

REGULAR MEETING

- I. CALL TO ORDER
- II. ROLL CALL
- III. REVIEW AGENDA
- IV. CONSENT AGENDA
 - a. Approve/Disapprove January 20, February 2, & February 16, 2016 Minutes
 - b. Review/Consent of February 2015 Check Detail Report [Updated Avail 3/1]
 - c. Approve/Disapprove March 1, 2016 Unpaid Bills Report [None Avail]
 - d. Approve/Disapprove MJ's Buffet, LLC Liquor License Renewal
 - e. Approve/Disapprove Arp's LLC Liquor License Renewal
 - f. Approve/Disapprove UGMM Liquor License Renewal
 - g. Approve/Disapprove Payment of ½ LWCRCo Expenses for 2016
 - h. Approve/Disapprove Support Letter MDS Waste and Recycle
 - i. Approve/Disapprove January & February Mayor Expense Reports
- V. REPORTS & PRESENTATIONS
 - a. Public Works Report - Ben Davis (verbal)
 - b. LWCRCo Report - Eric Grossman (verbal)
 - c. Mayor's Report - Eric Grossman (verbal)
 - d. Written Reports (Recreation, BI-No Feb Activity) - **Read ONLY**
- VI. PUBLIC HEARINGS AND RELATED BUSINESS
 - a. Approve/Disapprove Ordinance 395 Amending the Creede Municipal Code By Enacting Title 9: The Creede Development Code; Repealing Ordinances Nos. 341, 342, 363, 369, And 377
- VII. NEW BUSINESS
 - a. Approve/Disapprove Change in Manager UGMM
 - b. Approve/Disapprove 408 La Garita Ave Facility Name
 - c. Approve/Disapprove Flume Project as a Design Build
 - d. Approve/Disapprove Optional Employee Investing Plan - CCOERA 457
- VIII. MANAGERS REPORT
- IX. ADJOURN

POSTED 2/26/16

OPEN TO THE PUBLIC

**BOARD OF TRUSTEES
CITY OF CREEDE, COLORADO - A TOWN
January 19, 2016**

SPECIAL MEETING

The Board of Trustees of the City of Creede - a Town, County of Mineral, State of Colorado, met in regular session in the Creede Town Hall at the hour of 5:33 p.m. There being present at the call of the roll the following persons:

TRUSTEES PRESENT: Lori Dooley, Kay Wyley, Catherine Kim, Eric Grossman,
 Teresa Wall, Frank Freer, Dana Brink

Mayor Grossman, presiding, declared a quorum present.

Those members of staff also present were as follows:

Clyde Dooley, Town Manager
Randi Snead, Clerk/Treasurer

REVIEW AGENDA

Trustee Dooley moved and Trustee Wall seconded to approve the agenda as presented. The vote was unanimous. Mayor Grossman declared the motion carried.

NEW BUSINESS

DISCUSS/APPROVE/DISAPPROVE FLUME REPAIR DESIGN

Trustee Wyley moved and Trustee Freer seconded to pursue grouted rock repairs with the assistance of Bohannon Houston until a repair design could be chosen and to submit the latest NRCS Hydrology study to FEMA and other parties rather than pursuing a new one for the time being. The vote was unanimous. Mayor Grossman declared the motion carried.

APPROVE/DISAPPROVE GYM LEASE

After review of the draft, Trustee Freer moved and Trustee Wyley seconded to approve the draft with the stipulation that the Chair of the Board of County Commissioners be corrected to the current Chair, the contact email for the City Manager to be corrected, that "School Lunch Program" in Section 9 be replaced with "Senior Lunch Program," and that Exhibit A be provided for approval at the regular meeting February 2, 2016. The vote was unanimous. Mayor Grossman declared the motion carried.

APPROVE/DISAPPROVE RESOLUTION 2016-03 TREASURY MANAGEMENT

Trustee Dooley moved and Trustee Wall seconded to approve Resolution 2016-03 Treasury Management as presented. The vote was unanimous. Mayor Grossman declared the motion carried.

APPROVE/DISAPPROVE EMERGENCY MANAGEMENT AGREEMENT

Separate consideration of the 2016 donation amount at the regular meeting February 2, 2016 meeting was requested. Trustee Dooley moved and Trustee Brink seconded to approve the Emergency Management Agreement with the stipulation that paragraph 4 be stricken in its entirety. The vote was unanimous. Mayor Grossman declared the motion carried.

ADJOURN

There being no further business to come before the Board of Trustees at this time, Trustee Wall moved and Trustee Brink seconded that the meeting be adjourned at 6:23 p.m. The vote was unanimous. Mayor Grossman declared the motion carried.

Respectfully submitted:

/Randi Snead/

Randi Snead, City Clerk/Treasurer

DRAFT

BOARD OF TRUSTEES
CITY OF CREEDE, COLORADO - A TOWN
February 2, 2016

REGULAR MEETING

The Board of Trustees of the City of Creede - a Town, County of Mineral, State of Colorado, met in regular session in the Creede Town Hall at the hour of 5:31 p.m. There being present at the call of the roll the following persons:

TRUSTEES PRESENT: Lori Dooley, Kay Wyley, Catherine Kim (departed 6:53 p.m.), Eric Grossman, Teresa Wall, Frank Freer, Dana Brink

Mayor Grossman, presiding, declared a quorum present.

