CITY OF CREEDE MEETING AGENDA CREEDE TOWN HALL

BOARD OF TRUSTEES **August 2, 2016, 5:30 PM** **2223 N. MAIN STREET**

REGULAR MEETING

I. CALL TO ORDER

II. PLEDGE OF ALLEGIANCE

III. ROLL CALL

IV. REVIEW AGENDA

V. CONSENT AGENDA
   a. Approve/Disapprove July 5, 2016 Minutes
   b. Review/Consent of July 2016 Check Detail Report
   c. Approve/Disapprove August 2, 2016 Unpaid Bills Report [Available 8/2]
   d. Approve/Disapprove Parade Permit Snow Country Explorers Fundraiser
   e. Approve/Disapprove Private Event Permit Farmer's Market Fridays 2016 [Unless License Agreement and/or Business Licenses Need to be Considered, then remove from CA for separate consideration – see email]
   f. Approve/Disapprove Parade Permit Cruising the Canyon 9/17
   g. Approve/Disapprove Parade Permit Gravity Derby 9/4
   h. Approve/Disapprove Parade Permit Creede Mountain Run 9/3

VI. REPORTS & PRESENTATIONS
   a. Public Works Report – Ben Davis (verbal)
   b. LWCRCo Report – Catherine Kim (verbal)
   c. Written Reports (Rec unavailable 7/29, BI no activity) - **Read ONLY**

VII. OLD BUSINESS
   a. Approve/Disapprove Parks & Recreation Advisory Board Bylaws
   b. Approve/Disapprove Parks & Recreation Director Job Description [submitted by PRAB]
   c. Approve/Disapprove Creede Parks & Recreation Release & Waiver of Liability & Indemnity Agreement [submitted by PRAB]

VIII. MANAGERS REPORT
   a. Flume Setback Change
   b. Discuss Gazebo

IX. ADJOURN

POSTED 7/29/16

OPEN TO THE PUBLIC

BOARD OF TRUSTEES
CITY OF CREEDE, COLORADO – A TOWN
July 5, 2016

REGULAR MEETING

The Board of Trustees of the City of Creede – a Town, County of Mineral, State of Colorado, met in regular session in the Creede Town Hall at the hour of 5:38 p.m. There being present at the call of the roll the following persons:

OFFICIALS PRESENT:	Lori Dooley, Kay Wyley, Jeffrey Larson, Teresa Wall, Frank Freer, Dana Brink
OFFICALS ABSENT:	Catherine Kim

Mayor Larson, presiding, declared a quorum present.
Those members of staff also present were as follows: Clyde Dooley, Manager
Randi Snead, Clerk/Treasurer

REVIEW AGENDA

Item c. Unpaid Bills Report was removed from the Consent Agenda. Approve/Disapprove Changes to the Social Media & Website Policy was added to New Business Item b. A report was added from the Parks & Recreation Advisory Board to Reports and Presentations item d. Trustee Dooley moved and Trustee Wall seconded to approve the agenda as amended. The vote was unanimous. Mayor Larson declared the motion carried.

CONSENT AGENDA

The consent agenda contained the following items:

a. Approve/Disapprove June 7, 2016 Minutes
b. Review/Consent of June 2016 Check Detail Report
c. Approve/Disapprove July 5, 2016 Unpaid Bills Report [Available 6/7]
d. Approve/Disapprove Special Event Permit Creede Arts/Basham Park
e. Approve/Disapprove Parade Permit Snowshoe Shuffle
f. Approve/Disapprove Parade Permit Snow Country Explorers

An error was identified on the Creede Arts Council Special Event Application. Trustee Wall moved and Trustee Dooley seconded to approve the consent agenda as presented. The vote was unanimous. Mayor Larson declared the motion carried.

REPORTS AND PRESENTATIONS

PUBLIC WORKS REPORT

Public Works Director, Ben Davis reported on the following items:

-The Fourth of July Parade went very well and he thinks the Main Street closing should be continued in the future. New custodial staff also did a great job at keeping up with the holiday.

-There are problems with water loss that the crew is working on identifying.

-Permanent crosswalks are being considered and will be put in place sometime this month.

LOWER WILLOW CREEK RESTORATION COMPANY REPORT

Trustee Dooley reported Director Nelson secured a $36,000 grant and the LWCRCo adjusted their budget accordingly.

PARKS & RECREATION ADVISORY BOARD REPORT

Anne Pizel was available to report on the progress of the Parks & Recreation Advisory Board. The group has prepared bylaws, a waiver, and ideas for staffing for consideration by the Board at their next meeting.

DRAFT

PUBLIC HEARINGS AND RELATED BUSINESS

APPROVE/DISAPPROVE 5TH STREET VACATION

Mayor Larson opened the public hearing. Ginger Alexander spoke in favor of the street vacation. Written correspondence from Ken Hardwick against the sale was received by staff for inclusion in the permanent record. Input from the City Manager and the City Attorney was considered and discussed. Mayor Larson closed the public hearing. Trustee Brink moved and Trustee Freer seconded to disapprove the request to vacate a portion of 5th Street as requested. The vote was unanimous. Mayor Larson declared the motion carried.

OLD BUSINESS

APPROVE/DISAPPROVE MEMORIAL BENCH APPLICATION

Trustee Dooley moved and Trustee Wall seconded to approve the Memorial Bench Application as presented. The vote was unanimous. Mayor Larson declared the motion carried.

NEW BUSINESS

APPROVE/DISAPPROVE/DIRECT PERMANENT CROSSWALK MATERIAL

Trustee Dooley moved and Trustee Wall seconded to approve an expenditure of $3,000.00 or less for permanent pavement marking material. The vote was unanimous. Mayor Larson declared the motion carried.

APPROVE/DISAPPROVE CHANGES TO THE SOCIAL MEDIA AND WEBSITE POLICY

Clerk Snead requested that the Board of Trustees amend the Social Media & Website Policy to allow staff to designate volunteers to post information on Facebook. Trustee Wall moved and Trustee Wyley seconded to approve the changes to the Social Media and Website Policy as presented. The vote was unanimous. Mayor Larson declared the motion carried.

MANAGER'S REPORT

Gym Yard Sale Inventory: The Trustees directed Dooley to keep chairs, a table, 2 music stands, and both pianos out of the gym inventory, then offer the rest to the Parks & Recreation Advisory Board and give anything left over to the Ladies Aid Bazaar.

ADJOURN

There being no further business to come before the Board of Trustees at this time, Trustee Wall moved and Trustee Wyley seconded that the meeting be adjourned at 6:43 p.m. The vote was unanimous. Mayor Larson declared the motion carried.

Respectfully submitted:

/Randi Snead/

Randi Snead, City Clerk/Treasurer

DRAFT

9:49 AM
07/29/16
Accrual Basis

CITY OF CREEDE; A COLORADO TOWN
Monthly Check Detail
July 2016

Type	Date	Num	Name	Memo	Amount
Jul 16					
Bill Pmt -C...	07/08/2016	9181	Caterpillar Financial Services Co...	17092667/Loader Lease Payment	-1,938.71
Bill Pmt -C...	07/08/2016	9182	Earl Wilson	7/2-7/3 Vendor Booth Security (13hrs x $1...	-195.00
Bill Pmt -C...	07/08/2016	9183	Grand Junction Pipe & Supply C...	Cust 289350/3392072 Sprinkler Parts	-299.29
Bill Pmt -C...	07/08/2016	9184	Kentucky Belle Market	June Charges/Acct. #15 Tax Exempt	-24.79
Bill Pmt -C...	07/08/2016	9185	Muleys Disposal Service	June Trash Svcs/Accts 116, 1197, 1198, 1...	-486.25
Bill Pmt -C...	07/08/2016	9186	Oceans & Rivers, LLC	June Fuel Charges	-250.70
Bill Pmt -C...	07/08/2016	9187	Rocky Mountain Home Health S...	723793/Facility Towel Refills	-289.14
Bill Pmt -C...	07/08/2016	9188	Tomkins Hardware & Lumber	Acct 580 May Charges	-3,656.87
Bill Pmt -C...	07/08/2016	9189	Valley Imaging Products, LLC	Monthly Service Agreement	-60.00
Liability C...	07/14/2016	CC...	GWRS (CCOERA)	98721-01/1220	-513.92
Liability C...	07/14/2016	CC...	GWRS (CCOERA)	98721-01/1220	-513.92
Liability C...	07/14/2016	CC...	GWRS (CCOERA)	98721-01/1220	-463.48
Paycheck	07/15/2016	9210	Catherine Kim		-153.92
Paycheck	07/15/2016	9211	Dana D Brink		-153.92
Paycheck	07/15/2016	9212	Frank Freer		-153.92
Paycheck	07/15/2016	9213	Jeffrey A Larson		-351.79
Paycheck	07/15/2016	9214	Lori G. Dooley		-153.92
Paycheck	07/15/2016	9215	Merolyn K Wyley		-153.92
Paycheck	07/15/2016	9216	Teresa Wall		-153.92
Paycheck	07/15/2016	9218	Charles A Pilant		-474.10
Paycheck	07/15/2016	9223	Scott W Leggitt		-284.29
Paycheck	07/15/2016	9217	Benjamin J Davis		-1,220.13
Paycheck	07/15/2016	9219	Clyde E Dooley		-1,759.02
Paycheck	07/15/2016		Eloise T Hooper		-527.78
Paycheck	07/15/2016	9221	Randi L Snead		-1,349.09
Paycheck	07/15/2016	9222	Robert B Schlough		-1,167.29
Liability C...	07/15/2016	941-...	United States Treasury	84-6000575	-2,583.60
Bill Pmt -C...	07/15/2016	9190	VISA		-920.92
Bill Pmt -C...	07/15/2016	9191	Ciello	July Phone/Internet Service	-286.92
Bill Pmt -C...	07/15/2016	9192	Creede Community Foundation	Reimburse Welcome Banners Per BOT 6/...	-334.32
Bill Pmt -C...	07/15/2016	9193	Dan Boucher	Gym Electricity	-1,034.00
Bill Pmt -C...	07/15/2016	9194	Days of '92	Days of '92 Donation (5% of Vendor Income)	-140.00
Bill Pmt -C...	07/15/2016	9195	Monte Vista Cooperative	Monthly Propane Charges	-3,337.16
Bill Pmt -C...	07/15/2016	9196	Rocky Mountain Home Health S...	723879/Cleaning Supplies	-577.04
Bill Pmt -C...	07/15/2016	9197	SLVREC	Electric Charges	-1,283.00
Liability C...	07/18/2016	9198	CEBT	City of Creede, 32705SG	-165.00
Liability C...	07/28/2016	941-...	United States Treasury	84-6000575	-2,573.12
Liability C...	07/28/2016	CC...	GWRS (CCOERA)	98721-01/1220	-517.80
Paycheck	07/29/2016	9199	Benjamin J Davis		-1,249.45
Paycheck	07/29/2016	9200	Charles A Pilant		-415.22
Paycheck	07/29/2016	9205	Scott W Leggitt		-917.70
Paycheck	07/29/2016	9201	Clyde E Dooley		-1,759.03
Paycheck	07/29/2016	9202	Eloise T Hooper		-527.78
Paycheck	07/29/2016	9203	Randi L Snead		-1,349.08
Paycheck	07/29/2016	9204	Robert B Schlough		-1,167.29
Bill Pmt -C...	07/29/2016	9224	Dan Boucher	Gym Electricity June	-412.00
Bill Pmt -C...	07/29/2016	9225	Flint Trading, Inc.	198791/Traffic Paint	-2,761.68
Bill Pmt -C...	07/29/2016	9206	Fuller Electric	VCMF Electric Service Installation	-10,400.00
Bill Pmt -C...	07/29/2016	9226	Kelvin Walker	Contract Labor/4 hours @ $15.00/hour	-60.00
Bill Pmt -C...	07/29/2016	9207	Rocky Mountain Home Health S...	76516/Center Pull Towels Parks	-459.70
Bill Pmt -C...	07/29/2016	9208	San Luis Valley Auto Repair, LLC	11493/F250 Repairs	-959.09
Bill Pmt -C...	07/29/2016	9209	Valley Publishing	Legal#6303/Public Hearing	-16.00
Liability C...	07/29/2016	9227	CEBT	City of Creede, 32705SG	-3,822.88
Bill Pmt -C...	07/29/2016	9228	Metropolitan Compounds, Inc.	64393/Marking Paint	-576.00
Jul 16					**-57,354.86**

