TOWN OF BENNETT, COLORADO
BOARD OF TRUSTEES
Regular Meeting
May 9, 2017

1. CALL TO ORDER

The Board of Trustees of the Town of Bennett met in regular session on Tuesday, May 9, 2017 at the Bennett Town Hall, 355 4th Street, Bennett, Colorado. Mayor Royce Pindell called the meeting to order at 7:03 p.m. The following persons were present upon the call of the roll:

Mayor: Royce Pindell

Trustees Present: Darvin Harrell
Grider Lee
Neal Mancuso
Rich Pulliam
Larry Vittum
Phyllis Webb

Staff Present: Dan Giroux, Town Engineer
Daymon Johnson, Public Works Director
Rachel Summers, Deputy Town Administrator
Trish Stiles, Town Administrator
Lynette White, Town Clerk

Public Present: Linda Burry, Rod Russell, Karen Stepan, Doug Carter, Doug Smialek, Steve Dazzio

2. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Mayor Royce Pindell.

3. APPROVAL OF AGENDA

TRUSTEE VITTUM MOVED, TRUSTEE MANCUSO SECONDED to approve the agenda as presented. The Mayor declared the motion carried by unanimous vote.

4. CONSENT AGENDA

TRUSTEE MANCUSO MOVED, TRUSTEE VITTUM SECONDED to approve the Consent Agenda as presented. Voting was as follows;

YES: Harrell, Lee, Mancuso, Pindell, Pulliam, Vittum, Webb
NO: None

A. Approval of Minutes
   1. Approval of April 25, 2017 Regular Meeting Minutes

B. Ordinance(s)
   1. Approval of Ordinance No. 674-17, approving a First Amendment to Intergovernmental Agreement between Adams County and the Town of Bennett for an Office Lease at the Bennett Shared County Service Center

C. Proclamations
   1. Approval of Municipal Clerks Week, May 7 – May 13, 2017
   2. Approval of Public Works Week, May 21 – May 27, 2017

The Mayor declared the motion carried by unanimous vote.
5. **PUBLIC COMMENTS ON ITEMS NOT ON THE AGENDA**

Linda Burry, 510 3rd Street, inquired about a number for contact of Town staff over a weekend when problems are encountered, and if Town hours will go back to five (5) days per week.

6. **REGULAR BUSINESS**

A. Public Hearing

1. **2016 Town of Bennett Budget Amendment – Road and Bridge Fund and Waste Water Fund**

Mayor Pindell called the matter of the Town of Bennett 2016 Budget Amendment, a public hearing to consider an amendment to the 2016 Budget for the Town of Bennett Road and Bridge Fund and the Town of Bennett Wast Water Fund. Lynette White, Town Clerk, advised the notice of public hearing was posted and published in accordance with State Statutes on May 2, 2017.

Resolution No. 666-17 – A Resolution Appropriating Sums of Money in Addition to those appropriated in Resolution No. 612-15 for the 2016 Fiscal Year for the Town of Bennett Road and Bridge Fund and Town of Bennett Waste Water Fund

TRUSTEE MANCUSO MOVED, TRUSTEE PULLIAM SECONDED to approve Resolution No. 666-17, A Resolution Appropriating Sums Of Money In Addition To Those Appropriated In Resolution No. 612-15 For The 2016 Fiscal Year For The Town Of Bennett Road And Bridge Fund And Town Of Bennett Waste Water Fund. Voting was as follows;

- YES: Lee, Mancuso, Pindell, Pulliam, Vittum, Webb, Harrell
- NO: None

The Mayor declared the motion carried by unanimous vote.

B. Action/Discussion Items

1. **Town of Bennett 2016 Audit Report**

Resolution No. 667-17 – A Resolution Accepting the 2016 Audit for the Town of Bennett

TRUSTEE PULLIAM MOVED, TRUSTEE MANCUSO SECONDED to approve Resolution No. 667-17, a resolution accepting the 2016 Audit for the Town of Bennett. Voting was as follows;

- YES: Mancuso, Pindell, Pulliam, Vittum, Webb, Harrell, Lee
- NO: None

The Mayor declared the motion carried by unanimous vote.

2. **2017 First Quarter Financials**

Rachel Summers, Deputy Town Administrator, reviewed the 2017 First Quarter Financials for the Board of Trustees and provided the status on the current grant and loan applications submitted by the Town of Bennett, which includes, DOLA funding for the wastewater treatment facility, Adams County Open Space funding for Trupp Park, Phase III, SIPA Grant for electronic file retention and Arapahoe County Open Space for Future Park funding.

