

**TOWN OF ARRIBA**

**BOARD OF TRUSTEES REGULAR MEETING**

**Monday, December 10, 2012**

**Arriba Town Hall, 711 Front Street, Arriba, CO 80804**

**Call to Order** Mayor Grundmeier called the meeting to order at 7:30. Roll call for the Arriba Town Board was read and those answering were Bob Rush, Jody Schiffers, Troy McCue, Alex Flores, Robin Tibbetts, and Tyler Andersen.

**Pledge of Allegiance** was led by Tyler Andersen.

**Public Audience** included Jonathan Hart, Josie Hart, Ben Brent, Jason Brent, Royce Borden, Maria Root, Ed Schiffers, Mike Luft, Harvey Duncum, and Marcella Flores. All were given the option to speak now or wait until an item comes up that they would like to comment on. All declined to comment at this time.

**Approval of Agenda** Trustee Rush requested Water Load Out to be added under New Business. Trustee Schiffers requested to add SIPA under New Business as well. Trustee McCue made a motion to accept the Agenda as amended, Trustee Andersen seconded and the motion passed.

**Approval of the Minutes** On the November 10, 2012 Regular Meeting Minutes there were no comments or errors mentioned Trustee Rush moved to approve the Minutes as written, Trustee McCue seconded and the motion passed.

**Approval of Accounts Receivable and Payable October** The Board reviewed the Accounts Receivables and Payables for October. There were a few questions concerning some of the expenses, which were clarified immediately. Trustee McCue moved to approve the accounts receivable and payable as presented, Trustee Rush seconded and the motion passed.

**Approval to Pay November Bills** Trustee McCue moved to pay the bills as submitted including the \$120 owed to Bob Rush, Trustee Tibbetts seconded and the motion passed. Bob Rush would be paid \$10/hr for the invoice he had submitted.

**Adopt 2013 Budget** Trustee Schiffers moved to approve the 2013 Budget with corrections to Workmen's Compensation and Lab Fee's. Trustee Rush seconded and the motion passed.

**Resolution to Appropriate Funds** Trustee Andersen moved to appropriate the revenues for the funds for the 2013 fiscal year:

<b>General Fund</b>	<b>74,870.84</b>
<b>Water Fund</b>	<b>81,526.52</b>
<b>Sewer Fund</b>	<b>110,002.03</b>
<b>Water Reserve</b>	<b>2,635.94</b>
<b>Sewer Reserve</b>	<b>10,611.88</b>
<b>Conservation Trust Fund</b>	<b>5,154.88</b>
<b>General Reserve</b>	<b>14,840.09</b>
<b>Road &amp; Bridge</b>	<b>27,745.02</b>
<b>Museum Division Fund</b>	<b>3,928.30</b>

Trustee McCue seconded and the motion passed.

Trustee McCue moved to appropriate the expenditures for the following funds for the 2013 fiscal year:

<b>General Fund</b>	<b>65,032.00</b>
<b>Water Fund</b>	<b>57,935.84</b>
<b>Sewer Fund</b>	<b>65,447.20</b>
<b>Water Reserve Fund</b>	<b>500.00</b>
<b>Sewer Reserve Fund</b>	<b>3,500.00</b>
<b>Conservation Trust Fund</b>	<b>2,844.99</b>
<b>General Reserve Fund</b>	<b>2,000.00</b>
<b>Road &amp; Bridge Fund</b>	<b>0.00</b>

Trustee Andersen seconded and the motion passed.

**Certification of Mill Levy** The Board agreed that the mill levy would not change from 25.948. Trustee McCue moved to certify the Mill Levy at 25.948 to generate revenue of 18,085.00. Trustee Andersen seconded and the motion passed.

**Ordinance #112** Trustee Tibbets made a motion to send 303 Elm St a certified letter stating that he was out of compliance with the ordinance and give him 2 weeks, to become compliant. Mayor Grundmeier asked for specifics on what needed to be handled, Trustee Tibbets argued that specifics didn't need to be put in the letter that the letter should be in general. Trustee McCue seconded and the motion passed. Mayor Grundmeier gave permission to Trustee Tibbets to

handle the details that would be going into the letter. Trustee Tibbets reported that he had taken responsibility upon himself as a citizen and not as a Board Member to handle the property at 214 Pine St. Trustee Tibbets also reported that he had verbal permission from the owner of that address to clean up and remove the trash on the property.

Jon Hart requested to be able to speak concerning ordinance #112. Jon Hart presented a petition signed by 52 residents stating that those residents were against the “Town Clean Up” as it was being proposed by the current Town of Arriba Board of Trustees; there were also 3 verbal agreements to sign the petition that he had been unable to meet up with. Jon Hart stated all that had signed the petition agreed that town right of ways should not be blocked, and weeds needed to be addressed in the town. Jon Hart also stated that just because someone had not been present at the meeting there were minutes from prior meetings and if they have been approved by the board then everything in them should be correct. In a previous meeting Trustee Andersen had asked Jon if he would like Arriba to look more like Flagler or Genoa, Jon Hart voiced concern that the statement above indicated more of an appearance issue. Jon Hart also stated that town right of ways should be addressed but personal property should stay personal business. There were no other comments to add to this discussion.