9134 06/15/2016 VISA

Rec	05/07/2016	Rec Supply	-4.20
Rec	05/07/2016	Rec Supply	-24.36
Rec	05/07/2016	Rec Supply	-140.34
ATV Signs	05/20/2016	ATV Signage	-401.09
		Mineral County Signage/Bill to Min Co	-33.82
ATV Sig...	05/25/2016	ATV Signage	-283.82
Rec Sup...	06/02/2016	Rec Supplies	-72.02
Rec Sup...	06/07/2016	Rec Supplies	-22.51
55PK	06/15/2016	ATV Signs	-195.34
TOTAL			-1,177.50

1:05 PM

07/29/16

Accrual Basis

Water and Sewer Fund
Monthly Check Detail
July 2016

	Type	Date	Num	Name	Memo	Amount
Jul 16						
	Bill Pmt -Check	07/08/2016	3264	Kentucky Belle Mar...	June Charges/#15 Tax Exempt	-4.58
	Bill Pmt -Check	07/08/2016	3265	Mammoth Mtn Prop...	123 N Main Service Line Repairs	-1,515.18
	Bill Pmt -Check	07/08/2016	3266	Southern Colorado ...	1311/Contract Work WW Sam...	-154.31
	Bill Pmt -Check	07/08/2016	3267	Tomkins Hardware ...	Tomkins Charges	-29.99
	Bill Pmt -Check	07/15/2016	3268	VISA		-410.73
	Bill Pmt -Check	07/15/2016	3269	Accutest Mountain ...		-253.00
	Bill Pmt -Check	07/15/2016	3270	CenturyLink	300794269/June Phone	-117.64
	Bill Pmt -Check	07/15/2016	3271	DPC Industries, Inc.	DE73000665-16/Chlorine	-36.00
	Bill Pmt -Check	07/19/2016	3272	SLVREC	June Electricity Charges	-4,523.00
	Bill Pmt -Check	07/28/2016	3273	Bohannan Huston	94789/Project Needs Assessm...	-1,875.00
	Bill Pmt -Check	07/28/2016	3274	Sangre De Cristo L...	18088/BacT	-60.00
Jul 16						**-8,979.43**

Bill Pmt -Check	**3268**	**07/15/2016**	**VISA**		
Bill	978236	06/16/2016		Wastewater Shipping	-57.36
Bill	49044	06/16/2016		Wastewater Shipping	-70.11
Bill	Postage ADJ	06/19/2016		Wastewater Testing/Shipping	-20.79
Bill	10257	06/21/2016		Wastewater Shipping	-92.05
Bill	97869	06/21/2016		Wastewater Shipping	-92.41
Bill	600029	06/24/2016		Wastewater Shipping	-13.15
Bill	87879	07/01/2016		Wastewater Shipping	-54.36
Bill	UPS ADJ	07/03/2016		Wastewater Testing/Shipping	-10.50
TOTAL					-410.73

PARADE PERMIT APPLICATION

City of Creede
2223 N Main Street
Creede, CO 81130
(719-)658-2276

Name: Leslie and Don Dustin

Address: PUB 774, Creede, CO 81130

Business/Organization (if applicable): Snow Country Explorers

Phone: 719-658-0184 **Email:** dondustin1@aol.com

Parade **Date:** 9/4/2016 **Parade** Time (please allow for set-up and **take-down**): 8am - 5pm

Parade Route Begins:

Parade Route Ends:

Planned Road Closures: * Block city street between Elk's Lodge and Centurytel Phone Building

(Additionally, please attach a map)

Estimated Number of People Expected to Attend this Event: 200

Responsible Parties for Barricade Set-up & Removal:

Name: Dustins **Phone:** 658-0184 **Name:** Blackfords **Phone:** 658-0752

I have read, fully understand, and agree to the terms of this Parade Permit, any attached pages, and the City of Creede's Public Property Event Policy and Procedures:

Applicant: Leslie Dustin 7/7/2016 Date

City Clerk: 7/7/16 Date

SHERIFF'S DEPARTMENT NOTIFICATION: 7-8-16 Date

PUBLIC WORKS'S DEPARTMENT NOTIFICATION: Date

FOR ADMINISTRATIVE USE ONLY

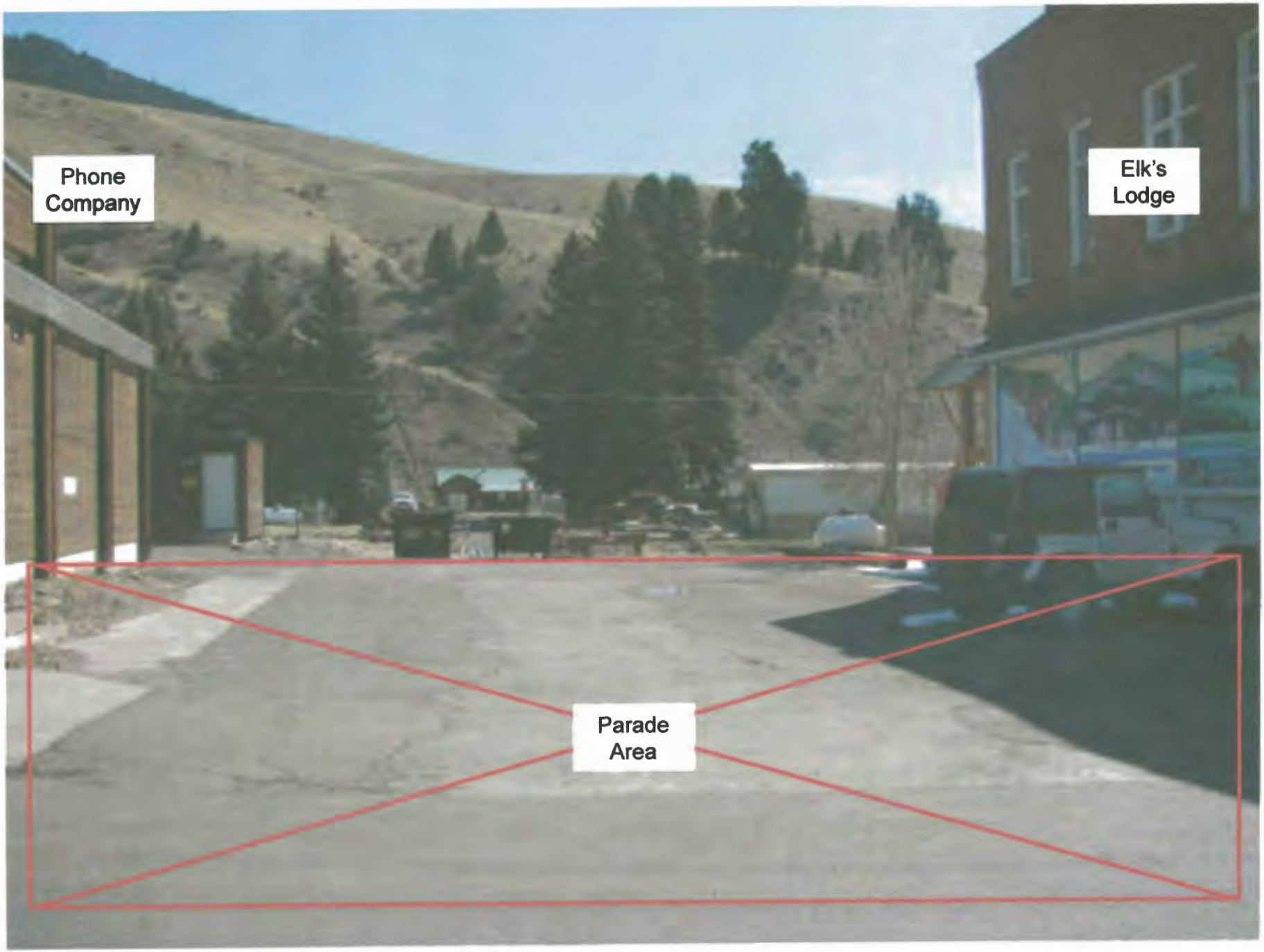
Application Received 7/7/16 Fee 25.00 Date Paid 7/7/16

License Agreement Attached? Y☐ N☑ Proof of Insurance Attached? Y☑ N☐

Board of Trustees Meeting Date 8/2/16

Approved by Board of Trustees this 2 day of August, 20 16

Attest: City Clerk


Phone Company
Elk's Lodge
Parade Area

PRIVATE EVENT PERMIT APPLICATION

For the remainder of 2016

City of Creede
2223 N Main Street
Creede, CO 81130
(719)658-2276

Name: Karen E. Miller

Address: 283 County Road 63, South Fork, Co 81154

Business/Organization (if applicable): Creede Farmers, Local Artisan and Antique Market

Phone: 719-873-5466 Email: mkmiller mink@aol.com

Description of Event: produce, crafts, kids activities, possible workshops, entertainment, possible antiques

Date and Times of Set-Up: 9:00-10:00 am every Friday June-September

Dates and Times of Event: 10:00-3:00 pm " " " "

Dates and Times of Tear-Down: 4:00-5:00 pm " " " "

Location of Event: 1st: mining area, 2nd: first street near Centurylink Bldg, 3rd: triangle South of K Belle
(attach map if applicable)

Estimated Number of People Expected to Attend this Event: hoping for 50+

I have read, fully understand, and agree to the terms of this Private Event Permit, any attached pages, and the City of Creede's Public Property Event Policy and Procedures:

Applicant Karen E Miller 8-2-16 Date

City Clerk 7/29/16 Date

SHERIFF'S DEPARTMENT NOTIFICATION: 7/29/16 Date

Pre-Event Site inspection by: City Applicant Date and Time:

Post-Event Site inspection by: City_____ Applicant _____ Date and Time:_____

FOR ADMINISTRATIVE USE ONLY

Application Received 7/7/16 Fee 50.00 Date Paid 4299

License Agreement Attached? Y N Proof of Insurance Attached? Y N TB Provided

Board of Trustees Meeting Date 8/2/16

Approved by Board of Trustees this 2 day of August, 20 16

Attest: City Clerk

PARADE PERMIT APPLICATION

City of Creede
2223 N Main Street
Creede, CO 81130
(719-)658-2276

Name: Cruisin' the Canyon Car Show

Address: PO Box 580, 904 S. Main St., Creede

Business/Organization (if applicable): Creede & Mineral County Chamber of Commerce

