



Air Pollution Control Division
Notice of Start-up

**NOTICE REQUIRED WITHIN 15 DAYS FOLLOWING START/UP OF ALL NEW SOURCES OR
PERMIT ISSUANCE FOR EXISTING SOURCES REQUIRING A NOTICE OF START/UP.**

Per Colorado Regulation 3, Part B, Section III.G.1, operators of air pollution emissions sources who obtain a construction permit require the submittal of a "Notice of Start-up" within 15 calendar days of commencement of operation or permit issuance shall file this form with the Air Pollution Control Division. It is a violation if the start-up date of a new emission source is not reported within 15 calendar days of commencement of operation. If multiple pieces of equipment (i.e. "emission points") covered by a single permit (i.e. "facilitywide permit") will have different start-up dates, a separate Notice of Start-up must be filed.

Notification of start/up may be accomplished by filling out the form below and submitting it electronically.

Upon electronic submission, an email will be generated and sent to the email address listed on the bottom line of this form under the Signature of Certifying Official and Contact Information section. The completed NOS will be attached as a PDF document.

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""You must send a printed copy of this form to the division if you do not have an AIRS ID or a permit number.

**Colorado Department of Public Health and Environment
APCD-SS-B1
4300 Cherry Creek Dr. South
Denver, CO 80246-1530**

Please contact the Division immediately at (303) 692-3150 if you have any questions or problems concerning this requirement.

I. Company information			
Company name:			
Company phone number:		Extension:	
Company mailing address:			
Street address		City	State Zip code
II. Site information			
Facility name:			
Facility address or location:	Address	Location	
III. Permit information <small>Fill in either "permit number" or "general permit" If you don't have either, do not submit this form electronically. You must mail in a printed copy.</small>			
Permit number <small>example: 12DE1234</small>		General permit <small>example: GP02</small>	
IV. Equipment information <small>If submitting this form for any type of engine (i.e. compressor engine, generator, etc.), select Engine in equipment type, and describe the type of engine in the additional comments.</small>			
<small>AIRS ID example: 126-1234-001</small>	Equipment type	Equipment details:	
<small>Please select an equipment type from the dropdown menu to the right.</small>		Additional comments:	
<small>Please select an equipment type from the dropdown menu to the right.</small>		Additional comments:	
<small>Please select an equipment type from the dropdown menu to the right.</small>		Additional comments:	
V. Emission source(s) start-up date			
Operation of the emission source(s) to which the above permit number is assigned began on:			
VI. Signature of certifying official and contact information			
Print name:	Signature*:	Date:	
Title:	Email:	Phone:	Ext:

*By typing your name in the signature line, you are certifying that you are an authorized representative of the company listed above and the information provided in this NOS is true and accurate to the best of your knowledge.

Directions for completing and submitting a Notice of Start up (NOS)

Per Colorado Regulation 3, Part B, Section III.G.1, operators of air pollution emissions sources who obtain a construction permit which authorizes submittal of a "Notice of Start-up" within 15 calendar days of commencement of operation or permit issuance shall file this form with the Air Pollution Control Division. It is a violation if the start-up date of a new emission source is not reported within 15 calendar days of commencement of operation. If multiple pieces of equipment (i.e. "emission points") covered by a single permit (i.e. "facilitywide permit") will have different start-up dates, a separate Notice of Start-up must be filed.

*** Sources may submit an electronic NOS only if they have been assigned an AIRS ID (with point number) and a permit number.** Sources without both an AIRS ID and a permit number must submit paper copies of the NOS.

Filling out the form:

- Enter all ~~company~~ *information*.
- Enter the facility name and address. If the facility does not have a street ~~address~~, then enter the ~~location~~.
- Enter the ~~permit~~ *number* located on the first page of your Air Pollution Control Permit (ex: 12DE1234).
- The facility AIRS ID (ex: 126-1234) is located on the first page of your Air Pollution Control Permit. The emissions point (ex: 001, 002, 003, etc.) is each individual piece of equipment listed in your permit(s). Therefore, the AIRS ID to be listed on the front of this form is the facility AIRS ID and the emission point (ex: 126-1234-001)*.
- Click on the dropdown menu under *equipment type* and choose *engine* or *the*®. Enter all *equipment information* available. If there is no *make*, *model*, and/or *serial number*, type N/A.
 - For Engines: Mfr. date is the date the engine was manufactured.
 - For Engines: Reloc. date is the date the engine entered Colorado.
- Enter the date the equipment began operation in Section V.
- Provide the name, contact information and signature of the *certifying official*.
- Once the form is complete, hit the *submit* button in the bottom right.
 - You will receive a confirmation email with a .PDF of the submitted document that is date stamped (this will also include the unique document reference number in the top right corner of the NOS).

If you have **additional points for the same facility** that require an NOS, after clicking submit and receiving a confirmation page, click on *clear equipment* in the bottom right. This will keep all the company and facility information and only clear equipment information in sections IV and V.

If you have **additional points at different facilities**, after clicking submit and receiving a confirmation page, click on the *next facility* button on the right. This clears all facility, permit and equipment information listed in sections II, III, IV, and V.

Please contact the Division with questions at (303) 692-3150.

***If you do not have an AIRS ID (with point number) and permit number, please fill out the form and send us a printed copy to:** Colorado Department of Public Health and Environment

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Denver, CO 80246-1530