

ROUND MOUNTAIN WATER & SANITATION DISTRICT  
BOARD OF DIRECTORS REGULAR MEETING  
August 2, 2018 at 5:15 p.m.

Board Members Present: Peggy Quint, Charles Bogle, Steve Lasswell, Randy Wilhelm, and Greg Smith

Board Members Absent: None

Staff Present: George Medaris, District Manager; Dave Schneider, Operations Manager; Herdis Sobel, Office Manager

Visitors Present:

Call to Order:

The meeting was called to order at 5:18 p.m. by Peggy Quint.

Roll Call

Pledge Allegiance

Consent Agenda

1. Approval of Minutes for the July 5, 2018 Regular Board Meeting.
2. Approval of Minutes for the July 19, 2018 Regular Board Meeting.
3. Financial Report and Approval of Checks

Item 2 needs to be removed from the Consent Agenda, July 19<sup>th</sup> minutes are not available. Peggy Quint called for a motion to approve the consent agenda minus item 2. Charles Bogle made a motion to approve the Consent Agenda. Randy Wilhelm seconded the motion. Motion passed 5-0.

Old Business

1. Resolution 2018-14 Concerning Issuance of Water and Wastewater Connection Permits and Letters of Availability of Service.

Manager Medaris went over all the final updates. Charles Bogle asked how the District would broadcast this new policy. The discussion included sending copies to the two Towns and posting on the website. Greg Smith made a motion to approve Resolution 2018-14. Randy Wilhelm seconded the motion. Motion passed 5-0.

2. Bluff Park Restroom

The District received a letter from the Town of Westcliffe requesting permission to relocate a water/sewer tap purchased for Block 21 (for Pavilion Park restrooms that were never installed) to Summit Park for the Bluff Park restrooms. Operations Manager, Dave Schneider read Resolution 2018-15, outlining the transfer of location for the Town of Westcliffe's tap. Charles Bogle made a motion to approve Resolution 2018-15, the relocation of the unused tap. Steve Lasswell seconded the motion. Motion passed 5-0.

## New Business

### 1. SDA Conference Preparations

After a rather lengthy discussion regarding the SDA conference, some of the highlighted goals will be to meet with management companies and see what they have to offer related to accounting and managerial services. Manager Medaris suggested hiring a consultant after the conference to help them formulate their future vision for the District. Mr. Medaris will be participating in the development of the strategic plan so it's important to find a neutral party to facilitate.

## District Manager Report

### 1. Customers' requests to modify billing to show greater detail.

A customer, after asking for a breakdown of their billing, sent a formal request that the bills have a more detailed breakdown. The Board discussed several options, including doing a base/flow rate breakdown on the message board of their invoice. Since it would be a cumbersome project to do such a breakdown with the present accounting software, maybe a management company with better software could handle such a request.

### 2. Update for Audit question. Is an appropriation clause needed in the highway house loan documents?

A response from the Attorney: The purchase was made by the Sewer Enterprise, so no appropriation clause is needed.

### 3. Status of Johnson Ranch Dry-Up.

We have received a response from the State regarding the dry-up request. They are using aerial photos from 2017 (a very wet year) and implying that the District will not receive full credit on its water rights. We will meet with our water engineer, Bruce Kroeker, and water attorney, Bob Krassa, to see how the District should proceed.

### 4. USDA Grant Loan Status

Manager Medaris called them Monday, still waiting for a return call.

### 5. Report on Treatment Plant Design Status

Spoke with SGM Tuesday; went over building layout & locations for the plant, office and maintenance spaces, and various other logistics. We should have a preliminary report for review by August 20<sup>th</sup>, and there will be a presentation for the Board at the September 6<sup>th</sup> Regular meeting.

## Operations Manager Report

Dave Schneider went over his Operations report; reporting on projects completed and ones coming up. His Operations report is on permanent file.

### 1. Report of Visit to Gorman Rupp Pump Manufacturers Facilities.

Very good tour, very interesting. 18 acres under one roof, 10 acres just for parts. Two dedicated facilities for training. Good demonstrations setup to show how pumps work.

### 2. Approve purchase of land application pump replacement.

The land app pump failed last week and needs to be replaced. After some research, it was determined that the failed pump was the wrong pump for that application. After due diligence, it was decided to try a Gorman Rupp Pump. It is only coincidence that pump manufacturers tour and the failed pump happened at the same time. Dave was also able to buy a pump that can be incorporated into the new wastewater treatment plant. The pump has been ordered because of the urgent situation. Randy Wilhelm made a motion to approve the purchase of the pump. Steve Lasswell seconded the motion. Motion passed 5-0.

### 3. Report on Request for water meter replacement at Town Park.

After replacing the old meter at the Silver Cliff Park, the usage appeared to increase dramatically, and they requested the meter be tested. The meter tested spot on. The Town of Silver Cliff encouraged Round Mountain to look at replacing old meters especially high users like the parks. Old meters can lose accuracy and may be a cause of unaccounted water loss.

### 4. Reservoir, Wells and Water Consumption.

Dave reported on what the wells pumped last month. Storage is at 247 ac/ft (full at 355.8). As of the 17<sup>th</sup>, the Smith Well is back in priority. Looking at the amount of water the Gallery Well is pumping (needs to be paid back with diverted water) vs what the Smith Well is pumping, reminds us how important it is to get the Smith Well re-drilled and back up to speed.

Meeting adjourned at 6:37 p.m.

Respectfully Submitted by,  
Herdis Sobel