Phone: 719-658-2374 Email: office@creede.com

Parade Date: 9/17/2016 Parade Time (please allow for set-up and take-down): 7am - 6pm

Parade Route Begins: Midway of N. 1st Street

Parade Route Ends: 3rd Street and Main Street

Planned Road Closures: beginning midway of N. 1st Street to Main Street and continuing south to 3rd Street

(Additionally, please attach a map)

Estimated Number of People Expected to Attend this Event: 300

Responsible Parties for Barricade Set-up & Removal:

Name: Cruisin' the Canyon Car Show Phone: 719-658-2374 Name: Cruisin' the Canyon Car Show Phone: 719-658-2374

BRAD AYERS 303-588-6397 VICKI KULYK 719-658-2848 (W)

I have read, fully understand, and agree to the terms of this Parade Permit, any attached pages, and the City of Creede's Public Property Event Policy and Procedures:

Applicant: 7-20-2016 Date

City Clerk: 7/27/16 Date

SHERIFF'S DEPARTMENT NOTIFICATION: 7-25-16 Date

PUBLIC WORKS'S DEPARTMENT NOTIFICATION: 7-28-16 Date

FOR ADMINISTRATIVE USE ONLY

Application Received 7/28/16 Fee 25.00 Date Paid 7/28/16

License Agreement Attached? Y☐ N☑ Proof of Insurance Attached? Y☑ N☐

Board of Trustees Meeting Date 8/2/16

Approved by Board of Trustees this 2 day of August, 20 16

Attest: _____ City Clerk

7/17/16

Google

Get Google Maps on your phone
Text the word "GMAPS" to 466453

Cruisin the Canyon Car Show

W=Barricades

©2012 Google

Map data ©2012 Google

PARADE PERMIT APPLICATION

City of Creede
2223 N Main Street
Creede, CO 81130
(719-)658-2276

Name: Gravity Derby

Address: PO Box 580, 904 S. Main St., Creede`

Business/Organization (if applicable): Creede & Mineral County Chamber of Commerce

Phone: 719-658-2374 Email: office@creede.com

Parade Date: 9/4/2016 Parade Time (please allow for set-up and take-down): 7am - 6pm

Parade Route Begins: Midway of N. 1st Street

Parade Route Ends: 5th Street and Main Street

Planned Road Closures: beginning midway of N. 1st Street to Main Street and continuing south to 5th Street

(Additionally, please attach a map)

Estimated Number of People Expected to Attend this Event: 300

Responsible Parties for Barricade Set-up & Removal:

Name: Gravity Derby Phone: 719-658-2374 Name: Gravity Derby Phone: 719-658-2374
BRAD ATKINS 303-588-6397 Pamela Hall 719-658-2374

I have read, fully understand, and agree to the terms of this Parade Permit, any attached pages, and the City of Creede's Public Property Event Policy and Procedures:

Applicant 7-20-2016 Date

City Clerk 7/27/16 Date

SHERIFF'S DEPARTMENT NOTIFICATION: 7-25-16 Date

PUBLIC WORKS'S DEPARTMENT NOTIFICATION: 7-28-16 Date

FOR ADMINISTRATIVE USE ONLY

Application Received 7/28/16 Fee 25 Date Paid 7/28/16

License Agreement Attached? Y☐ N☑ Proof of Insurance Attached? Y☑ N☐

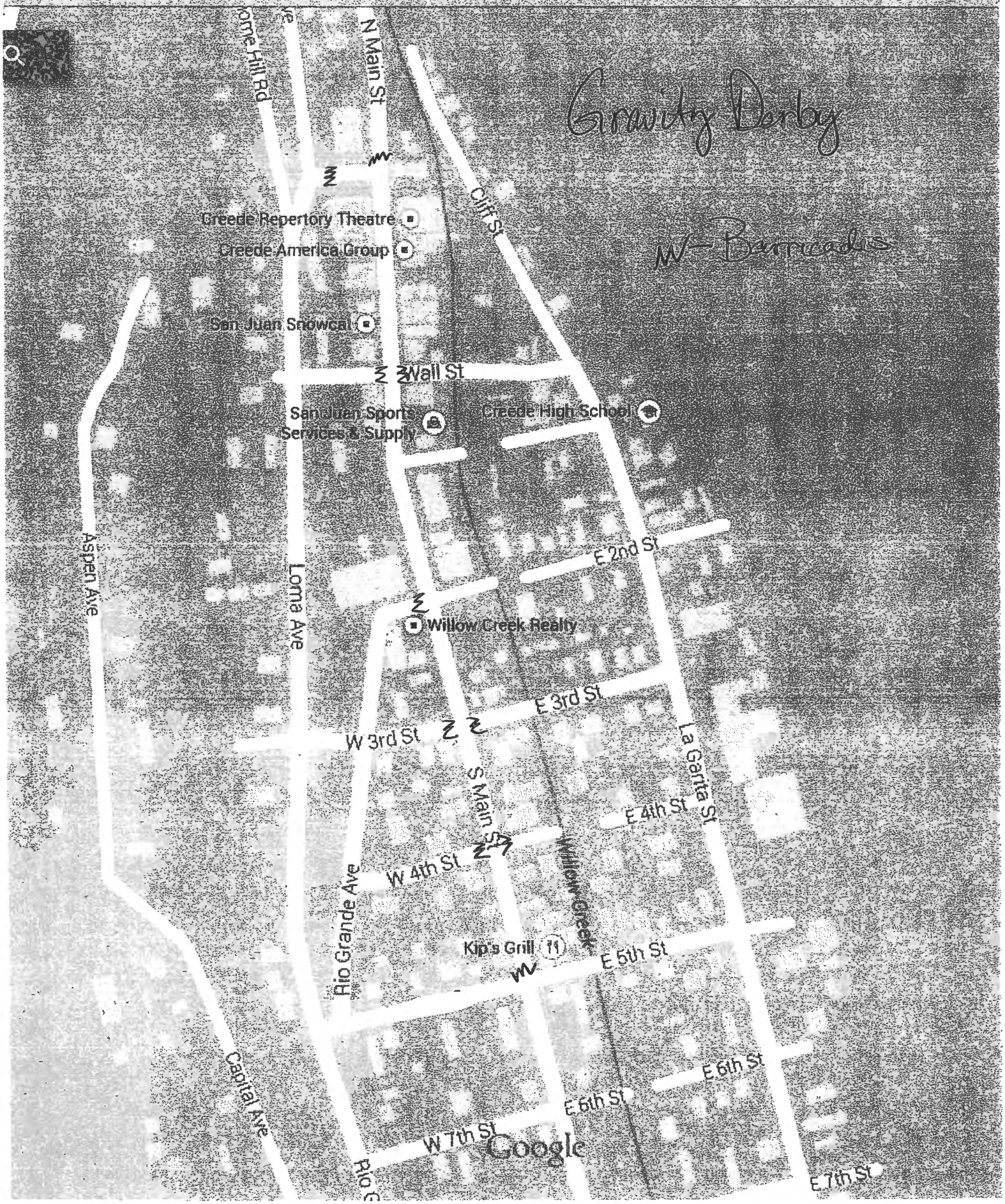
Board of Trustees Meeting Date 8/2/16

Approved by Board of Trustees this 2 day of August, 20 16

Attest: _____ City Clerk

06.9260561,17z

PayTrace | The secur... Creede Administrati... Facebook Pine River Valley Ba... Creede & Mineral C...



PARADE PERMIT APPLICATION

City of Creede
2223 N Main Street
Creede, CO 81130
(719-)658-2276

Name: Creede Mountain Run

Address: PO Box 580, 904 S. Main Street, Creede, CO 81130

Business/Organization (if applicable): Creede & Mineral County Chamber of Commerce

Phone: 719-658-2374 Email: office@creede.com

Parade Date: 9/3/2016 Parade Time (please allow for set-up and take-down): 7am - 6 pm

Parade Route Begins: Loma Ave. next to Days of '92 park

Parade Route Ends: Loma Ave. next to Days of '92 park

Planned Road Closures: Loma Ave. next to Days of '92 park south to Third Street, east to Main Street. Main Street north to the top f town

(Additionally, please attach a map)

Estimated Number of People Expected to Attend this Event: 300

Responsible Parties for Barricade Set-up & Removal:

Name: Creede Mountain Run Phone: 719-658-2374 Name: Creede Mountain Run Phone: 719-658-2374
BRAD AYERS 303-588-6397 Pamela Hahs 719-850-0164

I have read, fully understand, and agree to the terms of this Parade Permit, any attached pages, and the City of Creede's Public Property Event Policy and Procedures:

Applicant 7-20-2016 Date

City Clerk 7/27/16 Date

SHERIFF'S DEPARTMENT NOTIFICATION: 7-25-16 Date

PUBLIC WORKS'S DEPARTMENT NOTIFICATION: 7-28-16 Date

FOR ADMINISTRATIVE USE ONLY

Application Received 7/28/16 Fee 25 Date Paid 7/28/16

License Agreement Attached? Y☐ N☒ Proof of Insurance Attached? Y☒ N☐

Board of Trustees Meeting Date 8/2/16

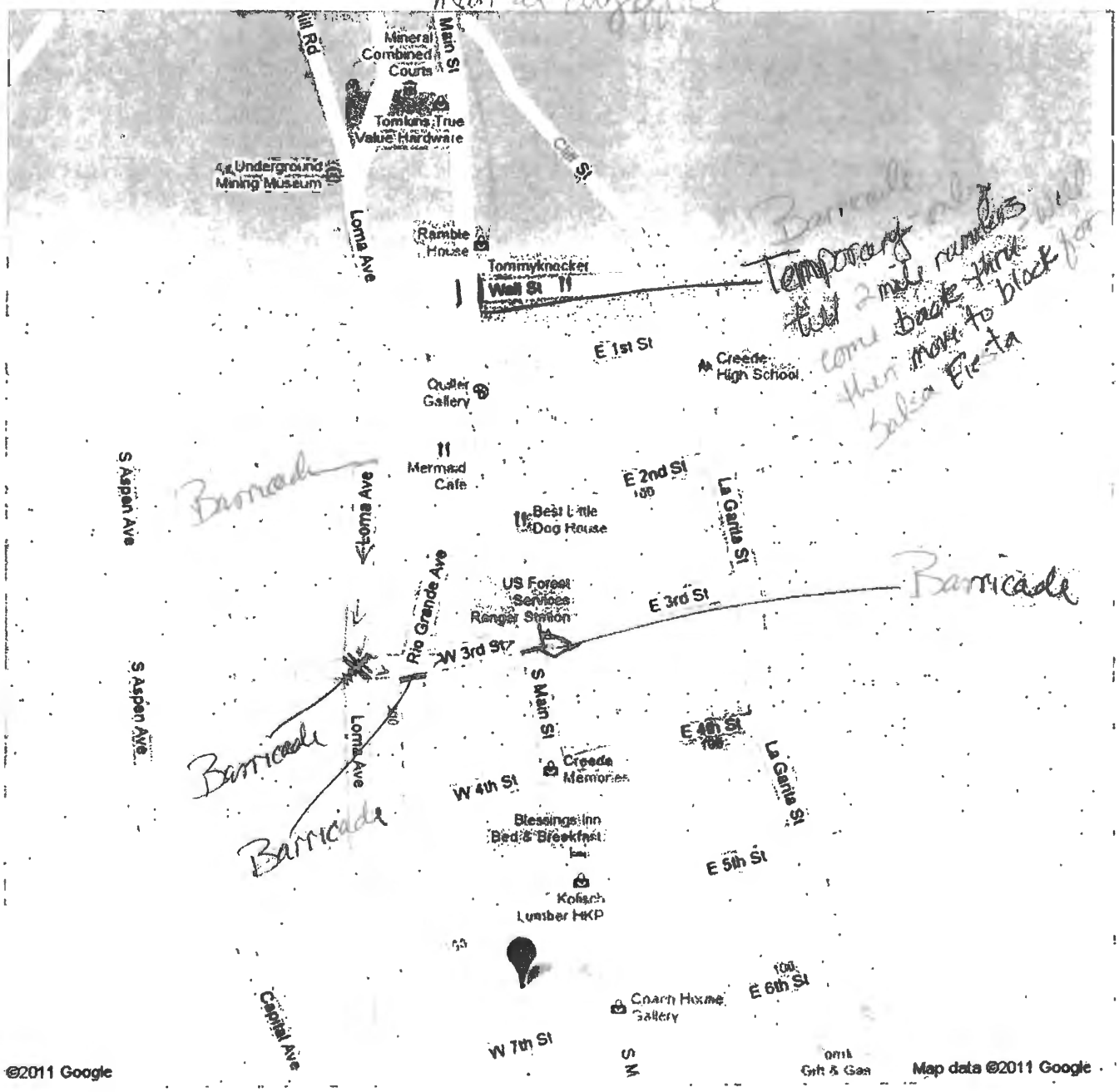
Approved by Board of Trustees this 2 day of August, 20 16