Those members of staff also present were as follows:

Clyde Dooley, Manager
Randi Snead, Clerk/Treasurer

REVIEW AGENDA

A letter of support was added to the consent agenda as item g. Item f. of the consent agenda was moved to New Business item d. Trustee Wall moved and Trustee Brink seconded to approve the agenda as amended. The vote was unanimous. Mayor Grossman declared the motion carried.

CONSENT AGENDA

The consent agenda contained the following items:

- a. Approve/Disapprove January 5 & January 20, 2016 Minutes
- b. Review/Consent of January 2016 Check Detail Report
- c. Approve/Disapprove February 2, 2016 Unpaid Bills Report [Available 2/2/15]
- d. Approve/Disapprove Tommyknocker Tavern LQ License Renewal
- e. Approve/Disapprove Multiple Special Event Permit - Elks
- f. Approve/Disapprove Chamber Cabin Fever Daze Private Event Permit
- g. Approve/Disapprove CHS Letter of Support to El Pomar

Clerk Snead was asked to check the recording for an additional motion on the January 20, 2016 minutes and report back at the March 1 meeting. Trustee Brink moved and Trustee Wall seconded to approve the consent agenda as amended. The vote was unanimous. Mayor Grossman declared the motion carried.

REPORTS AND PRESENTATIONS

PUBLIC WORKS REPORT

Public Works Director, Ben Davis reported on the following items:

-There has been plenty of snow, and the crews have been removing it fairly efficiently given the currently limited fleet. Davis encouraged the Board to approve the equipment lease they would be considering later in the evening.

-There have been issues with the facility heat and furnaces at the old gym but they seem to be resolved with the help of a contract laborer.

RECREATION REPORT

Recreation Coordinator Heather DeLonga reported on the following items:

-The gym is open and being used by 59 adults, 5 seniors, 14-20 teens, and 5-10 toddlers. Approximately 80% of the users are from out of city limits.

-She will be putting on all Cabin Fever Days events at Silver Ice Park.

-She responded to questions regarding the high usage of lights at the hockey ponds during the last several weeks.

-She had concerns about changes to her job description and accessing her department's budgeted funds.

The discussion was postponed to the February 16 work session and a special meeting with an executive session to discuss personnel matters was scheduled for the same meeting.

LOWER WILLOW CREEK RESTORATION COMPANY REPORT

Mayor Grossman reported that the LWCRCo has put out an RFP for completing construction of Phase 2 capping and dirt work. Phase 3 planning including trails and landscaping may start in the early fall.

MAYOR GROSSMAN'S REPORT

Mayor Grossman reported on the following items:

- He is serving as the chairman of the SLV Council of Governments and will continue to attend their monthly meetings in Alamosa.
- He traveled to Denver to testify on behalf of Creede during a house subcommittee hearing on ATV use on public highways.
- He will be attending Rural Philanthropy Days follow-up meeting on February 17, 2016 in Alamosa.
- He has been in contact through his work in South Fork with someone who has built a model of Creede and is willing to part with it. The model will be discussed at the upcoming Work Session.
- The City-County joint work session will be Thursday, March 3, 2016 at 5:30 p.m.
- Congress will be considering Good Samaritan legislation soon. He may be traveling to Washington D.C. to testify on behalf of Creede in support of the bill.

WRITTEN REPORTS

Written reports were received and filed from Recreation and the Building Inspector.

PUBLIC HEARINGS AND RELATED BUSINESS

APPROVE/DISAPPROVE ORDINANCE 394 AUTHORIZING THE SALE & TRANSFER OF CITY OWNED PROPERTY

Mayor Grossman opened the public hearing. Debby Roughton-Miles spoke against the sale of property. Avery Augur and Cary Bush spoke in favor of the sale of property. Correspondence against the sale was received from Debby Roughton-Miles via Mayor Grossman and included in the permanent record. Trustee Brink relayed her concerns about using "fair market value" in the Right of First Refusal to Repurchase Property and suggested alternative language. The issue was discussed among the Trustees at length. Mayor Grossman closed the public hearing. Trustee Wall moved and Trustee Dooley seconded to approve Ordinance 394 Authorizing the Sale & Transfer of City Owned Property as presented. Mayor Grossman requested a roll call vote. The vote was as follows: Trustee Dooley: Yes. Trustee Wyley: Yes. Trustee Kim: Yes. Trustee Wall: Yes. Trustee Brink: No. Trustee Freer: Yes. Mayor Grossman declared the motion carried.

OLD BUSINESS

APPROVE/DISAPPROVE GYM LEASE EXHIBIT A

Trustee Freer moved and Trustee Wall seconded to approve Gym Lease Exhibit A as presented. The vote was unanimous. Mayor Grossman declared the motion carried.

SCHEDULE A PUBLIC HEARING FOR MARCH 1, 2016 CREEDE DEVELOPMENT CODE

Trustee Wyley moved and Trustee Dooley seconded to schedule a public hearing to consider the Creede Development Code for March 1, 2016. The vote was unanimous. Mayor Grossman declared the motion carried.

APPROVE/DISAPPROVE EMERGENCY MANAGEMENT DONATION

Trustee Dooley moved and Trustee Wall seconded to donate \$10,000 to the Emergency Management Program. The vote was unanimous. Mayor Grossman declared the motion carried.

APPROVE/DISAPPROVE RESOLUTION 2016-04 SETTING ATV BALLOT QUESTIONS

Language in Ballot Questions 1 & 2 was changed from "subject to regulation drafted by the board of trustees" to "subject to such rules and regulations as may be adopted by ordinance of the board of trustees" as suggested by attorney Heil. Language in ballot question 2 was changed from "on certain public roads" to "on a

designated route within town.” Trustee Kim moved and Trustee Wall seconded to approve Resolution 2016-04 Setting ATV Ballot Questions. The vote was unanimous. Mayor Grossman declared the motion carried.

