

SPECIAL MEETING

- I. CALL TO ORDER
- II. PLEDGE OF ALLEGIANCE
- III. ROLL CALL & PHOTO
- IV. REVIEW AGENDA
- V. NEW BUSINESS
 - a. Approve/Disapprove Liquor License Renewal – Kip’s Grill LLC
 - b. Approve/Disapprove Memorandum of Understanding CDOT
 - c. Approve/Disapprove Expenditure OHV Crossing Sign Costs
- VI. ADJOURN

REGULAR WORK SESSION

- Ron McLaughlin Visit
- Drug Testing Employees
 - Gazebo
- Seasonal Fee for Weekly Events?
- Administrative Approval of Liquor Renewals?
 - Rio Grande Avenue Triangle
 - SLV COG Update
 - Any Other Business

Posted 8/12/16

OPEN TO THE PUBLIC

City of Creede, a Statutory Town
Liquor License Summary

Note: Liquor License forms contain a mixture of confidential and public information. In an effort to protect the confidentiality of items such as Social Security Numbers, Drivers License numbers, and dates of birth, liquor application forms will no longer be available to the public. This summary is intended to give the Board of Trustees and citizens the public content of the issue at hand.

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Type of Action Requested: Renewal of Hotel/Restaurant Liquor License

Applicant: Kip's Grill

Current Licensee: Same.

Factual Findings:

- This entity has had no changes in officers or owners.
- The owner is Kip Nagy.
- Business address is 101 E. 5th Street.
- The licensee has possession of the premises by ownership.
- The business is in good standing.
- Character of the applicant is not an issue for this request.
- All applicable fees have been paid.
- The application for renewal was submitted in a timely manner.
- Min. Co. Sherriff's Office has had no issues with this license in the past year.

Recommended Action

Consider approval of application for Renewal from Kip's Grill of a Hotel & Restaurant Liquor License.

MEMORANDUM

Region 5, Traffic and Safety Unit
3803 N. Main Ave., Ste. 100
Durango, Colorado 81301
Phone 970-385-8360
Fax 970-385-8361



COLORADO
Department of Transportation

Memorandum of Understanding (MOU) between the City of Creede and CDOT Regarding SH 149 OHV/ATV Crossing & Signs

The City of Creede (City) has applied to install an OHV/ATV (OHV) highway crossing of State Highway 149 at MM 21.65, adjacent to and east of the abandoned Railroad tracks, per CRS 33-14.5-110. The City has provided a copy of the City Ordinance 397, permitting use of OHV's in City limits and accessing to City streets, City ped trails and Forest Service access roads. This OHV highway crossing is deemed necessary to connect the City with trails and access roads, and to complete the Creede OHV trail system. The City has provided Right of Way (ROW) determination in the form of City plats showing the City's ownership of the access streets and off road trail this highway crossing will now connect.

CDOT ROW, Traffic/Access, and Enviro departments have provided clearances for the OHV crossing at this SH 149 location.

As with all proposed new pedestrian crossings or crosswalks placed in Region 5, there shall exist joint responsibilities for purchasing materials, installing an OHV crossing, and maintaining OHV crossings into the future.

City agrees to do the following: Purchase all Traffic signs, posts, devices, and materials, per a CDOT Traffic design, that are determined to be necessary and appropriate for the installation of the SH 149 OHV crossing. Any signs that are located off of the highway on the OHV trail system are solely the responsibility of the City. CDOT has designed the OHV crossing and has compiled a materials cost estimate for the City's participation (attached). Upon signing this MOU by the City, CDOT will place the materials order and send the Materials invoice to the City for payment. A CDOT OHV crossing design for SH 149 will be submitted to the City for comment.

After payment of the Materials Invoice, CDOT agrees to do the following: Install the OHV crossing and maintain forever all Traffic signs, devices, and materials, per CDOT Traffic design, which are located on the highway.

