

REGULAR MEETING

- I. CALL TO ORDER
- II. ROLL CALL
- III. REVIEW AGENDA
- IV. CONSENT AGENDA
 - a. Approve/Disapprove March 3rd & 17th, 2015 Minutes
 - b. Review/Consent of March 2015 Check Detail Report
 - c. Approve/Disapprove April 7, 2015 Unpaid Bills Report [Update Avail. 4.7.15]
 - d. Approve/Disapprove Private Event Seime Park
 - e. Approve/Disapprove MJ's Buffet LLC Beer & Wine Liquor License Renewal
 - f. Approve/Disapprove Creede Elks Lodge #506 Multiple Special Events
 - g. Approve/Disapprove Nancy Leggitt Parade Permit
- V. REPORTS & PRESENTATIONS
 - a. Public Works Report - Ben Davis (verbal)
 - b. LWCRCo Report - Eric Grossman (verbal)
 - c. Mayor's Report - Eric Grossman (verbal)
 - d. DOLA Update - Christy Culp
 - e. Written Reports (Recreation, BI) - **Read ONLY**
- VI. PUBLIC HEARINGS AND RELATED BUSINESS
 - a. Approve/Disapprove Application for Hotel/Restaurant Liquor License Mammoth Mtn. Main Street LLC.
- VII. OLD BUSINESS
 - a. Approve/Disapprove Sourcewater Protection Plan Focus Area
 - b. Schedule SWP Meeting
- VIII. NEW BUSINESS
 - a. Approve/Disapprove/Discuss COG Grant Possibilities
 - b. Approve/Disapprove Letter Waiving Lagoon Annexation
- IX. MANAGERS REPORT
- X. ADJOURN

POSTED 4/3/15

OPEN TO THE PUBLIC

**BOARD OF TRUSTEES
CITY OF CREEDE, COLORADO - A TOWN
March 3, 2015**

REGULAR MEETING

The Board of Trustees of the City of Creede - a Town, County of Mineral, State of Colorado, met in regular session in the Creede Town Hall at the hour of 5:30 p.m. There being present at the call of the roll the following persons:

TRUSTEES PRESENT: Elizabeth Zurn, Catherine Kim, Eric Grossman, Teresa Wall,
Molly McDonald, Kay Wyley, Heather DeLonga [arr. 5:33 p.m.]

Mayor Grossman, presiding, declared a quorum present:

Those members of staff also present were as follows: Clyde Dooley, Manager
Randi Snead, Clerk/Treasurer

REVIEW AGENDA

Items i. and j. were removed from the consent agenda. A liquor license renewal for Creede & Madison LLC was added to item i. of the Consent Agenda. Rex Shepperd asked to voice a concern and was added to item e. of Reports and Presentations. Trustee Zurn moved and Trustee Wall seconded to approve the agenda as amended. The vote was unanimous. Mayor Grossman declared the motion carried.

CONSENT AGENDA

The consent agenda contained the following items:

- a. Approve/Disapprove February 3rd, 2015 Minutes
- b. Review/Consent of February 2015 Check Detail Report
- c. Approve/Disapprove March 3, 2015 Unpaid Bills Report [Available 3/3/15]
- d. Approve/Disapprove High Country Hustle Private Event
- e. Approve/Disapprove High Country Hustle Special Event
- f. Approve/Disapprove Cascada Report of Changes
- g. Approve/Disapprove Cascada LLC Liquor License Renewal
- h. Approve/Disapprove Underground Mining Museum Liquor License Renewal
- i. Approve/Disapprove Creede & Madison LLC Liquor License Renewal

A correction was made to the February 3rd, 2015 minutes. Questions were asked and answered about equipment maintenance schedules and budget planning based on those schedules. Trustee DeLonga and Trustee Zurn seconded to approve the consent agenda as amended. The vote was unanimous. Mayor Grossman declared the motion carried.

REPORTS AND PRESENTATIONS

PUBLIC WORKS REPORT

Public Works Director, Ben Davis was unavailable due to illness and Manager Dooley reported on the following items:

- The crew had been very busy with snow removal due to the last few heavy storms.
- The backhoe tires had to be replaced and other equipment had scheduled maintenance repairs.
- Mayor Grossman asked that Dooley remind Davis to have a sidewalk plan in place for the summer.

LOWER WILLOW CREEK RESTORATION COMPANY REPORT

Mayor Grossman reported that LWCRCo has upcoming expenses and asked that the City of Creede pay half of the expenses as per the original agreement with Creede Resources. The budget was discussed as these expenses were not planned. Manager Dooley suggested using part of the Water & Sewer Fund Capital Improvement line item. Trustee Wall moved and Trustee McDonald seconded to approve covering half of LWCRCo's 2015 Operating Expenses in the amount of \$6,618.55. The vote was unanimous. Mayor Grossman declared the motion carried.

MAYOR GROSSMAN'S REPORT

Mayor Grossman reported on the following items:

- A nice ceremony was held for departing preacher Jeff Scott and family.
- There will be several Rural Philanthropy Support letters for the board to consider in upcoming meetings.
- The City & County WS is Wednesday, March 4, 2015 at 5:30pm.
- The next Coffee Talk is Thursday, March 5, 2015 from 4pm-6pm at Tommyknocker Tavern.

WRITTEN REPORTS

Written reports from Recreation and the Building Inspector were received and filed.

REX SHEPPERD COMMUNITY CONCERN

Rex Shepperd shared some concerns with the Board of Trustees regarding excessive speeds on Rio Grande and Loma Street. He lives on the street and notices heavy equipment, emergency services, and county vehicle traffic as well as speeding passenger vehicles, and thinks the area could be accident-prone. The Board discussed several solutions and asked that Manager Dooley check with Sherriff Hosselkus to assess the signage situation in that area.

PUBLIC HEARINGS AND RELATED ACTIONS

APPROVE/DISAPPROVE APPLICATION FOR ARTS LIQUOR LICENSE CREEDE REPERTORY THEATRE D/B/A RUTH HUMPHREYS BROWN

Trustee Zurn recused from the discussion as a Creede Repertory Theatre employee and was available to answer questions regarding the application. Mayor Grossman opened the public hearing to consider the liquor license application. No one voiced support or opposition, and no correspondence regarding the license had been received. Mayor Grossman closed the public hearing. Trustee Wall moved and Trustee McDonald seconded to approve the Application for Arts Liquor License Creede Repertory Theatre d/b/a Ruth Humphreys Brown. There were five yes votes and one abstention (Zurn). Mayor Grossman declared the motion carried.

OLD BUSINESS

DIRECT PLANNING & ZONING COMMISSION TO RECOMMEND AVAILABLE AND UNAVAILABLE RETAIL MARIJUANA LOCATIONS BASED ON FEDERAL LIMITATIONS

The process to review possible marijuana locations was briefly reviewed. Trustee Zurn moved and Trustee Wall seconded to direct PZC to recommend available and unavailable retail marijuana location based on federal limitations. The vote was unanimous. Mayor Grossman declared the motion carried.

DIRECT PLANNING & ZONING COMMISSION TO RECOMMEND APPROPRIATE ZONES TO ALLOW RETAIL MARIJUANA ACCORDING TO COMPREHENSIVE PLAN & FUTURE VISION

Trustee Zurn moved and Trustee Wall seconded to direct PZC to recommend appropriate zones to allow retail marijuana according to comprehensive plan & future vision. The vote was unanimous. Mayor Grossman declared the motion carried.

DIRECT PLANNING & ZONING COMMISSION TO COMBINE FEDERAL LIMITATION LOCATIONS AND ZONING LOCATIONS AND SUBMIT TO BOARD OF TRUSTEES FOR CONSIDERATION

Trustee Zurn moved and Trustee Wall seconded to direct PZC to combine federal limitation locations and zoning locations and submit to the Board of Trustees for consideration. The vote was unanimous. Mayor Grossman declared the motion carried.

CONSIDER REQUEST FOR PROPOSALS FOR ENGINEERING SERVICES

**BOARD OF TRUSTEES
CITY OF CREEDE, COLORADO - A TOWN
March 17, 2015**

SPECIAL MEETING

The Board of Trustees of the City of Creede - a Town, County of Mineral, State of Colorado, met in regular session in the Creede Town Hall at the hour of 5:30 p.m. There being present at the call of the roll the following persons:

TRUSTEES PRESENT: Catherine Kim, Eric Grossman, Teresa Wall, McDonald,
 Heather DeLonga, Elizabeth Zurn, Kay Wyley

Mayor Grossman, presiding, declared a quorum present.

Those members of staff also present were as follows:

Clyde Dooley, Town Manager (by phone)
Randi Snead, Clerk/Treasurer

REVIEW AGENDA

The Executive Session was corrected to "Executive session for meeting with Town Attorney to receive legal advice to discuss personnel matters pursuant to Colorado Revised Statute §24-6-402(2)(f) concerning Scott Leggitt." The Executive Session was postponed until after the Work Session. Trustee Zurn moved and Trustee DeLonga seconded to approve the agenda as amended. The vote was unanimous. Mayor Grossman declared the motion carried.

PUBLIC HEARING & RELATED ACTIONS

APPROVE/DISAPPROVE APPLICATION FOR HOTEL & RESTAURANT LIQUOR LICENSE - ARP'S LLC

Mayor Grossman opened the public hearing to consider the liquor license application. No one voiced support or opposition, and no correspondence regarding the license had been received. Mayor Grossman closed the public hearing. Trustee Wall moved and Trustee Zurn seconded to approve the Application for Hotel & Restaurant Liquor License Arp's LLC d/b/a Arp's. The vote was unanimous. Mayor Grossman declared the motion carried.

NEW BUSINESS

APPROVE/DISAPPROVE PROFESSIONAL SERVICES AGREEMENT WITH BOHANNAN HOUSTON, INC.

Several questions were asked and answered concerning the agreement. A kickoff meeting with Bohannan Houston will be scheduled during the next few weeks. Trustee Zurn moved and Trustee Wyley seconded to approve the Professional Services Agreement with Bohannan Houston, Inc. The vote was unanimous. Mayor Grossman declared the motion carried.

MEETING POSTPONEMENT

Trustee Zurn moved and Trustee Wall seconded to go into recess at 5:39 p.m. The vote was unanimous. Mayor Grossman declared the motion carried.