**Refinancing Leisure Pines** Trustee McCue presented to the Board a proposal to refinance Leisure Pines. In his presentation which has been attached to these minutes and therefore becomes part of the minutes, he presented a plan to refinance the housing project by accepting the offer to settle of up to \$5200 using the General Reserve Fund to fund the outstanding balance owed to Rural Development. Concerns were voiced regarding the cash flow of Leisure pines and how it would affect the town. The Board members would be doing a walk through of the property. The proposal would be presented to the Town’s attorney Stan Kimble. The Board anticipates a decision to be made at the January meeting.

**Planning For New Maintainer** Trustee Andersen mentioned that there was a military auction coming up and suggested that might be a source for the purchase, a discussion followed. Tom Rush believes that a new one could be purchased for close to \$16,000-\$20,000. Trustee Tibbets agreed to get online to see if he could find one for a good price. Trustee McCue mentioned that the amount in the Road and Bridge Fund was \$25,000, and stated that obviously the board didn’t want to deplete that by purchasing a maintainer. Trustee Rush stated that if the old one was sold for \$5,000 and the New one purchased for around \$10,000 that would be acceptable. Other options were discussed. This item would be placed on the next agenda.

**Christmas Celebration** Santa would be at the Arriba Fire Dept at 1 pm on December 22; Ralf Brent will be playing Santa this year. The Arriba Fire Dept. has graciously donated \$100 to assist with the celebration. Candy and turkeys were ordered and will be picked up around the 15th; Turkeys would be given away by raffle tickets. Candy bags would be put together on Wednesday the 19<sup>th</sup> at 7 pm.

**Dealing with Amendment 64** Mayor Grundmeier voiced concern about Amendment 64, and suggested a moratorium be set on this. A letter had been received from Stan Kimble concerning this issue which all of the board members were able to review. Trustee Tibbets moved to pass a moratorium on retail sales of marijuana in the Town of Arriba until the next general election which will be November 4, 2014. Trustee McCue seconded and the motion passed.

**Water Load Out** Trustee Rush presented information on major road work that will be up coming in May of this coming year. Several Companies will be putting in bids for this construction. The Contact that Trustee Rush has communicated with has stated that this project will use close to 20,000 gallons of water per day. If the Load out in town was used then the Town would have a lot of unnecessary traffic through town. Trustee Rush suggested the use of the out of town wells, he suggested to plumb them to be utilized as a Load out. A discussion followed on rates and how it would benefit the town, or if it would be beneficial. Nothing was decided.

**SIPA** Trustee Schiffers presented information on SIPA. SIPA could be set up so that the town residents could pay by credit cards as well as an updated website also giving the residents an option of paying water bills online. Each one of the board members received a copy of the information. Trustee Schiffers then asked if any research had been done on getting the town a debit card, which Clerk Bell reported that the town would be unable to get one due to the fact that two signatures were required. A discussion followed on what would be the best plan of action so that personal credit cards were no longer used. Clerk Bell will check into getting a prepaid card. Clerk Bell will be also be looking into SIPA.

**Maintenance** Tom Rush had a report that will be attached to the minutes and as such becomes part of the minutes. Trustee McCue moved to pay David Rush \$8.00 an hour for 6 hours for assisting with the Christmas lights. Trustee Andersen seconded and the motion passed. Trustee McCue moved to fix the sewer liner. Trustee Flores seconded and the motion passed. The cost of the Stop Signs was reviewed and Tom Rush will be checking with the Sign Shop to see how much it will cost from there.

**Clerks Report.** Water shut off notices were reviewed and the board agreed to shut off two residents. Town hall hours will be a little different the week of Christmas and the week of New Year's Day due to personal issues.

**Treasurer's Report** The Board agreed that the report looked good.

**Trustees Report** Trustee Schiffers asked if Christmas Bonus' would be given to the town employees. A discussion followed on what the amount should be. Clerk Bell would receive \$250 due to the fact that this was her first year. And Tom Rush will receive \$350 the same amount as previous years. Trustee McCue moved to give Christmas bonuses in the amounts above. Trustee Schiffers seconded and the motion passed. Trustee Tibbets requested a bylaws book. Trustee Tibbets requested that phone calls not be made to him about town information. Trustee McCue had some information on the Lincoln Theater which he will continue to keep track of. Trustee Andersen mentioned the Cooper Clark Foundation, which would buy paint for the home owners if they agreed to paint their house in a specific amount of time. Trustee Andersen will be looking into this information.

**Mayor Report.** Mayor Grundmeier will be out of town in the next week. Trustee Flores will be handling the meetings, until Mayor Grundmeier returns in May or before.

**Adjournment** There being no further business to bring before the Board, Trustee Flores moved to adjourn the meeting, Trustee Schiffers seconded. Mayor Grundmeier adjourned the meeting at 9:40 p.m.

Submitted by Steffanie Bell

Signed by \_\_\_\_\_

Approved by the Board on \_\_\_\_\_