

Gene A. Meisner
Commissioner District One

Rocky L. Samber, Chairman
Commissioner District Two

David G. Donaldson
Commissioner District Three



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**OFFICE OF THE BOARD
LOGAN COUNTY COMMISSIONERS**

315 MAIN STREET SUITE 2
STERLING, COLORADO 80751

AGENDA

**Logan County Board of Commissioners
Logan County Courthouse, 315 Main Street, Sterling, Colorado
Tuesday, April 19, 2016 - 9:00 a.m.**

**Call to Order
Pledge of Allegiance
Revisions to Agenda
Consent Agenda**

Approval of the Minutes of the April 12, 2016 meeting.

Acknowledgment of the receipt of the Public Trustee's Quarterly Report for the first quarter of 2016.

Unfinished Business

Consideration of the approval of an abatement of taxes in the amount of \$19.72 on behalf of Patricia Bartlett, Logan County Treasurer.

Consideration of the approval of a Logan County Lodging Tax Board Project on behalf of Sugar Beet Days in the amount of \$7,500.

New Business

Consideration of the approval of an agreement between Logan County and Pauley Construction, and the issuance of ROW Permit #2016-3 for use of the county right-of-way under CR 12 at 4987 Highway 63, Atwood, Colorado for installation of a 6 pair phone line.

Consideration of the approval of a proposal for the following services for the Logan County Fair:

- °Ticket taker/usher services.
- °Port-a-potties.
- °Trash disposal services.

**Other Business
Miscellaneous Business/Announcements**

The next regular business meeting will be scheduled for Tuesday, April 26, 2016, at 9:00 a.m. at the Logan County Courthouse.

**Executive Session as Needed
Adjournment**

April 12, 2016

The Logan County Board of Commissioners met in regular session with the following members present constituting a quorum of the members thereof:

Rocky L. Samber	Chairman
David G. Donaldson	Commissioner
Gene A. Meisner	Commissioner

Also present:

Alan Samber	Logan County Attorney
Pamela M. Bacon	Logan County Clerk
Marie Granillo	Logan County Deputy Clerk
David Conley	Lodging Tax Board
Andrew Olsen	Journal Advocate
Marilee Johnson	Logan County Fair Board
Dave Lieber	NJC Young Farmers
Michael Bournia	
Callie Jones	Journal Advocate
Forrest Hershberger	South Platte Sentinel

Chairman Samber called the meeting to order at 9:00 a.m. The meeting opened with the Pledge of Allegiance.

Chairman Samber asked if there were any revisions for today's agenda. None were indicated.

The Board continued with the Consent Agenda items:

- Approval of the Minutes of the April 5, 2016 meeting.
- Acknowledgment of the receipt of the Landfill Supervisor's report for the month of March, 2016.
- Acknowledgment of the receipt of the Tourist Information Center Coordinator's report for the month of March, 2016.
- Acknowledgment receipt of the Treasurer's report for the month of March, 2016.
- Acknowledgment of the receipt of the Clerk's report for the month of March, 2016.

Commissioner Meisner moved to approve the Consent Agenda Tuesday, April 12, 2016 Board meeting. Commissioner Donaldson seconded and the motion carried 3-0.

Chairman Samber continued with Unfinished Business:

Commissioner Donaldson made a motion to approve the Logan County Lodging Tax Board project for the Explorer Magazine in the amount of \$9,510.00, also amend that it includes the Treasurers of Colorado Magazine and Digital Promotions. Commissioner Meisner seconded and

the motion carried 3-0.

Chairman Samber continued with New Business:

Consideration of the approval of the following Logan County Lodging Tax Board projects:

- High Plains Outdoor Show, Tractor Pull & Draft Horse Event - \$4,500.00.
- High Plains Adventure Travel Guide - \$1,960.00.
- Volunteer Appreciation Banquet - \$2,000.00.
- North America Directory Services (NADS) in-Room Guest Directory - \$300.00.
- Sugar Beet Days - \$7,500.00.