EXECUTIVE SESSION

The meeting resumed at 7:26 p.m. Trustee Zurn moved and Trustee DeLonga seconded to convene into executive session to discuss Personnel Matters pursuant to C.R.S. §24-6-402(2)(f) concerning Scott Leggitt. The vote was unanimous. Mayor Grossman declared the motion carried.

Trustee Zurn moved and Trustee McDonald seconded to move out of executive session. The vote was unanimous. Mayor Grossman declared the motion carried.

MEETING CONTINUATION

Mayor Grossman voiced an objection that executive session discussion “went a little far,” that his objections could be found in the recording of executive session. Trustee Zurn voiced an objection that the subject of the discussion related to management structure rather than the specific topic of executive session. Mayor Grossman requested to add “the process and procedure of how we got there” to the objection.

The Board of Trustees entered into a discussion of management structure, the employee handbook, employee performance, and best practices for employee disciplining procedures. No action was taken.

ADJOURN

There being no further business to come before the Board of Trustees at this time, Trustee Zurn moved and Trustee McDonald seconded that the meeting be adjourned at 7:54 p.m. The vote was unanimous. Mayor Grossman declared the motion carried.

Respectfully submitted:

 /Randi Snead/
Randi Snead, City Clerk/Treasurer

CITY OF CREEDE; A COLORADO TOWN

Monthly Check Detail

04/03/15

March 2015

Accrual Basis

Type	Date	Num	Name	Memo	Amount
Mar 15					
Bill Pmt -C...	03/09/2015	8337	Allpine Title of Monte Vista	Title Research/Stobbe Property	-100.00
Bill Pmt -C...	03/09/2015	8338	CMCA	2015 Dues, Snead/Dooley	-130.00
Bill Pmt -C...	03/09/2015	8339	Creede Community Center	Rec Activity	-72.00
Bill Pmt -C...	03/09/2015	8340	I.I.M.C.	IIMC 2015 Dues, Snead	-155.00
Bill Pmt -C...	03/09/2015	8341	Johanna Gray	Reimburse GIA Publication Invoice/School Ar...	-68.80
Bill Pmt -C...	03/09/2015	8342	Kentucky Belle Market	Feb Charges/Acct. #15 & #20-Tax Exempt	-216.98
Bill Pmt -C...	03/09/2015	8343	Matthew Hooper	Recreation Program Instruction	-40.00
Bill Pmt -C...	03/09/2015	8344	Oceans & Rivers, LLC	Feb Fuel Charges	-485.05
Bill Pmt -C...	03/09/2015	8345	San Luis Valley Council of Govern...	2015 SLVCOG Dues	-721.00
Bill Pmt -C...	03/09/2015	8346	SLVREC	Silver Ice Park Electric Service Hockey Light...	-3,677.00
Bill Pmt -C...	03/09/2015	8347	Valley Publishing	Legal #393/Public Hearing LQ	-46.50
Check	03/10/2015	GF0...	City of Creede	Xfer 3/10/15 Entity Disbursement Util Pmt to ...	-444.11
Liability Ch...	03/12/2015	941-...	United States Treasury	84-6000575	-2,428.10
Liability Ch...	03/12/2015	CC...	GWRS (CCOERA)	98721-01/1220	-437.22
Bill Pmt -C...	03/12/2015	8362	VISA		-516.37
Bill Pmt -C...	03/12/2015	8363	CenturyLink	300794269/March	-261.85
Bill Pmt -C...	03/12/2015	8364	Davis Engineering Service, Inc.	Lagoon & Boundary Annexation Work	-2,422.50
Bill Pmt -C...	03/12/2015	8365	Tomkins Hardware & Lumber	Feb Charges/Acct #580	-178.15
Bill Pmt -C...	03/12/2015	8366	Valley Imaging Products, LLC	Monthly Service Agreement	-60.00
Bill Pmt -C...	03/12/2015	8367	Heather W. Delonga	Recreation Program Instruction (9 hrs @ \$20...	-180.00
Paycheck	03/13/2015	8348	Benjamin J Davis		-1,065.78
Paycheck	03/13/2015	8349	Catherine Kim		-153.92
Paycheck	03/13/2015	8351	Donald L Braley		-439.70
Paycheck	03/13/2015	8352	Elizabeth R Zurn		-153.92
Paycheck	03/13/2015	8354	Eric R Grossman		-218.84
Paycheck	03/13/2015	8355	Heather DeLonga		-153.92
Paycheck	03/13/2015	8356	Mary E. McDonald		-153.92
Paycheck	03/13/2015	8357	Merolyn K Wyley		-153.92
Paycheck	03/13/2015	8361	Teresa Wall		-153.92
Paycheck	03/13/2015	8350	Clyde E Dooley		-1,547.30
Paycheck	03/13/2015	8353	Eloise T Hooper		-527.78
Paycheck	03/13/2015	8358	Randi L Snead		-1,105.36
Paycheck	03/13/2015	8359	Robert B Schlough		-1,020.58
Paycheck	03/13/2015	8360	Scott W Leggitt		-783.65
Liability Ch...	03/30/2015	941-...	United States Treasury	84-6000575	-2,311.92
Liability Ch...	03/30/2015	8375	Colorado Department of Revenue	07-01555	-1,768.00
Liability Ch...	03/30/2015	8376	Colorado State Treasurer	133001-00-6-001	-170.38
Liability Ch...	03/30/2015	8377	Colorado Department of Revenue	07-01555	-72.95
Liability Ch...	03/30/2015	CC...	GWRS (CCOERA)	98721-01/1220	-464.36
Bill Pmt -C...	03/30/2015	8378	CIRSA		-2,887.66
Bill Pmt -C...	03/30/2015	8379	Monte Vista Cooperative	Propane Charges/Rent/Parts	-3,014.14
Bill Pmt -C...	03/30/2015	8380	San Luis Valley Auto Repair, LLC	8795/Vehicle Inspection	-42.79
Bill Pmt -C...	03/30/2015	8381	Valley Publishing	Legal #6227/Public Hearing LQ	-20.00
Paycheck	03/31/2015	8368	Benjamin J Davis		-1,264.51
Paycheck	03/31/2015	8370	Donald L Braley		-574.54
Paycheck	03/31/2015	8373	Robert B Schlough		-1,209.90
Paycheck	03/31/2015	8374	Scott W Leggitt		-713.57
Paycheck	03/31/2015	8369	Clyde E Dooley		-1,547.30
Paycheck	03/31/2015	8371	Eloise T Hooper		-527.78
Paycheck	03/31/2015	8372	Randi L Snead		-1,105.35
Liability Adj...	03/31/2015			Adjust for 11k rule	1.96
Bill Pmt -C...	03/31/2015	8382	SLVREC	Monthly Electric Charges	-1,269.00
					-39,235.33
Mar 15					
8362	03/12/2015	VISA			
70101	02/03/2015			Recreation Supplies	-75.33
608981	02/06/2015			Misc Postage RFP/Amended Budget	-6.59
6421	02/19/2015			Recreation Supplies	-4.97
24251	02/25/2015			Recreation Supplies	-30.95
Rec Supply	02/28/2015			Recreation Supplies	-8.98
5377820	03/02/2015			Recreation Supplies	-52.96
Rec Supplies	03/02/2015			Recreation Supplies	-87.68
Rec Supply	03/02/2015			Recreation Supplies	-39.79
Rec Supply	03/02/2015			Recreation Supplies	-57.77
Rec Supply	03/02/2015			Recreation Supplies	-58.60
Rec	03/12/2015			Recreation Supplies	-92.75
TOTAL					-516.37

Water and Sewer Fund Monthly Check Detail March 2015

Type	Date	Num	Name	Memo	Amount
Mar 15					
Bill Pmt -Check	03/31/2015	2998	Accutest Moun...	Sewer Testing	-310.00
Bill Pmt -Check	03/31/2015	2999	CIRSA	WC/PC	-1,443.84
Bill Pmt -Check	03/31/2015	3000	City of Creede	March 2015 Salary Reimburse	-9,831.76
Bill Pmt -Check	03/31/2015	3001	DPC Industries...	DE73000146-15/Chlorine	-36.00
Bill Pmt -Check	03/31/2015	3002	Monte Vista C...	Mar Charges/Water Tank	-105.42
Bill Pmt -Check	03/31/2015	3003	Sarah Bergstrom	Flow Moniter Calibration - Assist w/ WW ...	-135.00
Bill Pmt -Check	03/31/2015	3004	USA Blue Book	VOID:	0.00
Bill Pmt -Check	03/31/2015	3005	SLVREC	March Electric Charges	-2,703.00
Bill Pmt -Check	03/12/2015	2995	CenturyLink	300794269/February	-124.37
Bill Pmt -Check	03/12/2015	2996	VISA		-170.00
Bill Pmt -Check	03/12/2015	2997	Tomkins Hard...	Tomkins Charges	-6.99
Bill Pmt -Check	03/09/2015	2991	Kentucky Belle...	Feb Charges/#15 Tax Exempt	-69.72
Bill Pmt -Check	03/09/2015	2992	Merrick & Com...	138257/January Svcs/Reimbursable Sch...	-1,054.54
Bill Pmt -Check	03/09/2015	2993	Sangre De Cri...	16523/BacT	-50.00
Bill Pmt -Check	03/09/2015	2994	SLV Water Co...	Annual Augmentation Certs	-1,650.00
					-17,690.64

Mar 15



Bill Pmt -Check	2996	03/12/2015	VISA		
Bill	551641	02/25/2015		Water Testing Shipping	-11.77
Bill	341465	03/02/2015		Wastewater Testing Shipping	-81.90
Bill	497657	03/02/2015		Wastewater Testing Shipping	-57.96
Bill	WS Adjust	03/12/2015		Wastewater Testing Shipping Adjustment	-18.37
TOTAL					-170.00

