

**City of Creede Board of Trustees &
Mineral County Board of Commissioners**
**QUARTERLY WORK
SESSION**

**Wednesday, June 3, 2014
5:30 p.m.**

**For the Board of Trustees of the City of Creede to
meet with the Board of County Commissioners of
Mineral County to discuss and to share ideas
concerning the community of Creede/Mineral
County.**

No formal actions will be taken

**Town Hall
2223 N Main Street
Meeting Room**

OPEN TO THE PUBLIC

VIRGINIA CHRISTENSEN TRUST GRANT APPLICATION

Applicant/Group: <u>Creede Underground Mining Museum & Community Center</u>	
Small Grant (\$1-\$5000) <input type="checkbox"/>	Medium Grant (\$5001-\$20,000) <input checked="" type="checkbox"/>
Large Grant (\$20,001+) <input type="checkbox"/>	
Address: <u>FS Rd. 503, Creede, Co. 81130</u>	Year Established: <u>1990</u>
Contact Person: <u>Darryl Miles</u>	Phone: <u>719-850-1394</u>
Email Address: <u>ddmiles@me.com</u>	Non-profit status? Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
If no, indicate the name and contact information of the non-profit organization you are applying under.	

Small, Medium, and Large Grant Applicants please answer the following questions:

1. Please describe the project for which you are applying for Virginia Christensen funds.

WE ARE APPLYING FOR THE FUNDS TO HELP WITH UTILITIES, OPERATING SUB./RAW. HEAT/ ETC. REPAIR AND MAINT. & TRASH, FOR THE COMMUNITY CENTER FOR THE YEAR OF 2015 TO ENABLE THE CENTER TO STAY OPEN YEAR ROUND.

2. Please provide the following budget information and any details you can provide for each item.

Item	Amount
Total Project Cost	\$28,500.
Material	
Labor	
Other:	
Matching Funds <u>2,850</u> <i>Medium Grants 10% Required, Large Grants 25% Required</i>	
In-Kind	
Cash	<u>2,500</u>
TOTAL VC FUNDS REQUESTED	\$10,000

3. What are the expected results and benefits of your project? Who are the target beneficiaries?

ENABLE THE CREEDE COMMUNITY CENTER TO REMAIN OPEN YEAR ROUND.

BENEFITS: CITY OF CREED AND MINERAL COUNTY RESIDENTS, TOURIST, VISITORS, AND VENDORS WILL BE ABLE TO ENJOY AND USE THE CENTER YEAR ROUND.

CITY OF CREEDE TRUSTEES AND MINERAL COUNTY COMMISSIONERS PLEDGED \$10,000 EACH PER YEAR TO HELP COVER EXPENSES TO MAKE SURE WE COULD KEEP IT OPEN.

CITY OF CREEDE CUT THEIRS TO \$5,000 FOR SEVERAL YEARS THEN STOPPED THE \$5,000 TWO YEARS AGO. IT WAS SUGGESTED WE QUALIFY FOR THE VIRGINIA CHRISTENSEN FUND WHICH WE DID IN 2014. WE THANK YOU FOR THE MONEY.

4. Please describe how your project fits within the values of the Virginia Christensen Grant Program as described in the application packet.

THE VIRGINIA CHRISTENSEN FUND WS SET UP FOR PARKS AND RECREATION FOR THE CITY OF CREEDE. SINCE THEN IT HAS WIDEN THEIR ACCEPTANCE THROUGH OUT THE CITY AND COUNTY.

THE COMMUNITY CENTER CERTAINLY FALLS INTO THE RECREATIONAL CATEGORY.

WE ARE NON-PROFIT BEING A GOVERNMENTAL ENTITY.

Medium & Large Grant Applicants please answer the following questions:

5. What is your project timeline?

THROUGH OUT 2015

6. How will you and/or your organization meet the match requirements? (10% for Medium Grants, 25% for Large Grants)

WE WILL USE DONATION MONEY WHICH IS GIVEN FROM SUPPORTERS DURING THE YEAR.

