

Phillips County Commissioner Meeting

May 30, 2013

The meeting was called to order by Commissioner Chairman Joe Kinnie and opened with the Pledge of Allegiance. Those present were Commissioners Joe Kinnie, Harlan Stern and Don Lock, County Administrator Randy Schafer, and County Clerk Beth Zilla.

Harlan Stern made a motion to approve the minutes from the May 20, 2013 as presented. Don Lock seconded the motion. Motion carried.

The board approved payroll for the month of May.

The board approved accounts payable for the month of May.

The board reviewed the following Phillips County Event Center Rental Agreements:

- Marlene Dirks
- Holyoke Wrestling Club
- Brittany Young
- Bud Bieseemeier
- Highline Electric Association
- Dragons Wagon Preschool
- Holyoke Alumni

Harlan Stern made a motion to hire Walter Juarez as District 1 road worker at RB Grade 16 Step 2, \$25,750.40/year, \$2,145.87/month beginning June 03, 2013. Don Lock seconded the motion. Motion carried.

Harlan Stern made a motion to hire Brad Haake as District 1 road worker at RB Grade 16, Step 2, \$25,750.40/year, \$2145.87/month effective June 10, 2013. Don Lock seconded the motion. Motion carried.

Don Lock made a motion to hire Olga Baeza as part-time summer help for the Fairground/Event Center for 8 hours per week at the hourly rate of \$11.50. Olga will also be put on the rotation for weekend on-call duty at the Event Center at \$50/weekend plus hours worked. Harlan Stern seconded the motion. Motion carried.

Harlan Stern made a motion to hire Kellie Race as temporary help for the Extension Office at the hourly rate of \$7.50. Kellie's employment will be from June 4 through June 14, 2013, to cover the office during Carrie Anderson's vacation. Don Lock seconded the motion. Motion carried.

Harlan Stern made a motion to become the Department of Social Services at 10:00. Don Lock seconded the motion. Motion carried. The minutes of this portion of the meeting will be maintained by the Department of Social Services.

The board resumed as the Board of County Commissioner at 10:30 a.m.

The board met with Landfill Supervisor Bill Andrews to discuss hiring a part-time secretary.

Don Lock made a motion for Bill to advertise for a part-time secretary for 8 hours/week. Harlan Stern seconded the motion. Motion carried.

Bill mentioned that the roll off truck is working great. Bill said that the in-kind service for the high school track is complete. Bill mentioned that he is in need of a new rock bucket for the skid steer.

Harlan Stern made a motion to purchase a rock bucket for the skid loader for an amount not to exceed the budgeted amount of \$3,000. Don Lock seconded the motion. Motion carried.

The board met with the local newspapers for their monthly briefing.

The board reviewed the following bids from contractors for the Parking Garage:

- VAP
- Pawnee Consulting
- Holyoke Building Center/Mike Smith
- Holyoke Building Center/Randy Hartsuiker
- Morton Buildings

The board visited two local building sites to see a wick building and a building erected by VAP Construction. After discussion and review of all proposals, Don Lock made a motion to accept VAP's bid on the Parking Garage. Additional features will be 1) 42" DP 2730 Ledgestone Wainscot siding on the north, west and east side, with 2) an 18" strip of cement on the north and west side of building and 3) gutters will be on the south side. The roof, gutters and trim color to be brown, sidewalls to be tan. Total cost is \$78,742. Harlan Stern seconded the motion. Motion carried. Copy of the contract is attached.

Harlan Stern made a motion to approve a County Roadway Occupancy Agreement with PC Telcom Inc. for a Fiber Optic Cable System, location map is attached. Don Lock seconded the motion. Motion carried.

Harlan Stern made a motion to sign the letter from PCTEL Com in regards to Eaglenet to the Congressional Delegation and Governor Hickenloper. Don Lock seconded the motion. Motion carried.

The board called Joe Bellm to discuss several requests for the race track facility at the Fairgrounds.

The board agreed to put an announcement in the local papers for anyone interested in posting an event that is happening in the county on the Northeast Colorado Travel Region's website to contact Barb Shafer of Haxtun's Chamber of Commerce or Mary Tomky of Holyoke's Chamber of Commerce.

The board reviewed the April MFP and Senior Commodities report:

- Total products 10,417
- Household served 221
- Children (1-18) 210
- Adults (19-59) 258
- Seniors (60+) 129
- Total Individual 597
- Volunteers 23 (no students)

The board reviewed the following reports:

- April Revenue and Expense
- April Road and Bridge Revenue and Expense
- Cash Transaction thru April
- Cash Transaction for April Only
- Cash flow comparison

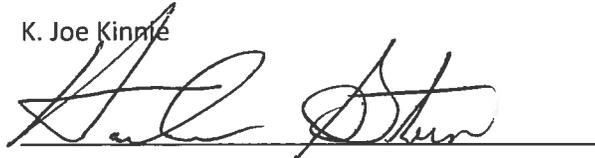
Meeting adjourned at 3:40 pm.

Submitted by Beth Zilla

Phillips County Clerk



K. Joe Kinzie



Harlan Stern



Donald J. Lock

Attest:



Beth Zilla, County Clerk