**Trustee Kim left meeting at this point.*

APPROVE/DISAPPROVE RESOLUTION 2016-05 LEASING FRONT-END LOADER

Trustee Dooley moved and Trustee Freer seconded to approve Resolution 2016-05 Leasing Front-End Loader. The vote was unanimous. Mayor Grossman declared the motion carried.

NEW BUSINESS

APPROVE/DISAPPROVE UPDATED PUBLIC PROPERTY EVENT POLICY & PROCEDURES

Trustee Dooley moved and Trustee Brink seconded to approve the Public Property Event Policy & Procedures as presented. The vote was unanimous. Mayor Grossman declared the motion carried.

APPROVE/DISAPPROVE GYM EVENT PERMIT APPLICATION

A line was added for event approval of a designee of the Senior Lunch Program. The rental fee was clarified as \$100 for the gym, \$75 for the kitchen, and \$175 for both facilities. Trustee Wall moved and Trustee Wyley seconded to approve the Gym Event Permit Application as amended. The vote was unanimous. Mayor Grossman declared the motion carried.

APPROVE/DISAPPROVE CIELLO SWITCHOVER

Trustee Wall moved and Trustee Brink seconded to switch the city phone and internet service provider from CenturyLink to Ciello as recommended by staff. The vote was unanimous. Mayor Grossman declared the motion carried.

APPROVE/DISAPPROVE CRT GALA GYM EVENT PERMIT

Trustee Wall moved and Trustee Dooley seconded to approve the CRT Gala Gym Event Permit contingent on approval by a designee of the Senior Lunch Program. The vote was unanimous. Mayor Grossman declared the motion carried.

MANAGER'S REPORT

Ballpark: Trustee Dooley moved and Trustee Wall seconded to approve the bid for the ballpark restroom update. The vote was unanimous. Mayor Grossman declared the motion carried. Dooley was directed to proceed on the project.

ADJOURN

There being no further business to come before the Board of Trustees at this time, Trustee Wall moved and Trustee Brink seconded that the meeting be adjourned at 7:20 p.m. The vote was unanimous. Mayor Grossman declared the motion carried.

Respectfully submitted:

/Randi Snead/

Randi Snead, City Clerk/Treasurer

**BOARD OF TRUSTEES
CITY OF CREEDE, COLORADO - A TOWN
February 16, 2016**

SPECIAL MEETING

The Board of Trustees of the City of Creede - a Town, County of Mineral, State of Colorado, met in regular session in the Creede Town Hall at the hour of 5:33 p.m. There being present at the call of the roll the following persons:

TRUSTEES PRESENT: Lori Dooley, Kay Wyley, Catherine Kim, Eric Grossman,
 Teresa Wall, Frank Freer, Dana Brink

Mayor Grossman, presiding, declared a quorum present.

Those members of staff also present were as follows:

Clyde Dooley, Town Manager
Randi Snead, Clerk/Treasurer

REVIEW AGENDA

Trustee Wall moved and Trustee Dooley seconded to approve the agenda as presented. The vote was unanimous. Mayor Grossman declared the motion carried.

NEW BUSINESS

APPROVE/DISAPPROVE LIQUOR LICENSE RENEWAL - THE FAR DOG, LLC.

Trustee Wall moved and Trustee Brink seconded to approve the Liquor License Renewal for The Far Dog, LLC. The vote was unanimous. Mayor Grossman declared the motion carried.

EXECUTIVE SESSION

EXECUTIVE SESSION TO DISCUSS PERSONNEL MATTERS PURSUANT TO COLORADO REVISED STATUTE §24-6-402(2)(F) CONCERNING HEATHER DELONGA

Trustee Wall moved and Trustee Dooley seconded to convene into executive session to discuss Personnel Matters pursuant to C.R.S. §24-6-402(2)(f) concerning Heather DeLonga. The vote was unanimous. Mayor Grossman declared the motion carried.

Trustee Wall moved and Trustee Freer seconded to move out of executive session. The vote was unanimous. Mayor Grossman declared the motion carried.

ADJOURN

There being no further business to come before the Board of Trustees at this time, Trustee Wyley moved and Trustee Dooley seconded that the meeting be adjourned at 6:06 p.m. The vote was unanimous. Mayor Grossman declared the motion carried.

Respectfully submitted:

 /Randi Snead/
Randi Snead, City Clerk/Treasurer

CITY OF CREEDE; A COLORADO TOWN
Monthly Check Detail
February 2016

Type	Date	Num	Name	Memo	Amount
Feb 16					
Bill Pmt -C...	02/05/2016	8894	Big River Music	Parks & Recreation Speaker System	-930.00
Bill Pmt -C...	02/05/2016	8895	Billy Ray Means	Ballpark Restroom Renovation Dep...	-4,000.00
Bill Pmt -C...	02/05/2016	8896	Creede Community Center	Recreation Movie Night Use	-76.00
Bill Pmt -C...	02/05/2016	8897	Gopher	3747310/Recreation Order	-3,235.64
Bill Pmt -C...	02/05/2016	8898	Kentucky Belle Market	Jan Charges/Acct. #15 Tax Exempt	-98.93
Bill Pmt -C...	02/05/2016	8899	Merrick & Company	146891/December Services	-72.00
Bill Pmt -C...	02/05/2016	8900	Oceans & Rivers, LLC	Jan Fuel Charges	-533.62
Bill Pmt -C...	02/05/2016	8901	Valley Publishing	Legal#6276/Public Hearing	-16.00
Liability Ch...	02/11/2016	941-...	United States Treasury	84-6000575	-3,103.42
Paycheck	02/12/2016	8918	Donald L Braley		-605.32
Paycheck	02/12/2016	8919	Eric R Grossman		-218.84
Paycheck	02/12/2016	8920	Frank Freer		-153.92
Paycheck	02/12/2016	8922	Lori G. Dooley		-153.92
Paycheck	02/12/2016	8923	Scott W Leggitt		-901.24
Paycheck	02/12/2016	8921	Heather W DeLonga		-715.05
Liability Ch...	02/15/2016	AFL...	AFLAC	BJB74	-179.42
Paycheck	02/15/2016	8903	Benjamin J Davis		-1,186.66
Paycheck	02/15/2016	8904	Catherine Kim		-153.92
Paycheck	02/15/2016	8906	Dana D Brink		-153.92
Paycheck	02/15/2016	8907	Donald L Braley	VOID:	0.00
Paycheck	02/15/2016	8909	Eric R Grossman	VOID:	0.00
Paycheck	02/15/2016	8910	Frank Freer	VOID:	0.00
Paycheck	02/15/2016	8912	Lori G. Dooley	VOID:	0.00
Paycheck	02/15/2016	8913	Merolyn K Wyley		-153.92
Paycheck	02/15/2016	8915	Robert B Schlough		-1,167.29
Paycheck	02/15/2016	8916	Scott W Leggitt	VOID:	0.00
Paycheck	02/15/2016	8917	Teresa Wall		-153.92
Paycheck	02/15/2016	8905	Clyde E Dooley		-1,759.04
Paycheck	02/15/2016	8908	Eloise T Hooper		-527.78
Paycheck	02/15/2016	8911	Heather W DeLonga	VOID:	0.00
Paycheck	02/15/2016	8914	Randi L Snead		-1,349.09
Bill Pmt -C...	02/19/2016	8924	VISA		-303.02
Bill Pmt -C...	02/19/2016	8925	Brown's Septic Service, Inc.	Porta-Pottys Silver Ice Park 1/12-1/...	-166.00
Bill Pmt -C...	02/19/2016	8926	Ciello	7000617600/Commercial Internet 4...	-78.14
Bill Pmt -C...	02/19/2016	8927	Monte Vista Cooperative	Monthly Propane Charges	-2,496.60
Bill Pmt -C...	02/19/2016	8928	Muleys Disposal Service	December Trash Svcs/Accts 116, 1...	-172.00
Bill Pmt -C...	02/19/2016	8929	Oceans & Rivers, LLC	Fuel-2/17 Employee Mischarge-Ref...	-40.00
Bill Pmt -C...	02/19/2016	8930	SLVREC	Electric Charges	-1,528.00
Bill Pmt -C...	02/19/2016	8931	Valley Imaging Products, LLC	Monthly Service Agreement	-60.00
Bill Pmt -C...	02/19/2016	8932	Valley Lock & Security	P25610/Extra Keys	-10.00
Bill Pmt -C...	02/19/2016	8933	Willow Creek Reclamation Commi...	2016 Budgeted Donation to WCRC	-10,000.00
Bill Pmt -C...	02/19/2016	8934	DIV of Alamo Sales Corp	5197477/Shield	-270.01
Feb 16					-36,722.63

Water and Sewer Fund

Monthly Check Detail

February 2016

Type	Date	Num	Name	Memo	Amount
Feb 16					
Bill Pmt -Check	02/05/2016	3172	Heil Law & Planning	WS Legal Sv...	-1,365.00
Bill Pmt -Check	02/05/2016	3184	Kentucky Belle Mar...	January Char...	-3.79
Bill Pmt -Check	02/05/2016	3185	Merrick & Company	VOID: 14689...	0.00
Bill Pmt -Check	02/05/2016	3186	Sangre De Cristo L...	Testing Costs	-190.00
Bill Pmt -Check	02/05/2016	3187	Tomkins Hardware ...	Tomkins Cha...	-93.96
Bill Pmt -Check	02/19/2016	3173	Monte Vista Co-op	Dec Charges...	-85.74
Bill Pmt -Check	02/19/2016	3174	Southern Colorado ...	1192/Dec W...	-100.00
Bill Pmt -Check	02/19/2016	3175	VISA		-430.95
Bill Pmt -Check	02/19/2016	3176	CenturyLink	300794269/D...	-108.12
Bill Pmt -Check	02/19/2016	3177	DPC Industries, Inc.	DE73001029...	-36.00
Bill Pmt -Check	02/19/2016	3178	Merrick & Company	Engineering ...	-567.00
Bill Pmt -Check	02/19/2016	3179	Sangre De Cristo L...	Testing Servi...	-260.00
Bill Pmt -Check	02/19/2016	3180	SLVREC	Oct Electricit...	-3,690.00
Bill Pmt -Check	02/19/2016	3188	VISA		-655.11
Bill Pmt -Check	02/19/2016	3189	Accutest Mountain ...	DZ71210-IN/...	-179.50
Bill Pmt -Check	02/19/2016	3190	CenturyLink	300794269/Jan	-128.70
Bill Pmt -Check	02/19/2016	3191	DPC Industries, Inc.		-1,971.40
Bill Pmt -Check	02/19/2016	3192	Merrick & Company	146892/Profe...	-450.00
Bill Pmt -Check	02/19/2016	3193	Robert Schlough	CRWA Conv...	-102.98
Bill Pmt -Check	02/19/2016	3194	Sangre De Cristo L...		-303.00
Bill Pmt -Check	02/19/2016	3195	SLVREC	Jan Electricit...	-4,206.00
Bill Pmt -Check	02/19/2016	3196	Southern Colorado ...	1209/Jan Wa...	-100.00
Bill Pmt -Check	02/19/2016	3197	Willow Creek Recla...	2016 Budget...	-10,000.00
Feb 16					-25,027.25

