



# MEETING PLAN

<b>Name:</b>	County DRIVES Governance Committee		
<b>Meeting Date:</b>	April 5, 2017	<b>Organizer:</b>	Audrey M. Briel
<b>Meeting Time:</b>	9:30– 11:00 a.m.	<b>Location:</b>	<b>Go To Meeting</b> 1(224) 501-3212 Access Code - 192-674-829

## 1. Purpose of Meeting

The purpose of this County DRIVES Governance Committee meeting is to review recommendations regarding procedural and programming changes that will be necessary for implementing Colorado DRIVES. The Committee receives updates and reports from the DRIVES Working Groups and makes decisions as appropriate. An open discussion forum is afforded to all attendees. Finally, all action items are identified and an updated status is given to all in attendance.

## 2. Attendance at Meeting

Invited	Position	✓	Invited	Position	✓
Mike Dixon	Chair-DOR		Sheila Reiner	Member-Mesa	
Matt Crane	Member-Arapahoe		Sara Rosene	Member-Grand	
Jean Alberico	Member-Garfield		Bo Ortiz	Member-Pueblo	
Krystal Brown	Member-Teller		Garland Wahl	Member-Washington	
Amanda Karger	Attending-DOR		Kimberly Correl	Attending-DOR	
Amanda Ross	Attending-Kit Carson		Linda Bishop	Attending-Denver	
Audrey Briel	Attending-DOR		Lorri Dugan	Attending-DOR	



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Barbara Brohl	Attending-DOR		Maren Rubino	Attending-DOR	
Cindi Wika	Attending-OIT		Mark Smith	Attending - DOR	
Dayton Harbo	Attending-OIT		Noelle Peterson	Attending-DOR	
Diana Hall	Attending-Boulder		Pam Nielsen	Attending-Larimer	
Dustin Armbrust	Attending-DOR		Paul Nadeau	Attending-OIT	
Dylan Ikenouye	Attending-DOR		Sharon Roberts	Attending-OIT	
Eric Deffenbaugh	Attending-Fast		Tamsin Totays	Attending-Adams	
Eric Shannon	Attending-DOR		Terri Krupke	Attending-OIT	
Frank Dean	Attending-Fast		Thomas Peace	Attending-Denver	
Heidi Humphreys	Attending-DOR		Tony Anderson	Attending-DOR	
Heidi McKenna	Attending- DOR		Tony Frazzini	Attending-Denver	
Jackie Campbell	Attending-Mesa		Victoria Gallegos	Attending-Arapahoe	

### 3. Meeting Agenda

1. Call to order / Attendance (Mike Dixon)
2. Approval of Previous Meeting's Minutes (Mike Dixon)
3. Old Business
  - Public Service Announcement and Recruitment Video (Tony Anderson)
  - Recruitment and Backfill for Rollout 2 (Tony Anderson)
4. Working Group Reports
  - DRIVES Statute Review Working Group Report (Sheila Reiner / Maren Rubino)
  - DRIVES Financial Advisory Working Group Report (Sara Rosene / Kimberly Corell / Tony



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- Frazzini)
- DRIVES System Letters and Forms Working Group Report (Bo Ortiz / Tony Anderson)
  - DRIVES Requirements Clarification and Implementation Working Group Report (Matt Crane / Tony Anderson)
  - Future Initiatives Working Group Report (Jean Alberico)
5. New Business
    - Decision Request for Scanning of Documents (Tony Anderson)
    - Communicate Plan for Rollout 2 (Sara Werner)
  6. Open Discussion (Mike Dixon)
  7. Review and Assignment of Action Items (Tony Anderson)
  8. Next Meeting (Tony Anderson)

### 4. Minutes

### 5. Old Business

**Action items log is located in the shared Google Drive folder “County DRIVES Governance Committee – Action Items”**



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6. Next Meeting					
<b>Date:</b>	May 3, 2017	<b>Time:</b>	9:30 - 11:00 a.m.	<b>Location:</b>	GoToMeeting 1(224) 501-3212 Access Code: 192-674-829
<b>Purpose:</b>	The purpose of this County DRIVES Governance Committee meeting is to review recommendations regarding procedural and programming changes that will be necessary for implementing Colorado DRIVES. The Committee receives updates and reports from the DRIVES Working Groups and makes decisions as appropriate. An open discussion forum is afforded to all attendees. Finally, all action items are identified and an updated status is given to all in attendance.				