

Appendix Two: Meeting Summaries

| CDASS in HCBS-SLS Task Group The Colorado Department of Health Care Policy & Financing The Division for Intellectual and Developmental Disabilities | | | |
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| November 7, 2014 1:30 p.m. – 3:30 p.m. OMNI Institute, The Logan Building: 899 Logan Street, 6 th Floor, Denver CO 80203 | | | |
| Participating Task Group Members: | | Participating State Staff: | |
| Christy Blakely – Family Member | | Lauren Stanislao – DIDD | |
| David Bolin – PDPPC Member | | Lori Thompson – DIDD | |
| Pat Carney – Foothills Gateway | | Roberta Aceves – DIDD | |
| Katherine Carol – Family Member | | | |
| Steve Hemelstrand – Family Member* | | | |
| Rick Noll – Family Member* | | | |
| Laurie Phipps – Family Member | | | |
| Hanni Raley – Arc of Aurora | | | |
| Bonnie Silva – Developmental Pathways | | | |
| Charlene Willey – Family Member* | | | |
| Participating Guests: | | | |
| Gerri Frohne | | | |
| Liz Wuest | | | |
| Pam Latham | | | |
| Mikelle Learned | | | |
| Cassidy Dellamonache* | | | |
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| Agenda Item | Status/Decisions Made | Assignments/Commitments |
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| Purpose of the Meetings | The charge of this task group is to make policy recommendations for the implementation of participant direction in the HCBS-SLS Waiver | |
| I. Introductions | <ul style="list-style-type: none"> • Roberta Aceves welcomed everyone to the CDASS in HCBS-SLS Task Group and everyone introduced themselves. • Lauren Stanislaw reviewed the rules of this task group: <ul style="list-style-type: none"> ○ Task group members must signal facilitator when having a comment or question to allow all members to participate and have a voice in this discussion ○ Any task group member who misses two or more meetings will no longer be able to participate in the voting process of the recommendations ○ Any task group member who arrives to the meeting thirty minutes late or more will need to keep all comments until the public comment period | <p>Questions about the summary or the meeting:</p> <p>Lauren Stanislaw 303-866-2684 Lauren.Stanislaw@state.co.us 1570 Grant St. Denver, CO 80203</p> |
| II. Overview of CDASS and HCBS-SLS Waiver | <p>Roberta Aceves provided a brief overview of Consumer Direction Attendant Support Services (CDASS) and the Home and Community Based Services Supported Living Services (HCBS-SLS) Waiver:</p> <ul style="list-style-type: none"> • Home and Community Based Service-Supported Living Services provides services to adults who either live independently or receive services from other supports • Services include: Assistive Technology, Behavioral Services, Homemaker Services, Day Habilitation Services, Dental Services, Home Modifications, Mentorship, Non-Medical Transportation, Personal Care Services, Personal Emergency Response System, Professional Services, Respite Services, Specialized Medical Equipment, Supported Employment, Vehicle Modifications, and Vision Services • Consumer Direct Attendant Support Services (CDASS) is a service delivery option which allows individuals to select, train, and manage attendants | <p>For questions regarding CDASS and HCBS-SLS:</p> <p>Roberta Aceves 303-866-5145 Roberta.Aceves@state.co.us 1570 Grant St. Denver, CO 80203</p> |

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| | <ul style="list-style-type: none">• An individual may choose an Authorized Representative to assist with managing attendants and allocation• Consumer Direct Attendant Support Services (CDASS) are currently available in the Elderly Blind and Disabled Waiver, Community Mental Health Supports Waiver, Spinal Cord Injury Waiver, and Brain Injury Waiver | |
| III. Task Group Discussion and Key Informant Themes | <p>Robert Aceves and Lori Thompson compiled a list based on group discussion of what is working and not working in CDASS and the HCBS-SLS Waiver:</p> <p>What is working:</p> <ul style="list-style-type: none">• Consumer Direct Attendant Support Services is a streamlined process with minimal paperwork• Home and Community Based Services Supported Living Services (HCBS-SLS) Waiver provides community access (Supported Community Connections)• Home and Community Based Services Supported Living Services covers Assistive Technology warranties• Home and Community Based Services Supported Living Services covers services that are not covered under the Medicaid State Plan• Supported Employment allows for a discovery of hobbies and interests that may lead to employment• Individuals are able to stay in the home <p>What is not working:</p> <ul style="list-style-type: none">• Move from employees to Independent Contractors• Fear of a reduction in services• Case Manager Turnover – Ineffective case management thus clients/families provide the training for case managers | <p>Lori Thompson 303-866-5142 Lori.Thompson@state.co.us 1570 Grant St. Denver, CO 80203</p> <p>Roberta Aceves 303-866-5145 Roberta.Aceves@state.co.us 1570 Grant St. Denver, CO 80203</p> |