Attest: _____ City Clerk

Google maps Address Creede, CO 81130 9/3/16

Mountain Run

Get Google Maps on your phone
Text the word "GMAPS" to 466453


Mineral Combined Courts
Main St
Tomkins True Value Hardware
Underground Mining Museum
Loma Ave
Ramble House
Tommyknocker
Wall St
E 1st St
Creede High School
Quiller Gallery
Mermaid Cafe
E 2nd St
La Garita St
Best Little Dog House
S Aspen Ave
Rio Grande Ave
US Forest Services Ranger Station
E 3rd St
W 3rd St
S Main St
E 4th St
Creede Memories
W 4th St
Blessings Inn Bed & Breakfast
E 5th St
Kolisch Lumber HKP
E 6th St
Coach House Gallery
W 7th St
Capital Ave
©2011 Google
Map data ©2011 Google
Barricade
Temporary only
Barricade
Barricade
Barricade

City of Creede Parks and Recreation Advisory Board By-Laws

Article I-Name and Authorization

1. **Name-**The name of the committee provided by Resolution 2016-07 is the Parks and Recreation Advisory Board herein after referred to as "the Board."
2. **Authorization-** The Board exists by authority of the City of Creede and serves in an advisory capacity at the pleasure of the Town Board of Trustees.

Article II-Purpose

Purpose-The Board shall serve to advise the Board of Trustees and staff of the city of Creede on how to best provide safe, and comprehensive use of parks and recreation facilities, programs and services on behalf of all current and future residents of Creede and Mineral County.

Article III-Membership

1. The Board will be comprised of a minimum of 5 and no more than 11 members appointed by the Creede Board of Trustees.
2. All Qualified individuals may submit a letter of interest to the Board of Trustees for consideration, but at no time does the Board have the power to appoint, fill a vacancy or replace a member without the written consent of the town Board of Trustees.
3. All members of the Parks and Rec Advisory Board shall have Creede/ Mineral County Colorado as their primary residence.
4. Each appointment by the City Trustees is for a three-year term. The founding Board will be divided into three approximately equal groups and designated by the Board to serve one, two or three year terms. Thereafter the term of office of each director shall be three years. A director appointed to fill a vacancy, shall hold office until the expiration of the term for which he or she was elected.
5. Members of the Board may serve up to two consecutive terms. If at the end of two terms there is vacancy on the Board, a Director may write a letter of interest to the City Board of Trustees for appointment to subsequent terms.
6. Vacancies-
   A. A member's position may become vacant when:
      i. A member is absent from 33% of meetings in a regular calendar year, regardless if such absences are excused or unexcused. Absences from emergency or special meetings will not be called against a member.
      ii. A member misses three consecutive regularly scheduled meetings.
      iii. When a member no longer meets the membership requirements
      iv. When a member's term expires
      v. When a member resigns

B. The chair shall immediately, upon receipt of a resignation or when advised of a vacancy, notify the City Clerk.
C. Should a resignation be submitted to staff, they will immediately notify the chair and the city clerk.

Article IV-Organization

1. **Officers**
   A. The Board shall elect from its members a Chair, Vice Chair and Secretary
      i. The chairman shall preside at the meetings of the Board and shall perform such duties as to be determined by the Board. The chairman will act as the point of contact for the City Trustees and staff.
      ii. The Vice Chairman shall assume the duties of the Chairperson in his or her absence.
      iii. The Secretary shall keep a record of meetings and all actions by the Advisory Board members.
      iv. Terms for officers shall be one year. In the event of any resignation, the Board shall elect a successor.
      v. Officer terms will run one calendar year.

2. **Board Duties**
   A. Shall attend meetings as called by the Chairman.
   B. Serve on committees as needed.
   C. Volunteer as needed up to 10 hours/month
   D. Advocate on behalf of Parks and Recreation with the general public.
   E. Make recommendations to the City of Creede Board of trustees affecting recreational policies, programs, staff, parks and facilities and any other topic related to parks and recreation in the Creede area as tasked by the Board of Trustees.

3. **Board Meetings**
   A. Regular meetings will be held the second Monday of each month.
   B. A special meeting may be called by the chairman or upon written request by a majority of the Board with a minimum of 48 hours' notice.
   C. All meetings are open to the public.
   D. A majority of Board members at a meeting shall constitute a quorum.

City of Creede
Job Description

JOB TITLE: Parks Recreation Director

Salary Level:	Starting $24,960
Department:	Parks & Recreation
Supervisor:	Town Administrator
Supervises:	Parks & recreation employees and volunteers

Summary of Duties:
The Parks & Recreation Director is responsible for a year-round community recreation program that meets the needs of Mineral County's citizens.

Essential Duties and Responsibilities:

- Develop and implement a comprehensive, multi-faceted parks and recreation program for all ages
- Monitor and analyze level of participation and success of activities.
- Responsible for program budget.
- Responsible for marketing and communication.
- Ensures all safety rules, regulations and procedures are followed.
- Coordinate with public works to assure public spaces and equipment are activity ready.
- Keeps a variety of records of participation, liability waivers, fees collected and billed.
- Recruit, train, supervise, assign, and schedule seasonal, temporary and part-time program staff and volunteers.
- Create and maintain a community-wide schedule of all recreation-related events.
- Performs public relations duties and responds to complaints.
- Performs other related duties as assigned.

Work Schedule:
Full time. Regular office hours must be kept year-round with additional hours needed to complete duties and responsibilities at the discretion of the director. The Parks & Recreation Director will be required to work nights, weekends, or holidays during certain events.

Education and/or Experience:

- High school diploma or general education degree (GED) required.
- Bachelor's Degree in related field preferred.
- Two to four years related experience and/or training.
- Or equivalent combination of education and experience.

Knowledge, Skills, and Abilities:

- First Aid and CPR certified. Knowledge of general safety practices and procedures.
- Knowledge of equipment, facilities, operations, and techniques used in community recreation programs.
- Knowledge of basic budgeting principles; working within budgetary guidelines.
- Ability to use a personal computer and various software programs to develop reports, presentations, spreadsheets, flyers, posters, news releases, brochures, and more.
- Familiarity with a wide range of outdoor sports & activities.
- Familiarity with recreational philosophy, planning, and administration.
- Ability to develop, coordinate, and direct varied activities involved in a community recreation program.
- Ability to establish and maintain effective working relationships.
- Desire to work with adults, seniors, and children in a variety of recreational settings.
- Ability to use insight, knowledge, and experience to monitor program activity to help minimize problems in recreational settings.

Physical Demands:
The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.
Work is generally performed in both an office and outdoor environment during a wide variety of weather conditions. Travel may be required. While performing the duties of this job, there is light, medium and heavy work in which the employee is regularly required to stand, walk, sit, run, move quickly, climb stairs and ladders, use hands to finger, handle, or grasp objects. The employee is occasionally required to reach with hands and arms and stoop, kneel, crouch, balance or crawl. The employee must regularly lift and/or move up to 50 pounds and occasionally be lifting heavy weight and shoveling. Specific vision abilities required by this job include near and far vision, depth perception, color, the ability to adjust focus, and the ability to stay awake and alert while at work. Must be able to effectively communicate. Must be 18 years of age or older and possess a valid driver's license, and able to pass a background check.

The duties listed above are intended as illustrations of the various types of work that may be performed. The omission of specific statements of duties does not exclude them from the position if the work is similar, related or a logical assignment of the position.

The job description does not constitute an employment agreement between the employer and employee and is subject to change by the employer as the needs of the employer and requirements of the job change.

CREEDE PARKS and RECREATION
RELEASE and WAIVER OF LIABILITY and INDEMNITY AGREEMENT

Participant's Name _____Date of Birth____ /____ /
Address _____City/State_____
Zip_____ Age_____ Grade_____
Email_____
Home Phone_____ Work Phone_____ Cell Phone _____
Emergency Contact _____
Relationship to Participant _____
Phone Number_____ Cell Phone Number_____

AGREEMENT, WAIVER AND RELEASE In consideration of being permitted by Creede Parks and Recreation to participate in activities at Creede Parks and Recreation Facilities, I hereby waive, release and discharge any and all claims for damage for personal injury, death or property damage which I may have, or which may hereafter accrue to me, as a result of participation in activities at said facilities. This release is intended to discharge in advance the City of Creede, its officers, employees and agents from any and all liability arising out of or connected in any way with my participation in activities at this or any other Creede City Parks and Recreation facility even though that liability may arise out of negligence or carelessness on the part of those parties. It is understood that activities such as the ones I will be participating in involve an element of risk and danger of accidents and knowing those risks, I hereby assume those risks. It is further agreed that this waiver, release and assumption of risk is to be binding on my heirs and assigns. I agree to indemnify and to hold harmless, the City of Creede, its officers, employees and agents from any loss, liability, damage, cost or expense which they may incur as the result of my death or any injury or property damage that I may sustain while participating in any activity at this or any other Creede Parks and Recreation facility.
CONSENT OF PARENT/GUARDIAN (If Participant is a minor) I am the parent or legal guardian of the participant listed above. I hereby consent that the participant may participate in activities at this, or any other Creede Parks and Recreation facility and I hereby execute the Agreement, Waiver and Release on his/her behalf. I hereby affirmatively state that the said Participant is physically able to participate in said activity. I hereby agree to indemnify and hold the persons and entities mentioned above free and harmless from any loss, liability, damage, cost or expense that they may incur as result of the death or any injury or property damage that said participant may sustain while participating in activities at any such Creede Parks and Recreation Department facility. I HAVE CAREFULLY READ THIS AGREEMENT, WAIVER AND RELEASE AND FULLY UNDERSTAND ITS CONTENTS. I AM AWARE THAT THIS IS A RELEASE OF LIABILITY AND A CONTRACT BETWEEN MYSELF AND THE CITY OF CREEDE AND I SIGN IT OF MY OWN FREE WILL.
Print Name _____Relationship_____
Signature_____
Date_____

Manager's Report

To: Mayor and Board of Trustees
Date: August 2, 2016
From: Clyde Dooley

Flume Setback – Direction

Attached is a memo concerning an error discovered in our new Development Code **requesting approval of the needed correction.**

Gazebo Remodel – Discussion

The Gazebo in Basham Park was built in the 1970's and has valiantly served its purpose and has been painted and repaired as much as possible. Ben, Scotty, Stan [Lentz] & I met last week and agreed the community is entitled to a new one.

