

**TOWN OF ARRIBA
BOARD OF TRUSTEES REGULAR MEETING
Monday, September 10, 2012
Arriba Town Hall, 711 Front Street, Arriba, CO 80804**

Call to Order

Mayor Grundmeier called the meeting to order at 7:30. Roll call for the Arriba Town Board was read and those answering were Robin Tibbetts, Bob Rush, Jody Schifferns, and Troy McCue. Tyler Andersen and Alex Flores came in late due to a fire call.

Pledge of Allegiance was led by Trustee Bob Rush.

Public Audience Royce Borden, Jason Brent, and Marcella Flores. Jason Brent was there to discuss the town clean up, the letters that he had received and would like to know if his property was acceptable, since his property was on the town clean up list he was asked to stay. Royce Borden was there to hear the latest gossip. 😊 Royce Borden had no issues to address at this time.

Approval of Agenda Mayor Grundmeier requested to add “Report” to the Campground/RV Agenda, also right after Town Clean Up he would like to add Establish Municipal Court, Trustee Rush requested to add Out of Town Wells. Trustee McCue made a motion to accept the agenda as amended, Trustee Rush seconded, and the motion passed.

Approval of the Minutes Trustee Rush moved to approve August 13, 2012 Regular Meeting Minutes, Trustee Schifferns seconded, and the motion passed.

Approval of Accounts Receivable and Payable August The Board reviewed the Receivables and Payables for August. Trustee McCue made a motion to approve the August accounts receivable and payable, Trustee Rush seconded and the motion passed.

Approval to Pay September Bills Trustee McCue moved to pay the September bills as listed, Trustee Schifferns seconded, and the motion passed.

Town Appearance Letters had been sent out, September 4, 2012; letting the ones that had originally received letters know that the 90 days would be over soon. The addresses were discussed in detail.

801 Front St was compliant with requests made by the board,

320 Elm St Clerk Bell was to contact county assessor’s office to see if they had any current contact information,

221 Colorado Ave was thought to have made some improvements,

303 Elm St has not made any improvements,

53895 Cnty Hwy 63, next of kin will be contacted.

104 Elm St, weeds have been mowed, He asked for a 30 day extension. He will be moving out of town, he said he felt that his business wouldn't work in this town.

206 Curtis St, was thought to have made some improvements, this is a work in progress.

105 Church St, has made improvements.

825 College St, no action would be taken against them at this point.

203 Colorado Ave, had taken action on their property. It looked presentable.

310 Colorado Ave

324 Colorado Ave

308 Pine St. was supposed to mow, no one could remember if they had noticed improvements on this property or not.

209 Colorado Ave, the owner has requested to just board up the building in back, and will be mowing the yard with in the next week. It was agreed that boarding up the building would be acceptable.

214 Pine St, the owner would be notified of the need for immediate action, to remove the piles of trash.

A foundation needed to be removed from town's right of way on Lincoln Ave.

The above list was to be sent to all Board members for their review, then once a municipal court has been establish, and procedures set in place, how to precede would be decided at that time. Trustee Flores made a motion to give Jason Brent an extension for 30 days, Trustee McCue seconded, and the motion passed.

Municipal Court Municipal Court action was discussed, as well as the need for a Municipal Court committee. Trustee McCue volunteered to be in charge of the committee, he would gather information that would decide location, time, summons forms, procedures that would be followed, especially after summons had been sent out. Trustee Andersen and Trustee Flores also volunteered to be on the committee. Trustee McCue, Trustee Andersen, and Trustee Flores would meet with Dolly Madison, Municipal Court Judge some time before the next meeting to gather information from her.

RV/ Campground Fees Report Mayor Grundmeier met with Trustee Rush, Trustee McCue and Ed Schiffers to see if they could come up with a schedule of fees and regulations for small RV lot as a rental property. They presented **Guidelines for 3 RV Units or Less**, Which is available at Town Hall upon request. An Ordinance was not set in place at this time because it was unsure if an RV Campground would be compatible in town. Trustee McCue moved to approve the guidelines. Trustee Flores seconded, and the motion passed.

New Signs for Town Truck Mayor Grundmeier had several ideas which he presented. A design was picked, the type of material to use, and a vague description of height and width was discussed. It was decided that he would use a local company if possible.

Town of Flagler –Trash Service Mayor Grundmeier stated that it would just be too much trouble for the Town of Arriba to charge for trash service as the Town of Flagler had requested. Different options were discussed. Clerk Bell was to check into the trash service with the Town of Akron and the Town of Last Chance.

Water Shut Off Notices Everyone was current except for two people, and it was decided that those two would be shut off.

Maintenance There was a discussion on the pit bull and seven pups that was in the Town's kennel. All costs would be recorded. Trustee Rush volunteered to find a permanent rescue for them. If any payments were made to any rescues then all costs would be added to the property clean up. Trustee Flores moved to approve the purchase of a chainsaw for up to \$175, Trustee Schiffers seconded, and the motion passed. The water tank has been running over almost daily.

Out of Town Wells The costs of repairing the out of town wells were discussed in detail, as well as what kind of material would be needed. Trustee McCue looked into a grant to fund this project. He had not heard back from them at this time. The cost would run about \$7000. Options were discussed. No action was decided at this time.

Clerks Report A motion was made by Trustee Schiffers to provide \$100 petty cash, Trustee McCue seconded, and the motion passed.

Treasurer's Report The Board agreed that the report looked good.

Trustees Report Trustee Andersen has ordinances from other towns that he had wanted to share specifically for the RV Campground, Trustee Schiffers; Clerk Bell has been here for the required 90 days and should receive a pay raise. Trustee Schiffers made a motion to raise Clerk Bell's pay to \$10/hr, Trustee Flores seconded, and the motion passed. Paid holidays were discussed, if a major holiday falls on a regular business day then it would become paid time off. Josie Hart has been helping with the Town Budget and should receive compensation for any time that she puts in. Trustee McCue, the Lincoln Theater will be donated to a non profit group that will be raising funds to get it operational. They would like a representative from Arriba.

Mayor Report Mayor Grundmeier didn't have much to report at this time. The next meeting will be October 8, 2012.

Adjournment There being no further business to bring before the Board, Trustee Flores moved to adjourn the meeting, Trustee Andersen seconded. Mayor Grundmeier adjourned the meeting at 9:46 p.m.

Submitted by Steffanie Bell

Signed by _____

Approved by the Board on _____