

APPEAL OF DISPOSITION OF FIREARM (EVIDENCE RETURN)

YOUR NAME: _____ SEX: _____ RACE: _____
(Print your complete first, middle and last name)

DATE OF BIRTH: _____ SOCIAL SECURITY NUMBER: _____
(Month, day, year)

Requester's e-mail (provide if you would like to receive a quicker response)

Requester's Mailing Address: **(Mandatory)**

Requester's Phone Number: **(Mandatory)** _____

NICS Transaction Number: **(Mandatory)** _____

Date of Transaction: _____

I have been denied the return of a firearm being held in evidence by a Law Enforcement Agency based on a check by the Colorado Bureau of Investigation InstaCheck System. I hereby appeal that denial and request a review of the record(s) used by CBI in determining that I should be denied the transfer. I understand that I may be required to provide CBI a full set of inked fingerprints of myself for the purpose of comparing them with fingerprints associated with the record(s) used in the denial. **I also understand that I only have 30 days to appeal and that CBI is not required to assist me until such time as I formally appeal the denial. I further understand that failure to complete this form or to complete it legibly could result in rejection of the form.**

(Signature of Requester)

(Date)

See instructions on reverse side.

Instructions for completing the APPEAL OF DENIAL form

1. You may send the form by facsimile (FAX) to (720)596-8853 or e-mail it to:

cdps_cbi_instacheck_appeals@state.co.us

It should be sent promptly so as to allow CBI ample time to contact the necessary law enforcement agencies and/or clerk's offices and review any documentation they may provide. Do not expect to hand carry your appeal to the CBI office in order to obtain same day service. If more than 30 days elapse after the initial denial of transfer and you have not appealed, your appeal window will close.

2. If you were found to be ineligible, legibly print the required information on the form. Include your complete phone number, current mailing address, and the NICS transaction number provided by the Law Enforcement Agency. Make a copy of the form and retain it for your file or future use. You may mail the form to:

CBI InstaCheck Unit

P.O. Box 280629

Denver, CO 80228-0629

3. Upon receipt of your appeal form, CBI will review the documentation used in the finding of ineligibility. CBI will contact the arresting agency and request a final disposition of any "open" charges showing on your criminal history record. CBI may also contact the clerk of court and the state bureau of investigation's records keeping unit for final disposition information if it is unavailable from the arresting agency. If CBI is able to obtain a final disposition or other required information, you will be notified by mail of any change of status.