We also figured it's time to make it ADA compliant and with the 1-3 standards figured it best to lower it by about three foot and install a ramp where the stairs are now. Ben pointed out that keeping the same foot print would not necessitate any modification of our sprinkler system.

Some of the cost estimates I've heard to replace it are from $8,000 to $15,000. There are definitely grants applicable to a project like this, but of course that takes and if we'd like to make this a 2016 project, we may be able to ask some local organizations for some financial support and put it out to bid. I'll have more information for discussion at our work session and possibly have time to put together a plan for your approval in Sept.

Vacation of a portion of East 3rd Street – Update

Dan Boucher formally withdrew his request for the vacation of the portion of East 3rd Street on July 13th. Dan also mentioned he is working on some new plans for the old and I told him we'd work with on access and parking plans.

Gym Electric Bill – Update

Dave Fuller and SLVREC were able to complete the task of getting the gym its own line and meter for electricity. This will allow us to do a much more accurate job of identifying usage and cost for future planning.

Flume Rehabilitation – update

I've attached the memo of our flume funding efforts to date including an email from Loretta Davis with Bohannan Huston confirming our best efforts.

I've also sent Bohannan Huston a copy of our 1986 Flood Hazard Study done by the Colorado Water Conservation Board and our elevation topo map from Davis Engineering to aid them with a new flood hazard study.

This is the study Kevin Houck [CWCB] and I talked about the end of June that we hope will help us get a revised floodplain for Creede.

Temporary Modification with CDPHE – FYI

We're continuing to collect the data we told CDPHE we would to help prove our concerns with the new effluent standards applied to our new wastewater discharge permit. Our sewer lines are showing signs of needing replaced. The good news is with new technology we may be able to do it without much digging.

We also received a request from Sarah Johnson with CDPHE for a letter explaining our efforts to comply with this agreement and I've attached the letter I sent.

Pickleball in Creede – FYI

Attached is a flyer Jon Harshaw created and has posted around town introducing Pickleball to Creede. When Jon first came in around the 7th of July asking about using the gym for Pickleball, I had never heard of it before. After explaining it some more discussion, we negotiated a quick fee.

I stopped by their first day to check it out and it definitely looks like something that may catch on. By chance the same day a retired EPA representative stopped in to give me here new business card and she is on the Board of Directors for the Evergreen Park & Recreation District. She confirmed Pickleball is a fast growing very popular sport. Ü

Block 33, Creedmoor Survey – Update

We received the attached preliminary survey of Block's 27 and 33, Creedmoor that came back pretty much as expected. I emailed Catherin Kim asking if she was still interested in purchasing a portion of Block 33. I also emailed Nick Kulyk about moving his motor home onto his own property. I also prepared a notice letter Eric Heil is reviewing to begin enforcement proceedings if necessary.

Rio Grande Street/Lane Subdivision – update

Attached are the preliminary survey Toby sent last week for review and discussion. I've also attached an email between Clay, Eric and myself showing the discussion we need to have about the intended use. I told Clay and Toby to continue with this process and I'll give you a verbal update on the dialogue of land use as we're still talking while I'm typing.

April Finances – FYI

Budget		**YTD**
General Fund	17,854	64,031
Capital Improvement Fund	(1,433)	32,722
Conservation Trust Fund	3	682
Virginia Christensen Fund	57	(93,764)
Water & Sewer Fund	(21,007)	(11,002)
Net	(4,526)	(7,331)

City Sales Tax: total $34,450 through the end of April. That's down $1,134 for the same period last year and down $936 compared to last April.

City Funds total $2,512,494 through the end of April. That's up $363,730 for the same period last year and up $10,844 from last month. [This is the tool I use to keep track of the funds we have in the bank. I use this spreadsheet to not only keep track of our short term financial stability, but also the long term fiscal sustainability. Fiscal sustainability strategies build the capability of a government to consistently meet its financial responsibilities, both in the short term by adjusting spending to revenues and revenues to spending, and in the long term by protecting future capital improvement plans and future generations of fiscal abilities.]

Budget Fund Balances: Budget fund balances are provided to us once a year after our audit. Please let me know if you'd like to see the spreadsheets &/or audits.

FLUME SETBACK

TO: Mayor and Board of Trustees
FROM: Clyde
SUBJECT: Flume setback correction
DATE: July 20, 2016

As you can see from the attached memos from last year we noted the error with the fifteen (15) foot setback from the flume reading thirty (30) foot. A lot of things contributed to the oversight including delays and last minute rush to approve, but it needs be corrected as soon as possible.

I talked with the Trustees at their work session last month and everyone understood the problem. I'd just like to be a transparent and formal as possible without over doing it, so here's my plan.

This is not a significant correction in light of the circumstances of our always having a 15 foot setback since the flume was built and the evidence shown on the attached memos. I've attached the corrected verbiage of Section 9-07-050 and recommend the Trustee's approve this correction with the motion: **I make a motion to correct the setback distance in our new Development Code, Section 9-07-050 from thirty (30) to fifteen (15) foot.**

Clyde Dooley

From: Clyde Dooley <manager@creedetownhall.com>
Sent: Tuesday, July 12, 2016 9:10 AM
To: frankgfreer@gmail.com; stringtownphoto@hotmail.com; Catherine Kim (trusteekim@creedetownhall.com); Dana Brink; Jeffrey Larson; Lori Dooley; Randi; Teresa Wall (trusteewall@creedetownhall.com)
Cc: 'Eric Heil'
Subject: Emailing: 30 versus 15 .pdf
Attachments: 30 versus 15 .pdf

Good Morning Everyone,

I'm relying on your younger and better memories on this. Avery Augur submitted a letter of concern last month about the thirty (30) foot setback from the sides of the flume being too severe and I agree. I'm confident it was an oversite as we were preparing the final draft. I dug through some of my old notes and found where I brought up the fifteen (15) foot setback we've always had, back in April and May of 2015. I've also attached the page from our Development Code where we inserted thirty (30) foot.

On the second page of the attachments I see where I'd made the note: "can we hold out on this until discussed further". If I remember correctly we had lots of concerns about our floodplain. Soooo - - - I'm guessing we missed keeping this setback at 15 foot. We don't have room for a 30 foot setback in our narrow town and as you know have trouble enforcing a 15 foot setback.

I'd like to correct this error, but want to check with all of you to see if you have any notes to the contrary. I hope to make the request to the Board of Trustees at their August 2nd meeting.

Clyde

Your message is ready to be sent with the following file or link attachments:

30 versus 15 .pdf

Note: To protect against computer viruses, e-mail programs may prevent sending or receiving certain types of file attachments. Check your e-mail security settings to determine how attachments are handled.

DEVELOPMENT CODE NOTES

TO: Planning Commissioners
FROM: Clyde
SUBJECT: CREEDE DEVELOPMENT CODE
DATE: April 14, 2015

Our last meeting on this was February, 2014 and we're now in the home stretch. I've compared this draft with the final notes we made and for the most part I'm comfortable. With a few clarifications and corrections I think we can have it ready for a public hearing before the Planning Commission in the next month or two. That's the goal anyway.

The chapter that needs the most discussion is Article 32 on Floodplain Areas. This has been a confusing issue since our 1976 floodplain map was prepared by FEMA. That map shows approximately 50% of town in the floodplain and preventing or strictly restricting development in half the town would have profound impacts. So the town passed regulations about building in the floodplain and at the same time disregarded them because they didn't feel the floodplain map was accurate. The main reasons were the map was an approximated map, not supported by an engineering study and the Willow Creek Flume was not taken into consideration when the map was prepared.

So we had the regulations to keep the government happy, but we allowed construction to continue as always - - with the exception of a permanent structure within fifteen (15) feet of the flume.

So I'd like to ask everyone to re-read this chapter carefully and make notes of how you see this working in Creede. We'll then decide if we're ready for a public hearing next month or not.

May 12, 2015

I'll take copies of your notes/comments and get answers from our attorney for our next meeting.

My notes for May 12 include:

Pg.

3 ~~Does additional language proposed mean we need more?~~

5 ~~3 mile plan = IGA? Enforcement?~~

10 ~~Incomplete sentence in (d).~~

11 ~~Enforcing the sale of non-conforming lots?~~

12 ~~major street plan of the City in 9-04-160 (a)?~~
15 ~~15 days to stay consistent?~~
20 ~~delete "blankwall", 30 Highlight "Industrial"~~, ~~37 "Restaurant"~~, 40 ~~"Vehicle service and repair"~~.
43 ~~adequate light and air ?¿ typo on sewerage~~.
44 ~~appointed members shall hold no other Municipal office – change verbiage?~~
51 ~~need space between leastfifteen~~.
53 ~~PZC should be BOT~~
62 ~~Ask Heil about verbiage in (3) – seems conflicting.~~
65 ~~sample of SIA Agree? [I have one in subdivision info file-bottom drawer/printer]~~
68 ~~BOA appeal to BOA? [appeal to BOT on p15][BOA = BOT on pg45]~~
74 ~~ask Heil for copy of L.C. E. application.~~
76 ~~verbiage (c)?~~
98 put headers on each page? — I don't Know how to do that
105 ~~NC, MC & TC zoning?~~
117 ~~Developer option – is this standard – deadline?~~
118 ~~Ask Heil about any concerns here? Acceptance of public land & utilities?~~
119 ~~(d) = 100 & (a) = 110. Fences & Walls?~~ - Must be verbiage
121 ~~SLVREC?~~
123 ? ~~Fire Code in Muni Code Chapter 18, Article 6~~ ?
126 ~~9-15-080 s/b 9-16-080. Delete city engineer~~.
136 RV Park License – need sample
140 ~~Grammar?~~ OK
141 Grammar? 9-32-60 economic suicide, 9-32-70 FIRM not engineered.
144 We've used 15' in past. (b) = (iii)(A) not practical
145 Bldg. Official? Game Stopper verbiage?
148 Regulations and definition for ASFH?, 150 Definition for BFE?
151 Report variances to FEMA?

Pg122 100 ~~50~~ 90 in (ii)

DN we told out on this? if discussed further

We should take time tonight to discuss Article 34 – Floodplain Areas

About 33% of Creede [proper] and 98% of our businesses are in the floodplain. There's no way we could enforce these regulations without substantially increasing costs (administrative AND legal). The people here already have genuine concerns about the cost of living here. We can't afford to push them out. So why approve and not enforce?¿ This chapter definitely needs more discussion – maybe get some ideas from CWCB?