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| | <ul style="list-style-type: none">• Turnover in provider agency direct staff – difficulty finding qualified providers• Excessive paperwork in HCBS-SLS• Transportation Issues• Inflexibility of funding• Service Plan Authorization Limit (SPAL) will be maxed out with full utilization within CDASS• The Division for Intellectual and Developmental Disabilities (the Division) has rigid training requirements• Rural areas have no choice of service agency• Fifteen minute fee-for-service documentation requirements and overhead requirement to agencies versus direct staff wages• Flexibility of wages• Safeguards need to be implemented in Authorized Representative process• Over protect individuals and Dignity of Risk• Fear of liability with Case Management Agency (CMA) <p>Considerations:</p> <ul style="list-style-type: none">• Employment/Transitions• Individual capacity/growth• Cultural effects• Center-based versus community-based• Need 'benefits navigators'• Housing – Section 8• Connection to other Services• Range of capacities• Comprehensive Outreach and Education for all stakeholders statewide that is accessible to all (videos. Website)• Use of Independent Contractors versus employees• Need for self-Advocates and peer mentors within the Intellectual and Developmental Disabilities (I/DD) system | |
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| | <ul style="list-style-type: none">• Issues of prioritization within the SPAL | |
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| <p>V. Public Comment</p> | <p>Attendees provided questions and requested follow up from state staff:</p> <ul style="list-style-type: none">• Timeline lists rule making occurring concurrently with the review of the Federal Centers of Medicare and Medicaid (CMS) which may mean that rule may need to change as a result of the CMS review<ul style="list-style-type: none">○ The waiver amendment and the rules will be submitted simultaneously. The rules or the waiver may need to be adjusted following review from CMS. The timeline may also need to be adjusted due to CMS feedback• If Health Maintenance is outside of the SPAL then there is a concern regarding meeting the needs of the individual within the \$45,500 waiver cap<ul style="list-style-type: none">○ Health Maintenance will be outside of \$45,500 waiver cap• There is concern that there may be discrimination toward the 24 families who are currently receiving 1915 (i) as there may be a decrease in the allocation when CDASS is available in the HCBS-SLS Waiver<ul style="list-style-type: none">○ The Division is working with the 24 families to ensure that their needs will be met going forward. The Division is committed to continuity of services for these 24 families. This task group is charged with addressing implementation of CDASS for the entire I/DD system• Concerns regarding a person's ability to make choice for himself/herself and choose a CDASS attendant<ul style="list-style-type: none">○ Clients in the HCBS-SLS waiver will need to meet the same criteria that other CDASS clients need to meet regarding ability to make personal choices. If a client is unable to manage all of the CDASS responsibilities but wants to direct his/her own care and is in stable health, the individual may select an Authorized Representative to assist with the CDASS responsibilities | <p>Roberta will email waiver, rule, definition of Health Maintenance, and visual explanation of services available through CDASS</p> <p style="text-align: center;">Roberta Aceves 303-866-2684 Roberta.Aceves@state.co.u <u>S</u> 1570 Grant St. Denver, CO 80203</p> |
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| | <ul style="list-style-type: none">• There needs to be awareness when implementing CDASS into the HCBS-SLS Waiver that changes may affect other participants who are already receiving CDASS in other waivers or may effect what the Participant Directed Programs Policy Collaborative (PDPPC) is already doing<ul style="list-style-type: none">○ The Division does not foresee the implementation of CDASS in the HCBS-SLS Waiver affecting participants in other waivers. The Division is working with the PDPPC and the recommendations to implement CDASS in the HCBS-SLS Waiver will be reviewed by the PDPPC. The task group was formed to make recommendations for the implementation of self-direction in the HCBS-SLS Waiver• Meeting notes need to be robust and have everything included on paper and provide an opportunity to speak to any issue that has not been addressed<ul style="list-style-type: none">○ The meeting summary will provide as much information as necessary. An audio recording of each meeting will be available to task group members. Meeting summaries will be reviewed by the task group• Slide 5 of the Power Point presentation shows differences within the Agency, IHSS, and CDASS delivery models and should be re-visited to review any barriers that may exist and that may change the current CDASS service delivery option<ul style="list-style-type: none">○ The Power Point presentation provides a foundation of the HCBS-SLS Waiver and CDASS as a service delivery option to address the varied levels of CDASS and HCBS-SLS experience among task group members and the public. The task group members will identify barriers that may exist in the implementation of CDASS in the HCBS-SLS Waiver | |
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| | <ul style="list-style-type: none">• With Health Maintenance Activities having a cap of \$45,000, there is discrimination of services as a Support Level 6 has less funding/resources available before reaching the \$45,000 cap than a Support Level 2 (for instance) Waiver participant<ul style="list-style-type: none">○ Health Maintenance will be outside of the HCBS-SLS SPAL and outside of the waiver cap of \$45,500• SLS Waiver participants choose the CDASS service delivery option need to be able to choose to use a SEP for 'case management' rather than not having a Person Centered choice other than a CCB case manager<ul style="list-style-type: none">○ At this time, case management for people with Intellectual and/or Developmental Disabilities (I/DD) on the Home and Community Based Services Children's Extensive Supports (HCBS-CES), HCBS-SLS, and HCBS-DD waivers is provided by the Community Centered Boards. This is designated by statute. The Conflict-Free Case Management Task Group originally began looking at choice of case management agency. While their charge expanded to include the new Federal HCBS Rules, choice of case management agency should be included in their recommendations. Once the Department makes a decision on the recommendations, it will need to examine the changes required to implement a new system, which may include statutory changes.• How will Health Maintenance be billed? How will billing effect the wage limits there are already found in the HCBS-SLS Waiver?<ul style="list-style-type: none">○ The billing process will be the same as it currently is under CDASS and wages will be set by the client or Authorized Representative and will not be the same as the wage limits in the HCBS-SLS Waiver. | |
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| | <ul style="list-style-type: none">• There were several families who were part of the pilot project who chose the Home and Community Based Services for the Elderly, Blind, and Disabled (HCBS-EBD) Waiver who may also receive a reduction in services with the implementation of CDASS into the HCBS-SLS Waiver<ul style="list-style-type: none">○ Families who may experience a reduction in services may contact the Division directly to discuss these concerns• Consumer Direct is the training vendor who will begin January 1, 2014 and the vendor is currently in the process of hiring Colorado staff.• Attendees also requested information regarding the three new Fiscal Management System vendors and Roberta Aceves informed that attachment had been provided with this information. | |
| V. Adjournment | The next CDASS in HCBS-SLS Task Group Meeting will be November 21, 2014 from 1:30 p.m. to 3:30 p.m. at the OMNI Institute, 899 Logan St. 6 th Floor, Denver, CO 80203 | |