City of Creede, a Statutory Town
Liquor License Summary

Note: Liquor License forms contain a mixture of confidential and public information. In an effort to protect the confidentiality of items such as Social Security Numbers, Drivers License numbers, and dates of birth, liquor application forms will no longer be available to the public. This summary is intended to give the Board of Trustees and citizens the public content of the issue at hand.

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Type of Action Requested: Renewal of Beer & Wine Liquor License

Applicant: MJ'S Buffet, LLC.

Current Licensee: Same.

Factual Findings:

- This entity has changed liquor license possession from husband/wife partnership ownership to sole proprietorship per DR8177
- The Owner/Operating Manager is Monica Jones.
- Business address is 801 La Garita Ave.
- The licensee has possession of the premises by ownership.
- The business is in good standing.
- Character of the applicant is not an issue for this request.
- All applicable fees have been paid.
- The application for renewal was submitted in a timely manner.

Recommended Action

Consider approval of application for Renewal from MJ's Buffet LLC of a Beer & Wine Liquor License.

City of Creede, a Statutory Town
Liquor License Summary

Note: Liquor License forms contain a mixture of confidential and public information. In an effort to protect the confidentiality of items such as Social Security Numbers, Drivers License numbers, and dates of birth, liquor application forms will no longer be available to the public. This summary is intended to give the Board of Trustees and citizens the public content of the issue at hand.

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Type of Action Requested: Renewal of Hotel/Restaurant Liquor License

Applicant: Arps, LLC.

Current Licensee: Same.

Factual Findings:

- This entity has had no changes in officers or owners.
- The Owner/Operating Manager is John Arp.
- Business address is 112 N Main Street.
- The licensee has possession of the premises by ownership.
- The business is in good standing.
- Character of the applicant is not an issue for this request.
- All applicable fees have been paid.
- The application for renewal was submitted in a timely manner.

Recommended Action

Consider approval of application for Renewal from Arps LLC of a Hotel/Restaurant Liquor License.

City of Creede, a Statutory Town
Liquor License Summary

Note: Liquor License forms contain a mixture of confidential and public information. In an effort to protect the confidentiality of items such as Social Security Numbers, Drivers License numbers, and dates of birth, liquor application forms will no longer be available to the public. This summary is intended to give the Board of Trustees and citizens the public content of the issue at hand.

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Type of Action Requested: Renewal of Tavern Liquor License

Applicant: Creede/Mineral Co. Underground Mining Museum

Current Licensee: Same.

Factual Findings:

- This entity has had no changes in officers or owners.
- The Operating Manager is Richard Brown.
- Business address is #13 Forest Service Road 503.
- The licensee has possession of the premises by ownership.
- The nonprofit is in good standing.
- Character of the applicant is not an issue for this request.
- All applicable fees have been paid.
- The application for renewal was submitted in a timely manner.

Recommended Action

Consider approval of application for Renewal from Creede/Mineral Co. Underground Mining Museum of a Tavern Liquor License.

Lower Willow Creek Restoration Company

Invoice

Invoice No. 03

Bill To: City of Creede
P.O. Box 457
Creede, CO

Ship To:

Customer ID:

Quantity	Item	Description	Taxable	Unit Price	Total
1	CDPHE SWMP Permit	SWMP Permit			\$245.00
1	DRMS Permit	Airport corner mining permit			323.00
1	Taylor & Roth	990 Filings			950.00
1	LWCRCo Insurance Policy	General Liability			\$5,633.00
1					

Subtotal:	\$7,151.00
Tax:	
Shipping:	
Miscellaneous:	
Balance Due:	\$7,151.00

Lower Willow Creek Restoration Company

P.O. Box 457 Creede, CO 81130

E-Mail: guineverenelson@gmail.com

719-658-0178

Web: www.lecrco.weebly.com

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City of Creede
PO Box 457
Creede, CO 81130
Phone: 719-658-2276
manager@creedetownhall.com

City of Creede

March 1, 2016

Eric Heyboer
Grant Program Administrator
Colorado Department of Public Health and Environment
4300 Cherry Creek Drive S.
Denver, CO 80246

Dear Eric Heyboer,

The City of Creede is pleased to submit this letter of support for MDS Waste and Recycle’s application to the Recycling Resources Economic Opportunity Fund Grant program. We are excited to support the creation of a Hub and Spoke recycling program in the San Luis Valley. We believe that this program is vital to the continual health of the San Luis Valley, which is an underserved region for recycling opportunities.

The San Luis Valley is a large region that has many small communities within it. This is great for the quality of life we live, but presents a barrier to creating recycling programs for each community. The Hub and Spoke model proposed by MDS will alleviate that problem by consolidating the collection, processing and transfer of recyclables. We cheerfully commit to the project by providing a dedicated location for drop off recycling within our town for MDS to collect. MDS has continually demonstrated their ability to provide timely and reliable service to the San Luis Valley, and we believe that this next step will be equally successful.

