

Phillips County Commissioner Meeting

August 29, 2014

The meeting was called to order by Commissioner Chairman Harlan Stern and opened with the Pledge of Allegiance. Those present were Commissioners Harlan Stern, Joe Kinnie and Don Lock, County Administrator Randy Schafer, and County Clerk Beth Zilla.

Don Lock made a motion, seconded by Joe Kinnie, to approve the minutes from the August 19, 2014 meeting as corrected. Motion carried.

The board approved payroll for the month of August.

The board approved accounts payable for the month of August.

Joe Kinnie discussed the agreement with Perkins County and Chase County on State Line/County Rd. Joe Commented that Road District One has to blade their share of the road at least once a week. The board decided to table discussion until next meeting when they will review the contract between Phillips County, Chase County and Perkins County.

The board met with Lori Lundgren, Case Worker Supervisor, for regular Social Services business. The minutes for this portion of the meeting are maintained by the Department of Social Services.

The board discussed the county road occupancy agreement. At issue is culverts that were cut when fiber optic line was installed. The county needs to follow the following procedures:

- 1) Require a preconstruction conference for all major projects
- 2) County will mark all impacted culverts prior to construction
- 3) County will be notified when roads are complete so an immediate inspection by the road district foreman can take place
- 4) Report damage, if any, to the project owner

The board discussed the salaries on CSU extension agents and the percentage each of the five counties pay. The board will discuss this further at the NE Colorado Budget meeting next week.

The board met with Ron Thompson, Fair Board President, to why the Junior Livestock Sale Committee has not written check to exhibitors who sold animals at the fair. Ron wanted input from the commissioners on how to handle this. Ron stated the committee has not received the monies from the sale buyers so it cannot write the checks to the recipients.

Joe Kinnie made a motion, seconded by Don Lock, that the Junior Livestock Sale Committee will provide an annual detailed accounting of all revenue and expenditures. Randy will provide Ron with an outline detailing the information the commissioners want to receive from the committee each year. This report is to be submitted within a reasonable time frame after the conclusion of the fair.

Ron Thompson also mentioned that Joe Bellm is in the rears of \$2,000.00 to date from the car races. The board will contact Bellm regarding this. The board agreed that there needs to be a clause in the contract as to the rights the commissioners regarding non-payment by Bellm.

The board made a call to Joe Bellm to discuss the late payments from him. He said that he will pay the \$1,500.00 for the deposit. Harlan said that the county needs a check from Bellm before next race. Bellm stated that he will send a check to Pam Haynes – Fair Board Treasurer. He said that the fair board owes him for \$500.00 for advertising on Facebook. Bellm also asked about the progress on the bathrooms. He asked if the races could be moved to Friday nights next year. He would like to schedule races for the first and third Friday of every month. Bellm also discussed a possibility of scheduling a rain out date.

Don Lock made a motion, seconded by Joe Kinnie, to present an offer to hire Walter Juarez as a full-time District 1 Road Worker, effective September 01, 2014, on RB Grade 11, Step 3 at an annual salary of \$26,936.00 (\$2,244.67/month). Because of the time previously worked and additional hours worked as part-time this summer, additional pay would also begin at time of hire. Juarez will be eligible for a step increase on September 01, 2016. Motion carried.

Don Lock made a motion, seconded by Joe Kinnie, to hire Diane Rahe as a full-time election clerk and that she remain at her current grade and step level which is GN Grade 17 Step 7 at a salary of \$28,977/year, \$2,414.75/month, effective September 3, 2014. If she had remained at full-time status, Diane would have been eligible for a step increase on January 1, 2015. Because of her reduced hours,

she will now be eligible for an increase on March 15, 2015. She also will be placed back on 80 hours of vacation per year, to be taken after one year of full-time employment. Motion carried.

Don Lock made a motion, seconded by Joe Kinnie, to move maintenance worker Steven Seuss to GN40 Step 3 at a salary of \$29,244.80/year, \$2437.07/month, effective September 17, 2014. He will be eligible for a step increase on September 17, 2016. Motion carried. .

Joe Kinnie made a motion, seconded by Don Lock, to move Olga Baeza to GN40 Grade 16 Step 3 at a salary of \$26,478.00/year, \$2,206.53/month, effective September 1, 2014. She will be eligible for a step increase on September 1, 2016. Motion carried.

The board assigned the maintenance duties at the Amherst Park to the County Maintenance crew.

The board received the preliminary assessed value for the county which is \$77,532,723.

Randy reported the GOCO application had been submitted.

The board reviewed the Mobile Food Report for the month of August:

- Total Product: 4,324 pounds
- Households served 237
- Children (1-18) 226
- Adults (19-59) 305
- Seniors (60+) 108
- Total Individuals 639
- Volunteers 31

The board reviewed the following event center rentals:

- R and B catering

The board met with the local newspapers for their monthly briefing.

Meeting adjourned at 2:00 p.m.

Submitted by Beth Zilla
Phillips County Clerk



Harlan Stern



Donald J. Lock



K. Joe Kinnie

Attest:



Beth Zilla, County Clerk