I've included copies of our 1974 & 1976 floodplain maps for your consideration.

human habitation.

3. Uses accessory to residential uses, including but not limited to lawns, open areas, gardens, driveways and play areas.
4. Road and highway structures.

iii. Prohibited Uses in Flood Fringe. No development or uses on or over any portion of the flood fringe shall be permitted that alone or cumulatively with other such development or uses would cause or result in any of the following:

1. The storage or processing of materials that are buoyant, flammable, explosive or otherwise potentially injurious to human, animal or plant life in a time of flooding.
2. Solid waste disposal sites and central collection sewage treatment facilities.
3. The potential of solid debris (including but not limited to garages, storage sheds, decks or fences) or waste (including but not limited to septic systems or portable toilets) being carried downstream.

iv. Allowed Uses in Flood Fringe. Uses shall be allowed within the flood fringe subject to the zoning designation the property and this Subsection and shall comply with the applicable standards of this Subsection.

1. Residential Structures. Residential structures and uses are allowed, provided that:

a. Any residential structure designed for human occupancy or the storage of property shall be constructed, located or improved so that any external wall shall be not less than thirty (30) feet from the stream side of the flood fringe.

b. The lowest floor, including the basement, of any residential building or structure shall be not less than one (1) foot above the maximum base flood elevation. The lowest adjacent grade surrounding the structure shall be filled to at least the base flood elevation (BFE), compacted with slopes and protected by vegetated cover.

c. The lowest interior grade, including crawl spaces, of any residential building or structure, shall not be lower than the lowest adjacent grade.

2. Nonresidential Structures and Uses. The following nonresidential structures or uses are allowed:

a. Agricultural uses, such as general farming, pasture, grazing, outdoor plant nurseries, horticulture, viticulture, truck farming, forestry, wild crop harvesting and sod farming.

b. Private and public recreational uses, such as golf courses, tennis courts, driving ranges, archery ranges, picnic grounds, boat launching ramps, swimming areas, parks, wildlife and nature preserves, trap and skeet ranges, hunting and fishing areas, fish hatcheries, hiking, biking and equestrian trails.

human habitation.

3. Uses accessory to residential uses, including but not limited to lawns, open areas, gardens, driveways and play areas.
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iv. Allowed Uses in Flood Fringe. Uses shall be allowed within the flood fringe subject to the zoning designation the property and this Subsection and shall comply with the applicable standards of this Subsection.

1. Residential Structures. Residential structures and uses are allowed, provided that:

a. Any residential structure designed for human occupancy or the storage of property shall be constructed, located or improved so that any external wall shall be not less than fifteen (15) feet from the outside edge of the flume. Corrected

b. The lowest floor, including the basement, of any residential building or structure shall be not less than one (1) foot above the maximum base flood elevation. The lowest adjacent grade surrounding the structure shall be filled to at least the base flood elevation (BFE), compacted with slopes and protected by vegetated cover.

c. The lowest interior grade, including crawl spaces, of any residential building or structure, shall not be lower than the lowest adjacent grade.

2. Nonresidential Structures and Uses. The following nonresidential structures or uses are allowed:

a. Agricultural uses, such as general farming, pasture, grazing, outdoor plant nurseries, horticulture, viticulture, truck farming, forestry, wild crop harvesting and sod farming.

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From: Clyde Dooley <manager@creedetownhall.com>
Sent: Thursday, July 21, 2016 10:25 AM
To: 'Loretta Davis'
Subject: RE: FW: FW: USDA

Dang, that's a first.
Thanks,
Clyde

From: Loretta Davis [mailto:ldavis@bhinc.com]
Sent: Thursday, July 21, 2016 10:04 AM
To: Clyde Dooley (manager@creedetownhall.com) <manager@creedetownhall.com>
Subject: FW: FW: FW: USDA

Hi Clyde,
Here is the reply from my friend at the State Engineer's office. It sounds like you are doing all the right things.
Loretta
From: Rein - DNR, Kevin [mailto:kevin.rein@state.co.us]
Sent: Thursday, July 21, 2016 9:59 AM
To: Loretta Davis <ldavis@bhinc.com>
Subject: Re: FW: FW: USDA

Loretta,

I traded e-mails with Kevin Houck and it sounds like he's in the loop and has been working with Clyde. Since he is with the Colorado Water Conservation Board (CWCB), he is closest to any potential sources of state funding and I understand he's helped in that way as much as he can. I think he has also pointed Clyde toward some other resources.

I'm not too helpful in this regard. Here at the State Engineer's Office, we are involved in water rights and administration matters and don't do funding or grants for water projects - that is in the CWCB's purview. So I'm sorry I don't know much more. Let me know though when questions come up in that water rights area, I'll see if I can help.

Kevin

Kevin G. Rein
Deputy State Engineer

Office: 303.866.3581 ext. 8239 | Mobile: 303.358.3022
1313 Sherman Street, Room 818, Denver, CO 80203

FLUME FUNDING

TO: Mayor & Board of Trustees
FROM: Clyde
SUBJECT: Flume Funding
DATE: July 14, 2016

I just want to give everyone an update on what's been going on with our funding efforts for this project.

On June 30, 2016 I met with Kevin Houck with the Colorado Water Conservation Board. After going over our floodplain regulations he offered to help us with a Letter of Map Revision (LOMR) with FEMA. CWCB did a Flood Hazard Study back in 1986 and I asked BHI for an estimate of a new one and waiting for their reply.

On July 5th I sent Kevin my first draft of our intentions to ask CWCB for $100,000 in 2017 to help with our flume project.

Terry Wetherill has met with Robert and I a couple of times and discussed the possibility of the State Historical Foundation possibly being able to help us with an Acquisition and Development Grant. I contacted Caitlin Ruggeri with the State Historical Fund and learned we or the flume needs to be designated as a Historical Site and neither are. There is some confusion between the City of Creede and the Town of Creede and Caitlin is checking both to see if either was ever designated a Historical Site.

Christy Culp with DOLA stopped by the office last Wednesday and I asked about the EIAF program and it's still frozen at the Federal level. I asked if by chance we could apply for funds after executing a loan with the State Revolving Funds & the answer was "No". She suggested I contact Dave Osborn about possible State Emergency Mitigation funds. I did and on the 13th of July, Dave replied that he wasn't aware of any. He also suggested the State Historical Society mentioned above.

While Christy was here I asked her about the Community Development Block Grants (CDBG) available thru DOLA and am waiting to hear back from her.

So for the most part I've been striking out, but I'm still swinging and praying for an early thaw of the Energy and Mineral Impact Assistance Fund (EIAF). I think we could easily get between $500,000 and $750,000 thru DOLA if and when it becomes available.

May 17, 2016 Memo

The Board of Trustees approved Bohannan Huston as the engineering firm to work with on repairing and rehabilitating the flume on **March 3, 2015.** They approved the repair of the grouted rip/rap [~~Reinforced Concrete Curb Alternative~~?] on **January 19, 2016** and the design-build process on **May 1, 2016**.

Randi and I attended a financial seminar sponsored by CDPHE in Durango last year to help us get an idea of funding help for this project. I've been talking with several State funding agencies about the best way to proceed and will be meeting with them this coming Thursday about some options.

We're currently discussing a 1.5 million dollar project and we'll be discussing available grants with CDPHE, DOLA [Energy Impact and Development Block] Colorado Water Resources & Power Development Authority, and Colorado Water Conservation at the State level and possibly USDA-RD and FEMA at the Federal level. Each agency has their own set of procedure regulations and generally speaking it's much easier to work at the State level, but we'll see.

I've attached our funds in the bank and our audited fund balances for your considerations. I'm currently leaning towards the city contributing between $250,000 and $500,000, seeking a minimum of $500,000 in grants, [last time we asked DOLA for $500,000, they gave us $750,000], and borrow the balance of the project from the Colorado Water Pollution Revolving Fund with the pledge of our Water & Sewer Fund.

I'm sure most of you have heard me say we qualify as a disadvantaged community and that makes us eligible for terms of up to 30 years and 0% interest under the current program guidelines. I put 20 years on the pre-qual form, but we might want to reduce that depending on the final amount we need to borrow.

I'll bring some financing info and options back from the Denver meeting for the Trustees to discuss and formally approve at one of your meetings.

The attached spreadsheets are for the group I'll be meeting with and just show our financial status over the years.

I've also attached the Pre-Qualification Form I've talked about the past month. It's just the initial draft and will likely be revised during or after my meeting Thursday.

City of Creede
PO Box 457
Creede, CO 81130
Phone: 719-658-2276
manager@creedetownhall.com

City of Creede

July 27, 2016

Colorado Dept. of Public
Health and Environment
Standards Unit Manager
Attn: Sarah Johnson
4300 Cherry Creek Dr. S. – B-1
Denver, CO 80246

Dear Sarah,

The City of Creede, a Colorado Town has outlined an investigative program analyzing cadmium, zinc, and ammonia levels for the City of Creede watershed area. Although it started out slow, we now have several month's test results. Also, we are in the midst of the collection system study, as directed by the Colorado Department of Public Health and Environment.

Sincerely,

Clyde Dooley

Clyde Dooley
City Manager

Clyde Dooley

From: Johnson - CDPHE, Sarah <sarah.johnson@state.co.us>
Sent: Thursday, July 14, 2016 3:14 PM
To: Gabe Racz; Raisch, Jerry W.; Caroline Byus; dkueter; manager@creedetownhall.com; ericheillaw@gmail.com
Subject: December Temporary Mods hearing

Hi everyone - I am working on preparing the Division's proposal for the Commission's December hearing to review temporary modificatiots. As I worked my way through the temp mods expiring before December 2018, most of the parties have been in contact with us, and we are on our way to having a productive hearing.

The four entities that I haven't heard from are in the following little table. In the left most column is the statement I intend to put in the proposed Statement of Basis. It would really help us if we could get a letter from the entity that supports my assertion that you are making progress!

Mid October would be great.