CITY OF CREEDE; A COLORADO TOWN
Unpaid Bills Detail
 As of April 3, 2015

Type	Date	Num	Memo	Due Date	Aging	Open Balance
Creede Chamber of Commerce						
Bill	03/19/2015	Annual Don...	2015 Budgeted Donation	03/29/2015	5	10,000.00
Total Creede Chamber of Commerce						10,000.00
Kentucky Belle Market						
Bill	04/02/2015	Monthly	Mar Charges/Acct. #15 & #20-Tax Exe...	04/12/2015		220.62
Total Kentucky Belle Market						220.62
Ramona Weber						
Bill	03/31/2015	Building Ins...	Building Inspection Services	04/10/2015		765.00
Total Ramona Weber						765.00
Tomkins Hardware & Lumber						
Bill	04/02/2015	Mar Chgs	Mar Charges/Acct #580	04/12/2015		142.88
Total Tomkins Hardware & Lumber						142.88
VISA						
Bill	02/19/2015	70101	Rec Supply	03/01/2015	33	10.38
Bill	03/09/2015	18756	Rec Supply	03/19/2015	15	129.20
Bill	03/17/2015	Rec Supply	Rec Supply	05/01/2015		12.65
Total VISA						152.23
Wagner Equipment Co.						
Bill	04/02/2015	4213230	4213230/Valve/Wire/Horn	04/12/2015		176.09
Total Wagner Equipment Co.						176.09
Willow Creek Reclamation Committee						
Bill	03/17/2015	2015 Donati...	2015 Budgeted Donation to WCRC	03/27/2015	7	10,000.00
Total Willow Creek Reclamation Committee						10,000.00
TOTAL						21,456.82

Water and Sewer Fund
Unpaid Bills Detail
 As of April 3, 2015

<u>Type</u>	<u>Date</u>	<u>Num</u>	<u>Memo</u>	<u>Due Date</u>	<u>Aging</u>	<u>Open Balance</u>
Kentucky Belle Market						
Bill	04/02/2015	Mont...	Mar Charges/#15 Tax Exempt	04/12/2015		70.50
Total Kentucky Belle Market						70.50
Sangre De Cristo Lab, Inc.						
Bill	03/31/2015	16589	16589/BacT/Cooler Return	04/10/2015		94.00
Total Sangre De Cristo Lab, Inc.						94.00
USA Blue Book						
Bill	03/31/2015	590277	590277/PH Packets	04/10/2015		119.30
Total USA Blue Book						119.30
VISA						
Bill	03/31/2015	167078	Wastewater Testing Shipping	04/10/2015		82.76
Bill	03/31/2015	578484	Water Testing Shipping	04/10/2015		13.17
Total VISA						95.93
TOTAL						379.73

MEMO

City of Creede

DATE: 4/2/15
TO: Mayor and Board of Trustees
FROM: Clerk Snead
SUBJECT: Notes

Hi all, a few things (hopefully in agenda order):

- Private Event Seime Park: After discussing this with you all, EH expressed a concern with Special Event Insurance, which we do require. Further, when you obtain SE insurance, you must answer whether you are serving alcohol and obtain coverage for it, so it is already in there. I've also developed a resource guide identifying differences between private and public events and event responsibility that I've provided to the applicants. I am satisfied with those two steps for now and we can see how it goes. EH sent a sample alcohol application for such an event, but it was for CU Boulder, and quite a bit more complicated than I think we need to be, but if, after the event, we think we would like more info, we could develop such an application.
- SWP area and dates: On Monday, a few of us met with county officials to explain what we were doing with Source Water Protection and a few of the stakeholders showed up. That conversation resulted in a couple of things: Ron Carpenter pointed out that the Deep Creek Drainage emptied downhill and downriver from our wells, and we may as well exclude it. I've drawn a rough purple dotted line where we wanted to move that. Colleen is out this week, but she can make it pretty and scientific, etc, once she returns. The group was also leaning toward a 5-mile SWPA versus the proposed primary (5 miles plus immediate drainages) for simplicity's sake. I've asked Colleen to block off her available May 7th date, but if there are big conflicts there, she has May 13th open too.
- COG Grant: We had only had one idea on facebook from Gwen for using the COG grant to re-seed weed mitigation areas. We discussed that it's a little bit of a stretch for economic development, but its one idea. Two groups, the CELC and the Fairgrounds submitted requests for projects. I visited with Roni about the grant and she did say that it needed to be a city project, i.e., we can't just serve as an "umbrella" organization so I'm not sure if you would be interested in finding out more about "taking over" another organization's project.



PRIVATE EVENT PERMIT APPLICATION

City of Creede
2223 N Main Street
Creede, CO 81130
(719-)658-2276

Name: Steve Lynch

Address: 3005 Marion Street Denver, CO 80205

Business/Organization (if applicable): _____

Phone: 630-631-9433 Email: splynch2@gmail.com

Description of Event: Wedding Reception

ATTN TRUSTEES: As discussed in Work Session, this event is PRIVATE and will include alcohol. Special Event Insurance to include alcohol coverage.

Date and Times of Set-Up: 06/13/2015, 8am-2pm

Dates and Times of Event: 06/13/2015, 2pm-5pm

Dates and Times of Tear-Down: 06/13/2015, 5pm-6pm

Location of Event: Seime City Park
(attach map if applicable)

Estimated Number of People Expected to Attend this Event: 100

I have read, fully understand, and agree to the terms of this Private Event Permit, any attached pages, and the City of Creede's Public Property Event Policy and Procedures:

Applicant [Signature] 2/2/2015
Date

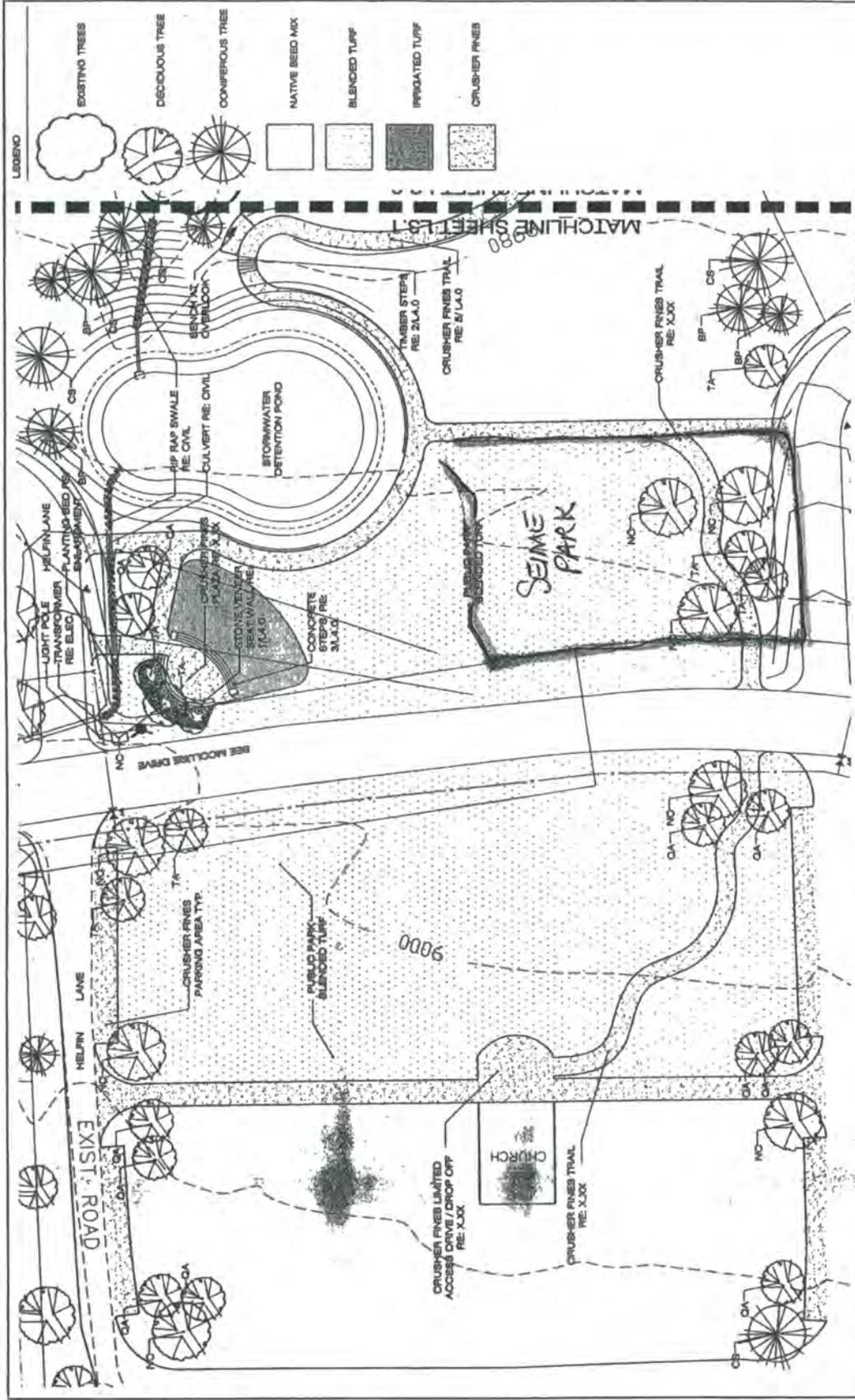
City Clerk [Signature] 2/18/15
Date

SHERIFF'S DEPARTMENT NOTIFICATION: Getting Monday
Date

Pre-Event Site inspection by: City _____ Applicant _____ Date and Time: _____

Post-Event Site inspection by: City _____ Applicant _____ Date and Time: _____

FOR ADMINISTRATIVE USE ONLY	
Application Received <u>2/2/15</u>	Fee <u>\$50.00</u> Date Paid _____
License Agreement Attached? Y <input type="checkbox"/> N <input checked="" type="checkbox"/>	Proof of Insurance Attached? Y <input type="checkbox"/> N <input type="checkbox"/> <i>will approve upon receipt - RR</i>
Board of Trustees Meeting Date <u>4/7/15</u>	
Approved by Board of Trustees this <u>7</u> day of <u>April</u> , 20 <u>15</u>	
Attest: _____	City Clerk



