MEETING PLAN

Name: County DRIVES Governance Committee
Meeting Date: August 2, 2017
Meeting Time: 9:30 a.m. – 11:00 a.m.
Organizer: Audrey M. Briel
Location: Go To Meeting
1(224) 501-3212
Access Code - 192-674-829

1. Purpose of Meeting
The purpose of this County DRIVES Governance Committee meeting is to review recommendations regarding procedural and programming changes that will be necessary for implementing Colorado DRIVES. The Committee receives updates and reports from the DRIVES Working Groups and makes decisions as appropriate. An open discussion forum is afforded to all attendees. Finally, all action items are identified and an updated status is given to all in attendance.

2. Attendance at Meeting

<table>
<thead>
<tr>
<th>Invited</th>
<th>Position</th>
<th>Invited</th>
<th>Position</th>
</tr>
</thead>
<tbody>
<tr>
<td>Mike Dixon</td>
<td>Chair-DOR</td>
<td>Sheila Reiner</td>
<td>Member-Mesa</td>
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<tr>
<td>Matt Crane</td>
<td>Member-Arapahoe</td>
<td>Sara Rosene</td>
<td>Member-Grand</td>
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<tr>
<td>Jean Alberico</td>
<td>Member-Garfield</td>
<td>Bo Ortiz</td>
<td>Member-Pueblo</td>
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<tr>
<td>Krystal Brown</td>
<td>Member-Teller</td>
<td>Garland Wahl</td>
<td>Member-Washington</td>
</tr>
<tr>
<td>Amanda Ross</td>
<td>Attending-Kit Carson</td>
<td>Kristin VanDright</td>
<td>Attending-DOR</td>
</tr>
<tr>
<td>Audrey Briel</td>
<td>Attending-DOR</td>
<td>Lacie Allen</td>
<td>Attending-Delta</td>
</tr>
<tr>
<td>Cindi Wika</td>
<td>Attending-OIT</td>
<td>Linda Bishop</td>
<td>Attending-Denver</td>
</tr>
</tbody>
</table>
Cody Winslow  Attending-Douglas  Lorri Dugan  Attending-DOR
Dayton Harbo  Attending-OIT  Maren Rubino  Attending-DOR
Diana Hall  Attending-Boulder  Mark Smith  Attending-DOR
Dustin Armbrust  Attending-DOR  Noelle Peterson  Attending-DOR
Dylan Ikenouye  Attending-DOR  Pam Nielsen  Attending-Larimer
Eric Deffenbaugh  Attending-Fast  Paul Nadeau  Attending-OIT
Eric Shannon  Attending-DOR  Sharon Roberts  Attending-OIT
Frank Dean  Attending-Fast  Tamsin Totays  Attending-Adams
Heidi Humphreys  Attending-DOR  Terri Krupke  Attending-OIT
Heidi McKenna  Attending-DOR  Tessa Borklund  Attending-Delta
Jackie Campbell  Attending-Mesa  Tiny Zapfe  Attending-Douglas
Katya Eremich  Attending-DOR  Tony Anderson  Attending-DOR
Kevin Kihn  Attending-DOR  Tony Frazzini  Attending-Denver
Kimberly Correl  Attending-DOR  Victoria Gallegos  Attending-Arapahoe

3. Meeting Agenda

1. Call to Order/ Role Call (Mike Dixon)
2. Approval and/or Corrections of Previous Meeting’s Minutes (Mike Dixon)
3. Working Group Reports
4. Old Business
   • Recruitment of Expert Users and Testers (Tony Anderson)
   • Discuss Vote by Proxy (Tony Anderson)
   • Implementation Specification Reviews (Eric Deffenbaugh)
   • Review June 5 Change Management Survey (Deanna Davis)

5. New Business
   • Review of DRIVES Interfaces (Tony Anderson)
   • DR35 Print on Demand Registration and Tabs (Tony Anderson)
   • Update on DRIVES Project and Recent Driver Services Outages (Mike Dixon)
   • Discuss County Concerns Requesting Change of DRIVES Implementation Date (Matt Crane & Sheila Reiner)

6. Review and Assignment of Action Items (Tony Anderson)

7. Public Testimony
8. Next Meeting (Tony Anderson)
9. Adjourn

**Action items log is located in the shared Google Drive folder “County DRIVES Governance Committee – Action Items”**
### 6. Next Meeting

<table>
<thead>
<tr>
<th>Date</th>
<th>August 16, 2017</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Time:</strong></td>
<td>11:00 a.m.-12:00 p.m.</td>
</tr>
<tr>
<td><strong>Location:</strong></td>
<td>GoToMeeting 1(224) 501-3212 Access Code: 192-674-829</td>
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