7. How will you demonstrate the impact your project has had on the community?

WITH 7,572 PEOPLE TOURED OUR COMMUNITY CENTER/MINING MUSEUM WHICH IN TURN ADVERTISEMENT ALONE DEMONSTRATES THE IMPACT WITH RECEIVE FOR OUR COMMUNITY. WE HAVE RECEIVED MANY REQUEST TO RENT THE COMMUNITY CENTER FOR WEDDINGS, REUNIONS, DANCES AND ETC. THIS IS WHAT IS USED FOR COMMUNITY DINNERS, MEMORIAL, PROM AND MANY OTHER ACTIVITIES.

Large Grant Applicants, please answer the following question.

8. How will you maintain and operate the project in the future, after the VC Funds are expended?

TICKET SALES, DONATIONS, MINERAL COUNTY, GRANTS, RENTALS & ETC.

FOR ADMINISTRATIVE USE ONLY			
Grant Application Received	<u>4/15/15</u>	Amount Requested	<u>\$10,000</u>
Not-For-Profit Status Verified	Y <input checked="" type="checkbox"/> N <input type="checkbox"/>	VC Meeting	<u>4/30/15</u>
Presentation Time	<u>9:30 pm</u>	Amount Recommended by VC Committee	<u>\$8,000</u>
Approved by Board of Trustees this	_____ day of _____, 20 _____		
Amount Awarded	TABLED FOR DISCUSSION-RS		
	Attest: _____		City Clerk

VIRGINIA CHRISTENSEN TRUST GRANT FOLLOW UP REPORT

Applicant/Group: <u>UNDERGROUND MINING MUSEUM & COMMUNITY CENTER</u>
Project Name: <u>Mining Museum & Community Center expenses fuel-electricity, Trash and Maintenance</u>
<input type="checkbox"/> Progress <input checked="" type="checkbox"/> Final (mark one)

TOTAL ESTIMATED PROJECT COST

\$ 26,247.00

PROJECT INCOME

Virginia Christensen Grant (Date received: 05/13/2014)

\$ 9,260.00

Total Other Funds Received

\$ 10,000.00

TOTAL

\$ 28,766.00

PROJECT EXPENSES

Description	Cost
UTILITIES - \$7,939.00	
OPERATING SUP./RAW.HEAT/ETC - 16,879.00	
REPAIR & MAINT.- 1,429.00	
TRASH - 1,770.00	
TOTAL	28,766.00

Attach invoices and receipts of expenses. Attach a separate expense itemization if necessary.

Describe the results of your project: (Use separate sheet if necessary.)

OUR PROJECT WAS TO ENABLE MINING MUSEUM BOARD MEMBERS AND COMMUNITY TO KEEP THE MUSEUM/COMMUNITY CENTER OPEN YEAR ROUND. WITH THE MONIES FROM THE CHRISTENSEN FUND IT HELPED TREMENDOUSLY. WE HAVE ONE FULL-TIME EMPLOYEE YEAR ROUND, TWO PART-TIME YEAR ROUND. DURING SUMMER WE HAVE TWO EXTRA PART-TIME EMPLOYEES TO FILL IN ON DAYS OFF.

Explain any differences between the project budget submitted with your application and actual income/expenses.

OUR EXPENSES WERE \$28,766.00 LESS \$10,016.00 THAN ESTIMATED IN OUR REQUEST. WE WERE PLEASE WITH THAT EXCEPT WE WEREN'T AS BUSY IN COMMUNITY CENTER AS WE THOUGHT WE WOULD BE.

If your project is final and your expenses are less than your income, VC funds **must** be returned to the funds pool for re-distribution (payable to City of Creede) at a ratio equal to that of the project's funding, i.e.:

$$\frac{\text{VC FUNDS}}{\text{TOTAL FUNDS}} = \frac{\text{VC FUNDS RETURNED}}{\text{TOTAL UNUSED}}$$

Please provide an **electronic copy** of all receipts to this report if possible. If not, please provide **ONE** copy of paper receipts. It is not necessary to submit any other reports, slides, clippings, etc. at this time. Please retain these in your files for at least two years. They are subject to inspection by the Advisory Committee or Board of Trustees at any time. **File 7 copies** of this report with the Town Clerk by the requested deadline.