- LANDSCAPE NOTES:**
1. ALL AREAS TO BE IRRIGATED, ACCORDING TO OTHERWISE PLANTED SHALL RECEIVE THREE CUBIC YARDS OF TOPSOIL AND/OR ORGANIC MATTER COMPOST OR ASO MANURE PER ONE THOUSAND SQ. FT. AND TILLED INTO THE SOIL.
 2. ALL SPRINKLER AREAS TO BE IRRIGATED WITH 1/2" DEPTH, MATCH OVER EXISTING OR EXISTING IRRIGATION SYSTEMS. ALL IRRIGATION SYSTEMS SHALL BE INSTALLED WITH 1/2" DEPTH, SHARED OR JUMP IRRIGATION. ALL IRRIGATION SYSTEMS SHALL BE IRRIGATED WITH 1/2" DEPTH, SHARED OR JUMP IRRIGATION.
 3. ALL SPREAD AREAS TO BE COATED WITH 2" DEPTH OF MULCH. MULCH IS NOT REQUIRED WHEN ADJACENT TO CURBS, WALLS, OR WALLS.
 4. ALL UTILITY BARRELS SHALL BE INSTALLED WITH 2" DEPTH OF MULCH. MULCH IS NOT REQUIRED WHEN ADJACENT TO CURBS, WALLS, OR WALLS.
 5. THE LANDSCAPE DESIGNER SHALL BE RESPONSIBLE FOR INSTALLATION, MAINTENANCE AND REPLACEMENT OF ALL LANDSCAPING MATERIALS SHOWN ON THE APPROVED SITE OR LANDSCAPE PLAN ON FILE IN THE CITY OF CREEDE.
 6. ALL LANDSCAPING MATERIALS SHALL BE WATERED BY AN AUTOMATIC IRRIGATION SYSTEM.
 7. ALL AREAS THAT ARE DISTURBED DURING CONSTRUCTION SHALL BE REVEGETATED PRIOR TO CONSTRUCTION COMPLETION.
 8. ALL AREAS THAT ARE DISTURBED DURING CONSTRUCTION SHALL BE REVEGETATED PRIOR TO CONSTRUCTION COMPLETION.
 9. NO BRUSH OR TREES WILL BE PLANTED WITHIN THREE FEET OF A FIRE HYDRANT.
 10. ALL TREES ARE TO BE INDICATED BY OTHER SYMBOLS SO THAT PROPOSED GRADING, STORM DRAINAGE OR OTHER CONSTRUCTION DOES NOT DAMAGE THEM.
 11. CONSTRUCTION SHALL BE MAINTAINED IN A LIVING CONDITION BY THE OWNER. TREES AND SHRUBS MUST HAVE A 100% ENDING SURVIVAL RATE. ANY DEAD OR DAMAGED PLANT MATERIAL SHALL BE REPLACED WITHIN 6 MONTHS OF NOTIFICATION BY THE CITY. NON-LIVING GROUND COVERS, SUCH AS ROCK OR MULCH, MUST BE 100% INTACT AFTER ONE YEAR AND 100% INTACT THEREAFTER.

City of Creede, a Statutory Town
Liquor License Summary

Note: Liquor License forms contain a mixture of confidential and public information. In an effort to protect the confidentiality of items such as Social Security Numbers, Drivers License numbers, and dates of birth, liquor application forms will no longer be available to the public. This summary is intended to give the Board of Trustees and citizens the public content of the issue at hand.

=====

Type of Action Requested: Renewal of Beer & Wine Liquor License

Applicant: MJ'S Buffet, LLC.

Current Licensee: Same.

Factual Findings:

- This entity has changed liquor license possession from husband/wife partnership ownership to sole proprietorship per DR8177
- The Owner/Operating Manager is Monica Jones.
- Business address is 801 La Garita Ave.
- The licensee has possession of the premises by ownership.
- The business is in good standing.
- Character of the applicant is not an issue for this request.
- All applicable fees have been paid.
- The application for renewal was submitted in a timely manner.

Recommended Action

Consider approval of application for Renewal from MJ's Buffet LLC of a Beer & Wine Liquor License.

City of Creede, a Statutory Town
Liquor License Summary

Note: Liquor License forms contain a mixture of confidential and public information. In an effort to protect the confidentiality of items such as Social Security Numbers, Drivers License numbers, and dates of birth, liquor application forms will no longer be available to the public. This summary is intended to give the Board of Trustees and citizens the public content of the issue at hand.

=====

Type of Action Requested: Approve Special Events Permit to sell malt, vinous and spirituous liquor at a special event.

Applicant: Creede Elks Lodge #506

Current Licensee: Same.

Factual Findings:

- Time, date and type of events to be permitted:
6/13/15, 12am-2am – Wedding
6/26/15, 12am-2am – Wedding
- The premise for the event is the Elks Lodge #506 building at 102 S Main Street.
- Applicant is a non-profit in good standing with the State of Colorado
- Applicant is eligible to apply for a Special Events Permit.
- The location is eligible to be licensed.
- The Event Manager is Jim Van Ry.
- Character of the applicant is not an issue for this request.
- All applicable fees have been paid.
- These special events are 4-5 of 15 total possible 2015 events.

Recommended Action

Consider approval of a multiple date Special Events Permit for Creede Elks Lodge #506.



Parade - *RS*
**PRIVATE EVENT PERMIT
APPLICATION**

City of Creede
2223 N Main Street
Creede, CO 81130
(719-)658-2276

Name: Nancy Leggitt

Address: PO Box 313

Business/Organization (if applicable): Creede Schools Track & Field

Phone: 719-480-1090 Email: uffda_ika@yahoo.com

Description of Event: Track Practice - Safety of Kids, Transport of
shots & disc to throwing spots.

Date and Times of Set-Up: 4-1-15

Dates and Times of Event: @ 4:00pm - 6:00pm Monday - Thursday

Dates and Times of Tear-Down: 6-1-15

Location of Event: LaGarita, Loma, Multipurpose Trail
(attach map if applicable)

Estimated Number of People Expected to Attend this Event: 1 Rider, 17 Students

I have read, fully understand, and agree to the terms of this Private Event Permit, any attached pages, and the City of Creede's Public Property Event Policy and Procedures:

Applicant *[Signature]* 3-31-15
Date

City Clerk *[Signature]* _____
Date

SHERIFF'S DEPARTMENT NOTIFICATION: *[Signature]* 4-1-15
Date

Pre-Event Site inspection by: City _____ Applicant _____ Date and Time: _____

Post-Event Site inspection by: City _____ Applicant _____ Date and Time: _____

FOR ADMINISTRATIVE USE ONLY	
Application Received <u>4/1/15</u>	Fee <u>75.00</u> Date Paid _____
License Agreement Attached? Y <input type="checkbox"/> N <input checked="" type="checkbox"/>	Proof of Insurance Attached? Y <input type="checkbox"/> N <input type="checkbox"/>
Board of Trustees Meeting Date <u>4/1/15</u>	
Approved by Board of Trustees this <u>4</u> day of <u>April</u> , 20 <u>15</u>	
Attest: _____	City Clerk

Department of Local Affairs Division of Local Government

Mission
Divisions
Core Services
Financial Assistance
Technical Assistance



DOLA's Mission - Strengthening Colorado Communities

- Equitable & consistent implementation of property tax laws
- Community development that is revitalizing and sustainable
- Technical & financial support for community development needs
- Safe, affordable housing
- Emergency preparation, mitigation, response and recovery



DOLA's Divisions

Board of Assessment Appeals (BAA)

Provides a low-cost method of resolving taxpayer disputes that might otherwise overwhelm the state judicial system.

Division of Housing (DOH)

Ensures that Coloradans live in safe, decent and affordable housing by helping communities meet their housing goals.

Division of Local Government (DLG)

Delivers technical and financial assistance and demographic analysis to local governments and communities facilitating access to a variety of resources to achieve sustainable community development.

Division of Property Taxation (DPT)

Ensures the fair, accurate and consistent application of property tax law for the benefit of all residents and property owners of the state.





Community Development Office

- Main Street program
- Downtown redevelopment focus
- Planning
- Flood Recovery

CDO
Community Development Office

COLORADO
Department of Local Affairs

Four-Point Approach®

- ORGANIZATION**
 - Structure
 - Fundraising
 - Communicatng
 - Partnerships
 - Volunteer development
- PROMOTION**
 - Create a positive image
 - Special events
 - Retail & visitor promotions
- DESIGN**
 - Public space
 - Private space
 - Capitalize on historic assets
- ECONOMIC RESTRUCTURING**
 - Strengthen businesses
 - Attract new businesses
 - Provide training & resources

COLORADO
Department of Local Affairs

National Main Street Center

Local Government Services

The Local Government Services section operates and provides technical assistance in five main compliance and research program areas:

- Local Government Files and Public Records
- Local Government Budgeting and Finance
- 5.5% Property Tax Revenue Limit / Mill Levies
- Special District Elections and Directors
- Local Government Research and Applied Fiscal Analysis



Local Government Files and Public Records

The division tracks over 80 different types of government entities numbering more than 3,500 statewide.



State Demography Office

- Established in statute: CRS 24-32-204
 - Produce population estimates and forecasts by sex, race/ethnicity, political subdivision for program planning
- Partner with Federal, State and Local Gov'ts
 - CDPHE, DHS, CDOT, DOC, CDOL, Legal Services, OMB, HWB, HCPF, BSU, CU, UCD, UCCS, Mines
- Unbiased and accounting for local input and needs
- Technical Assistance - 325 events
- Publicly available products - 130 products, 63 presentations



Field Services

Loveland Sterling Pueblo Golden
 Alamosa Durango Frisco Grand Junction

COLORADO
 Department of Local Affairs

Alternative Fuels

- \$20 Million DOLA Initiative
 - Fueling Stations
 - Fleet Conversion
- Partnering with Colorado Energy Office, CDOT and RAOC
 - \$30 Million in CMAQ Funds

COLORADO
 Department of Local Affairs

Broadband Planning Grants Initiative

Statewide Economic Development Initiative

Partnering with OIT, OEDIT

Regional, multi-jurisdictional approach

Public/private partnerships

Grants thru COG's

COLORADO
 Department of Local Affairs

Fiscal Health Initiative
Economically Resilient Communities

- 8 Communities engaged
 - 1 per DOLA Field Region

Technical Assistance and access to tools

- Financial Checkups, Trend Analysis
- Asset Inventory
- Capital Improvement Planning
- Fiscal Health Model
- Priority Based Budgeting



Rural Economic Development Initiative

\$3M grant partnership with Office of Economic Development and International Trade

- Focused on diversity and resiliency to encourage economic development in rural communities
- Grants and technical assistance to businesses and local governments
- Over 35 projects in the program or in pipeline



Financial Assistance

Competitive

- Community Development Block Grants (CDBG)
- Local Government Limited Gaming Impact Program (LGLGI)
- Energy and Mineral Impact Assistance Program (EIAF)
- Search and Rescue Fund (SAR)
- Colorado Heritage Planning Grants (CHPG)

Formulaic

- Community Services Block Grants (CSBG)
- Conservation Trust Fund (CTF)
- Severance Tax and Federal Mineral Lease Direct Distribution
- Volunteer Firefighter Pension Fund (VFPF)



LOCAL GOVERNMENT Funding through DLG Fiscal Year 13-14

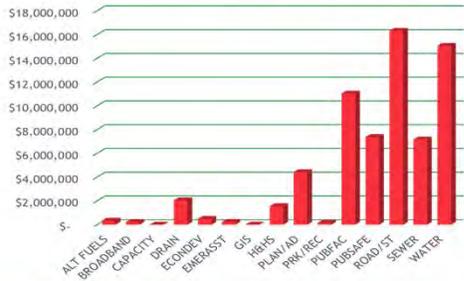
- Over \$200 Million
 - Direct Distributions
 - Grant Awards
- Processing over 1000 grant awards and distributions per year to Local Governments

Leveraging over \$350 M and creating over 1,300 jobs!