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CDASS in HCBS-SLS Task Group
 The Colorado Department of Health Care Policy & Financing
 The Division for Intellectual and Developmental Disabilities

November 21, 2014
 1:30 p.m. – 3:30 p.m.

OMNI Institute, The Logan Building: 899 Logan Street, 6th Floor, Denver CO 80203

| Participating Task Group Members: | Participating State Staff: |
|--|-----------------------------------|
| Christy Blakely – Family Member* | Candie Dalton - LTSS |
| David Bolin – PDPPC Member | Grace Herbison – LTSS |
| Pat Carney – Foothills Gateway | Lauren Stanislaw - DIDD |
| Katherine Carol – Family Member | Lori Thompson - DIDD |
| Steve Hemelstrand – Family Member | Roberta Aceves - DIDD |
| Rhyann Lubitz – PDPPC Member | |
| Rick Noll – Family Member* | |
| Laurie Phipps – Family Member | |
| Hanni Raley – Arc of Aurora | |
| Bonnie Silva – Developmental Pathways | |
| Linda Skafflen – Arc of Adams County | |
| Charlene Willey – Family Member* | |
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| Participating Guests: | |
| Gerrie Frohne | |
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| *Participated by phone | |

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| Agenda Item | Status/Decisions Made | Assignments/Commitments |
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| Purpose of the Meetings | The charge of this task group is to make policy recommendations for the implementation of participant direction in the HCBS-SLS Waiver | |
| I. Introductions and Review of Meeting Summary from November 7, 2014 | <ul style="list-style-type: none"> • Roberta Aceves welcomed everyone to the CDASS in HCBS-SLS Task Group and everyone introduced themselves. • Lauren Stanislao reviewed the rules of this task group: <ul style="list-style-type: none"> ○ Task group members must signal facilitator when having a comment or question to allow all members to participate and have a voice in this discussion ○ Any task group member who misses two or more meetings will no longer be able to participate in the voting process of the recommendations ○ Any task group member who arrives to the meeting thirty minutes late or more will need to keep all comments until the public comment period <ul style="list-style-type: none"> ▪ Attendees requested rule be revised to allow task group members who are 30 minutes late or more to comment at subject change or new agenda item • Lauren Stanislao reviewed meeting summary and attendees approved summary with revision: <ul style="list-style-type: none"> ○ Attendees requesting clarification regarding public comment: There were several families who were part of the pilot project who chose the Home and Community Based Services Elderly Blind and Disabled (HCBS-EBD) who may also receive a reduction in services with the implementation of CDASS into the Home and Community Based Services Supported Living Services (HCBS-SLS) Waiver. <ul style="list-style-type: none"> ▪ Attendees request clarification regarding a participant's ability to choose to receive | <p>Questions about the summary or the meeting: Lauren Stanislao 303-866-2684 Lauren.Stanislao@state.co.us <u>us</u> 1570 Grant St. Denver, CO 80203</p> |