Commissioner Meisner moved to approve the Lodging Tax Board project of the High Plains Outdoor Show, Tractor Pull & Draft Horse Event in the amount of \$3,500.00. Commissioner Donaldson seconded and the motion carried 2-1.

Commissioner Donaldson made a motion to approve the Logan County Lodging Tax Board funding request from High Plains Adventure Travel Guide in the amount of \$1,960.00. Commissioner Meisner seconded and the motion carried 3-0.

Commissioner Meisner moved to approve the Lodging Tax Board of the Volunteer Appreciation Banquet up to \$2,000.00. Commissioner Donaldson seconded and the motion carried 3-0.

Commissioner Donaldson made a motion to approve the Logan County Lodging Tax Board funding request from North America Directory Services (NADS) in-Room Guest Directory in the amount of \$300.00. Commissioner Meisner seconded and the motion carried 3-0.

Commissioner Meisner moved to table the Sugar Beet Days project in the amount of \$7,500.00 until next week Tuesday, April 19. Commissioner Donaldson seconded and the motion carried 3-0.

The Board moved on to Miscellaneous Business/Announcements:

The next regular business meeting is scheduled for Tuesday, April 19, 2016 at 9:00 a.m. in the hearing chambers at the Logan County Courthouse.

Marilee Johnson with the Logan County Fair Board addressed the Board about the season ticket notifications are out in the mail and to remind everybody to watch out for those and pay attention to the due dates, to get those returned if you want tickets for the Logan County Fair Night Show, deadline April 28, 2016, upgrade April 29, 2016.

There being no further business to come before the Board the meeting was adjourned at 9:37 a.m.

Submitted by:

Maile T. Granillo
Logan County Clerk & Recorder

Approved: April 19, 2016

BOARD OF COUNTY COMMISSIONERS
LOGAN COUNTY, COLORADO

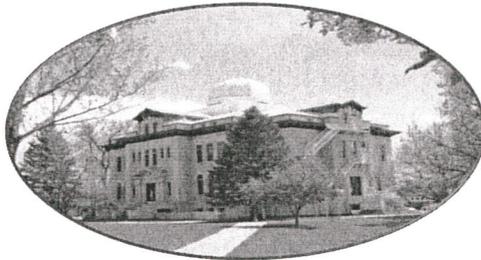
(seal)

By: _____
Rocky L. Samber, Chairman

Attest:

Logan County Clerk & Recorder

PATRICIA BARTLETT
Logan County
Colorado
Treasurer and
Public Trustee



315 Main St.
Sterling, CO 80751
Phone (970) 522-2462
Fax (970) 521-4179
www.logancountyco.gov

April 1, 2016

The Honorable Board of County Commissioners
Courthouse
Sterling, CO 80751

Herewith attached is the Public Trustee's First Quarter Report showing a total collected of \$3,545.00.

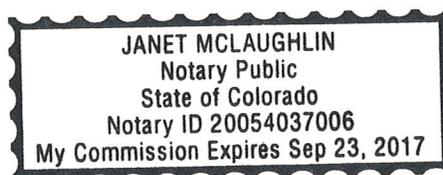
Patricia Bartlett, Logan County Public Trustee



STATE OF COLORADO)
 :SS.
COUNTY OF LOGAN)

The foregoing instrument was acknowledged before me this 1st day of April, 2016, by Patricia Bartlett, Logan County Public Trustee. Witness my hand and official seal.

My commission expires: September 23, 2017

Notary Public

2015 JEOPARDY ASSESSMENTS BASED ON 2014 LEVIES
PETITION FOR ABATEMENT OR REFUND OF TAXES
 (Must be filed in duplicate and all questions must be answered)

Petitioners: Complete this side only.