The City of Creede is committed to reducing waste to our landfills and believer that the MDS Hub and Spoke program will achieve that goal. We are excited to be a part of this collective to make recycling accessible to the people of the San Luis Valley.

Please look fondly on this application to support MDS and our region. Please feel free to contract me with any questions.

Sincerely,

Eric Grossman
Mayor

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City of Creede

Travel Expense Report

Traveler: ERIC GROSSMAN Dept: _____ Date: 2/26/16 Travel Dates: JAN 2016

Purpose of Travel: CML / Testimony / ATV-OTHV Location/Destination: DENVER (RT)

CML mtg testimony

Date	1/22	1/27							Totals	Paid by Traveler	Paid by Town
Registration											
Fuel	53.76	N/A							53.76	53.76	
Meals **	4.00	14.50							18.50	18.50	
Lodging											
Other:											
P. Vehicle											
Totals:	57.76	14.50							72.26	72.26	

Reimbursement	72.26
Less-Advance	
Net	72.26

Check #

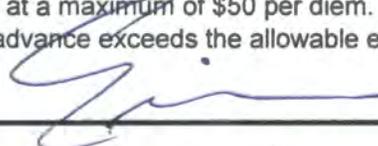
Personal Vehicle

Date									Total
From - To	NONE								N/A
Miles									
Rate	current	N/A							
Total									

* enter in P Vehicle Total

Traveler: Attach a copy of all receipts. If you're driving a Town vehicle, attach fuel receipts. If you're driving your own vehicle, attach a mileage report. Employee Meals are reimbursed at a maximum of \$50 per diem.

If a travel advance was issued, and the advance exceeds the allowable expenses, your payment to the Town will be requested after reconciliation.

Employee/Traveler:  Date: 2/26/16

Town Manager: _____ Date: _____

City of Creede

Travel Expense Report

Traveler: ERIC GROSSMAN Dept: _____ Date: 2/26/16 Travel Dates: Feb 2016

Purpose of Travel: CML / Testimony / ATV-OHV Location/Destination: DENVER (RT)

CMLMts Testimony

Date	2/19	2/25							Totals	Paid by Traveler	Paid by Town
Registration											
Fuel	34.99	see mileage							34.99	34.99	
Meals **	9.99	5.89							15.88	15.88	
Lodging											
Other:											
P. Vehicle											
Totals:	44.98	5.89							50.87	50.87	

Reimbursement	327.35
Less-Advance	0
Net	327.35

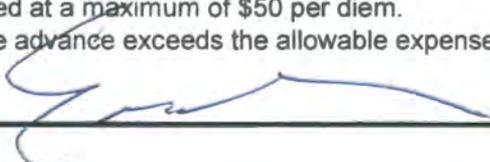
Check #

Personal Vehicle

Date	2/25								Total
From - To	Cr-Den (RT)								N/A
Miles	512								512
Rate	current	current	current	current	current	current	current	current	N/A
Total	276.48								276.48

- 54¢
* enter in P Vehicle Total

Traveler: Attach a copy of all receipts. If you're driving a Town vehicle, attach fuel receipts. If you're driving your own vehicle, attach a mileage report. Employee Meals are reimbursed at a maximum of \$50 per diem. If a travel advance was issued, and the advance exceeds the allowable expenses, your payment to the Town will be requested after reconciliation.

Employee/Traveler:  Date: 2/26/16

Town Manager: _____ Date: _____

Town Board of Trustees
March 1, 2016
Eloise Hooper

The idea for showing older movies seems to be a good one. The January 11 movie had almost 40 youth and parents. Game Night has also been well attended

Renaissance Kids had 8 youth from elementary to middle school making a snack mix and Valentine's Day cards.

I have received six vendor registration forms and checks. So far 10 spaces have been reserved. More vendors have emailed me that they will be sending their forms in soon.

I have started moving my storage area over to the gym. I am also sorting through supplies and getting rid of some things. Matthew has been helping me build new shelves and moving supplies over to the gym. I will also clean the upstairs and consolidate the things that will not be moved.

**CITY OF CREEDE, COLORADO
ORDINANCE NO. 395**

**AMENDING THE CREEDE MUNICIPAL CODE BY
ENACTING TITLE 9: THE CREEDE DEVELOPMENT CODE;
REPEALING ORDINANCES NOS. 341, 342, 363, 369, AND 377**

WHEREAS, the authority for the City of Creede (“City”) to adopt regulations concerning the use, subdivision and development of real property is provided by Article 65.5 Notification of Surface Development, Article 67 Planned Unit Development Act of 1972, and Article 68, Vested Property Rights of Title 24, Colorado Revised Statutes; Article 20 Local Government Regulation of Land Use of Title 29, Colorado Revised Statutes; and Article 12 Annexation – Consolidation – Disconnection, Article 15 Exercise of Municipal Powers, Article 16 Ordinances – Penalties, Article 20 Taxation and Finance, Article 23 Planning and Zoning, and Article 25 Public Improvements of Title 31, Colorado Revised Statutes; and other applicable state and federal laws and regulations; and

WHEREAS, in accordance with the requirements of C.R.S. § 31-23-304, 305, and 306 the Creede Planning and Zoning Commission held public hearings and after considering all public comments received and testimony and materials provided by City Staff provided a recommendation to the Board of Trustees to adopt the Creede Development Code; and

WHEREAS, in accordance with the requirements of C.R.S. § 31-23-304, 305, and 306 and after providing proper notice, the Creede Board of Trustees held a public hearing on March 1, 2016, and considered all public comments received and all testimony and materials provided by City Staff prior to making a decision; and

WHEREAS, the Board of Trustees for the City of Creede, a Colorado Town finds that the adoption of the Creede Development Code will help implement the Creede Comprehensive Plan, including all related plans and amendments thereto, and will thereby promote the health, safety and general welfare of the Creede community.

