

RECORD OF PROCEEDINGS

MINUTES OF REGULAR BOARD MEETING OF THE BOARD OF DIRECTORS OF ESTES VALLEY RECREATION AND PARK DISTRICT

*Thursday, June 19, 2018 – 7 p.m.
Estes Valley Community Center – Chiquita Room
660 Community Drive, Estes Park, CO 80517*

Present: Ron Duell, Stanley C. Gengler, Jack Holmquist, Scott Dorman
Absent: Dave Kiser (*Excused Absence*)
Staff: Tom Carosello, Mary Davis, Heather Drees, Teresa Jackson
Others: Phil Stern (Allenspark Resident), Alan Groesbeck (Estes Park), Larry Tyson (Estes Park), Liz Zornes (Estes Park), Ken Zornes (Estes Park), Jean McGuire (Estes Park), Eric Waples (Estes Park), David Hook (Town of Estes Park), Claire Woodstock (Trail Gazette Reporter).

Prior notice of this meeting was given by posting a notice at the Town of Estes Park's Municipal Building, the Estes Park Public Library, Estes Valley Recreation and Park District's Administration Office, the Larimer County Clerk's Office in Estes Park, and the Boulder County Clerk's Office in Boulder.

The meeting was called to order at 7:00 p.m.

Board President Duell began the meeting with the Pledge of Allegiance and a moment of reflection. Mr. Duell asked if any Board members had a conflict of interests related to the agenda. No conflicts of interest were disclosed.

CONSENT AGENDA

The consent agenda for the meeting included:

- A. Board Minutes:
 - 1. May 17, 2018 Regular Board Meeting
 - 2. June 1, 2018 Special Board Meeting
- B. Trails Committee Minutes:
 - 1. None
- C. Senior Advisory Committee:
 - 1. None
- D. Staff Reports:
 - 1. Golf Operations
 - 2. Recreation Operations
 - 3. Community Center Operations (Agenda Item 5.A)
 - 4. Golf Maintenance
 - 5. Parks/Trails Maintenance
 - 6. Marina Operations
 - 7. Campground Operations
 - 8. Human Resources
 - 9. Marketing and Communications
 - 10. Financial Reports
 - 11. Paid Bills

Moved by Stan Gengler, seconded by Jack Holmquist, to approve the consent agenda as presented.

No discussion. Ayes – 4 Motion carried unanimously.

APPROVAL OF REGULAR (ACTION) AGENDA

Moved by Scott Dorman, seconded by Jack Holmquist, to approve the regular (action) agenda as presented.

No discussion. Ayes – 4 Motion carried unanimously.

CITIZEN & BOARD COMMENTS

Citizen Comments: Phil Stern (Allenspark Resident) gave an overview of the history of the District, which included the formation and purpose for the District. Mr. Stern stated that he had previously petitioned the Board of Directors to be removed from the District, in which he was unsuccessful. Mr. Stern asked that the Board consider revisiting the District Boundaries.

Mr. Stern then stated that he does not believe it is appropriate for the District to rent facility space to religious groups, noting separation between church and state. Mr. Stern would like these issues to become future agenda items for a Board discussion.

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Discussion: Board President Duell thanked Mr. Stern for his comments. Executive Director Tom Carosello commented on facility rentals to religious groups, stating that he does not believe renting facility space to a religious group is inappropriate, as they are charged a fee for the rental. Mr. Carosello does not believe this issue needs to be an agenda item at a future Board meeting. Mr. Carosello then stated that Mr. Stern may repetition the Board for removal from the District, and the Board could then consider the exemption.

Board Comments:

Board President Duell thanked staff for the EVRPD annual picnic.

Board President Duell closed the Citizen & Board Comments portion of the meeting.

ADMINISTRATIVE REPORTS

Community Center Operations Report

Teresa Jackson, EVCC Operations Manager, supplied a written report prior to the meeting.

Teresa Jackson, EVCC Operations Manager gave an overview of her written report noting that EVCC annual pass sales continue to be strong and the new 100-day summer pass program is going well. Ms. Jackson then stated they are adjusting staff to meet facility needs. Ms. Jackson then reported that e-Trak is onsite this week providing additional training to EVCC staff and managers. In addition to computer training for staff, A.L.I.C.E. training has been scheduled and will take place on Thursday, June 21st.