Sterling, Colorado, March 31, 2016, 16
City or Town State Zip Code

To The Honorable Board of Commissioners of Logan County

Gentlemen:

The petition of Patricia Bartlett, Logan County Treasurer,

whose mailing address is: 315 Main Street

Sterling, Colorado, 80751
City or Town State Zip Code

SCHEDULE NUMBER	DESCRIPTION OF PROPERTY AS LISTED ON TAX ROLL
MH0500C7105039	2000 Champion Mobile Home, 80 X 16, VIN 0500C7105039, Title No. 13E293103 - Moved Out of County

respectfully requests that the taxes assessed against the above property for the years A.D. 16 2015 / 16 / _____, are erroneous, illegal, or due to error in valuation for the following reasons:

Describe specifically the circumstances surrounding the incorrect value or tax, including owner's estimate of value. (Attach additional sheets if necessary)

Mobile Home moved out of State \$19.72

	<u>16</u> <u>2015</u>		19 _____	
	Value	Tax	Value	Tax
Orig.		160.00		
Abate.		19.72		
Bal.		140.28		

Therefore the petitioner requests that the taxes may be abated or refunded in the sum of \$ 19.72

I declare, under penalty of perjury in the second degree that this petition, together with any accompanying exhibits or statements, has been examined by me and to the best of my knowledge, information and belief is true, correct and complete.

Patricia Bartlett
 Patricia Bartlett, Logan County Petitioner
 By Treasurer Agent 3-31-16 Date Address 315 Main Street
Sterling, CO 80751
 Daytime phone number 970-522-2462

Every petition for abatement or refund filed pursuant to section 39-10-114 shall be acted upon pursuant to the provisions of this section by the board of county commissioners or the assessor, as appropriate, within six months of the date of filing such petition. 39-1-113(1.7), C.R.S.



(Complete either Section I or Section II)

RESOLUTION OF COUNTY COMMISSIONERS

Section I: In accordance with 39-1-113 (1.5), C.R.S., the commissioners of _____ County authorize the assessor to review petitions for abatement or refund and to settle by written mutual agreement any such petition for abatement or refund in an amount of one thousand dollars or less per tract, parcel, or lot of land or per schedule of personal property.

County Commission Resolution # _____

The assessor and petitioner mutually agree to an assessed value of \$ _____ for \$ _____ total tax for the year(s) 19 _____ and an abatement/refund of \$ _____. PLEASE NOTE: The total tax amount does not include accrued interest, penalties, and fees if applicable. Please contact your County Treasurer for full payment information.

Petitioner's Signature _____ Date _____ Assessor's Signature _____ Date _____

If Section I is not complete and/or if petition is for more than \$1,000, Section II must be completed.

Section II: Assessor's recommendation: approved - No protest filed in 199 ____ or 199 ____; approved in part \$ _____; denied for the following reason(s). Note: If a protest was filed please attach copy of NOD.

By: _____ Assessor _____ Deputy Assessor _____

WHEREAS, The County Commissioners of Logan County, State of Colorado, at a duly and lawfully called regular meeting held on the 19 _____ day of April _____, A.D. 192016, at which meeting there were present the following members: Chairman, Rocky Samber, Commissioner Gene Meisner

notice of such meeting and an opportunity to be present having been given to the taxpayer and the Treas. of said County and said Treasurer Patricia Bartlett _____ and taxpayer _____ (name) being present; and

WHEREAS, The said County Commissioners have carefully considered the within application, and are fully advised in relation thereto,

NOW BE IT RESOLVED, That the Board concurs _____ with the recommendation of the Treasurer and the petition be approved _____, and an abatement/refund be allowed _____ on an assessed valuation of \$ _____ for \$19.72 total tax for the year(s) 192015.

Chairman of Board of County Commissioners

STATE OF COLORADO,

County of Logan } ss. I, Pamela M. Bacon, County Clerk and Ex-officio Clerk of the Board of County Commissioners in and for the County of Logan, State of Colorado, do hereby certify that the above and foregoing order is truly copied from the records of the proceedings of the Board of County Commissioners for said Logan County, now in my office.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the seal of said County, at Sterling, Colorado, this 19 _____ day of April _____, A.D. 192016.

County Clerk

By _____ Deputy

ACTION OF THE PROPERTY TAX ADMINISTRATOR

Denver, Colorado, _____, 19 ____ The action of the Board of County Commissioners, relative to the within petition, is hereby approved; approved in part \$ _____ denied for the following reason(s).

