

TOWN OF BENNETT, COLORADO
BOARD OF TRUSTEES
Regular Meeting
April 28, 2015

1. CALL TO ORDER

The Board of Trustees of the Town of Bennett met in regular session on Tuesday, April 28, 2015 at the Bennett Town Hall, 355 4th Street, Bennett, Colorado. Mayor Pro Tem Charles Bayley called the meeting to order at 7:00 p.m. The following persons were present upon the call of the roll:

Mayor: Sue F. Horn - *Absent*

Trustees Present: Charles Bayley
Darvin Harrell
Grider Lee
Jim Pieters
Royce Pindell
Larry Vittum

Staff Present: Daymon Johnson, *Public Works Director*
Trish Stiles, *Town Administrator*
Rachel Summers, *Town Treasurer/Administrative Services*
Lynette F. White, *Town Clerk*

Public Present: Deb Tapparo, Steven Vetter

2. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Mayor Pro Tem Charles Bayley.

3. APPROVAL OF AGENDA

TRUSTEE VITTUM MOVED, TRUSTEE PIETERS SECONDED to approve the agenda as presented. The Mayor Pro Tem declared the motion carried by unanimous vote.

4. CONSENT AGENDA

TRUSTEE PINDELL MOVED, TRUSTEE PIETERS SECONDED to approve the consent agenda as presented. Voting was as follows:

A. Approval of Minutes

1. Action: Approve Regular Meeting minutes of April 14, 2015

B. Contract – Bid Acceptance

1. Action: Approve Bid by CXT, Inc. for Trupp Park Restrooms

C. Proclamation

1. Action: Approve Municipal Clerks Week Proclamation
2. Action: Approve Public Works Week Proclamation

5. PUBLIC COMMENTS ON ITEMS NOT ON THE AGENDA

There were no comments presented on item not on the agenda.

6. REGULAR BUSINESS

A. Public Hearing

1. Town of Bennett 2015 Budget Amendment for Wastewater Loan

Ordinance No. 653-15 – An Emergency Ordinance Authorizing a Loan from the General Fund to the Wastewater Fund and Amending the 2015 Town of Bennett Budget to Provide for Such a Loan

Mayor Pro Tem Charles Bayley opened the public hearing on the Town of Bennett 2015 Budget Amendment, to consider an amendment to the 2015 budget to provide for a loan from the General Fund to the Wastewater Fund. The public hearing was opened at 7:10 p.m.

Lynette White, Town Clerk advised the public hearing was published in the Eastern Colorado News and properly posted in accordance with State statutes.

Rachel Summers, Town Treasurer, reviewed the emergency ordinance for consideration before the Board of Trustees.

Mayor Pro Tem Charles Bayley closed the public hearing on the Town of Bennett 2015 Budget Amendment, to consider an amendment to the 2015 budget to provide for a loan from the General Fund to the Wastewater Fund, at 7:15 p.m.

TRUSTEE PINDELL MOVED, TRUSTEE LEE SECONDED to approve Ordinance No. 653-15, an emergency ordinance authorizing a loan from the General Fund to the Wastewater Fund and amending the 2015 Town of Bennett Budget to provide for such a loan. Voting was as follows:

YES:	Bayley, Harrell, Lee, Pieters, Pindell, Vittum
NO:	None
ABSENT:	Horn

The Mayor Pro Tem declared the motion carried by unanimous vote.

B. Action/Discussion Items

1. Town of Bennett – Wastewater Rate Study

Rachel Summers, Administrative Services Director, presented the Wastewater Rate Study as follows:

The major objectives of the rate increase include the following:

1. Develop comprehensive financial plans for the Town's wastewater utilities that will provide adequate long-term funding for the utility operations of a new mechanical treatment plant.
2. Analyze the performance of the Town's existing wastewater rate structures and develop recommended alternative rate structures designed to achieve the Town's sustainability.
3. Recommend capital reserves to fund future capital expenditures of the Town's wastewater utilities.

Staff recommends that wastewater rates be adjusted to produce the wastewater service revenue to construct and maintain the financial viability of the utility. In addition, staff recommends annually updating the wastewater utility's ten-year financial plan to recognize changes in growth, operating expenses, capital improvement needs, and capital financing requirements.

2. 2015 First Quarter Financials

Rachel Summers, Administrative Services Director, reviewed the 2015 First Quarter Financials, accounts payables and modified accrual Sales Tax Report for the Board of Trustees.

3. Approval for Removal of Temporary Trailers

Daymon Johnson, Public Works Director, discussed the removal of the temporary modular trailers. Mr. Johnson stated a public notice was issued on March 27, 2015, soliciting a Letter of Interest for removal of the trailers. The responses to the ad resulted in numerous inquiries and were ranked by order of inquiry.

The Board of Trustees by unanimous vote approved the list of persons presented for removal of the trailers. The respondents were Jay Russell, Tim Schultz, Jim Evans, and Bob McCurly. .

7. TOWN STAFF REPORTS

Town Clerk

Lynette White, Town Clerk, presented the following;

- Nomination for Colorado Municipal League, Municipal Hero Award
- Application for vacant position on the Planning and Zoning Commission
- Special Meeting, May 5, 2015, 5:30 p.m.
- City of Aurora, State of the City Luncheon, Tuesday, May 12, 2015
- Adams County Mayors and Managers Breakfast, hosted by the Town of Bennett, Friday, May 15, 2015

Town Administrator

Trish Stiles, Town Administrator, discussed the following;

- Review of paint color possibilities for Town Offices
- Model Traffic Code – requested definition of hardened surfaces
- Finance Officer Appreciation

Public Works Director

Daymon Johnson, Public Works Director, reviewed the following;

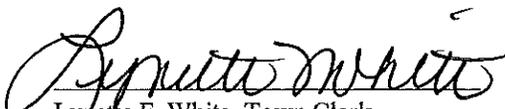
- Cracksealing Operations – April 13 – May 15, 2015
- Drilling of Replacement Well #3 (LFH)
- Kiowa-Bennett Road update

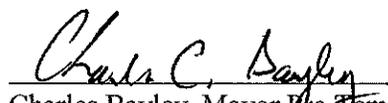
8. TRUSTEE COMMENTS AND COMMITTEE REPORTS

There were no comments or committee reports presented by the Board of Trustees.

9. ADJOURNMENT

TRUSTEE PINDELL MOVED, TRUSTEE VITUM SECONDED to adjourn the meeting. The Mayor Pro Tem declared the motion carried by unanimous vote. The meeting was adjourned at 8:35 P.M.


Lynette F. White, Town Clerk


Charles Bayley, Mayor Pro Tem