Contact - Facility	Segment	Division's statement that needs support by mid October
Gabe Racz - Plum Creek WRA	So Platte segment 10a	PCWRA continues to make progress on data collection for a biotic-ligand based site specific standard.
Dave Kueter / Caroline Byus BH - BHCC WWTP	Clear Creek segment 13b	Black Hawk and Central City Sanitation District continues to make progress on resolving the uncertainty.
Jerry Raisch - Rio Grande Silver	Rio Grande segments 4a and 7 (metals)	Both the town of Creede and Rio Grande Silver continue to make progress on resolving the uncertainty.
Clyde Dooley Eric Heil - Town of Creede	Rio Grande segments 4a and 7 (ammonia	

Thanks

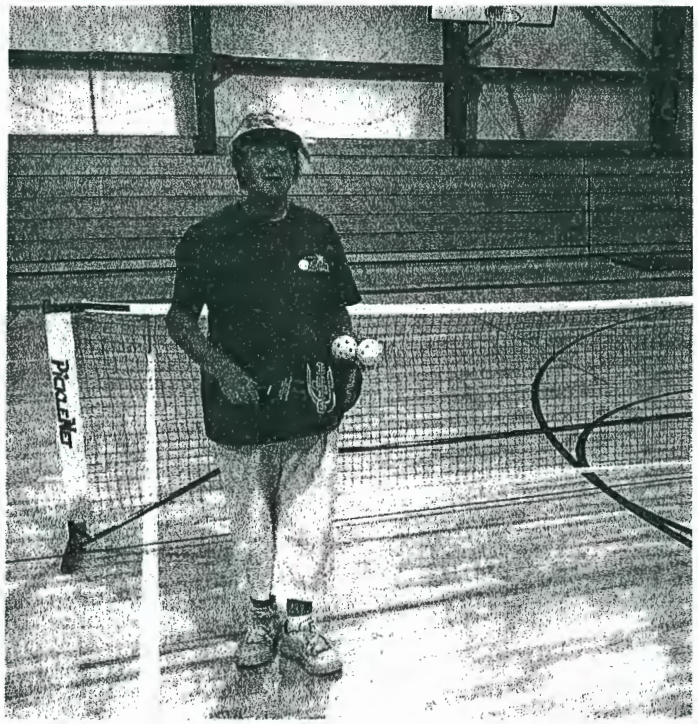
--

Sarah Johnson
Standards Unit Manager
Water Quality Control Division
Colorado Dept of Public Health & Environment
4300 Cherry Creek Drive South - B1
Denver, CO 80246

303/692-3609 sarah.johnson@state.co.us

Pickleball in CREEDE

Wednesdays, 2 - 4 PM



Old Creede High School
Newton Memorial Gym
(next to Baptist Church)

Contact Jon Harshaw
(817) 313-2885

At this time we have set up for only one court which is suitable for 8-10 players per week so please call if you plan to attend. Depending on demand, additional courts could be added. To help offset Gym expenses the City has asked that we collect a $2 per head usage fee which will be collected on site. No charge for lessons and/or equipment.

What Is Pickleball? **A lively racket game created with one thing in mind: FUN. It was designed to be easy to learn and play. Pickleball is played on a badminton-sized court with special paddles and a ball similar to a wiffle ball. The low net and wiffle balls allow the game to be accessible to people of all ages and abilities. In addition to the modified net and gear, there are several key rules in pickleball that help make the game more accessible. In pickleball, the serve must be underhand and the ball must bounce once on each side before volleys are allowed. This opens the game to more players and extends play for added fun. Check it out, go to** www.usapa.org **to view videos on how to play, rules of the game and schedule of tournaments. Better, yet, come out and join us, Paddles and balls will be provided. Tennis shoes required. Newcomers are welcome and no experience is required.**

LEARN ONE OF THE FASTEST GROWING SPORTS IN AMERICA!

From: Eric Heil <ericheillaw@gmail.com>
Sent: Thursday, July 28, 2016 2:10 PM
To: Clay Wade
Cc: Clyde Dooley
Subject: Re: Emailing: Combined Notice for Rio Grande.doc

Clyde, I agree with Clay. Creede Town Board should know what use it wants on the property and the platting should follow to implement the desired use.

Eric

On Thu, Jul 28, 2016 at 2:08 PM, Clay Wade <clay.wade@merrick.com> wrote:
Eric/Clyde:
I'm concerned that if we start presenting this action as having to do with unresolved land uses then we will lose focus on the platting exercise. The property is zoned R-1. Park is an allowable use (I think), public parking is not an allowable R-1 use (I think). Platting is to be done in conformance with the zoning. If the land use and zoning are not determined, then that decision should be worked through first before platting. If we try to mix a platting action with a land use/zoning issue, then nothing productive will come out of this exercise and everybody will be frustrated.
Let's get together on the phone ASAP.
Clay

Sent from my iPhone; excuse typos and tone.

On Jul 28, 2016, at 1:07 PM, Eric Heil <ericheillaw@gmail.com> wrote:

Clyde, the combined notice is good. It is not legally required, but helpful to provide a short description of project so public has some idea of what the notice is for (still not entirely clear to me?). The notice can say that comments received by September 8 (i.e. Thursday prior to packet) will be in the Sept 13 Planning Commission packet. Also, you should provide the mailing address, physical address and e-mail address to send comments.

I also think it is best to plan for, and tell Trustees and public, that if proposed uses are to change then you'll need to re-do the public hearing notice. For example, it is not fair to public to say you are considering a park and parking, and then approve 3 homes (or other variation), so it is important to notify the public what is being considered, then re-notify if Trustees decide they want to consider something else.

You will need to mailed notice to property owners and posted notice on property as well.

Lastly, I'll give this generic and standard advice - as the land use jurisdiction acting as the applicant, it is a good opportunity to set the standard for a complete and well-done subdivision application, that you can use as a sample for private applicants.

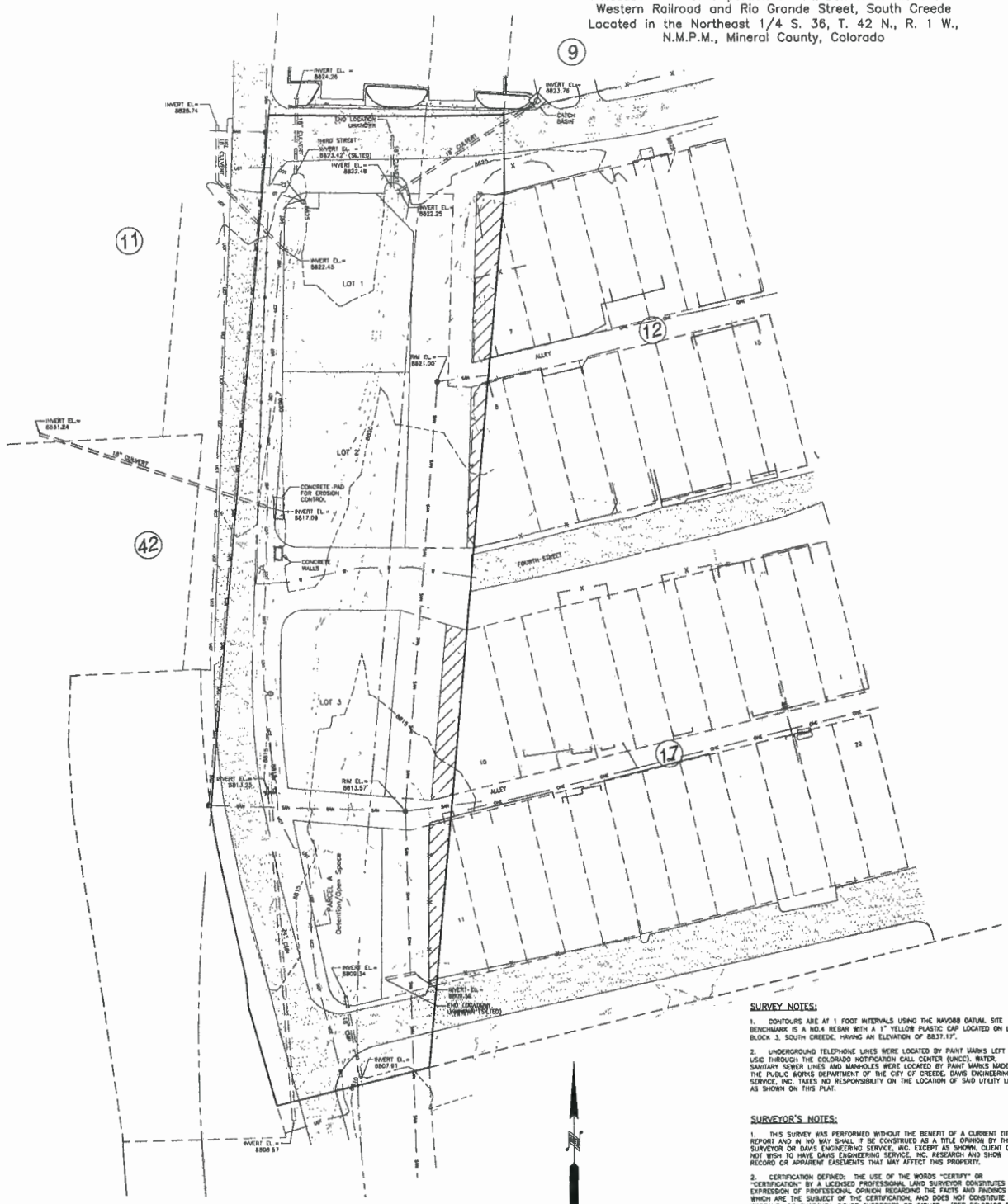
Eric

Eric J. Heil, Esq., A.I.C.P.
Heil Law & Planning LLC

abandoned

RIO GRANDE LANE SUBDIVISION

A Resubdivision of a portion of the Denver & Rio Grande Western Railroad and Rio Grande Street, South Creede
Located in the Northeast 1/4 S. 36, T. 42 N., R. 1 W., N.M.P.M., Mineral County, Colorado



SCALE: 1"=30'
US SURVEY FEET
0' 30' 60' 90'

LEGEND:

- Found No.4 Rebar w/Red Plastic Cap (LS 9442)
- Found No.5 Rebar with 2.0" Aluminum Cap (LS 38063)
- Found No.4 Rebar w/Red Plastic Cap (LS 23891)
- Set No.5 Rebar with 1.5" Aluminum Cap (LS 26973)
- Parcel Boundary
- Adjacent Lot Lines
- Easement
- Railroad Right of Way - Abandoned
- Fence Line
- Overhead Electric
- Waterline w/ Fire Hydrant
- Underground Telephone w/ Pedestal
- Sanitary Sewer w/ Manhole
- Building Outline
- Gravel/Dirt
- Asphalt

SURVEY NOTES:

1. CONTOURS ARE AT 1 FOOT INTERVALS USING THE NAVD88 DATUM. SITE BENCHMARK IS A NO.4 REBAR WITH A 1" YELLOW PLASTIC CAP LOCATED ON LOT 1, BLOCK 3, SOUTH CREEDE, HAVING AN ELEVATION OF 8837.17'.

2. UNDERGROUND TELEPHONE LINES WERE LOCATED BY PAINT MARKS LEFT BY USIC THROUGH THE COLORADO NOTIFICATION CALL CENTER (UNCC). WATER, SANITARY SEWER LINES AND MANHOLES WERE LOCATED BY PAINT MARKS MADE BY THE PUBLIC WORKS DEPARTMENT OF THE CITY OF CREEDE. DAVIS ENGINEERING SERVICE, INC. TAKES NO RESPONSIBILITY ON THE LOCATION OF SAID UTILITY LINES AS SHOWN ON THIS PLAT.

SURVEYOR'S NOTES:

1. THIS SURVEY WAS PERFORMED WITHOUT THE BENEFIT OF A CURRENT TITLE REPORT AND IN NO WAY SHALL IT BE CONSTRUED AS A TITLE OPINION BY THIS SURVEYOR OR DAVIS ENGINEERING SERVICE, INC. EXCEPT AS SHOWN, CLIENT DID NOT WISH TO HAVE DAVIS ENGINEERING SERVICE, INC. RESEARCH AND SHOW RECORD OR APPARENT EASEMENTS THAT MAY AFFECT THIS PROPERTY.

2. CERTIFICATION DEFINED: THE USE OF THE WORDS "CERTIFY" OR "CERTIFICATION" BY A LICENSED PROFESSIONAL LAND SURVEYOR CONSTITUTES AN EXPRESSION OF PROFESSIONAL OPINION REGARDING THE FACTS AND FINDINGS WHICH ARE THE SUBJECT OF THE CERTIFICATION, AND DOES NOT CONSTITUTE A WARRANTY OR GUARANTY, EITHER EXPRESSED OR IMPLIED. (PER COLORADO STATE BOARD RULE NO. 6.2.2).