Secretary

Property Tax Administrator

**LOGAN COUNTY LODGING TAX BOARD
FUNDING REQUEST FORM**

Date: 4/4/2016 Project Title: _____
Responsible Party: (Signature) Chris Stepan
Funds Payable to: (Organization) SUGAR BEETS DAYS
Mailing Address: 804 W. MAIN ST. STERLING

By completing this form, the responsible party agrees to include the words "Funds provided by www.ExploreSterling.com" in all media announcements and/or printed material about the project. Changes in details for an event, such as location, length of event, etc. that were presented to the LTB at the time the request was submitted and accepted **must be cleared with the board before** any bills will be paid. Failure to do this will also affect funding for future projects.

Fifty percent or more of the advertising funds used to promote the event should be spent to reach outside of Logan County.

Date(s) of Activity: Sept 16-17-18-2016
Total cost of project: \$ 40,000
Amount requested: \$ 7500.00

Describe briefly how funds will be used then attach detailed information to this form as requested in the guidelines on the back.

ADVERTISING & Promoting SUGAR BEET DAYS

THIS PART OF FORM TO BE COMPLETED BY LODGING TAX BOARD

The Logan County Lodging Tax Board Requests approval from the County Commissioners in the amount of \$ 6000 for the activity outlined in this request with the understanding that the funds will be used as described.

LCLTB Endorsement: [Signature] Date: 4/4/2016

LCLTB Treasurer's Endorsement [Signature] Date: 4/4/2016

Logan County Commissioners approve the amount of \$ _____

Commissioners Endorsement _____ Date: _____

Reimbursement forms must be obtained from the finance department at the Logan County Courthouse. For reimbursement, return completed forms and receipts within 90 days of completion of the event

Name: Century Link
Address: 4987 Hwy 63, Atwood
Row Permit # 2016-3

AGREEMENT TO USE LOGAN COUNTY RIGHT OF WAY
INDIVIDUAL PERMIT

THIS AGREEMENT made this (County fills in) _____ day of _____, _____, by and between the County of Logan, State of Colorado, hereinafter called "County", and PANLEY CONSTRUCTION the undersigned easement holder or landowner, hereinafter called "Applicant".

WHEREAS, Applicant owns the following described premises, or has an easement on, over or through said premises, to-wit (legal description): 4987 HIGHWAY 63
ATWOOD, CO; and

WHEREAS, Applicant desires to install ~~and construct~~ 6 PAIR PHONE LINE, which will be located (Circle One) along, (under) or across COUNTY ROAD 12, to benefit the above described premises; and

WHEREAS, the County is willing to allow such installation and construction by Applicant, but only upon the terms and covenants contained herein.

NOW, THEREFORE, in consideration of paying the County the sum of \$100.00 or \$200.00 and keeping of the terms and covenants contained herein, the parties agree as follows:

- Applicant agrees to furnish the County in writing in advance of installation the exact location and dimensions of said installation and construction.
- Buried installations must be at no less than 48 inches below the lowest level of any borrow ditch paralleling the County Road and an "Individual permit" must be submitted for each instance.
- Applicant shall have the right to install and construct 6 PAIR PHONE LINE, described above, in the right of way of COUNTY ROAD 12, but such installation and construction shall be done only in the following manner. All work within the county ROW shall be performed only during regular business hours of the Logan County Road & Bridge Department to enable supervision and inspection of the work.
- All work authorized by this Agreement shall be completed no later than MAY 9th, 2016.
- It is understood that no paved or oil-surfaced road shall be cut and will be crossed by boring only. For other roads and crossings of County property after installation. Applicant shall restore the surface to the same condition as existed prior to such construction.
- All cost and expense of installation, construction, maintenance, removal, or replacement is to be paid by the Applicant.
- The traveling public must be protected during this installation with proper warning signs or signals both day and night. Warning signs and signals shall be installed by and at the expense of Applicant.