Energy Impact Assistance Program

FY13-14 Impact Program Awards
\$66.5 Million



Technical Assistance

- Information to communities on a day-to-day basis
- Assist citizens, local governments, communities, non-profits, state agencies, General Assembly and Governor's Office
- Local Government (officials and staff)
 - Alternative Financing Mechanisms
 - Land use and capital planning
 - Budget basics and financial management
 - Legal and ethical issues



Elected Official Training

- Roles and Responsibilities
 - Elected officials, appointed officials, staff, citizens
- Effective Decision Making
 - Focus on process and projects, not people
- Working together as a board
 - As a team, addressing difficult issues
- Best management practices
- Running an effective meeting
 - Be prepared and have what you need at the meeting



Thank you for your attention

Christy Culp

Christy.culp@state.co.us

719-589-2251



Town Board of Trustees
April 7, 2015
Eloise Hooper

Even though I was gone for 9 days, March was busy. Movie and Game Nights were very well attended. The kids got to play on a new-to Rec Xbox and had a great time. They were able to play two teams of four. I ordered 2 Xboxes but one arrived broken and had to be sent back. It was very poorly packaged with no packing material around it. I will get a refund. When I get the refund I will order another one from a different place. I have scheduled some Game Nights for eight Mondays this summer. I should be able to pay for the Xboxes , games, help for the nights, and supplies for the Baptist Church. Since they do not charge Rec for using the Fellowship Hall, I buy supplies as a way to thank them.

My son Matthew taught a cooking class to four girls on March 6. They made lunch for themselves and relatives. They made Pico de Gallo from scratch, learning how to use a knife safely and dice all of the ingredients. They also learned how to make it taste just the way they wanted it. One of the girls said she didn't like raw tomatoes or onions before the Pico de Gallo was made. She probably ate at least a half cup before the day was over. The girls made almost $\frac{3}{4}$ of a gallon. A little over a quart was actually left for parents and relatives to share with the meal. Besides the Pico de Gallo, the girls made Pork Quesadillas and a phyllo layered with raspberries and blueberries, and cream cheese sauce. The girls enjoyed the class and everyone enjoyed the meal. The girls and some adults are wondering when the next class will be held.

The Easter Egg Decorating and Hunt will be held April 4. The decorating will be at the Chamber from 9:30 – 11:30, the hunt from 11:45 – 12:15 and after the hunt will be a reception at the Chamber.

Sofia Branda worked with me to prepare a song for the Creede Arts Council's 23rd Annual Variety Show. She sang "*I was Mauled By A Mother Marsupial*". John Goss also learned the guitar accompaniment and played with Sofia. The song was written by Luciana Branda, Delaney Brink, Harley and Amanda Smith, Lyric Nicholson and the instructor Kathy Hussey in 2008 as part of the Music & Songwriting workshop.

Recreation now has a facebook page. Catherine set it up and helped me get some pictures and other info on it.

Twelve craft vendors reserving 16 spaces and three food vendors reserving 6.5 spaces have sent in their applications for the Days of '92.

City of Creede, a Statutory Town
Liquor License Summary

Note: Liquor License forms contain a mixture of confidential and public information. In an effort to protect the confidentiality of items such as social security numbers, driver's license numbers, and dates of birth, liquor application forms are longer available to the public. This summary is intended to give the Town Board and citizens the public content of the issue at hand.

=====

Type of Action Requested: Consider application for approval of a new Hotel & Restaurant Liquor License to sell malt, vinous and spirituous liquor.

Applicant: Mammoth Mountain Main Street, LLC d/b/a Pizzeria 8852

Application details:

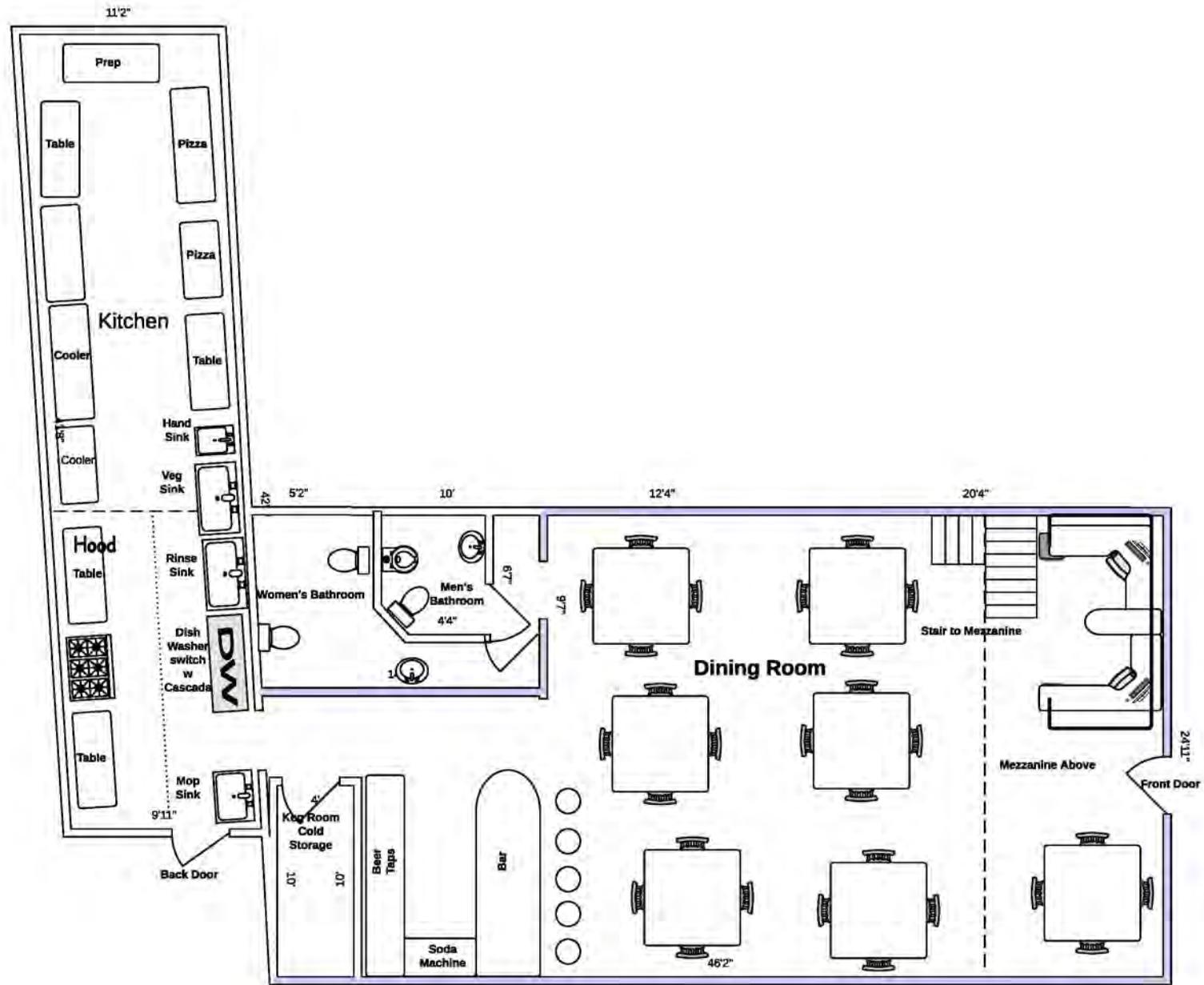
- Business address is 107 N. Main Street.
- The Licensed premises are proposed to be the current indoor structure at 107 N. Main Street. See attached drawing for details.
- Applicant has current sales tax license and FEIN.
- Applicant is eligible to apply for a liquor license.
- The location is eligible to be licensed.
- Applicant does not hold any other liquor license.
- Officer of the applicant Corporation is Keith Siddel, PO Box 550, Creede, CO
- Possession of the property is documented by lease agreement with a renewable term expiring May 31, 2025.

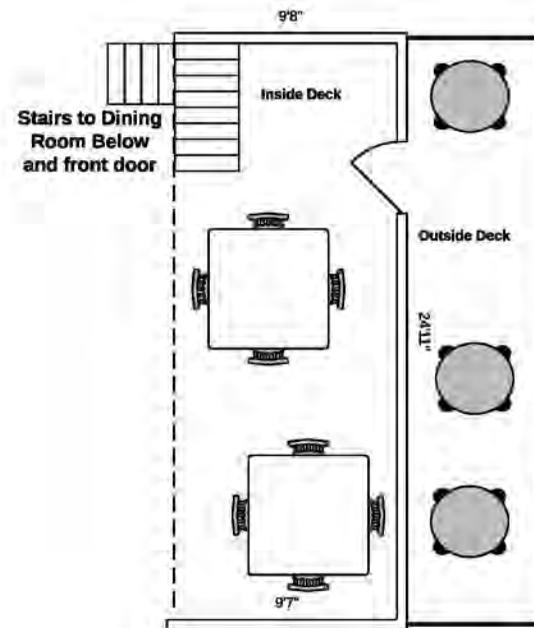
Factual Findings:

- The applicant must prove needs and desires for a new license request.
- Operation of this business is in compliance with local zoning.
- This application was filed with the Town Clerk on February 23, 2015
- All applicable fees have been paid.