SURVEYORS CERTIFICATE

I, DEAN P. SCHULTZ, A DULY LICENSED LAND SURVEYOR IN THE STATE OF COLORADO, DO HEREBY CERTIFY THAT THIS PLAT OR MAP WAS PREPARED FROM NOTES OF AN ACTUAL FIELD SURVEY PERFORMED BY ME OR UNDER MY DIRECT SUPERVISION AND IS BASED UPON MY KNOWLEDGE, INFORMATION AND BELIEF, AND IT IS IN ACCORDANCE WITH APPLICABLE STANDARDS OF PRACTICE.

FOR AND ON BEHALF OF
DAVIS ENGINEERING SERVICE, INC.

PRELIMINARY

MONUMENTED SURVEY PLAT

Deposited this _____ day of _____, 2016, at _____ O'clock _____m., in Book _____ of the Land Survey Plats at Page _____, of the records of the Mineral County Clerk and Recorder.

_____ Signed

_____ Title

"NOTICE: According to Colorado law you MUST commence any legal action based upon any defect in this survey within three years after you first discover such defect. In no event may any action based upon any defect in this survey be commenced more than ten years from the date of the certification shown hereon."

NOT VALID WITHOUT ORIGINAL SIGNATURE AND SEAL

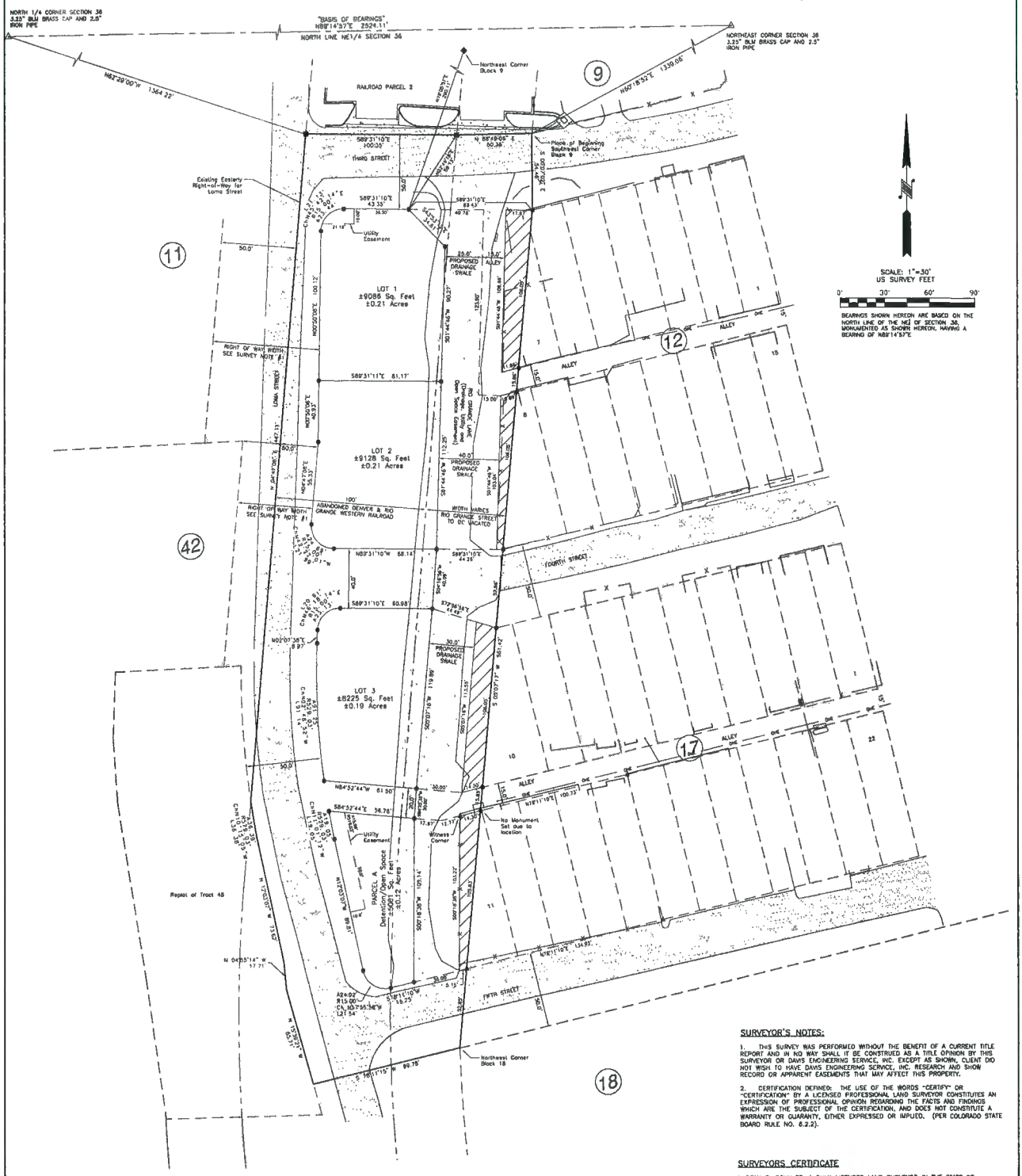
(SHEET 3 OF 3)

REVISIONS	RIO GRANDE LANE SUBDIVISION A Resubdivision of a portion of the Denver & Rio Grande Western Railroad and Rio Grande Street, South Creede Located in the Northeast 1/4 S. 36, T. 42 N., R. 1 W. N.M.P.M., Mineral County, Colorado		
	SCALE 1"=30'	DAVIS ENGINEERING SERVICE, INC P.O. BOX 1840 ALAMOSA, COLORADO 81101 PHONE: (719) 589-3004 FAX: (719) 589 3717	SURVEYED BY DS/TC
	DATE 7/7/15		DRAFTED BY TC
	CLIENT CITY OF CREEDE		FILE AP0859

abandoned

RIO GRANDE LANE SUBDIVISION

A Resubdivision of a portion of the Denver & Rio Grande Western Railroad and Rio Grande Street, South Creede
Located in the Northeast 1/4 S. 36, T. 42 N., R. 1 W.,
N.M.P.M., Mineral County, Colorado



SURVEYOR'S NOTES:

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FOR AND ON BEHALF OF
DAVIS ENGINEERING SERVICE, INC.

PRELIMINARY

LEGEND:

- Section Corner as described
- Found No.4 Rebar w/1" Red Plastic Cap (LS 5442)
- Found No.5 Rebar with 2.0" Aluminum Cap (LS 36063)
- Found No.4 Rebar w/1" Red Plastic Cap (LS 23891)
- Set No.5 Rebar with 1.5" Aluminum Cap (LS 28973)
- Lot or Parcel Boundary
- Subdivision Extents
- Adjacent Lot Lines
- Easement
- Railroad Right of Way – Abandoned
- Fence Line
- Overhead Electric
- Waterline w/ Fire Hydrant
- Underground Telephone w/ Pedestal
- Sanitary Sewer w/ Manhole
- Building Outline
- Area to be vacated to property owners by separate action at later date
- Gravel/Dirt
- Asphalt

CLERK AND RECORDERS CERTIFICATE

State of Colorado }ss
County of Mineral

I hereby certify that this instrument was filed in my office at _____ o'clock ____ m. under Reception No. _____ (Book No. _____ Page No. _____)

Fees Paid _____

_____ Signed _____ Title

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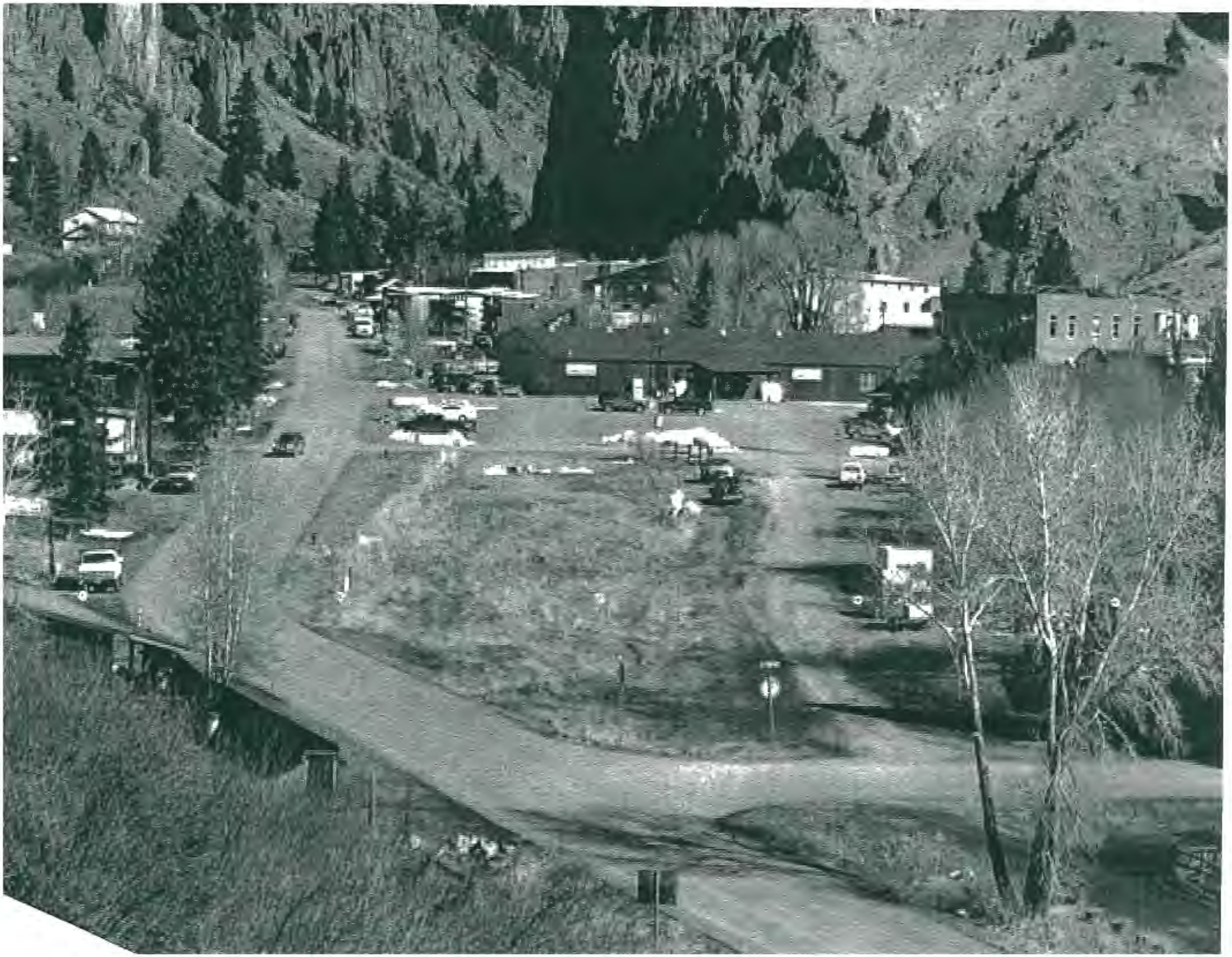
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	DATE 7/7/16		DRAWN BY TC
CLIENT CITY OF CREEDE			FILE AP0869