at Grade 16, Step 2 at \$12.32/hr., \$2,002.00/mo., \$24,042/yr., effective July 29, 2013.

Lock made a motion to approve the hiring of Phil Biersdorfer as a deputy sheriff. Biersdorfer will start on GN 40 Grade 20, Step 5 at a yearly salary of \$30,513.60, \$2,542.80/month effective July 20, 2013. Stern seconded the motion. Motion carried.

Stern made a motion to approve the County Roadway Occupancy Agreement with PC Telcom for an underground fiber optic cable that will cross County Road 16 east of the intersection with County Road 14 from Section 33 to Section 28. Lock seconded the motion. Motion carried.

The board went into executive session at 1:25 pm with Jacalyn Reynolds, Social Services Director. The executive session ended at 1:45 pm. The minutes for this portion of the meeting are maintained by the Department of Social Services.

Stern made a motion to approve the renewal of the tavern license for Blistie's, Inc. Lock seconded the motion. Motion carried.

Stern made a motion to approve Pheasants Forever serving alcohol at the Phillips County Event Center on Saturday, November, 9, 2013 from 5:00 pm until 12:00 am if they obtain a special event permit from the City of Holyoke, obtain liquor liability insurance, and provide the required liquor damage deposit. Lock seconded the motion. Motion carried.

Lock made a motion to approve the hiring of Deanna Jarrett as a part-time secretary for the administration/planning office, effective August 1, 2013. Her wage will be \$10/hour. Because of her part-time employment at the Landfill, Jarrett will qualify for pro-rated benefits. Kinnie seconded the motion. Stern voted against the motion. Motion carried.

Lock made a motion to sign a letter of recommendation for Dixie Ishee for an Ike Miller Scholarship. The scholarship would provide payment for training to become a certified deputy coroner. Stern seconded the motion. Motion carried.

The board approved the following Phillips County Event Center Rental agreement:

- Grainland Co-op

The board reviewed the Mobile Food Pantry Report:

- Total Product 2,425 (includes two pallets of bread, cauliflower and mushrooms)
- Households served 164
- Children (1-18) 179
- Adults (19-59) 213
- Seniors (60+) 105
- Total individuals 497
- Volunteers 39 (including the Paoli Hustlers 4-H Club)

The board reviewed the Appeal to the Assessor's Office for Commercial property from McCollum Consulting, Josh McCollum. This appeal was set for hearing by the Board of Equalization on August 2, 2013.

The board reviewed the following budget reports:

- June Revenue and Expenditures
- June R&B Revenue and Expenditures
- Fund balance for June
- Fund balance thru June

and the Public Trustee's 2nd quarter report.

The board called Joe Bellm to discuss items in his contract for the Phillips County Raceway. Lock made a motion to lease a mobile office trailer for the last two months of the 2013 racing season at \$170/month plus delivery fee for use by Joe Bellm at the Phillips County Raceway. Stern seconded the motion. Motion carried.

Stern made a motion to approve the Phillips County Trustee's second quarter report. Lock seconded the motion. Motion carried.

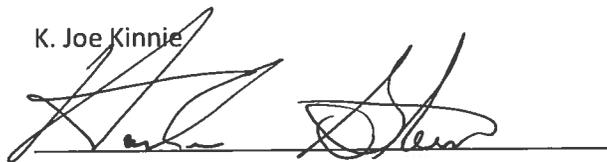
Meeting adjourned at 3:40 pm.

Submitted by Beth Zilla

Phillips County Clerk



K. Joe Kinnie



Harlan Stern



Donald J. Lock

Attest:



Beth Zilla, County Clerk