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| | Consumer Direct Attendant Support Services (CDASS) in either the HCBS-EBD Waiver or the HCBS-SLS Waiver | |
| II. Service Plan Authorization Limit and Waiver Cap | <p>Roberta Aceves reviewed the visual of the Service Plan Authorization Limit in relation to the CDASS service delivery option:</p> <ul style="list-style-type: none">• Services currently available within the HCBS-SLS Waiver and are within the Service Plan Authorization Limit (SPAL): Personal Care, Homemaker, Behavioral Services, Day Habilitation, Specialized Habilitation, Supported Community Connection, Mentorship, Personal Emergency Response System (PERS), Prevocational Services, Professional Services, Respite, Specialized Medical Equipment and Supplies, and Supported Employment• Home and Community Based Services Supported Living Services (HCBS-SLS) which are outside of the SPAL but within the total HCBS-SLS Waiver cap or \$45, 500, include: Dental Services, Home Accessibility Adaptations, Non-Medical Transportation, Vehicle Modifications, and Vision• The three services that will be available through the CDASS service delivery option will be, Personal Care, Homemaker, and Health Maintenance• Personal Care and Homemaker will be within the SPAL and Health Maintenance Activities will be outside of the SPAL and the HCBS-SLS waiver cap of \$45,500• Attendees requested a document and flow chart describing CDASS due to varying CDASS knowledge and experience throughout the task group | <p>For questions regarding the Service Plan Authorization Limit and Waiver Cap:</p> <p>Roberta Aceves 303-866-5145 Roberta.Aceves@state.co.u <u>s</u> 1570 Grant St. Denver, CO 80203</p> <p>Roberta Aceves will email a document and flow chart describing CDASS to the task group</p> |
| III. Purpose of Task Group and | Roberta Aceves provided an in-depth review of the purpose of the task group and provided parameters for recommendations to be developed by task group members | |

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| <p>Recommendation Parameters</p> | <ul style="list-style-type: none">• Charge of task group is to make policy recommendations for the implementation of participant direction in the HCBS-SLS Waiver• Consumer Direction Attendant Support Services (CDASS) will be implemented into HCBS-SLS Waiver as it exists today• Consumer Direction Attendant Support Services (CDASS) service delivery option will be implemented with the same services available as it currently exists. These services include: Personal Care, Homemaker, and Health Maintenance Activities• Charge of this task group will not include developing recommendations to alter CDASS as it currently exists or to alter the HCBS-SLS waiver as it currently exists• Waiver Redesign Workgroup is currently developing recommendations to develop a waiver which will encompass all services within the Home and Community Based Services for the Developmentally Disabled (HCBS-DD) Waiver and HCBS-SLS Waiver• Participant direction will be included within the waiver redesign• Recommendations are specific to implementation of CDASS into the HCBS-SLS Waiver and will not include recommendations for individuals who are currently receiving 1915 (i) | <p>For questions regarding the purpose of the task group or recommendation parameters:</p> <p>Roberta Aceves 303-866-5145 Roberta.Aceves@state.co.us 1570 Grant St. Denver, CO 80203</p> |
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| <p>IV. Develop Recommendations</p> | <p>Roberta Aceves led a group discussion to begin developing policy recommendations for the implementation of participant direction into the HCBS-SLS Waiver</p> <ul style="list-style-type: none">• Three main topics for recommendations were noted through the task group discussion from November 7, 2014 and the Key Informant Interviews, which include: Training, Outreach, and Overprotection and Dignity of Risk• Task Group Members developed a first draft of recommendations:<ul style="list-style-type: none">○ Clearly distinguish Personal Care and Health Maintenance Activities due to overlap<ul style="list-style-type: none">▪ Clear distinction of skilled tasks versus unskilled tasks▪ Address nurse delegation of medication administration and Gastrostomy Services○ Personal Care and Health Maintenance definitions should be revised in the HCBS-SLS rules as “skilled care” is currently included in the Personal Care definition<ul style="list-style-type: none">▪ Compare definitions of Personal Care and Health Maintenance Activities in HCBS-SLS Waiver and Home and Community Based Services for the Elderly, Blind, and Disabled (HCBS-EBD) Waiver<ul style="list-style-type: none">• There are four additional tasks available in the Personal Care service under the HCBS-SLS Waiver: financial management, meal planning, grocery shopping, and medication administration○ Inclusion of Respite as a service available in CDASS service delivery option<ul style="list-style-type: none">▪ Inclusion of Respite will be addressed with the waiver re-design | <p>For questions regarding recommendations:</p> <p>Roberta Aceves 303-866-5145 Roberta.Aceves@state.co.us 1570 Grant St. Denver, CO 80203</p> |
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| | <ul style="list-style-type: none">○ Choice of Case Management Agency<ul style="list-style-type: none">▪ Ability to choose either a Community Centered Board (CCB) or Single Entry Point (SEP) to provide case management for participant direction▪ Choice of Case Management Agency is currently being addressed by the Conflict Free Case Management Task Group○ Consumer Direction Attendant Support Services (CDASS) appears to have medical model definitions<ul style="list-style-type: none">▪ How do medical definitions and management of mental health concerns (Example: autism, anxiety) fit within CDASS● Implementation Considerations:<ul style="list-style-type: none">○ Training<ul style="list-style-type: none">▪ Peer Training, Mentorship, Case Management Training▪ Community Centered Boards (CCB) given training and an opportunity to request assistance with training and implementation▪ Training should align with current training available in CDASS▪ Procedural training○ Outreach<ul style="list-style-type: none">▪ Develop pamphlets describing CDASS or You tube video to reach people in rural areas▪ Outreach should be multi modal▪ Outreach completed by a third-party who has no interest in CDASS as a service delivery option○ Over-Protection and Dignity of Risk<ul style="list-style-type: none">▪ Cultural change needed through education and training | |
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| | <ul style="list-style-type: none">▪ Education regarding how to empower people to change their life▪ Empower to make own choices▪ Understanding that I/DD population may require assistance with decision-making and may need some support | |
| V. Public Comment | <p>Guests provided questions and requested follow up from Division staff:</p> <ul style="list-style-type: none">• Considering the recommendation regarding choice of Case Management Agency (CMA), either a SEP or CCB<ul style="list-style-type: none">○ Per Section 25.5-10-209, C.R.S., Community Centered Boards are designated to provide case management services to persons with Intellectual and Developmental Disabilities who are receiving services○ Conflict Free Case Management Task Group has developed recommendations which will be reviewed and approved by the Division for Intellectual and Developmental Disabilities• There are concerns regarding discussing and developing recommendations prior to discussing rules as the recommendations may need to be changed based on changes within the rules<ul style="list-style-type: none">○ The charge of this task group is to make recommendations for the implementation of participant direction in the HCBS-SLS Waiver. These recommendations will formulate the waiver amendment. Upon approval by the Federal | |