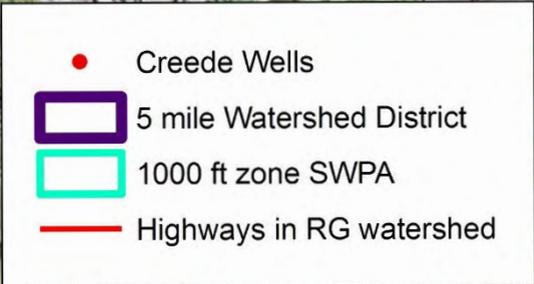
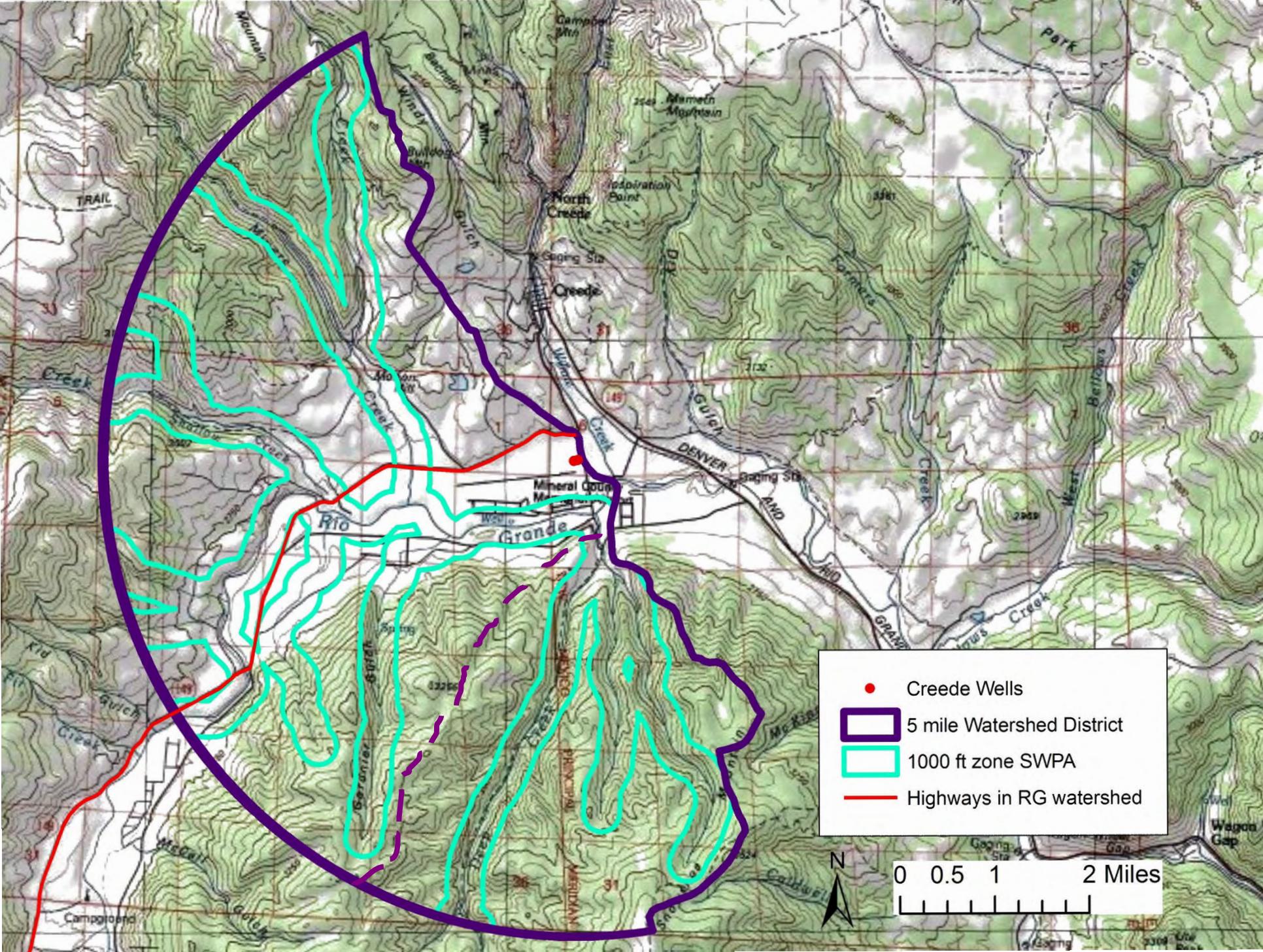
Recommended Action

Consider approval of a new Hotel & Restaurant Liquor License for Mammoth Mountain Main Street, LLC d/b/a Pizzeria 8852 located at 107 N. Main Street contingent upon the receipt and outcome of the information provided by Colorado Bureau of Investigations (CBI)-NCIC/CCIC in comparison to the information provided by the applicants' on the Individual History Record (Form 8404-I).





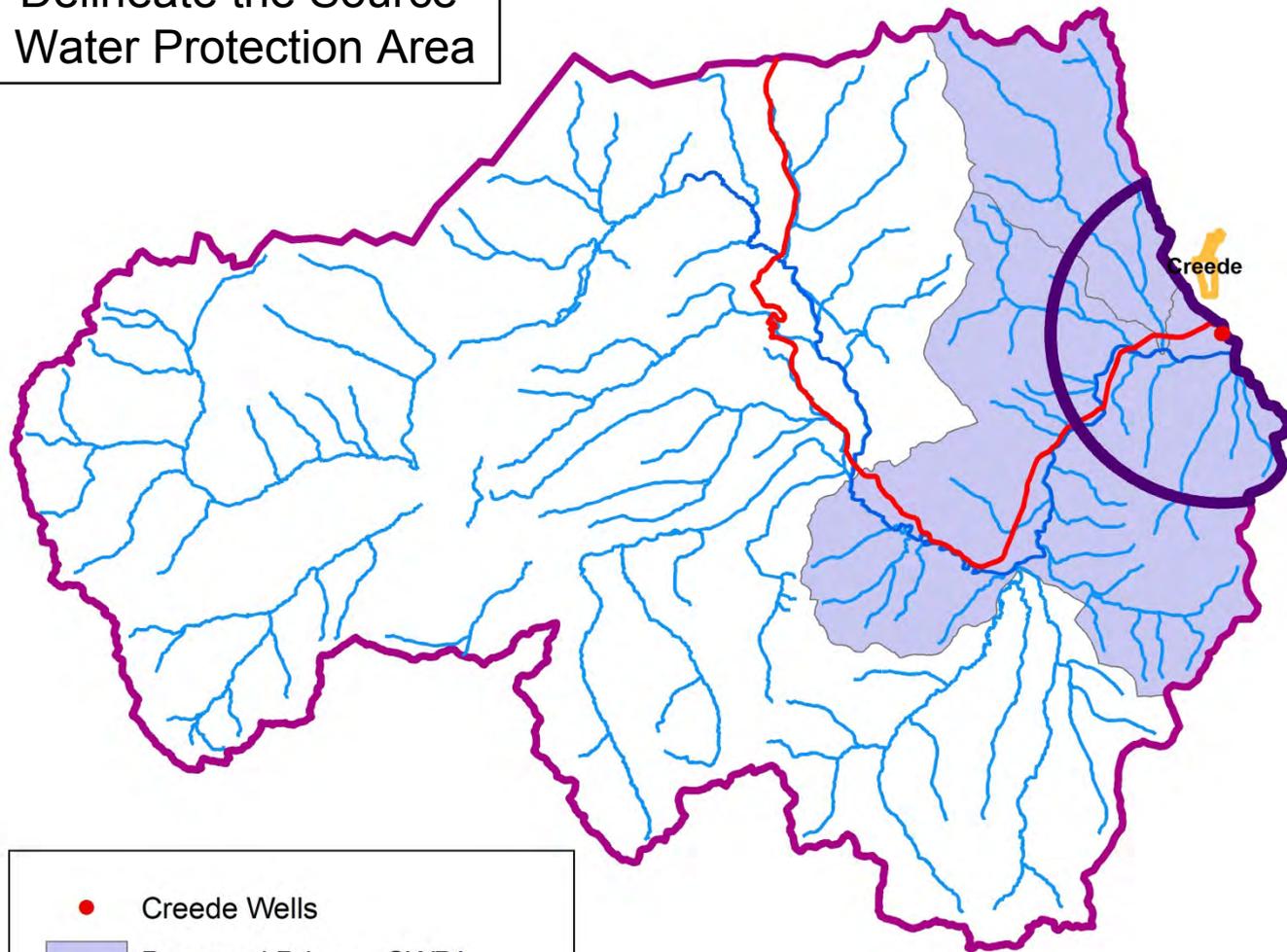
Mezanine Level



0 0.5 1 2 Miles



Delineate the Source Water Protection Area



MINERAL COUNTY FAIRGROUNDS ASSOCIATION (MCFA)

PO Box 61
Creede, CO 81130

March 25, 2015

Creede City Council
Creede, CO 81130

Dear Board:

MCFA is developing our property for future activities. In 2015 the plan is to build a permanent announcers booth at the lower arena for announcing activities at the Creede Chuteout. The booth will be a 2 level 10'x16' timber structure. The cost of the announcer's booth is approximately \$10,500. Some funds are secured and MCFA needs an additional \$5,000 for the structure. Local materials and labor are planned where appropriate and available.

MCFA requests \$5,000 from the Creede City Council for the booth.

If you have any questions or need additional information please contact Jim Mietz, (719)588-1308.

Sincerely,

A handwritten signature in black ink, appearing to read "Jennifer J. Inge". The signature is fluid and cursive, with a large initial "J" and "I".

Jennifer J. Inge, President

MINERAL COUNTY FAIRGROUNDS ASSOCIATION (MCFA)

PO Box 61
Creede, CO 81130

March 25, 2015

Creede City Council
Creede, CO 81130

Dear Board:

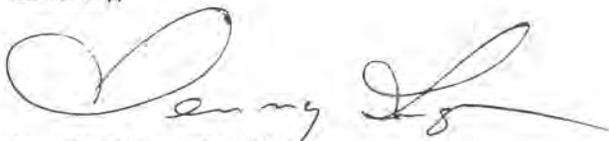
As you are aware the MCFA has been working hard in developing the grounds at the property. Last year MCFA sponsored the Creede Chuteout during the months of June and July. The attendance was 2,119, 188 contestants with a payout of \$19,318.

