

**TOWN OF ARRIBA**

**BOARD OF TRUSTEES REGULAR MEETING**

**Monday, November 12, 2012**

**Arriba Town Hall, 711 Front Street, Arriba, CO 80804**

**Call to Order** Mayor Grundmeier called the meeting to order at 7:30. Roll call for the Arriba Town Board was read and those answering were Bob Rush, Jody Schifferns, Troy McCue, Alex Flores and Robin Tibbetts, Tyler Andersen was absent.

**Pledge of Allegiance** was led by Alex Flores.

**Public Audience** Dr. Raya representing the owners of 219 Main St in Arriba, Jason Brent, Jon Hart, Ben Brent, Marcella Flores, Don Pilgrim, Matthew Brent, Balyn Brent were all present in the audience. Jason Brent, Jon Hart, Ben Brent, Matthew Brent, were all there to discuss the Town Safety Issues which was on the agenda. Jon Hart was not able to work on the petition, like he had hoped, and was concerned that he would be a recipient of a letter and would like to know what kind of specifics on fences that he might need for his property if it came to that. Mayor Grundmeier mentioned that ordinance #112 only stated that objects should be screened from public view. Marcella Flores was there requesting an update on the street signs on her street. Dr Raya asked for a map of the Town's sewer system. He also requested a list of inactive sewer systems. He was informed that he would not receive a list of inactive sewer accounts without a court order. He voiced concerned that 219 Main St had its own septic system and voiced concerned that it was not tied in to the Town's sewer system. Tom Rush had the map at the shop and would assist Dr. Raya find the information that he needed.

**Approval of Agenda** Trustee Schifferns requested that For See Second Meeting be added to the Agenda, Trustee Flores requested Flagler Trash Service be removed from the Agenda. Discussion followed on the rates of the of the trash service. Clerk Bell stated that if any one needed the information for an alternative service she did have all contact info needed upon request. Trustee McCue moved to accept the agenda as amended, Trustee Flores seconded and the motion passed.

**Approval of the Minutes** On the October 8, 2012 Regular Meeting Minutes, Treasures Report was in error and would not be included in the minutes. Trustee Schifferns moved to approve the minutes as corrected, Trustee Flores seconded and the motion passed.

**Approval of Accounts Receivable and Payable October** The Board reviewed the Receivables and Payables for October. There was a question about the franchise fees, Clerk Bell would look in to why it was so high and have that information available at the Town Hall upon request. Trustee Flores made a motion to approve the October accounts receivable and payable, Trustee Rush seconded and the motion passed.

**Approval to Pay November Bills** The bill to The Sign Shop was discussed as well as alternative ways to purchase or lower the cost for street signs, Trustee McCue moved to pay the November bills as listed with the exception on the Sign Shop which Tom Rush will be checking to see if he can get the amount lowered in any way. Trustee Rush seconded, and the motion passed.

**Town Safety Issues** In the future this issue will be changed to Ordinance #112. Trustee McCue did meet with Dolle LerhKamp the Town's Municipal Judge he had notes from that meeting that he handed out to all the board members. Trustee McCue stated that the one thing that he wanted to make sure everyone was clear on, was that all Trustees needed to be behind any action that was taken. To be able to enforce ordinances Municipal Court has to be held. Summons and citations need to be initiated and options given to those receiving the summons and citations to pay whatever fines that had been set. At this point the Trustee's focus has been to educate themselves on how to set up and initiate the Municipal Court to enforce ordinances. Mayor Grundmeier read from ordinance #112 section 3.3 stating that the owner of the property should receive a certified letter, which we have failed to do. Mayor Grundmeier stated that we definitely needed to make sure that all ducks are in a row. At this point all letters that have been sent have been a courtesy request. Jon Hart asked if the Municipal Judge would have protocols that she would be following. Mayor Grundmeier stated that she would definitely have protocols that she would be following. Any appeals for unbiased rulings would be directed to the county court. Trustee McCue stated that any steps to set up a Municipal Court would need to be voted upon and posted so that the public has a chance to see what will be happening. 214 Pine St was then discussed and Trustee Tibbets stated that he was hoping that he would be able to prove that it was a health hazard and that he could make some kind of progress on that property, someone suggested reporting that to the DEQ as a health issue. Trustee Tibbets voiced a concern that the Town of Arriba residents were getting false information about how the board was handling the issues involved with ordinance #112. Balyn Brent voiced concern that some are being unfairly singled out. No other action would be taken at this time and this would be added to the next agenda.