Signature:  Title: DIRECTOR/PRESIDENT Date: 04/15/2015

8:03 AM

04/15/15

Accrual Basis

Community Center
Profit & Loss Budget vs. Actual
January through December 2014

	<u>Jan - Dec 14</u>	<u>Budget</u>
Income	0.00	
Expense		
620 Operating Sup./raw heat/etc	16,878.74	13,000.00
637 Utilities	7,938.84	8,000.00
662 Repair & Maint./Comm. Bldg.	1,429.36	1,000.00
Total Expense	<u>26,246.94</u>	<u>22,000.00</u>
Net Income	<u>-26,246.94</u>	<u>-22,000.00</u>

received
6/2/15 from D. Hennegraf
KS

Mining Museum/Community Center
2015 Budget
Shared Expenses

<u>Overhead:</u>	<u>Mining Museum</u>	<u>Community Center</u>
Office Supplies	\$2,000	\$1,000
Postage	\$100	\$50
Trash	\$1,500	\$750
Professional Fees	\$2,250	\$1,125
Miscellaneous	\$2,500	\$1,250
Other	<u>\$1,850</u>	<u>\$925</u>
Total	<u>\$10,200</u>	<u>\$5,100</u>
<u>Heating & Utilities</u>		
Heating	\$15,000	\$0
Utilities	<u>\$8,000</u>	<u>\$0</u>
Total	<u>\$23,000</u>	<u>\$0</u>
CAPP Insurance	<u>\$600</u>	<u>\$300</u>
Total Shared Expenses	<u>\$33,800</u>	<u>\$5,400</u>

**Mining Museum/Community Center
2015 Budget
Income/Expense Summary**

	<u>Mining Museum</u>	<u>Community Center</u>	<u>Unallocated Shared Expenses</u>	<u>Total</u>
Income	\$103,000	\$72,300		\$175,300
Expenses				
Direct	\$122,784	\$51,738	\$0	\$174,522
Shared	\$5,400	\$5,400	\$23,000	\$33,800
Total Expenses	\$128,184	\$57,138	\$23,000	\$208,322
Income/Loss	-\$25,184	\$15,162	\$23,000	-\$33,022

**Mining Museum
2015 Budget
Income**

Income

Tour Revenue	\$50,000
Gift Shop Revenue	\$49,000
Donations	\$1,000
Miscellaneous	<u>\$3,000</u>
Total	<u>\$103,000</u>

Expense

Wages	\$59,794
Benefits	\$17,290
Inventory Cost	\$35,000
Sales Tax	\$3,000
Telephone	\$1,200
Advertising	\$1,000
Travel	\$1,500
Repair & Maintenance	\$3,000
Capital outlay	\$1,000
Allocated Shared Exp	<u>\$5,400</u>
Total	<u>\$128,184</u>
Income, Loss	<u>-\$25,184</u>

Community Center
2015 Budget
Income

Income

Events:

Chute Out	\$600	
Halloween Dinner	\$2,000	
Appreciation Dinner	\$500	
Dinners	\$2,000	
Tree Walk	\$300	
Woodcarvers	\$11,000	
Mineral & Rock	\$1,700	
July 4th Catering	\$1,000	
Comm Center Function	\$2,500	
Bingo	\$2,200	
Flee Market	<u>\$500</u>	
Total Events		\$24,300
Rent		
Center	\$5,000	
Table & Chairs	<u>\$200</u>	
Total Rent		\$5,200
Liquor Sales		\$4,000
Fundraisers		\$4,000
Donations		
Mineral County	\$15,000	
Christensen Fund	\$10,000	
City of Creede	\$5,000	
General	\$4,000	
Miscellaneous	<u>\$500</u>	
		\$34,500
Interest		<u>\$300</u>
Total Income		<u>\$72,300</u>

**Community Center
2015 Budget
Expenses**

<u>Expenses</u>	
Wages	\$18,316
Benefits	\$1,272
Chute Out	\$200
Halloween Dinner	\$1,600
Appreciation Dinner	\$450
Tree Walk	\$300
Woodcarvers	\$11,000
Mineral & Rock Sow	\$700
July 4th Catering	\$1,000
Food Purchases	\$4,000
Comm. Center Functions	\$1,200
Liquor Purchases	\$6,000
Advertising	\$1,000
Restock	\$2,000
Repair & Maintenance	\$1,000
Materials	\$700
Capital Outlay	\$1,000
Allocated Shared Exp	<u>\$5,400</u>
Total	-
	<u>\$57,138</u>
Income Loss	<u>\$15,162</u>