The CDOT installation work has no set completion date and is dependent on materials delivery and many other projects across the Region. The installation work will be done by CDOT Traffic crews when time, mobilization, and weather allows.

CDOT'S intention is to complete the installation work before the winter season 2016, however, other Traffic & Safety priorities may preclude this work until spring 2017.

City of Creede representative

CDOT Traffic & Safety Engineer

Date

Date

City of Creede – OHV Crossing of SH 149 – Preliminary Materials Cost Estimate

CDOT’s policy is, similar to new Ped crossings in City/cities, the requesting municipality pays for materials and CDOT pays all labor and truck time for the highway traffic devices installations. CDOT also covers all future maintenance and replacements of highway OHV Crossing highway devices.

Creede OHV Xing Scope: 30mph zone - Two signs at the OHV crossing, along with dashed inlaid pavement markings, two advance warning signs, and 4 signs to direct OHV’s to not use highway and directing OHV’s to use only approved City streets or trails.

Material Costs For the proposed Creede OHV Hywy crossing: (see sign layouts)

2 Advance OHV warning signs approx 200’ in advance + 2 OHV crossing signs at the Xing + 2 OHV Trail signs = 6 signs

6 Sign/post installs – 4 hywy sign/post install have 3 panels on 1 post:

30 sq ft CL 1 panels = \$330 + 40 sq ft CL 2 = \$520 for panels Total for sign panels = \$850

4 slipbase (2.5”) posts & bases \$140 ea + 2 (2”) PozLok post/base \$85 ea = \$730

Pave Markings – 2 Cross hatching lines - 8 sq ft Inlaid Tape x \$5.50/sq ft = \$44

Total Hywy Materials cost estimate for City budgeting: \$ 1624

CDOT will order & store all required Hywy traffic devices & materials - City will be invoiced for actual material costs with no mark up, per a signed MOU. Payment will be submitted prior to the installation work, within 30 days of receipt of CDOT Invoice. CDOT’s share of costs is estimated to be approximately \$4000.

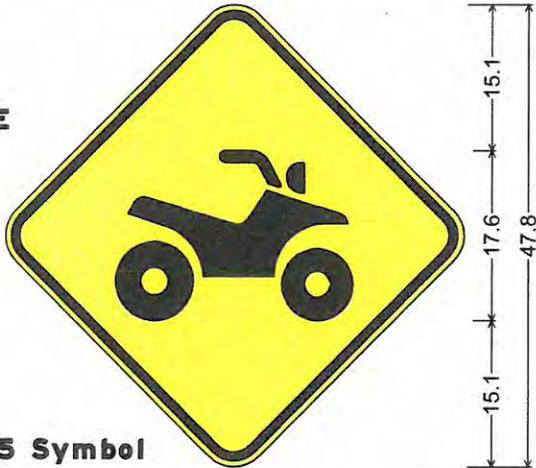
All OHV crossings signs & pavement markings materials will be installed by CDOT. CDOT will maintain the signs and pavement markings into the future. (CDOT will also remove the old, no longer needed RR crossing pavement markings at this location)

City’s local law enforcement shall enforce “no OHV use of highway” on SH 149.

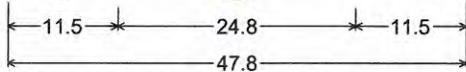
CDOT OHV Contact: Rick Routh, PE Region 5 Traffic & Safety – 970 385-3629 rick.routh@state.co.us

**OHV XINGS USING
TOWN STREETS**

36" MIN SIZE

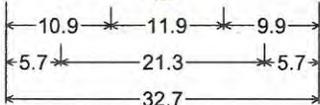


SPEC RS-095 Symbol



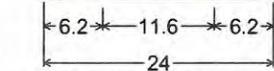
36.0" across sides 3.8" Radius, 0.9" Border, 0.6" Indent, Black on Yellow,
Symbol All-Terrain Trail;