CENTURY LINK
ROW 2016-3
4987 HWY 63, Atwood
NE4NW4 Section 11-06-53

Name: Century Link
Address: 4987 Hwy 63, Atwood
Row Permit # 2016-3

- Applicant hereby releases the County from any liability for damages caused by said BORE/TRENCH UNDER COUNTY ROAD 12, whether caused by employees or equipment of the County, or others, at any time. Further, Applicant agrees to protect, save and hold harmless, and indemnify the County from and against all liability, loss, damages, personal injuries or expenses suffered by or imposed against the County by reason of the construction, installation or maintenance of the above described improvement.
- No perpetual easement or right of way is granted by this instrument and should Applicant's use of said right-of-way interfere with the County's use, or intended use of said right-of-way, Applicant will remove or relocate the same upon demand of the County. Applicant shall pay all costs of such removal or relocation.
- This Agreement shall be a covenant running with the above-described real property and shall be binding upon the parties hereto, their heirs, successors, personal representatives, and assigns.
- Other Provisions: _____

Owner #1

Printed name _____

Signature _____

Owner #2

Printed Name _____

Signature _____

Individual Right-of-Way Permit Applicant:

SARI JOSELY
Printed name _____

[Signature]
Signature _____

Address: 12416 VALLEY DRIVE
MEAD CO 80542
(720) 580-0331

Application Fee Paid \$200 (TO BE PAID OVER THE PHONE VIA CREDIT CARD OR CHECK IN THE MAIL)
Date 4/13/16

Signed at Sterling, Colorado the day and year first above written.

THE BOARD OF COUNTY COMMISSIONERS
LOGAN COUNTY, COLORADO

Rocky L. Samber (Aye) (Nay)

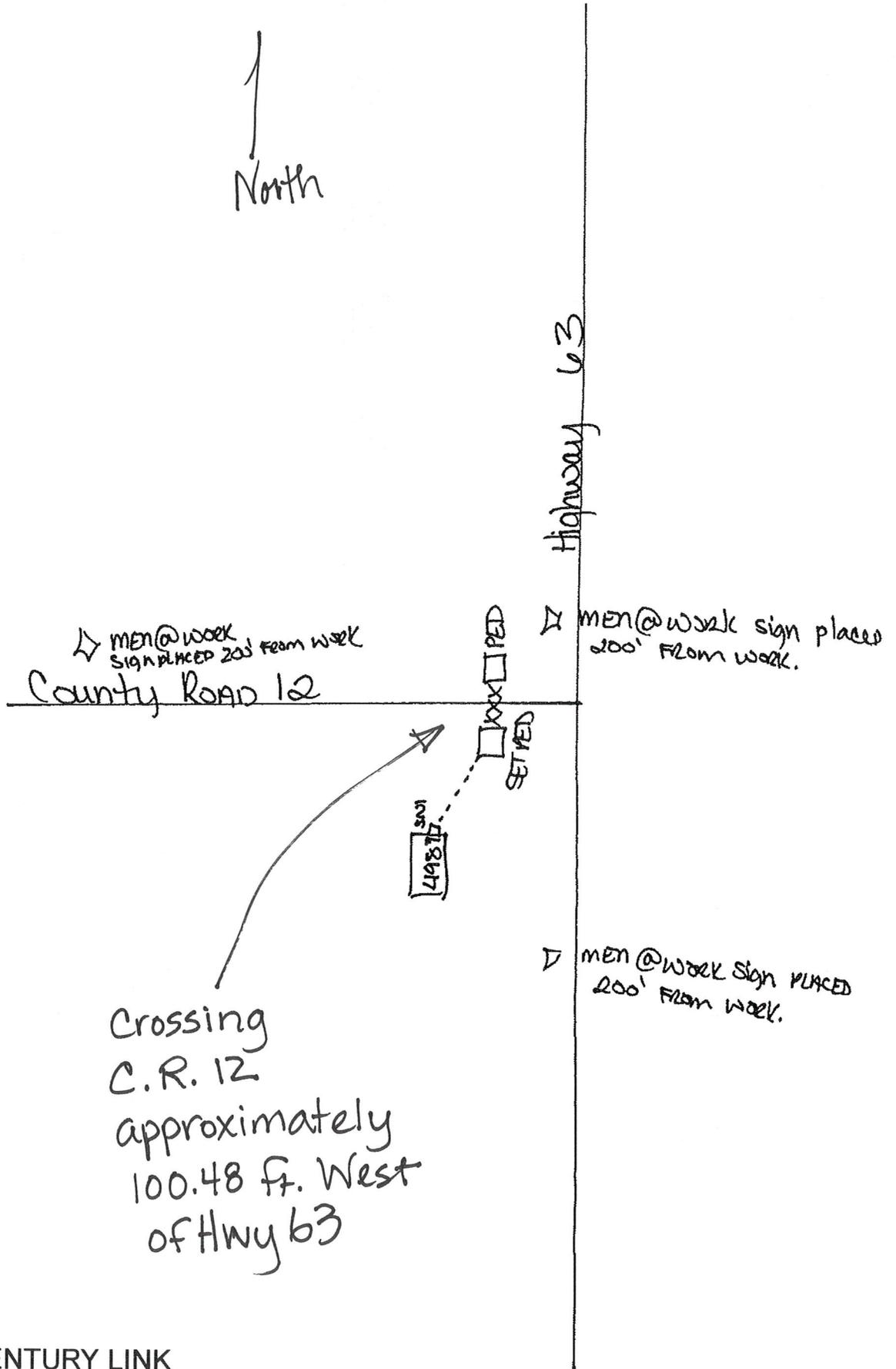
Gene A. Meisner (Aye) (Nay)