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| | <p>Centers for Medicare and Medicaid (CMS) of the waiver amendment, rule promulgation will follow</p> <ul style="list-style-type: none">• How will CDASS affect other services provided by paid family members?<ul style="list-style-type: none">○ CDASS is a service delivery option and will not affect any other service provided by paid family members• Clarification is needed regarding whether it is an allowable option for a participant to use every dollar for the three services within the CDASS service delivery option. What about those participants who have Health Maintenance needs are above the \$45,500?<ul style="list-style-type: none">○ It was clarified that it is possible for a participant to spend every dollar of a person's allocation. Also, Health Maintenance Activities are outside of the SPAL and the total waiver cap of \$45,500• Who is going to be helping people implement CDASS (SEP or CCB)?<ul style="list-style-type: none">○ Clients who are interested in CDASS will contact their CCB case manager. The case managers will explain CDASS and advise the client as to what paperwork is needed to start the process. CCB case managers will then refer the client to the Training and Operations vendor for training and to select a FMS vendor○ The rules we will discuss next meeting are the 8.500.90 HCBS-SLS rules to implement CDASS as a service delivery option. The implementation goal for these rules is July 1, 2015. The 8.510 Consumer Directed Attendant Support Services rules that were sent to task group members on November 21st were the amended CDASS rules to include the Financial Management Services changes that will go into effect on January 1, 2015. The CDASS rules effect all HCBS waivers not just the HCBS-SLS waiver | |
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| V. Adjournment | The next CDASS in HCBS-SLS Task Group Meeting will be December 5, 2014 from 1:00 p.m. to 3:00 p.m. at the OMNI Institute, 899 Logan St. 6 th Floor, Denver, CO 80203 | |
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| The Division for Intellectual and Developmental Disabilities CDASS in HCBS-Task Group December 5, 2014 1:00 p.m. – 3:30 p.m. OMNI Institute, The Logan Building: 899 Logan Street, 6 th Floor, Denver CO 80203 | | | |
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| Participating Task Group Members: | | Participating State Staff: | |
| | | | |
| Christy Blakely – Family Member | | Lauren Stanislao - DIDD | |
| David Bolin – PDPPC Member | | Roberta Aceves - DIDD | |
| Pat Carney – Foothills Gateway* | | Tyler Deines - DIDD | |
| Katherine Carol – Family Member | | | |
| Steve Hemelstrand – Family Member | | | |
| Laurie Phipps – Family Member | | | |
| Hanni Raley – Arc of Aurora* | | | |
| Rick Noll – Family Member* | | | |
| Bonnie Silva – Developmental Pathways* | | | |
| Linda Skafflen – Arc of Adams County | | | |
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| Participating Guests: | | | |
| Gerrie Frohne | | | |
| Pam Latham | | | |
| Mikelle Learned | | | |
| | | | |
| *Attended by phone | | | |
| Agenda Item | Status/Decisions Made | | Assignments/Commitments |

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| Purpose of the Meetings | The charge of this task group is to make policy recommendations for the implementation consumer direction in the HCBS-SLS Waiver | |
| I. Introductions and Review of the Meeting Summary from November 21, 2014 | <ul style="list-style-type: none">• Lauren Stanislawo welcomed everyone to the CDASS in HCBS-SLS Task Group and everyone introduced themselves• Lauren Stanislawo reviewed the meeting summary and attendees approved meeting summary• Attendees requested to reschedule the next meeting as three group members will be unable to attend due to the Task Group meeting conflicting with the Participant Directed Programs Policy Collaborative (PDPPC) meeting scheduled the same date<ul style="list-style-type: none">○ Attendees agreed to reschedule the time and place of the meeting so that all Task Group members are able to attend○ The next Task Group meeting scheduled for December 19, 2014 will be held from 10:30 a.m. to 12:30 p.m. at the MS Society: 900 South Broadway, Second Floor, Denver, CO 80203 | Questions about the summary or the meeting: Lauren Stanislawo 303-866-2684 Lauren.Stanislawo@state.co.us 1570 Grant St. Denver, CO 80203 |
| II. Review First Draft of Recommendations for Waiver Amendment | Roberta Aceves reviewed the waiver amendment to implement Consumer Directed Attendant Support Services (CDASS) in the Home and Community Based Services Supported Living Services (HCBS-SLS) Waiver and provided a comparison of the CDASS language that currently exists within the Home and Community Based Services for the Elderly, Blind and Disabled (HCBS-EBD) Waiver <ul style="list-style-type: none">• Task Group members report concerns regarding language within the HCBS-SLS waiver amendment in comparison to the HCBS-EBD Waiver | |

