GREATROCK NORTH
WATER & SANITATION DISTRICT

Date: March 25, 2014

To: Greatrock North Water and Sanitation District, Board of Directors

From: Lisa A. Johnson, District Manager

Re: April 1, 2014 Manager's Report

Agenda Action Items

II.A. Consent Agenda

1. March 4, 2014 minutes.
2. March 24, 2014 payables.
3. February 28, 2014 financial statements.

I recommend approval of the consent agenda items.

VI.D. Standard Operating Procedures for Water Main Leaks

Jeff Rabas has drafted a standard operating procedure related to water main leaks. I have reviewed the draft and provided comments which have been incorporated into the draft document. I would like to ask the Board to review the procedures and provide any comments or revisions at the meeting.

VI.E. Proposal regarding the Installation of Signs at all three Facilities

I have resurrected the proposal from Craig Ashcroft to fabricate and install signs at all three facilities and asked Mr. Ashcroft to review the proposal and confirm the cost. I plan to have a confirmed proposal from Mr. Ashcroft at the meeting.

Updates on Other District Related Items

Periodic meetings with Operations Staff – Mr. Rabas and I are meeting periodically to discuss on-going operations issues, concerns, and projects.

Items discussed at the March meetings:

-Reviewed the actions items status matrix.

-Discussed BECR pump station improvements project.

-Discussed inventory of hydrants that are in need of maintenance.

Review of monthly Water Resumes

Attorney Poznanovic reviewed the January resume, and did not find any cases that he thinks the District would have an interest in.

Summary of mid-month meeting with Directors Fleck and Wyckoff

Directors Fleck and Wyckoff, Mr. Simons and I met on March 13, 2014 for our mid-month meeting. Items discussed at this meeting are as follows:

- Update on the efforts to re-classify Box Elder Creek.
- Status of BECR pump station improvements project.
- Discussion on the purchase of redundant fire pump.
- Discuss the fabrication and installation of signs at the facilities.
- Low water pressure in BECR.
- Inventory of fire hydrants in need of maintenance.