David G. Donaldson (Aye) (Nay)

Rev. 5/2014

CENTURY LINK
ROW 2016-3
4987 HWY 63, Atwood
NE4NW4 Section 11-06-53

TRIP - 2/19/87 HWY 63
16076376



CENTURY LINK
ROW 2016-3
4987 HWY 63, Atwood
NE4NW4 Section 11-06-53

2016 Logan County Fair
 Proposal for Ticket Taker/Usher Service

approved
4/14/16

Proposal to provide ticket taker/usher services for the various events at the 2016 Logan County Fair on each day (once per day unless otherwise indicated) for a maximum of 5 ticket taker/usher events. Services will be provided according to the following dates and times:

Event	Date of Event	# of People Needed	# of Ushers	Time of Event	Time to be there
Bull Riding	Tuesday Aug 2 nd	20	4	7:00 PM	5:30 PM
Rodeo	Thursday Aug 4 th	17	4	7:00PM	5:30 PM
Rodeo	Friday Aug 5 th	17	4	7:00 PM	5:30 PM
Concert	Saturday Aug 6 th	24	6	8:00 PM	6:00 PM
Demo Derby	Sunday Aug 7 th	2 (For walk-thru gate @ 3PM)		3:00 PM	2:45PM
Demo Derby	Sunday Aug 7 th	22	6	5:30PM	4:00PM

Please initial each item that you have read and understand.

The services provided will include taking tickets at the gate, ushering ticket holders to the seats noted on the ticket stub, assisting with handicapped seating and other duties that may be deemed necessary by the grandstand chairperson. This proposal will include the Grandstand gates, Cowboy drive thru gate and the Cowboy Walk thru gate. CS

All persons will be ¹⁶18 years of age or older. CS
 And accompanied by an Adult.

Each will provide a flashlight for their use, and will be prepared for wet weather and able to work with the public.

Be there one and half (1 1/2) hours before event. CS

Stay until half an hour (1/2) after the end of the event. CS

Proposer shall provide no fewer than the number of people noted above. CS

Proposer will appoint one member of the organization to perform continual supervision for group members and who will serve as liaison between workers performing service and County officials. Ticket takers and ushers will work in close cooperation with the Event Seating Coordinator of the Logan County Fair Board. Supervisor, ticket takers and ushers will not be employees of Logan County. CS

Prior to the week of the Logan County Fair, Supervisor will complete and provide a copy of the signup sheet to the Event Seating Coordinator. Signup sheet and guidelines will be provided to Proposer upon acceptance of proposal. (Copies can be available to anyone who would like to see them prior to submitting proposal.) CS

Upon a successful proposal, applicants will meet with the Logan County Fair Board Event Seating Coordinator Chairperson to clarify the details of the contract. If agreement is not full filled, payment will be held. CS

This proposal is submitted to the Board of County Commissioners of Logan County, Colorado for the amount of \$ 3,500⁰⁰.