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| | <ul style="list-style-type: none">○ Language within the HCBS-SLS Waiver does not represent a collaborative relationship between the case manager and person receiving services and Task Group members recommend changing the language to reflect this collaboration● Task Group members recommend changes in the Financial Management Services (FMS) section to reflect that the FMS provides monthly statements to participants as opposed to the current language which reports the FMS provides periodic statements● Task Group members requested changes to the Involuntary Termination of Participant Direction section of the Waiver Amendment:<ul style="list-style-type: none">○ Task Group members recommend including the word “documented” to show that a documented deterioration in physical or cognitive health may result in termination of CDASS○ Task Group members also recommend that “inappropriate behavior” be defined in the waiver amendment<ul style="list-style-type: none">▪ Inappropriate Behavior is found in the definitions within CDASS regulations, 10 CCR 2505-10, 8.510.1● Task Group members requested that the waiver amendment language for HCBS-SLS be consistent with the Attendant Support Management Plan (ASMP) in the HCBS-EBD waiver | <p>Questions regarding the Waiver Amendment:</p> <p>Roberta Aceves</p> <p>303-866-5145</p> <p>Roberta.Aceves@state.co.us</p> <p>1570 Grant St.</p> <p>Denver, CO 80203</p> |
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| | <ul style="list-style-type: none">○ The procedure and process for CDASS and the ASMP will be the same within the HCBS-SLS waiver as it is within the HCBS-EBD waiver● Task Group members inquired about the necessity to define Authorized Representative outside of the CDASS service delivery option<ul style="list-style-type: none">○ Authorized Representative as it is defined within the CDASS regulations is separate than the Authorized Representative definition within the regulations for the Division for Intellectual and Developmental Disabilities (the Department)○ The I/DD definition and scope of Authorized Representative within the waivers for persons with Intellectual and Developmental Disabilities (I/DD) is not affected by the CDASS definition and scope of Authorized Representative○ Authorized Representative is defined for all I/DD waivers at 10 CCR 2505-10, 8.600.4 and 10 CCR 2505-10 8.604.4● Attendees inquired if Homemaker Basic and Homemaker Enhanced will be available in CDASS<ul style="list-style-type: none">○ Homemaker Services through the CDASS service delivery option will remain the same and will include Homemaker Basic and Homemaker Enhance | |
| III. Review Rules | Roberta Aceves reviewed feedback previously received from Task Group members regarding the addition of CDASS regulations to the HCBS-SLS waiver regulations, 10 CCR 2505-10, 8.500.94: | |

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| | <ul style="list-style-type: none">○ Task Group members recommend the definition of FMS be removed from the HCBS-SLS regulations as this is repetitive<ul style="list-style-type: none">○ Financial Management Services definition is removed from the definitions○ Personal Care Services definition within the HCBS-SLS includes “skilled care tasks out of the home” in the accompaniment definition and appears to indicate that skilled care is included in Personal Care Services<ul style="list-style-type: none">○ The words “skilled care” are removed from the Personal Care Services definition○ Task Group members recommend to have the Health Maintenance Activities definition removed from the HCBS-SLS regulations as this is the only definition that is added to the HCBS-SLS waiver regulations<ul style="list-style-type: none">○ The definition of Health Maintenance is added to the HCBS-SLS regulations as this is a new service available within the HCBS-SLS waiver○ A statement is added to the Health Maintenance Activities definition indicating that Health Maintenance Activities are a service only available through the CDASS service delivery option○ Task Group members recommend that CDASS regulations be moved to the beginning of the HCBS-SLS waiver regulations rather than the current position at the end of the HCBS-SLS waiver regulations<ul style="list-style-type: none">○ Regulations defining CDASS are now found in the beginning of the HCBS-SLS Waiver Services, 8.500.94 | |
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| | <ul style="list-style-type: none">○ Task Group members recommend that a statement is added to the HCBS-SLS waiver regulations to clarify that Health Maintenance Activities are outside of the Service Plan Authorization Limit (SPAL) and the HCBS-SLS waiver cap | |
| IV. Public Comment | <p>Guests provided questions and feedback and requested follow up by the Department</p> <ul style="list-style-type: none">○ A comparison of the budget authority, and hiring/firing authority of paid parent CNA, paid/unpaid family caregiver, family members who created a PASA to serve an individual, and independent contractors is requested<ul style="list-style-type: none">▪ Consumer Directed Attendant Support Services is the only service delivery option that gives the participant “budget authority” and “hiring/firing authority”▪ The Medicaid Service Agency has the “budget authority” and “hiring/firing authority” for the above categories○ Input from families requests that “legal guardian” language should be removed from the waiver amendment<ul style="list-style-type: none">○ An individual may have a legal guardian who designates an Authorized Representative to assist with CDASS services , however, the legal guardian will maintain involvement regarding decision making and requires inclusion within the waiver amendment● Why is Protective Oversight included in the HCBS-EBD waiver regulations for CDASS but not included in the HCBS-SLS waiver regulations? | |

