



MEETING PLAN

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| Name: | County DRIVES Governance Committee | | |
| Meeting Date: | June 1, 2016 | Organizer: | Chris Hochmuth |
| Meeting Time: | 9:30 a.m. - 12:00 p.m. | Location: | GoToMeeting 1(224) 501-3212 Access Code - 192-674-829 |

1. Purpose of Meeting

The purpose of this County DRIVES Governance Committee meeting is review recommendations regarding procedural and programming changes that will be necessary for implementing Colorado DRIVES. The Committee receives updates and reports from the DRIVES Working Groups, makes decisions as appropriate, and allows for questions and open discussion.

2. Attendance at Meeting

| Invited | Position | <input type="checkbox"/> | Invited | Position | <input type="checkbox"/> |
|-----------------|-----------------|--------------------------|----------------|-------------------|--------------------------|
| Mike Dixon | Chair-DOR | | Sheila Reiner | Member-Mesa | |
| Matt Crane | Member-Arapahoe | | Sara Rosene | Member-Grand | |
| Jean Alberico | Member-Garfield | | Bo Ortiz | Member-Pueblo | |
| Krystal Brown | Member-Teller | | Garland Wahl | Member-Washington | |
| Diana Hall | Member-Boulder | | Barbara Brohl | Attending-DOR | |
| Heidi Humphreys | Attending-DOR | | Maren Rubino | Attending-DOR | |
| Tony Anderson | Attending-DOR | | Dylan Ikenouye | Attending-DOR | |



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| Royal Taylor | Attending-DOR | | Dayton Harbo | Attending-OIT | |
| Dave Lindsay | Attending-DOR | | Paul Kaufhold | Attending-DOR | |
| Libby diZerega | Attending-OIT | | Paul Nadeau | Attending-OIT | |
| Michael Brown | Attending-OIT | | Amanda Karger | Attending-DOR | |
| Deanna Davis | Attending-DOR | | Amanda Ross | Attending-Kit Carson | |
| Frank Dean | Attending-FAST | | Pam Nielsen | Attending-Larimer | |
| PJ Taylor | Attending-Denver | | Norma Trickey | Attending-Boulder | |
| Noelle Peterson | Attending-DOR | | Eric Diffenbaugh | Attending-DOR | |
| Jackie Campbell | Attending-Mesa | | Lorri Dugan | Attending-DOR | |
| Paul Nadeau | Attending-OIT | | Tony Frazzini | Attending-OIT | |
| Terri Krupke | Attending-OIT | | Jerrod Roth | Attending-DOR | |
| Sharon Roberts | Attending-OIT | | Victoria Gallegos | Attending-Arapahoe | |
| Cindi Wika | Attending-OIT | | Thomas Peace | Attending-Denver | |
| Dustin Armbrust | Attending-DRIVES | | | | |

3. Meeting Agenda

1. Call to Order and Roll Call
2. Approval of Previous Meetings Minutes
3. Colorado DRIVES Project Update
4. Old Business
5. Working Group Reports



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- DRIVES Statute Review Working Group Report
- DRIVES Financial Advisory Working Group Report
- DRIVES System Letters and Forms Working Group Report
- DRIVES Clarification and Implementation Working Group Report
- 6. New Business
- 7. Open Discussion
- 8. Review and Assignment of Action Items
- 9. Next Meeting

4. Minutes

5. Old Business

- 1) Action Items:
 - a) Assignments and Recruitment – Review Committee assignments and recruit additional as needed. (Assigned to all Committee and Working Group members)
 - b) Add Column to Membership Lists – to better identify the individuals, what agency/County they represent and their role. (Assigned to Dylan I.)
 - c) Identify Possible Candidates for the DRIVES Requirements Clarification and Implementation Working Group. (Assigned to all Committee and Working Group members)
 - d) Gather information for the June workshop on Driver’s License, Cashiering and back office transactions for the Counties to have the opportunity to observe and weigh in on nuances. (Assigned to Tony A.)
 - e) Provide information to Sheila R. to assist in formulating a communication to the Counties for recruitment of individuals for the Colorado DRIVES Teams. (Assigned to Dylan I.)



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****Action items log is located in the shared Google Drive folder “County DRIVES Governance Committee – Action Items”***

| 6. Next Meeting | | | | | |
|-----------------|--|--------------|---------|------------------|---|
| Date: | July 6, 2016 | Time: | 9:30 am | Location: | GoToMeeting 1(224) 501-3212 Access Code - 192-674-829 |
| Purpose: | The purpose of this Colorado DRIVES Governance Committee meeting is review recommendations regarding procedural and programming changes that will be necessary for implementing Colorado DRIVES. The Committee receives updates and reports from the DRIVES Working Groups, makes decisions as appropriate and allows for questions and open discussion. | | | | |