A part of developing the grounds it is necessary to expand the area south of the lower arena. Our plan is to bring in 225cu.yds. of road base to build up the area where cattle and sheep are kept for the rodeos. Road base is the preferred material as it has minimal erosive characteristics and is available locally. The cost of the material at the pit is \$13.50 per cu. Yd. for a total cost of \$3,037.50. Mineral County Commissioners have agreed to provide a road grader, front end loader, dump truck and reject sand at a cost of the equipment of \$7,200. In addition, there is a possibility that Southway Construction of Alamosa will provide a dump body to haul some of the material.

MCFA requests the Creede City Council to contribute \$3,037.50 by May 15, 2015 so that the lower arena area can be developed further.

If you have any questions or need additional information please contact Jim Mietz at (719)588-1308.

Sincerely,



Jennifer J. Inge, President

Manager's Report

To: Mayor and Board of Trustees
Date: April 7, 2015
From: Clyde Dooley

Lagoon Property Annexation – Administrative Direction

When we began talking with Mineral County Fairgrounds about annexing their property we thought it's time to finally annex our wastewater lagoon property. We probably should have done it in 2011 when we annexed the Creede Resources Inc. property, but missed that opportunity.

In talking with Eric Heil about annexing the fairground property I brought the lagoon property up and because we own this property the annexation process is quite different and he recommended it be done separately.

Annexing municipality owned property is covered in C.R.S. § 31-12-106 (3) and although the process doesn't require notice and hearing, the need for an impact report is not automatically waived as discussed in C.R.S. § 31-12-108.5. However, if the property is less than 10 acres [surveyed at 9.99 & deed says 10] or the city and county agree, the impact report can be waived.

Impact reports are very important for annexation considerations when there is a change of use, subdivision plans, and extension of municipal services and infrastructure. None of that is happening with this property and the county commissioners waived this requirement in their meeting yesterday **and I'm asking the Board of Trustees to waive the requirement tonight.**

I've attached a draft of the ordinance annexing the lagoon property to be considered next month if the impact report is waved.

Flume Dream – FYI

I so thank the Board of Trustees [current & past] for getting us to the point of addressing the rehabilitation of the flume.

It's been a goal for the past thirty to forty years and although it's received a lot of attention every year, the complexity and cost of the project has stymied progress. Thank goodness patch repairs were done in the '80's and '90's, but politics, responsibility, liability issues impeded similar attempts since then. [USACE said it can't be worked on without a plan and permission (404 permit) approved by them]. The challenges included agreeing on a plan and being in a financial position to tackle a project like this.

I can't speak accurately about the financial position of the town before I got here, but the mere complexities of the project scared past boards to delay the project until they had more answers and too often by that time, a new board would be setting with similar questions.

In 2003 we had approximately \$450,000 in the bank and were reviewing flume rehabilitation plans that ranged from 3.6 to 7.0 million dollars. So we roughly had a savings account for about 12.5% to 6.5% of it. After digesting this statistic, we tightened our belts and began more financial conservative plan and worked with a two million dollar goal for the flume. We've also been [maybe too much at times] trying to save money to be ready for

“THE DECISION”. As you’ve seen from my monthly “City Funds” spreadsheet our accounts now total \$2,214,709. Again nice job Trustees [current and past].

Things to keep in mind include 2003 numbers are not 2015 numbers and some of our fund balances are reserved. But, we’re in a much better position. Grant funding is and always should be considered, but should be carefully considered because their long-term encumbrances can be deceiving.

Preliminary Engineering Report – Update

Attached is the schedule Bohannon Huston provided us for the preliminary engineering report. As you can see they started the field inspection yesterday. Once we receive their recommendations [alternatives] then we need to decide on the plan we want and begin serious financial steps to put us in a position to get this project done.

Wastewater Treatment Discharge Permit – Update

We were notified the first of last week that a conference to set the hearing date is scheduled in the court’s offices at 1525 Sherman St. in Denver for April 24th at 9am. We’ll likely participate by phone, but Ron, Eric [Heil], and maybe John Parker and his attorney may attend in person.

Our request for an administrative stay on our new discharge permit was denied by CDPHE. Although an approval would have been nice, the denial did not come as a complete surprise. We’ve not heard about the adjudicatory hearing yet, but expect to hear about that sometime next month.

Willow Creek Reclamation has agreed to help us with some sampling we hope will prove our argument concerning the need for the new effluent standards. If proven, we’ll ask for a variance on the applicable requirements. We’ve also been gathering discussion points questioning the standards in relation to our site specific treatment. We’ve had no compliance violations and are unaware of any harm our wastewater effluent is doing to anyone. Gwen met with Don [Dustin] and JB [Alexander] last Wednesday to discuss the sampling plan.

Eric [Heil] and I are concentrating on the undue financial hardship the new standards will create on our small disadvantaged community. Simply said we’re asking: “There’s no harm, no foul, why should we have to raise our costs?” CDPHE did agree to extend some of the new compliance deadlines, but the same “Why” question lingers.

Downtown Colorado Inc. Assessment – Update

The Downtown Colorado Inc. community assessment, Catherine, Katlin, and Shelly have been working on is ready to get started. The scheduled dates are June 1 – 2, 2015. The community7 assessment team will create a report and work with the community in conjunction with the Main Street application process.

Source Water Protection Plan – Update

Robert conducted the Source Water Protection Plan we had last Monday with two of the county commissioners and Janelle. Also present was Ron Carpenter, Randy McClure and Zeke Ward.

A revision (Deep Creek drainage) will be made to the current map plan and presented at the next [TBD] meeting.

CIRSA Audit Score improvements – FYI

Randi and I were notified last month that our insurance carrier, CIRSA would like to feature our improvements in our Loss Control audit scores. They asked us to comment on our improvements and I've attached the notes we sent.

MCFA Annexation – Update

Jim brought in the annexation survey we need to move forward on this annexation. Because of contiguity requirements it is broken into two (2) serial annexations as we did with the Creede Resources property. We need to finish the lagoon annexation first and hope to have that completed in May. This annexation will need the impact report, annexation agreement, notice, and hearing and Eric [Heil] and I will continue working with Jenny and Jim to keep things moving forward.

Zamboni ownership;?– Work Session

For clarification we should start a dialogue and decide what to do with the Zamboni. Keep it or give it to the Creede Hockey Organization?

Ron Stobbe Property – FYI

Ron was in last week to clarify his property. He has warranty deeds and a recent survey that includes the eastern portion of North Third Street between blocks 6 and 13, Creedmoor. We'll update our maps to reflect the addition of that portion of N. 3rd Street to reflect his ownership.

February Finances – FYI

		YTD
General Fund	8,645	68,832
Capital Improvement Fund	4,702	59,155
Conservation Trust Fund	2,955	2,956
Virginia Christensen Fund	30	(89,935)
Water & Sewer Fund	<u>6,815</u>	<u>33,675</u>
Net	23,147	74,683

City Sales Tax: total \$19,480 through the end of February. That's up \$2,162 for the same period last year and down \$1,298 compared to February of last year.

City Funds total \$2,214,709 through the end of February. That's up \$243,575 for the same period last year and up \$33,540 from last month. [This is the tool I use to keep track of the funds we have in the bank. I use this spreadsheet to not only keep track of our short term financial stability, but also the long term fiscal sustainability. Fiscal sustainability strategies build the capability of a government to consistently meet its financial responsibilities, both in the short term by adjusting spending to revenues and revenues to spending, and in the long term by protecting future capital improvement plans and future generations of fiscal abilities.]

Budget Fund Balances: Budget fund balances are provided to us once a year after our audit. Please let me know if you'd like to see the spreadsheets &/or audits.

Please stop by the office if you'd like to look at any of these spreadsheets.

City Sales Tax

	2015	2014	2013	2012	2011	2010	2009	2008	2007	2006	2005	2004	2003	2002
Jan	10,214	6,754	7,330	8,814	5,450	6,784	6,726	6,822	11,116	7,728	6,598	5,966	5,012	6,699
Feb	9,266	10,564	9,102	7,926	8,740	7,028	9,018	9,034	7,682	6,476	7,562	7,598	6,172	4,175
Mar		8,114	6,480	6,868	4,832	4,498	7,700	7,454	4,482	4,836	6,100	5,392	4,086	4,904
Apr		7,696	6,730	6,838	4,314	5,888	7,804	5,158	4,714	6,624	4,748	4,264	4,172	6,688
May		7,814	7,954	6,056	6,314	4,722	4,932	5,866	5,476	4,384	5,826	5,596	4,336	4,898
Jun		7,940	6,314	10,718	4,018	4,516	5,108	5,812	4,544	5,648	4,220	4,014	5,562	6,797
Jul		16,244	13,944	14,456	10,445	9,422	9,608	12,866	9,922	11,178	8,981	8,764	8,658	16,658
Aug		26,416	25,228	35,718	23,934	22,658	21,708	21,214	19,274	15,146	19,688	18,269	16,868	24,660
Sep		34,026	32,472	47,628	33,657	37,060	35,686	31,794	32,296	29,228	27,946	30,978	25,758	17,669
Oct		45,006	30,964	32,142	31,996	24,106	23,400	24,112	23,688	20,936	20,536	19,900	22,072	16,125
Nov		24,622	28,614	33,402	25,118	21,926	23,158	19,268	19,916	20,006	17,232	19,340	21,008	6,982
Dec		11,184	11,214	10,186	10,028	7,934	6,876	10,360	9,536	6,920	7,928	6,618	6,794	5,013
	19,480	206,380	186,346	220,752	168,846	156,542	161,724	159,780	152,646	139,110	137,365	136,699	130,498	121,268

**City sales tax is up \$2,162 for the same period last year [19,480 - 17,318]
and down \$1,298 compared to last February [9,266 - 10,564]**

2015		2014		2013	
Jan.	10,214	6,754	7,330	7,330	3.93%
Feb	9,266	10,564	9,102	9,102	4.88%
Mar	-	8,114	6,480	6,480	3.48%
Apr	-	7,696	6,730	6,730	3.61%
May	-	7,814	7,954	7,954	4.27%
Jun	-	7,940	6,314	6,314	3.39%
Jul	-	16,244	13,944	13,944	7.48%
Aug	-	26,416	25,228	25,228	13.54%
Sep	-	34,026	32,472	32,472	17.43%
Oct	-	45,006	30,964	30,964	16.62%
Nov	-	24,622	28,614	28,614	15.36%
Dec	-	11,184	11,214	11,214	6.02%
	19,480	206,380	186,346	186,346	100.00%

