

Eaton Public Library  
Board of Trustees April 3, 2019 Meeting Minutes

Present:

John Isbell - President  
Dave Sloan – Vice President  
Julie Finn – Secretary  
June Gustafson - Trustee  
Marlene Richter – Trustee  
Maureen St. Peter - Trustee

Not able to attend: Nomie Ketterling - Trustee

Staff: Brenda Carns, Library Director

Guests: Dr. Matthew Hortt, Executive Director HPLD  
Ms. Mary Heberlee, HPLD Trustee, Region 5

1. Call to Order. Declaration of a quorum. President Isbell called the meeting to order at 5:29 p.m., April 3, 2019 and declared a quorum.
2. Approval of the agenda. M/S – Vice President Sloan made the motion to approve the agenda. Trustee Richter seconded. Motion passed, no opposition.
3. Presentations – Colette MacFarlane told the board about her new coffee shop and meeting place. Please see the Coffeehouse Ten24 brochure attached.

Greg Dewey, Northern Water Conservancy District. Mr. Dewey is the project manager/water resources engineer for Northern Colorado Water. Mr. Dewey discussed with the board Northern Water's Northern Intergrated Supply Project. Please see information attached.

4. Report of the President: President Isbell reported the library will be very busy over the next few months with many programs taking place daily. He reminded the board of the upcoming Fiesta, the Open House and the summer reading program. President Isbell also reminded the board of the invitation to dinner from Dr. Hortt and HPLD Trustees coming up.
5. Report of the Friends of the Library: Mary Vance was not able to attend the meeting. Vice President Sloan gave the update. He discussed the scholarships the Friends give away. A total of \$3,500.00 in scholarships will be awarded to students this year.

6. Director's Update: Director Carns included a detailed report in the board packet. Some topics touched upon: Rebecca Proctor sent a thank you note to Neal for his work helping with the 1<sup>st</sup> Annual Red Palooza. Mayor Ross shared a thank you note from the Holocaust Memorial for the donation the library made. Some roof damage has been found on the library roof and will have to be repaired. Director Carns will keep the board updated. April 26<sup>th</sup> is the Friday Fiesta author Chris Grabenstein will be at the library doing a reading, as well as a book signing. There will be a lunch and a reception. Next month Director Carns will bring a sign-up sheet for the board to help with Eaton Days.
7. Approval of the Consent agenda. M/S – Vice President Sloan made the motion and Trustee Richter seconded. Motion passed, no opposition.
8. Items removed from the consent agenda. No items were removed.
9. Old business:
  - a. Community open house update: Director Carns and the staff are tying up some loose ends for the open house. She is looking for additional entertainment options. The board gave some suggestions and offered to reach out to see what is available.
10. New Business:
  - a. Interlibrary loan policy: Director Carns noted that no changes were needed for the policy. Secretary Finn made the motion to accept the policy as is and Vice President Sloan seconded. Motion passed, no opposition.
  - b. Election of Officers: Secretary Finn made the motion to nominate John Isbell President, Trustee Richter seconded. Motion passed, no opposition. Vice President Sloan made the motion to nominate Julie Finn Vice President, President Isbell seconded. Motion passed, no opposition. Vice President Sloan made the motion to nominate Maureen St. Peter Secretary, Trustee Richter seconded. Motion passed, no opposition.
  - c. Review of library board members terms: This item was tabled for the May, 2019 meeting.

Trustee Gustafson announced to the board that she will be leaving the board when her term is up in May. The board was very sad to hear this news and wished June all the best.
11. Action Steps: To start the process of advertising for the soon to be open Trustee position. To follow up with the stepping stones for out front of the library.
12. Adjourn: M/S Vice President Sloan made the motion to adjourn at 6:32 p.m. Trustee St. Peter seconded. Motion passed, no opposition.

Next board meeting: Wednesday, May 8, 2019 at 5:30 p.m.

Respectfully submitted,

Julie Finn