Caliche After Prom Committee
 Name of Organization

19052 CR 40
sterling, CO
 Address

Craig Schumacher
 Agent

520-4905
 Telephone Number

**2016 Logan County Fair
Minimum Specifications for Port-A-Potties**

Proposal to provide portable toilets at various locations for the 2016 Logan County Fair being held July 28th - August 7th.

Specifications are as follows:

1. July 28th -Thirty-two (32) portable toilets to be placed in specified places around the fairgrounds.
2. These portable toilets shall be service every day prior to the beginning of daily events and daily carnival start-up.
3. Provider will keep themselves available for unscheduled service calls when the Fair Board determines the need.

This proposal is submitted to the Commissioners of Logan County for the bid of:

\$ ~~1596.50~~ 1,550 Add

The Board of Commissioners reserves the right to reject any or all bids and to accept the proposal deemed to be in the best interest of Logan County.

Waste Management of Colorado, Inc

Name of Company Anthony Howard
Anthony Howard - Public Sector Solutions

Agent/ Supervisor

18205 Iris Drive, Sterling, CO 80751
Address

719-493-3916
Telephone

**2016 Logan County Fair
Minimum Specifications for Port-A-Potties**

Proposal to provide portable toilets at various locations for the 2016 Logan County Fair being held July 28th - August 7th.

Specifications are as follows:

1. July 28th -Thirty-two (32) portable toilets to be placed in specified places around the fairgrounds.
2. These portable toilets shall be service every day prior to the beginning of daily events and daily carnival start-up.
3. Provider will keep themselves available for unscheduled service calls when the Fair Board determines the need.

This proposal is submitted to the Commissioners of Logan County for the bid of:

\$ ~~4000~~⁸4000

The Board of Commissioners reserves the right to reject any or all bids and to accept the proposal deemed to be in the best interest of Logan County.

Nathan Septs
Name of Company

Ellen M. Noto - Mathews
Agent/ Supervisor

Address

970-522-3704
Telephone

**2016 Logan County Fair
Minimum Specifications for Trash Disposal Services**

Proposal to provide disposal of trash and debris services for the 2016 Logan County Fair being held July 28th - August 7th.

Specifications are as follows:

1. Friday, July 29th; 1 - 6yd, 30 Toters and 16 - 4yd. dumpsters to be places in the Logan County Exhibit Center by 12:00 p.m.(Noon) and to be repositioned throughout the fairgrounds beginning August 1st.
2. August 1st - 7th - In addition to the six (6) 4 cubic yard dumpsters, one (1) - 6 yd dumpsters, twenty (20) 2 cubic yard dumpsters and twenty four (24) 1 cubic yard roll outs are to be positioned throughout the fairgrounds, six (6) 2 yard to be placed in determined positioned around the main arena with other positions to be determined prior to the fair.
3. These dumpsters shall be emptied on a daily basis prior to the beginning to the daily events and daily carnival start-up.
4. Disposal service shall keep themselves available for unscheduled pickups when the fair Board determines the need.

This proposal is submitted to the Commissioners of Logan County for the bid of

\$ ~~2411.50~~ 2,050.00 *AWH*

The Board of Commissioners reserves the right to reject any or all bids and to accept the bid determined to be in the best interest of Logan County.

Waste Management of Colorado, Inc

Name of Company *Anthony Howard*

Anthony Howard - Public Sector Solutions Rep

Agent / Supervisor

18205 Iris Drive

Sterling, CO 80751

Address

719-448-4329 Office

Telephone Number

719-493-3916 Cell (Best)

Telephone Number or Cell Phone Number at Fair Time