SPEED LIMIT ABOVE 45MPH



W11-15a_24x24;

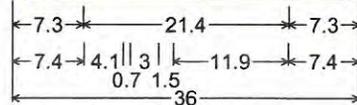
24.0" across sides 1.5" Radius, 0.6" Border, 0.4" Indent, Black on Yellow; specified length;



W16-7pL_24x12;

1.5" Radius, 0.6" Border, 0.4" Indent, Black on Yellow;
Standard Arrow Custom 12.6" X 8.1" 210°;

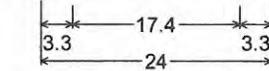
OR



W11-15P_36x30;

1.9" Radius, 0.8" Border, 0.5" Indent, Black on Yellow;

AND



W16-9P_24x12;

1.5" Radius, 0.6" Border, 0.4" Indent, Black on Yellow;
"AHEAD" C 2K specified length;

CLERK'S MEMO

City of Creede

DATE: August 12, 2016
TO: Board of Trustees
FROM: Randi Snead, Clerk/Treasurer
SUBJECT: Administrative LQ Renewals

Good evening:

As with the renewal I've presented this evening, I've ran into several challenges over the years with getting too close to the deadline on liquor renewals. There is a way to avoid this...

Since I've been here, we've never had any reason to disapprove a renewal. In many towns, the Liquor License Authority (LLA) (The BOT serves as the LLA in Creede) authorizes the Clerk to approve renewals that are non-contentious. The resolution to establish this authority outlines which circumstances a clerk must submit a license to the LLA.

Some towns also extend the approval authority to cover special events, transfers, and tasting permits. I personally don't feel like we are burdened with enough of these to necessitate that. I would like to also put in the resolution the authority to issue temporary permits just in case a licensee ever ends up waiting a couple of days past expiration for the state to issue the renewal.

Of course, if anything were ever in question it would be submitted to you all for consideration. Most liquor license decisions of that nature have to be considered in a public hearing, anyway. This would be for routine liquor license renewals for licensees that have had no issues during the past year. Let me know, and I can prepare the resolution for your consideration at the September meeting.

Town Board of Trustees
August 2, 2016
Eloise Hooper

4th July: 26 craft vendors-35 spaces, 8 food vendors-14 spaces. One vendor did not show up because of an illness in the family. All seemed happy. Generator a great success in reducing noise and fumes. All food vendors hooked up to the one generator. My husband volunteered to drive to Pueblo to pick up and return the generator. Added fees from the food vendors pay all expenses for obtaining the generator. I did buy a 120 minute phone card for my cell phone. For the past 3 years, many of the vendors have called my cell phone for one reason or another. I have also used it on the set-up day to contact vendors who have not shown up. My phone is a Tracfone and I have to buy all of my minutes. In Creede, since it is technically out of the service area, each minute of use deducts two minutes of time. Notes for successor

4th games: about 40 youth and 30 adults. Everyone got into the games. 2 people gave me donations toward the prizes totaling \$120.

The two day Music & Songwriting workshop was cancelled. Only one child signed up and then the instructor was also sick the first day.

Dance Camp went well. A total of nine youth participated in the two age classes. On Friday each group presented a short recital, complete with costumes, two dances that they had prepared.

The Willow Creek Camp was an adventure. Nine youth showed up to learn about the Creede area ecologically. Many times it was difficult to keep them focused on the lessons. The last two days included a camp out at the old Boy Scout cabin on Miners Creek. One child was removed from the program before the campout due to very disruptive and rude behavior. This is only the second time in 16 years I have had to remove a child from a program. All of the kids seemed to enjoy the week and wanted a longer program next year, including a longer camp out.

I have decided to retire at the end of the year. I need to be able to spend more time with my family. I hope whoever the City hires will continue with most if not all of the programs Rec has started.

Trustees: I didn't have this report in time for the regular meeting 8/2/16. Here it is, just an FYI.