NOW, THEREFORE, BE IT ORDAINED, by the Board of Trustees of the City of Creede, a Colorado Town the following:

Section 1. Recitals Incorporated. The above and foregoing recitals are incorporated herein by reference and adopted as findings and determinations of the Board of Trustees.

Section 2. Repealed. The following ordinances are hereby repealed in their entirety;

Ordinance No. 341 Adopting Land Use Code by Reference

Ordinance No. 342 Creating a Planning & Zoning Commission

Ordinance No. 363 Amending the Creede Land Use Code to Adopt Planned Unit Development Regulations

Ordinance No. 369 Amending the Creede Code to Establish a Board of Adjustment and Regulations and Amending the Creede Land Use Code to Establish Procedures for the Board of Adjustments

Ordinance No. 377 Amending the Planning and Zoning Commission

Section 3. Enacted. Title 9; Creede Development Code, attached to this ordinance as Exhibit A is hereby enacted.

Section 4. Codification Amendments. The codifier of the Creede Municipal Code, Colorado Code Publishing, is hereby authorized to make such numerical and formatting changes as may be necessary to incorporate the provisions of this Ordinance within the Creede Municipal Code. The City Clerk is authorized to correct, or approve the correction by the codifier, of any typographical error in the enacted regulations, provided that such correction shall not substantively change any provision of the regulations adopted in this Ordinance. Such corrections may include spelling, reference, citation, enumeration, and grammatical errors.

Section 5. Severability. If any provision of this Ordinance, or the application of such provision to any person or circumstance, is for any reason held to be invalid, such invalidity shall not affect other provisions or applications of this Ordinance which can be given effect without the invalid provision or application, and to this end the provisions of this Ordinance are declared to be severable. The Board of Trustees hereby declares that it would have passed this Ordinance and each provision thereof, even though any one of the provisions might be declared unconstitutional or invalid. As used in this Section, the term “provision” means and includes any part, division, subdivision, section, subsection, sentence, clause or phrase; the term “application” means and includes an application of an ordinance or any part thereof, whether considered or construed alone or together with another ordinance or ordinances, or part thereof, of the City.

Section 6. Effective Date. This Ordinance shall take effect thirty days after adoption.

Section 7. Safety Clause. The Board of Trustees hereby finds, determines and declares that this Ordinance is promulgated under the general police power of the City of Creede, that it is promulgated for the health, safety and welfare of the public, and that this Ordinance is necessary for the preservation of health and safety and for the protection of public convenience and welfare. The Board of Trustees further determines that the Ordinance bears a rational relation to the proper legislative object sought to be obtained.

Section 8. No Existing Violation Affected. Nothing in this Ordinance shall be construed to release, extinguish, alter, modify, or change in whole or in part any penalty, liability or right or affect and audit, suit, or proceeding pending in any court, or any rights acquired, or liability incurred, or any cause or causes of action acquired or existing which may have been incurred or obtained under any ordinance or provision hereby repealed or amended by this Ordinance. Any such ordinance or provision thereof so amended, repealed, or superseded by this Ordinance shall be treated and held as remaining in force for the purpose of sustaining any and all proper actions, suits, proceedings and prosecutions, for the enforcement of such penalty, liability, or right, and for the purpose of sustaining any judgement, decree or order which can or may be rendered, entered, or made in such actions, suits or proceedings, or prosecutions imposing, inflicting, or

declaring such penalty or liability or enforcing such right, and shall be treated and held as remaining in force for the purpose of sustaining any and all proceedings, actions, hearing, and appeals pending before any court or administrative tribunal.

Section 9. Publication by Posting. The City Clerk is ordered to publish this Ordinance by posting notice of adoption of this Ordinance on first reading by title only in at least three public places within the City and posting at the office of the City Clerk, which notice shall contain a statement that a copy of the ordinance in full is available for public inspection in the office of the City Clerk during normal business hours.

INTRODUCED, PASSED AND ADOPTED AT A REGULAR MEETING OF THE BOARD OF TRUSTEES OF THE CITY OF CREEDE, A COLORADO TOWN, ON MARCH 1, 2016.

By: _____
Eric Grossman, Mayor

Attest: _____
Randi Snead, City Clerk

EXHIBIT A

AVAILABLE ONLINE HERE

OR IN FULL AT CREEDE TOWN HALL

City of Creede, a Statutory Town
Liquor License Summary

Note: Liquor License forms contain a mixture of confidential and public information. In an effort to protect the confidentiality of items such as Social Security Numbers, Drivers License numbers, and dates of birth, liquor application forms will no longer be available to the public. This summary is intended to give the Town Board and citizens the public content of the issue at hand.

