

MINUTES
GREATER BRIGHTON FIRE PROTECTION DISTRICT
BOARD OF DIRECTORS MEETING
500 S. 4th Avenue, BRIGHTON, COLORADO 80601

April 10, 2013

1. Call to Order

President Morris called the meeting to order at 6:00 p.m.

2. Roll Call

Present

Dean Morris, President
Scott Gerhardt, Vice President
Frank Serafini, Treasurer
Arlin Riggi, Secretary
Mike Benallo, Assistant Secretary

Also in Attendance

Mark A. Bodane, Fire Chief	
Kris Krengel, Division Chief- Fire Marshal	Cynthia Martinez, Councilwoman
John Schissler, Division Chief- Tech Services	Carl Craigle, PVA
Mike Schuppe, Division Chief - Operations	Thom Hillson, PVA
Rita Saunders, Finance Manager	Gerard Lutz, Battalion Chief
Carol Thompson, Administrative Assistant	Friends and Family
Michelle Ferguson, District Legal Counsel	

3. Presentations

A Promotional Badging Ceremony was held for Lieutenants Sean McCulloch, Jesse Eversman, and Colin Brunt. Chief Bodane highlighted each member's history with the District and then President Morris administered the Oaths of Office. Family and friends congratulated, and took photos with, the Lieutenants while refreshments were served.

The volunteer firefighters memorial update was postponed until the June meeting.

4. Call for Changes to the Agenda

MOTION: Vice President Gerhardt made a motion to approve the agenda as presented.

SECOND: Treasurer Serafini

APPROVAL: Motion carried unanimously.

5. Public Comment

President Morris welcomed everyone; there was no public comment from those in attendance.

6. Action Items

Consent Agenda

1. Approval of Financial Report year-to-date ending February 28, 2013.

RECORD OF PROCEEDINGS

2. Approval of March 2013 accounts payable checks.
GF check numbers 24144 to 24189 and ACH AFLAC and Standard Insurance
HW check numbers 215 to 220 and
check numbers 1636 to 1639 and ACH Anthem and on-going Flexible Spending
Account
Total March 2013 expenditures: \$450,149
3. Approval of March 13, 2013 Board Meeting Minutes.

MOTION: Treasurer Serafini made a motion to approve the Consent agenda

SECOND: Secretary Riggi

APPROVAL: Motion carried unanimously.

7. Reports/Informational Items

Chief's Report:

In addition to his written report, Chief Bodane updated the Board on the following items:

- Lieutenant Chris Edwards resigned and has accepted a job as a Battalion Chief with Frederick-Firestone Fire District. There will be a luncheon for him at Station 51 on Friday, April 12th.
- A joint meeting with South Adams Fire District's Board will be held in May. Board will be advised when the exact date is determined.
- The United Power ballot was submitted to the Board. Chief Bodane would submit the District vote by majority rule.
- Fire Prevention is looking at a used office trailers that can be converted into a safety trailer.
- Request to move the April Study Session to Monday, April 29th.

MOTION: Secretary Riggi made a motion to move the Study Session to Monday, April 29th at 6:00 p.m.

SECOND: Treasurer Serafini

APPROVAL: Motion passed unanimously.

Division Chief – Fire Marshal Report:

In addition to his written report, Division Chief Krengel updated the Board on the following items:

- Passing of Mike Stoeffler, former chief building official for the City of Brighton.
- Preliminary contact meeting with FMC Technologies and the Brighton Community Development Department regarding a 20 acre parcel north of Copart Auto Auctions on CR 27. Construction of a new building has been proposed, for production and shipping of oil field related products. Chief Krengel also noted that it is unclear if any process water would be required. Chief Krengel will keep the Board apprised on this project.

RECORD OF PROCEEDINGS

Division Chief – Technical Services Report:

In addition to his written report, Division Chief Schissler highlighted the following items:

- The 1987 Pierce Engine may be sold. Mountain View Fire Protection District is interested in the Engine if it passes a pump test. Proposed purchase price is \$15,000.
- The bi-annual switching of leach fields was completed for Stations 54 and 55.
- Maintenance and repairs on the 1927 have been completed and the apparatus is running great.
- The old hose cart has been restored.
- Chief Beehler completed a wood model of the Pierce Tower and the ladder cart. Both will be on display at the annual awards banquet and at all 125th Anniversary events.

Division Chief – Operations:

In addition to his written report, Division Chief Mike Schuppe stated that all three 550 Brush Trucks and Attack 54 are in service and ready to go for the summer season.

President Morris thanked Division Chief Schuppe and District members for their assistance during the funeral of his father-in-law.

Financial Report:

Rita Saunders added to her written report the following items:

- SAFER Grant performance report has been completed.
- Audit will be completed before July 31st.
- The March specific ownership tax report was not available, but it was noted that there was a 26% increase in vehicle purchases in the Metroplex.

Attorneys' Report

In addition to her written report, Attorney Ferguson told the Board of a call she received from Fred Cooke with the South Gate Development project. Mr. Cooke reported that initial concept plans have been submitted to the City of Brighton. He is working toward exclusion of the property from South Adams Fire District, and its inclusion into the Greater Brighton Fire Protection District.

8. Old Business

Nothing to report.

9. New Business

Nothing to report.

10. Executive Session

MOTION: Treasurer Serafini made a motion to enter into an Executive Session at 7:18 p.m., pursuant to C.R.S. §24-6-402 (4) (b) (e) and (f), to Receive Advice of Legal Counsel, Determine Negotiation Position on Matters and to Discuss Personnel Matters. Attorney Ferguson noted for the record that the Executive Session will constitute attorney-client communication and will not be recorded.

RECORD OF PROCEEDINGS

SECOND: Secretary Riggi

APPROVAL: Motion carried unanimously.

MOTION: Treasurer Serafini made a motion to return to general session at 9:09 p.m.

SECOND: Assistant Secretary Benallo

APPROVAL: Motion carried unanimously.

11. Adjournment

MOTION: Assistant Secretary Benallo made a motion to adjourn the meeting at 9:10 p.m.

SECOND: Treasurer Serafini

APPROVAL: Motion carried unanimously.

The meeting was adjourned at 9:10 p.m.

Arlin Riggi, Secretary

I hereby attest that the information communicated during the Executive Session, which was not recorded, constituted privileged attorney-client communications.

Michelle Ferguson, Esq.

I hereby attest that the first Executive Session, which was not recorded, was confined to the topics authorized for discussion in Executive Session, pursuant to C.R.S. §24-6-402(4)(b) (e) and (f).

Dean Morris, President