



**AGENDA**  
**COLLRAN BOARD OF TRUSTEES**  
**Tuesday, June 5, 2018**  
**Workshop on Conducting Meetings 5pm**  
**Workshop on Draft Collbran Sign Code 6pm**  
**Regular Meeting 7:00pm**  
Town Hall - 1010 High Street  
Collbran, Colorado

---

Mayor Lew Evans  
Trustee Keith Todd

Trustee Patty Sturm

---

***Workshop on Conducting Meetings 5pm***

***Workshop: Review and Discussion of Draft Collbran Sign Code 6pm***

***The Public Is Encouraged to Attend!***

**Regular Meeting 7pm**

- 1) **Call to Order**
- 2) **Pledge of Allegiance**
- 3) **Roll Call**
- 4) **Approval of Minutes**
  - a) Minutes of May 1, 2018 Regular Meeting
- 5) **Persons Present Not on Agenda** (Short Items Limited to 3 Minutes)
- 6) **Discussion and/or Action Regarding Trustee Vacancies**
- 7) **Proclamation for Crystal Crackers**
- 8) **Adjustment of Sewer Billing Due to Winter Water Leaks – Appelhanz, Theobald**
- 9) **Application for Renewal of a Retail Liquor Store Liquor License – Main Street Investment LLC (dba: Main Street Liquor) – 107 Main St – Sylvia Pell**
- 10) **Alcohol Tasting Permit Application – Main Street Investment LLC (dba: Main Street Liquor – Sylvia Pell**
- 11) **Application for Temporary Permit Pending Transfer of Ownership of a License to Sell Beverages Containing Alcohol at Retail – JMCO LLC (dba: Main Street Liquor) – 107 Main St – Jeffrey Ross**
- 12) **Permit Application and Report of Changes – Temporary Modification of Premises – July 3, 2018 – Collbran Café LLC – Brittany Miller**
- 13) **Request for Right of Way License for Temporary Modification on Main Street on July 3, 2018 - Collbran Café LLC – Brittany Miller**
- 14) **Discussion on Outdoor Patio for Collbran Café, LLC - 108 Main Street – Collbran Café, LLC – Brittany Miller**

**15) Arena Advisory Committee (AAC) Appointments**

**16) Review of Water and Sewer Utility Rate Comparison Pre/Post Rate Change**

**17) Discussion Regarding Fireworks**

**18) Readoption of Personnel Handbook: Family Medical Leave Act (FMLA)**

**19) Trustee Comments** (Short Informational Items and/or Items for a Future Agenda)

**20) Staff Reports**

a) Town Administrator

(1) Vertical Bridge Tower Tree Camouflage

(2) Extension on Sewer Lift Station FMLD Grant Report Deadline

b) Marshal's Report

**21) Approve Expenditures**

a) Expenditures from May 2, 2018 through June 5, 2018

**22) Adjourn**

NOTICE TO READERS: Town Board of Trustees meeting packets are prepared several days prior to the meetings. Timely action and short discussion on agenda items does not reflect lack of thought or analysis on the Trustee's part as issues have been discussed by Trustees in workshop or committee meetings which are open to the public. **The Board of Trustees may take action on any of the following agenda items as presented or modified prior to or during the meeting, and items necessary or convenient to effectuate the agenda items.**

**PUBLIC INVITED TO ATTEND:** The Public will be limited to three minutes each unless prior arrangements have been made with the Town Clerk or Administrator. Town Trustees may not respond to your comments on this evening, rather, they may take your comments and suggestions under advisement and your questions will be directed to the appropriate person or department for follow-up.

---