

Signed

**MINUTES OF THE REGULAR MONTHLY MEETING
OF THE BOARD OF DIRECTORS
OF THE TABERNASH MEADOWS WATER AND SANITATION DISTRICT**

**TMWSD Water Plant, 729 County Road 5141, Tabernash, Colorado
August 23, 2010
6:30 p.m.**

- 1. DIRECTORS PRESENT:**
Irene Cooke, President
Molly Lipke, Secretary/Treasurer
Susan Koenke, Director
Marilyn Hajicek, Director
Dick Sprague, Director
- 2. PUBLIC IN ATTENDANCE:**
None
- 3. STAFF/CONSULTANTS PRESENT:**
Lauralee Kourse, Manager/Operator
Cindy Greiner, Administrative Staff
Donette Schmiedbauer, District Accountant

The meeting was called to order at 6:39 p.m.

- 4. DISCLOSURES:** There were no disclosures presented at this meeting.
- 5. MINUTES APPROVED:** Upon a motion by Susan Koenke, seconded by Molly Lipke and Marilyn Hajicek, the Board voted unanimously to approve the minutes of the July 26, 2010, meeting, as presented. Dick Sprague abstained.
- 6. FINANCIAL REPORT:** LL Kourse presented a 2010 budget and amendments and capital projects power point. Due to M3 settlement being in 2010 and corrected financial statements, the District needs to do an amendment to the budget.

2010 Capital Water Project -

- Permitting 2nd Alluvial Well - The well permit application was sent in today, 8/23/10. Approval is expected in four weeks and the staff plans to drill in October. If the well drillers hit a dry hole, they will do samples in other locations to find water.

2010 Capital Waste Plant Projects -

- Dissolved Oxygen/Blower Control Project was reviewed
- Waste Plant Bio-Solids Project - It has been determined that the drying beds/composting to handle the bio-solids will not work for our District. The Board needs to decide how they want to move forward with the handling of the bio-solids.

One option is to amend the budget to hire an engineer to review the different requirements of the different entities for grants/loan possibilities, put them together, and find the best options for the District, and to monitor the deadlines to get low interest grants/loans on the bio-solids project. LL has interviewed Frchetti Engineering. Sherri Jones recommends them very highly. The Board reviewed a summary done by Frchetti Engineering for TMWSD regarding grants/loans that TMWSD may be eligible for. The District would apply to all possible grant/loan sources and may get funds from more than one source.

Granby Sanitation's composting system and Hot Sulphur Springs using a lagoon were reviewed. Granby does not want to take TMWSD bio-solids because they do not want to carry the liability for our waste.

The bio-solids problems and deadlines were reviewed. The current drying bed will stay in place as an emergency storage. Grand County may take part in the costs if TMWSD does use an engineer. The plant will not be re-rated because of this project but will better utilize the plant's capacity.

There is another process for bio-solids handling where the sludge is turned into a cake and hauled away once a year. There is a company that will come up, set up their equipment and test their dewatering system.

The Board discussed having the staff do a lot of the work and being our own general contractor versus hiring it out to be done. In the future the headworks will also need updating.

LL recommends -

- Drilling the well as soon as possible
- Moving forward using the Frchetti Engineering firm to do the engineering for the bio-solids project

Donette Schmiedbauer reviewed the July financial statement which includes the adjustments through April that will be included in the amended 2010 budget. The final amendment to the 2010 budget will be done in November or December.

The check register for June and July, 2010, was presented for review. See Action Item 9a.

Engineering Proposal - See Action Item 9b.

Donette will move the deferred maintenance line item into capital.

2011 Budget Recommendation Discussion -

- 2010 health benefit increases and 2011 salary raises were discussed.
- The Board agreed to have Thom Yoder and Darren Dines pay the excess amount of \$75.00 per month (the increase since July for health insurance over the \$1,000.00 benefit allotted to each) for 2010.
- Vehicle replacement - should the District put aside funds for replacing vehicles? LL expects to get ten years out of the vehicles.

Donette handed out copies of the first draft of the budget for 2011.

7. **OPERATIONS REPORT:** LL presented the Operations Report for June and July, 2010, for review. All is going great. The operations reports will show when it is raining.
8. **EXECUTIVE SESSION:** Upon a motion by Susan Koencke, seconded by Marilyn Hajicek, the Board unanimously approved moving into Executive Session for the purpose of discussing water rights issues. The Board moved in Executive Session at 8:42 p.m. The Board returned from Executive Session at 9:20 p.m.
9. **ACTION ITEMS:**
 - a. Upon a motion by Molly Lipke, seconded by Marilyn Hajicek, the Board voted unanimously to approve the disbursements for June and July, 2010.
 - b. Upon a motion by Dick Sprague, seconded by Marilyn Hajicek, the Board voted unanimously to approve the engineering proposal as presented.
10. **ADJOURNMENT:** There being no further business, upon a motion by Marilyn Hajicek, seconded by Susan Koencke, the Board voted unanimously to adjourn the meeting at 9:22 p.m.

The next Board meeting is scheduled for Monday, September 27, 2010, at 6:30 p.m. at the TMWSD Water Plant.

Mally Sypke
Secretary

27 SEP 2010
Date