**New Signs for Town Truck** Mayor Grundmeier reported that the signs for town truck are finished and he will be picking them up sometime this week. They are 12x18, they have a white back ground and black lettering letters are convexed. Trustee McCue made a motion to reimburse Mayor Grundmeier for the amount that he had spent on the signs for the Town truck. Trustee Tibbets seconded and the motion passed. Mayor Grundmeier will come by the next day to pick up the check from Clerk Bell.

**Rohn Property** was discussed earlier with ordinance #112; this will be an on going issue.

**Planning for Maintainer**, Trustee Andersen was going to look up the needed info for the maintainer. He was absent. A discussion followed on how often it is used, the cost of a new one, the current maintainer that the town has is too big, and could blow up at any moment. An 80 hp would be a good replacement. Options were discussed, asking the county was brought up as one option; another option would be a grant. Gathering prices was discussed. No decision was made and will be an ongoing discussion.

**Toms Serindipous Endeavor Tom** Rush described how he happened to be in the right place at the right time, to make the purchase for the park bathrooms. He also described how communication had to be fast because there were people lining up to take the building, so censes was taken by phone from all the Trustees to make the decision on whether to go ahead with the purchase. In order for us to acquire them so cheap we were to pay the hauling fee. The entire building is made of cement and very solid. Tom Rush will be plumbing them next spring.

**Christmas Lights and Party** The fire board has agreed to let the Town use the Fire Dept Building. The party will be on Dec 22, at 1pm. Several suggestions for Santa were given; someone in town would be preferable. The order from Osborne's from last year will be repeated but reduced by 10%. The 4-H club will have to let us know on whether they can supply drinks and whatever else. The Town is short at least 2 street decorations. None will be purchased this year, possibly next year or at a later time.

**For See Second Meeting** Trustee Schiffers pointed out that there where six items last month that no decision was made and suggested that a second meeting take place each month. Trustee Rush questioned the need for two meetings every month. Trustee Flores reminded the other board members that on these short meetings it had been agreed that only one issue would be discussed. Trustee McCue reminded everyone that the meetings were to last roughly 45 minutes. A second meeting would begin in January; the meetings will be the fourth Tuesday. An email will be sent out to remind everyone.

**Maintenance** Tom Rush had nothing new to report. A discussion followed on the maintainer again; Tom Rush asked if he should try to sell the one we currently have. Trustee Flores suggested finding a new one first before getting rid of the current one. Trustee Rush mentioned that it wasn't used much during the winter, Tom Rush will be doing some research and report on it at a later time.

**Clerks Report** A budget hearing needed to be done before the 15<sup>th</sup> of December which was set for the next meeting one half hour before the regular meeting. Which will be December 10 at 7 pm. A petty cash report was given. Trustee Schifferns made a motion to provide \$100 for petty cash, Trustee McCue seconded and the motion passed. A discussion followed on the street signs and brackets that were needed, Trustee McCue stated that it would be ok for Clerk Bell to make a decision on how to handle the issue. A complaint had been issued by one of the Town residents about the amount of cats in town, the over pet population grant was mentioned as a possible resource for the problem.

**Treasurer's Report** The Board agreed that the report looked good. Mayor Grundmeier will take the report home to make sure that everything looked acceptable, and bring it back to Clerk Bell with in a couple days.

**Trustees Report** Trustee McCue, the housing project will be appraised within the next month, after the appraisal is complete it is still in the plan to roll the outstanding loan to rural development into the project he would like to see it kept in the Town if possible more details will be following. Trustee Schifferns suggested that the Town get a debit card. Clerk Bell will be looking into this. She also requested updated CML books. Trustee Schifferns stated that at the last meeting there was language used that was very inappropriate, which Mayor Grundmeier readily apologized for. Trustee Rush reported that the 4-H club will be doing a clean up around the park unless someone objected which no one did.

**Mayor Report.** Mayor Grundmeier mentioned that for the next month's meeting he wasn't sure if he would be in attendance or not. He also requested that the board remember the Christmas Bonus. He also suggested a pay increase for within the next year or so for the Town employees.

**Adjournment** There being no further business to bring before the Board, Trustee Flores moved to adjourn the meeting, Trustee McCue seconded. Mayor Grundmeier adjourned the meeting at 9:48 p.m.

Submitted by Steffanie Bell

Signed by \_\_\_\_\_

Approved by the Board on \_\_\_\_\_