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| | <ul style="list-style-type: none">○ Protective Oversight is not a current service within the HCBS-SLS waiver○ The Task Group may add a recommendation regarding the inclusion of Protective Oversight in the Personal Care Services available within the CDASS service delivery option | |
| V. Adjournment | The next CDASS in HCBS-SLS Task Group meeting will be December 19, 2014 from 10:30 a.m. – 12:30 p.m. at the MS Society, 900 South Broadway, Second Floor, Denver, CO 80203 | |

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| The Division for Intellectual and Developmental Disabilities CDASS in HCBS-Task Group December 19, 2014 10:30 a.m. – 12:30 p.m. MS Society: 900 S. Broadway, Second Floor, Denver, CO 80203 | | | |
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| Participating Task Group Members: | | Participating State Staff: | |
| Christy Blakely – Family Member* | | Roberta Aceves - DIDD | |
| David Bolin – PDPPC Member | | Tyler Deines - DIDD | |
| Pat Carney – Foothills Gateway | | Lauren Stanislaw - DIDD | |
| Katherine Carol – Family Member | | Lori Thompson - DIDD | |
| Steve Hemelstrand – Family Member* | | | |
| Rhyann Lubitz – PDPPC Member | | | |
| Laurie Phipps – Family Member | | | |
| Hanni Raley – Arc of Aurora | | | |
| Bonnie Silva – Developmental Pathways | | | |
| Linda Skafflen – Arc of Adams County | | | |
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| Participating Guests: | | | |
| Gerrie Frohne | | | |
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| *Attended by phone | | | |
| Agenda Item | Status/Decisions Made | Assignments/Commitments | |

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| Purpose of the Meetings | The charge of this task group is to make policy recommendations for the implementation of consumer direction in the HCBS-SLS Waiver | |
| I. Introductions and Review of the Meeting Summary from December 5, 2014 | <p>Lauren Stanislawo welcomed everyone to the CDASS in HCBS-SLS Task Group and everyone introduced themselves</p> <ul style="list-style-type: none">• Lauren Stanislawo reviewed the meeting summary from previous meeting, December 5, 2014, including changes requested by Task Group members• Attendees approved meeting summary with following changes:<ul style="list-style-type: none">○ Transparency issues not included in previous meeting summary:<ul style="list-style-type: none">▪ Attendees requested release of client claim expenditures across their SPAL▪ The new MMIS will have a client portal capable of generating client claims data○ Attendees requested to add a recommendation which includes the option of maintaining 1915 (i) as an option for consumer direction○ Attendees expressed concerns regarding providing recommendations within short time frame and not having enough time to review the waiver, regulations, and the report<ul style="list-style-type: none">▪ Attendees agreed to add another Task Group meeting: January 5, 2015 9:00 a.m. – 12:00, place to be determined | <p>Questions about the summary or the meeting:</p> <p>Lauren Stanislawo 303-866-2684 Lauren.Stanislawo@state.co.us 1570 Grant St. Denver, CO 80203</p> <p>Roberta Aceves 303-866-5145 Roberta.Aceves@state.co.us 1570 Grant St. Denver, CO 80203</p> |

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| | | Roberta Aceves will schedule a place for the next meeting and follow up with Task Group members |
| II. Review Updated Waiver Amendment and Rules | <p>Roberta Aceves reviewed feedback previously received from Task Group members regarding the addition of CDASS regulations to the HCBS-SLS waiver regulations, 10 CCR 2505-10, 8.500.94:</p> <ul style="list-style-type: none">• Attendees requested that the definitions of Authorized Representative, Consumer Directed Attendant Support Services (CDASS), and Financial Management Services (FMS) be added into the HCBS-SLS rules to increase transparency and provide guidance for HCBS-SLS participants<ul style="list-style-type: none">○ The HCBS-SLS regulations reference the CDASS rules in 10 CCR 2505-10, 8.510, to maintain consistency throughout the regulations as well as eliminated repetitive definitions○ Attendees report regulations are difficult to read and understand due to continuous reference to other regulations. Waiver participants are unable to fully understand rights and responsibilities due to inability to fully access and understand regulations<ul style="list-style-type: none">▪ A recommendation for the Department to develop a handbook for participants was included in the Strategic Plan for House Bill 14-1051, Assuring Access to Services for Individuals with Intellectual and Developmental Disabilities, and was submitted | <p>Questions regarding the Waiver Amendment or Rules:</p> <p>Roberta Aceves 303-866-5145 Roberta.Aceves@state.co.us 1570 Grant St. Denver, CO 80203</p> |