City Sales Tax

2012

Jan.	8,814	3.99%
Feb	7,926	3.59%
Mar	6,868	3.11%
Apr	6,839	3.10%
May	6,056	2.74%
Jun	10,718	4.86%
Jul	14,456	6.55%
Aug	35,718	16.18%
Sep	47,628	21.58%
Oct	32,142	14.56%
Nov	33,402	15.13%
Dec	10,186	4.61%
	220,753	100.00%

21.39%

78.61%

2011

Jan.	5,450	3.23%
Feb	8,740	5.18%
Mar	4,832	2.86%
Apr	4,314	2.55%
May	6,314	3.74%
Jun	4,018	2.38%
Jul	10,445	6.19%
Aug	23,934	14.18%
Sep	33,657	19.93%
Oct	31,996	18.95%
Nov	25,118	14.88%
Dec	10,028	5.94%
	168,846	100.00%

19.94%

80.06%

2010

Jan.	6,784	4.33%
Feb	7,028	4.49%
Mar	4,498	2.87%
Apr	5,888	3.76%
May	4,722	3.02%
Jun	4,516	2.88%
Jul	9,422	6.02%
Aug	22,658	14.47%
Sep	37,060	23.67%
Oct	24,106	15.40%
Nov	21,926	14.01%
Dec	7,934	5.07%
	156,542	100.00%

21.36%

78.64%

2009

Jan.	6,726	4.16%
Feb	9,018	5.58%
Mar	7,700	4.76%
Apr	7,804	4.83%
May	4,932	3.05%
Jun	5,108	3.16%
Jul	9,608	5.94%
Aug	21,708	13.42%
Sep	35,686	22.07%
Oct	23,400	14.47%
Nov	23,158	14.32%
Dec	6,876	4.25%
	161,724	100.00%

25.53%

74.47%

2008

Jan.	6,822	4.27%
Feb	9,034	5.65%
Mar	7,454	4.67%
Apr	5,158	3.23%
May	5,886	3.68%
Jun	5,812	3.64%
Jul	12,866	8.05%
Aug	21,214	13.28%
Sep	31,794	19.90%
Oct	24,112	15.09%
Nov	19,268	12.06%
Dec	10,360	6.48%
	159,780	100.00%

25.14%

74.86%

2007

Jan.	11,116	7.28%
Feb	7,682	5.03%
Mar	4,482	2.94%
Apr	4,714	3.09%
May	5,476	3.59%
Jun	4,544	2.98%
Jul	9,922	6.50%
Aug	19,274	12.63%
Sep	32,296	21.16%
Oct	23,688	15.52%
Nov	19,916	13.05%
Dec	9,536	6.25%
	152,646	100.00%

24.90%

75.10%

City Sales Tax

2006		2005		2004	
Jan.	7,728	6,598	5,966	4.36%	4.36%
Feb	6,476	7,562	7,598	5.56%	5.56%
Mar	4,836	6,100	5,392	3.94%	3.94%
Apr	6,624	4,748	4,264	3.12%	3.12%
May	4,384	5,826	5,596	4.09%	4.09%
Jun	5,648	4,220	4,014	2.94%	2.94%
Jul	11,178	8,981	8,764	6.41%	6.41%
Aug	15,146	19,688	18,268	13.36%	13.36%
Sep	29,228	27,946	30,978	22.66%	22.66%
Oct	20,936	20,536	19,900	14.56%	14.56%
Nov	20,006	17,232	19,340	14.15%	14.15%
Dec	6,920	7,928	6,618	4.84%	4.84%
	139,110	137,365	136,698	100.00%	100.00%
				24.02%	24.02%
				75.98%	75.98%

2003		2002	
Jan.	5,012	5,012	3.84%
Feb	6,172	6,172	4.73%
Mar	4,086	4,086	3.13%
Apr	4,172	4,172	3.20%
May	4,336	4,336	3.32%
Jun	5,562	5,562	4.26%
Jul	8,658	8,658	6.63%
Aug	16,868	16,868	12.93%
Sep	25,758	25,758	19.74%
Oct	22,072	22,072	16.91%
Nov	21,008	21,008	16.10%
Dec	6,794	6,794	5.21%
	130,498	130,498	100.00%
			22.48%
			77.52%

Creede Willow Creek Flume Kickoff Meeting Minutes

Telephonic

March 24, 2015

10:30 a.m.

Attendees: Clyde Dooley, City of Creede
Robert Schlough, City of Creede
Ben Davis, City of Creede
Alandren Etlanus, BHI
Craig Hoover, BHI
Kareem Saint-Lot, BHI

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Meeting Objective: Kickoff the Willow Creek Flume PER project

Discussion:

The parties were introduced and the project overview was discussed. The field inspection will take place April 6th and is anticipated to take a few days beginning on Monday the 6th with the team staying Monday and Tuesday nights in Creede. Creede gave authorization for the hotel stay. Snow Shoe Lodge and Cascada Cabins should be open during this time.

BHI needs a copy of the USACE inspection report from 2012. Creede will provide this report. Creede will also provide the DOLA contract and the some recent pictures of the Flume.

The preliminary engineering report will develop two alternatives for rehabilitation of the flume: concrete cloth and concrete curb (as discussed in the previous PER). There will be two work sessions with the Creede Board of Trustees. The progression of the project was discussed and BHI will provide the proposed schedule for the project. The proposed schedule is provided with these minutes.

Action Items:

1. Creede to provide USACE report to BHI – Complete
2. Creede to provide DOLA Contact report to BHI – Complete
3. Creede to provide photographs BHI – Complete
4. BHI to provide proposed project schedule to Creede – Complete with these minutes.

ID	Task Name	Duration	Start	Finish	Predecessors	Resource Names
1	Creede Willow Creek Flume	1 day?	Tue 8/12/14	Tue 8/12/14		Feb 15, '15 Mar 1, '15 Mar 15, '15 Mar 29, '15 Apr 12, '15 Apr 26, '15 May 10, '15 May 24, '15 Jun 7, '15 Jun 21, '15
2	PER Proposals due	0 days	Mon 2/23/15	Mon 2/23/15		
3	Evaluation, selection, contract negotiation, and notice to proceed	17 days	Tue 2/24/15	Wed 3/18/15	2FS+1 day	
4	Project Kickoff Meeting	0 days	Tue 3/24/15	Tue 3/24/15	3FS+1 day	
5	Detailed Inspection of Willow Creek Flume	5 days	Mon 4/6/15	Fri 4/10/15		
6	Review of existing information	14 days	Tue 3/24/15	Fri 4/10/15	4	
7	Develop Alternatives	10 days	Mon 4/13/15	Fri 4/24/15	6	
8	Work Session #1	0 days	Tue 4/28/15	Tue 4/28/15	7FS+2 days	
9	Compare Alternatives	5 days	Thu 4/30/15	Wed 5/6/15	8FS+1 day	
10	Preliminary Design of Recommend Alternative	10 days	Thu 5/7/15	Wed 5/20/15	9	
11	Prepare draft PER	7 days	Thu 5/21/15	Fri 5/29/15	10	
12	Work Session #2	0 days	Tue 6/2/15	Tue 6/2/15	11FS+2 days	
13	Client review of PER	2 days	Mon 6/1/15	Tue 6/2/15	11	
14	Address comments on PER	3 days	Wed 6/3/15	Fri 6/5/15	13	
15	Submit Final PER	0 days	Mon 6/8/15	Mon 6/8/15	14FS+1 day	



Project: Creede PER schedule.mp
Date: Tue 3/24/15

Task: Milestone Summary

Split Milestone Summary

Project Summary External Tasks External Milestone Inactive Task

Inactive Milestone Inactive Summary Manual Task Duration-only

Manual Summary Rollup Manual Summary Start-only Finish-only

Deadline Progress Manual Progress

CIRSA AUDIT NOTES

TO: CIRSA
FROM: Clyde
SUBJECT: Audit score improvements
DATE: March 21, 2015

In 2013 our audit scores were 54 and 47 Property / Casualty and Workers Compensation respectively. Our audit scores for 2014 were 102 and 93 Property / Casualty and Workers Compensation respectively.

We always strive to develop and maintain policies and conduct training meetings to keep our number #1 asset (employees) as safe and healthy as possible. Taking advantage of the CIRSA Onsite safety and liability classes as well as the online training and monthly webinars have been a huge help to us because we are so remote. We work closely with our town and CIRSA attorney when drafting contracts and/or agreements to limit our liability exposure as much as possible. We also updated our policies and procedures for Emergency Management and Vulnerability Assessment in the past year. We have dedicated and now have staff in place to constantly manage and be responsible for these programs.

I think what we've done recently that's helped us make the improvements seen in our audit scores are the extra efforts of Randi and Robert. They've made sure we have written guidelines/policies and documentation of the training for our annual audits. This has taken us from doing things the best we can to documenting and allowing us to take responsibility for doing the best we can.

City Funds by account

2015		Acct. No.	1/31/15	2/28/15	3/31/15	4/30/15	5/31/15	6/30/15	7/31/15	8/31/15	9/31/15	10/31/15	11/30/15	12/31/15
1	ColoTrust	548001	204,004	204,023										
2	Conservation Trust	204498	9,459	9,460										
3	Capital Improvement	200263	536,471	544,510										
4	WS Checking	204501	359,576	351,371										
5	WS Savings	360422	23,818	23,818										
6	Deep Creek (Res)	360430	51,948	51,948										
7	Virginia Christensen	254010	236,717	236,747										
8	WS 2% Savings	360449	42,047	42,047										
10	CD 4/5/04	651232	69,727	69,736										
11	Gen. Fund Checking	204188	647,402	681,049										
Total Funds			2,181,169	2,214,709										

**City funds are up \$243,575 (2,214,709 - 1,971,134) for the same period last year
and up \$33,540 (2,214,709 - 2,181,169) from last month**

	Beginning	Ending
2004	446,511	111,953
2005	558,464	98,003
2006	656,467	892,639
2007	892,639	1,008,282
2008	1,008,282	1,023,796
2009	1,023,796	1,277,112
2010	1,277,112	1,497,354
2011	1,497,354	1,680,710
2012	1,680,710	1,368,684
2013	1,368,684	1,717,812
2014	1,717,812	2,181,149
2015	2,181,149	2,214,709
		<u>1,768,198</u>

Paving

446,511 2,214,709 1,768,198

Up 496%

Up 396%

In Bank

Profit