3. **Town of Bennett Elevated Water Tank**

TRUSTEE VITTUM MOVED, TRUSTEE PULLIAM SECONDED to approve Work Change Directive No. 8 for the Well No. 6 Contact Pipe for an amount not to exceed $91,290.83 and to provide authorization to the Town Administrator to sign the change order in an amount not to exceed $91,290.83 upon receipt. Voting was as follows:

- NO: None

The Mayor declared the motion carried by unanimous vote.
4. Road Project Completion

Darymon Johnson, Public Works Director, advised the Board of the remaining punch list items related to the road construction project completed by Asphalt Specialties and provided an update on the repair of Kiowa Bennett Road, and installation of ADA ramps and stop signs.

5. RFP 17-004 – Concrete Intersection Paving, Bid Recommendation and Contract App – PLM Asphalt and Concrete

Resolution No. 669-17 – A Resolution Approving a Construction Contract with PLM Asphalt & Concrete, Inc. for Concrete Intersection Paving

TRUSTEE PULLIAM MOVED, TRUSTEE MANCUSO SECONDED to approve Resolution No. 669-17, a resolution approving a construction contract with plm asphalt & concrete, inc. for concrete intersection paving. Voting was as follows;

YES: Pulliam, Vittum, Webb, Harrell, Lee, Mancuso, Pindell
NO: None

The Mayor declared the motion carried by unanimous vote.

6. Bennett Fire Protection District Fee Discussion

TRUSTEE MANCUSO MOVED, TRUSTEE PULLIAM SECONDED the recommendation from the Town Administrator to waive the application review fees for the Bennett Fire Protection District for the temporary trailer module installation; inspection and safety fees will remain applicable. Voting was as follows;

YES: Vittum, Webb, Harrell, Lee, Mancuso, Pindell, Pulliam
NO: None

The Mayor declared the motion carried by unanimous vote.


TRUSTEE MANCUSO MOVED, TRUSTEE PULLIAM SECONDED to approve the Letter of Support for the proposed Pioneer Solar Project presented by Doug Smialek, owner of the property where the solar panels will be installed. Voting was as follows;

YES: Webb, Harrell, Lee, Mancuso, Pindell, Pulliam
NO: Vittum

The Mayor declared the motion carried by a vote of six (6) to one (1).

7. TOWN STAFF REPORTS

Town Administrator

Trish Stiles, Town Administrator, provided the following report;
- Bid opening for the Waste Water Treatment construction
- Adams County Open Space Grant status
- Town Staff Day of Service – flower planting at Corridor of Honor
- Department of Local Affairs (DOLA) Grant for Bennett Wastewater Treatment De-watering Equipment update

Deputy Town Administrator/Town Treasurer

Rachel Summers, Town Treasurer, provided an update on the Waste Water Ordinance for an Interim Loan, and the Lease Purchase loan for the new town hall will close next week.
Public Works Director

Daymon Johnson, Public Works Director, reviewed the following for the Board;
- Elevated Water Tower work will resume on May 10, 2017
- Removal of quanset hut and barn for new town hall groundbreaking
- RFP Bid Award for Wastewater Facility construction will be presented on May 23, 2017
- SCADA System update
- Cape Seal project update
- Concrete crushing update

Town Clerk

Lynette White, Town Clerk, reported the following;
- Community Clean Up Day, Saturday, May 20, 2107
- New Town Hall Groundbreaking, Monday, May 22, 2017
- Pizza in the Park event, Saturday, May 20, 2017
- Request to change time of May 23, 2017 Board Meeting to 5:30 p.m. – Direction given by the Board to change the time.
- Out of the office, May 19 – May 26, 2017 for IIMC Conference attendance

8. TRUSTEE COMMENTS AND COMMITTEE REPORTS

James Grider Lee

Trustee Lee inquired about the use of ATV or 4 wheel drive vehicles on the BRPOS Trails.

Rich Pulliam

Trustee Pulliam suggested education of the community and the use of gates and signage on the BRPOS Trails.

Neal Mancuso

Trustee Mancuso advised he will be out June 9 – June 17, 2017.

9. ADJOURNMENT

TRUSTEE VITTUM MOVED, TRUSTEE PULLIAM SECONDED to adjourn the meeting. The Mayor declared the motion carried by unanimous vote. The meeting was adjourned at 9:40 P.M.