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| | <p>to the Colorado General Assembly November 1, 2014</p> <ul style="list-style-type: none">▪ Attendees recommend increasing outreach by the Department developing small groups throughout the community to discuss how to access services and educate the community about consumer direction should be included in recommendations for implementation considerations▪ Alabama developed a workbook called, "Full Life Ahead" which assists individuals to transition into services. More information regarding this workbook may be found at fulllifeahead.org <ul style="list-style-type: none">• Regulations are updated to include Department of Health Care Policy and Financing instead of Department of Human Services and includes "Intellectual and/or Developmental Disability"• Attendees recommend that the definition of CDASS be added to the beginning of the regulations<ul style="list-style-type: none">○ Definition of CDASS added to the beginning of services in order for the numbers of the HCBS-SLS regulations to remain the same○ Attendees recommend the addition of the definition of Service Delivery Option added with a definition of each Service Delivery Option available including, CDASS and In Home Support Services (IHSS) | |
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| | <ul style="list-style-type: none">• Attendees recommend that “Program Approved Service Agency” be removed from regulations• Attendees recommend that Protective Oversight be added to the Personal Care Services available through the CDASS service delivery option• Attendees recommend that a sentence be added to the regulations regarding the allowance of Health Maintenance Activities outside of the SPAL and HCBS-SLS waiver cap• Attendees recommend that reference to Community Centered Boards (CCBs) be removed from the regulations as the Case Management Agency providing case management for HCBS-SLS may change in the future following recommendations of the Conflict Free Case Management Task Group<ul style="list-style-type: none">○ Per Section 25.5-10-209, C.R.S., Community Centered Boards are designated to provide case management services to persons with Intellectual and Developmental Disabilities who are receiving services○ Conflict Free Case Management Task Group has developed recommendations which will be considered by the Division for Intellectual and Developmental Disabilities• Removal of “skilled care that takes place outside of the home” from the Personal Care Services definition within the HCBS-SLS regulations may affect all participants of the HCBS-SLS waiver<ul style="list-style-type: none">○ The issue presented by Task Group members regarding the Personal Care Services definition is | |
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| | <p>outside the scope of this Task Group and will be addressed by the Department</p> <ul style="list-style-type: none">• Department clarified that a participant receiving Health Maintenance Activities through the CDASS service delivery option is not a duplication of Home Health as a participant cannot receive Home Health and CDASS at the same time• Attendees recommend that Respite be included in the CDASS service delivery option<ul style="list-style-type: none">○ If the Department approves this recommendation, Respite will be added to the regulations but cannot be added at this time• Attendees requested that 10 CCR 2505-10, 8.500.97, Client Responsibilities, be removed as these regulations are subjective. Attendees also recommend to revise regulations, 10 CCR 2505-10, 8.500.104, Provider Reimbursement.<ul style="list-style-type: none">○ The Department will note the feedback of Task Group members regarding these revisions which will be included for future changes, however, these revisions are outside the scope of this Task Group <p>Roberta Aceves reviewed feedback provided by Task Group members regarding the Waiver Amendment:</p> <ul style="list-style-type: none">• Attendees recommend that Involuntary Termination for CDASS be revised in the waiver as there are conflict of interest issues present with CCBs terminating CDASS as a Case Management Agency while also being a Service Provider | |
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| | <ul style="list-style-type: none">○ Appeal process for terminations will be same as current process in CDASS○ Dispute Resolution is defined within Regulations for Division for Intellectual and Developmental Disabilities, 10 CCR 2505-10, 8.605.○ May be addressed through training in Implementation Considerations● Attendees recommend that an option be available for participants to view monthly CDASS statements as well as HCBS-SLS so that participants are aware of CDASS spending and its relation to the SPAL<ul style="list-style-type: none">○ Attendees report that Rocky Mountain Human Services is in process of developing an online billing system and currently in testing stages with a few families● Attendees recommend that IHSS be added to the waiver now rather than waiting until the waiver redesign<ul style="list-style-type: none">○ In Home Support Services is not within the scope of this task group, however, IHSS will be addressed in other meetings. | |
| III. Review Report and Vote on Final Recommendations | Attendees requested additional time to review waiver amendment and regulations so that review of the Task Group Report and vote on final recommendations will be completed at the time of the next group, January 5, 2015 | |
| IV. Public Comment | Guests provided questions and feedback and requested follow up by the Department | |

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| | <ul style="list-style-type: none">• Issue of skilled care as it is written in Personal Care Services within the HCBS-SLS regulations needs to be solved by this Task Group by either adding language regarding nurse delegation or an exception for CDASS• Task Group needs to address issue regarding the possibility that a person may require Personal Care Services and Homemaker that are above the \$45,500 waiver cap. It is recommended that people who have a need that exceeds the \$45,500 waiver cap, an exception is made for these individuals. This is especially important regarding individuals who are a Support Level 6• Waiver Amendment is unclear in the difference between appeals and dispute resolution so clarification is needed• Attendees recommended that guests be allowed to comment during Task Group discussion instead of waiting until the Public Comment period so that public comments related to the Task Group discussion are addressed during the discussion• Concerns expressed regarding guests of the Task Group not being added to email list and not receiving Task Group documents• Attendees also requested that a standardized process be developed regarding Task Groups so that the same standards and rules are applicable during each task group | |
| V. Adjournment | The next CDASS in HCBS-SLS Task Group meeting will be January 5, 2015 from 9:00 a.m. – 12:00 p.m., place of meeting to be determined | |

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