Discussion: Board President Duell asked why the weekly senior meal was moved from Thursday to Wednesday. Ms. Jackson replied it was the caterer's decision. The caterers agreed to provide the meals on Thursdays until May, then because of the wedding season they would have to move the meal to Wednesdays. Mr. Duell then asked about the warranty issues noted in the maintenance section of the report. Tom Carosello replied warranty items included the leaks in the roof, breakers, cooling element, drainage issues, and pool deck issues.

Executive Director Report

Tom Carosello, Executive Director, supplied a written report prior to the meeting.

Mr. Carosello supplied a written report which included, recent developments at the Community Center, updates on the following: Common Point Gun Range Project, Stanley Park Master Plan Re-evaluation, Evaluation of New Programming Options, Stanley Bike Park, Fall River Trail, the Estes Valley Recreation and Park Foundation, and the Resource Management Plan/Bureau of Reclamation. In addition, Mr. Carosello wanted to get a pulse from the Board in regard to the Estes Park Gun & Archery Club updates and proposals they would like to have considered and also providing 50/50 scholarships from the new foundation for memberships and programs.

Discussion: President Duell asked for the Board Members thoughts on the proposals from the Estes Park Gun & Archery Club. Board Member Gengler asked where the range shelters would be placed. Mr. Carosello explained they would be placed on the 100-yard rifle and pistol ranges. Board Member Dorman asked what the shelter would consist of. Mr. Carosello explained the shelters would be a roof structure with a concrete floor. Board Member Holmquist asked if the \$45,000 cost was based on a bid. Mr. Carosello replied yes, and the bids would be presented when this item/project is placed on the agenda for consideration. Board Member Gengler stated that he is not opposed to the project. Board President Duell asked that bids, proposals, and project plans be submitted for Board review.

Mr. Carosello then stated staff would like to transfer the funds from the Youth Center fund to the new foundation, and then asked the Board for their thoughts on offering a 50/50 scholarship for memberships at EVCC. Board Member Gengler stated he would like staff to do research on scholarships offered at other Districts and centers. Board Member Gengler then stated he would like to add the transfer of funds to the next Regular Meeting of the Board.

Board President Duell asked about the Stanley Park Master Plan process. Mr. Carosello gave an overview of the process.

Finance Director Report

Mary Davis, Finance Director, supplied a written report prior to the meeting.

Mary Davis, Finance Director briefly reviewed the status of the year-to-date actual vs. budgeted revenues and expenses, and cash flow. Ms. Davis noted that the warm dry weather has been great for the Marina, Golf, and Campgrounds noting that the Marina set a revenue record in May. But also noted that the warm weather is not so great for the community center. Ms. Davis stated she has started working on the Capital Budget.

Discussion: Board President Duell asked with the warm dry weather do we need to worry about running out of water to irrigate, and if that has ever happened. Board Member Gengler replied yes it has happened in the past. Ms. Davis also replied and stated that in the past the District has purchased water from the Town of Estes Park at a very reasonable price.

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OLD BUSINESS

None

NEW BUSINESS

EVCC Window Shade Discussion (Discussion/Action)

Tom Carosello, Executive Director introduced the action item.

Tom Carosello, Executive Director stated Several pickleball players have raised a concern regarding the sun glare which affects the north pickleball court during the afternoon hours certain times of the year, as well as the amount of light which comes through the upper translucent windows on the east side of the building during the morning hours. Mr. Carosello noted the petition that was submitted in the Board Packet, requesting window shades or other mitigation be implemented to alleviate the sun glare. Mr. Carosello noted that while the concern is valid at certain times of the year, staff believes the view corridors and natural light afforded by the windows in question outweighs the need to implement shades or other means to mitigate the sun glare, especially since the pickleball schedule can be easily adjusted so that the sun glare does not coincide with playing times.

Discussion: Jean McGuire (Estes Park Resident) stated that the glare on the Pickleball courts puts the safety of the players at risk. Ms. McGuire stated that Pickleball is the fastest growing sport and they are trying to grow the sport in Estes Park, but they are limited because of the size of the gym at EVCC and now limited by the glare on the courts, noting that the basketball players are also experiencing issues with glare on the courts. Ms. McGuire stated that there are several solutions to solve this problem.

Alan Groesbeck (Estes Park Resident) agrees with Ms. McGuire's comments and noted that he has been a strong supporter of the facility. Mr. Groesbeck added that the glare from the windows to the floor doubles the glare and does not prefer to play on a shiny floor, noting that he has played on an indoor non-surfaced floor and would prefer that.

Board President Duell asked Tom Carosello to comment. Mr. Carosello stated that he does not disagree that adding shades to the upper windows could help with the glare but would like to try adjusting the pickleball schedule or the courts before changing the building as it is a multi-use building and other patrons enjoy the view out of these windows.

Eric Waples (Estes Park Resident) stated as he designed the outdoor pickleball courts, the orientation of the courts is very important and noted the EVCC gym is 8 feet short and believes the upper windows are a problem.

Board Member Holmquist asked what time the glare was an issue. Jean McGuire replied both mornings and evenings. Board Member Gengler asked what time is pickleball. Mr. Carosello replied 8:00am and 6:00pm noting that staff tries to identify times that work best for the players.

Board Member Dorman stated that safety is very important and would to get more information and cost estimates before just saying no. Board President Duell agreed and stated he would like to see window shade products.

Executive Director Carosello stated he will get more information on products available and will look at options for the floor surface when it is to be resurfaced, but noted he is not in favor of a non-surfaced floor. This item will be added as an agenda item at a future meeting.

Fall River Trail Funding Discussion (Discussion/Action)

Tom Carosello, Executive Director introduced the action item.

Tom Carosello, Executive Director stated Last year, the EVRPD Board committed to appropriating \$200,000 in construction funding for the western segment of the Fall River Trail Extension. At that time, the estimated cost-sharing amounts were based on the Town of Estes Park receiving \$250,000 from Colorado Parks and Wildlife, plus \$400,000 from the Land and Water Conservation Fund for the \$1.23 million project. The funding awards now total \$400,000 (no funding was awarded from CPW), which leaves \$834,000 for the local match, with \$634,000 in funds to be tentatively covered by the Town. The Town is asking the EVRPD Board to consider sharing the local match more equitably with the Town, and is requesting the District consider "upping" its \$200,000 (from the Trails Fund) contribution to \$400,000. David Hook (Town of Estes Park Engineering Manager) was available for questions.

Discussion: Board President Duell asked how far this portion of the trail was. Mr. Hook replied Phase III would be 1.1 miles, noting that they are starting the project backwards to qualify for this particular grant (connectivity to the National Park).

Mary Davis, EVRPD Finance Director asked about obtaining a GOCO grant, and would money be better used towards matching funding for the larger grant. Mr. Hook stated that the Town did apply for a GOCO grant but it was not awarded to them, they will submit another GOCO grant application for the next grant cycle.

Board President Duell stated that he was surprised that the funding request is now double and asked for Ms. Davis's thoughts on the request. Ms. Davis replied she would rather wait and commit funds to a larger GOCO grant. Board Member Gengler stated that he would like to get a recommendation from the Trails Committee but does not object to trail development. The Board thanked Mr. Hook.

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FURTHER BUSINESS

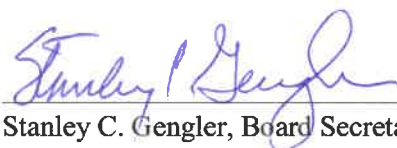
Meetings to Schedule

- **Next Regular Board Meeting:**
Tuesday, July 17, 2018 – 7:00 p.m. – Estes Valley Community Center *Room C*
- **Trails Committee Meeting:**
Tuesday, July 10, 2018 – 6:00 p.m. – Estes Valley Community Center *Classroom*
- **Senior Advisory Committee Meeting:**
Wednesday, July 11, 2018 – 10:00 a.m. – Estes Valley Community Center *Conference Room*

Meeting adjourned at 8:32 p.m.



Ron Duell, Board President



Stanley C. Gengler, Board Secretary

Recorded by Heather Drees, EVRPD Senior Administrative Assistant