=====

Type of Action Requested: Approve Change of Manager for Creede Underground Mining Museum

Applicant for Licensee Manager: Wendy Leggitt

Current Licensee Manager: Ricky Brown

Application details:

- This entity has had no changes in ownership.
- Business address is 13 Forest Service Road 503
- Applicant has current sales tax license.
- Applicant is eligible to apply for a liquor license.
- The location is eligible to be licensed.
- Applicant does not hold any other liquor licenses in Colorado.
- Property is owned by Licensee

Factual Findings:

- Character of the applicant is not an issue for this consideration. A hearing is not required.
- Applicant manager has completed an individual history record.
- Operation of this business is in compliance with local zoning.
- All applicable fees have been paid.

Recommended Action

Consider approval of Change of Managers for UGMM



**COLORADO COUNTY OFFICIALS AND
EMPLOYEES RETIREMENT ASSOCIATION
DEFERRED COMPENSATION PLAN**

457 PARTICIPATION AGREEMENT

(Amended and Restated Effective as of June 1, 2014)

**COLORADO COUNTY OFFICIALS AND EMPLOYEES
RETIREMENT ASSOCIATION
DEFERRED COMPENSATION PLAN
(Amended and Restated Effective as of June 1, 2014)**

457 PARTICIPATION AGREEMENT

Participating Employer: City of Creede, A Colorado Town

Participating Employer Original Participation Date: April 1, 2016

Participation Agreement Effective Date: April 1, 2016

By this Agreement, by and between Colorado County Officials and Employees Retirement Association (“CCOERA”) and the Participating Employer designated above, the Participating Employer adopts the Colorado County Officials and Employees Retirement Association Deferred Compensation Plan (the “Plan”), as amended and restated effective June 1, 2014, and as further amended or supplemented from time to time. Capitalized terms used in this Participation Agreement but not defined shall have the meanings given in the Plan. This Agreement shall amend and supersede any previous participation agreement made by and between the Participating Employer and CCOERA.

1. ADOPTION OF THE PLAN. The Participating Employer adopts the Plan pursuant to the terms of the Plan and this Participation Agreement, effective as of the Participation Agreement Effective Date. The Participating Employer’s participation in the Plan is conditioned on the timely payment by the Participating Employer of its proportional share of contributions under the Plan and expenses resulting from administration of the Plan.

2. REVIEW OF THE PLAN. The Participating Employer has reviewed the Plan, and in particular Sections 8.8 and 8.12 of the Plan. The Participating Employer has consulted, or had opportunity to consult, with its legal and tax advisors with reference to the Plan and this Participation Agreement.

3. APPROVAL OF PLAN TRUSTEE AND ADMINISTRATOR. The Participating Employer approves and confirms the Trustee and Administrator designated by CCOERA to serve in each such capacities.

4. CCOERA AS AGENT. The Participating Employer irrevocably designates CCOERA as its agent for all purposes of the Plan, and authorizes CCOERA, on behalf of the Participating Employer, to perform the specific acts and to exercise the specific powers granted under the Plan. CCOERA or its designee shall have authority to make any and all necessary rules or regulations, binding upon the Participating Employer and its Employees, to effectuate the purpose of the Plan.

5. LIABILITY FOR CONTRIBUTIONS. All contributions made by the Participating Employer under the Plan and this Participation Agreement shall be determined separately by each Participating Employer, and shall be allocated only among the eligible Participants of the Participating Employer making the contribution.

6. OPTIONAL EMPLOYER CONTRIBUTIONS. The Participating Employer hereby elects and commits to make Employer Contributions in the following amounts and for the following Eligible Employees:

- The Participating Employer shall make no Employer Contributions.
- The Participating Employer shall make Employer Contributions, as follows:

Employees designated to receive Employer Contributions include:

(See current Employer 457 contribution policy attached.)

7. ROTH CONTRIBUTIONS. (*Specify one option only*):

- Roth Contributions are allowed in accordance with the Plan.
- Roth Contributions are not allowed.

8. LOANS TO ELIGIBLE BORROWERS. (*Specify one option only*):

- Participant loans are allowed in accordance with Article 4 of the Plan and loan procedures adopted by the Administrator.
- Participant loans are not allowed.

Note: If loans are permitted, a Participant may not request a loan from a Roth Account.

Dated this 01 day of March, 2016.

Participating Employer

By: _____

Title: Clyde Dooley, City Manager

Dated this _____ day of _____, 20__.

COLORADO COUNTY OFFICIALS AND
EMPLOYEES RETIREMENT ASSOCIATION
Plan Sponsor

By: _____

Title: Executive Director

Manager's Report

To: Mayor and Board of Trustees
Date: March 1, 2016
From: Clyde Dooley

Re-zoning the old school property – Direction

I met with Jim Matush early last week and the Baptist church is not interested in re-zoning their property, so I started the process for the rest of the property. I've attached a copy of the Public Hearings for the process. As you can see, I scheduled a public hearing for the Planning Commission on April 12th and **I need the Trustees to approve the Public Hearing for May 3, 2016 regarding the re-zoning of the old school property.**

Flume Rehabilitation – update

Attached is a memo we received from Bohannon Huston we received last Thursday discussing a design-build process. As you can see they estimate the costs would be similar, but the time is almost two months shorter. This is listed separately on the agenda and **I recommend the Trustees approve the Design Build process.**

Emergency Management Agreement – Direction

Last month the Trustees agreed to donate \$10,000 to the county for helping establish the Office of Emergency Management. In January the Trustees approved the Joint Agreement on the condition paragraph four (4) was removed. For clarification I've attached the older 2015 agreement as well as the revised with paragraph four (4) removed and corrections on the date and chairperson.

If everything looks good to you, I'll get the signatures and we'll cut the check.

Parks and Recreation Committee – Update

The Parks and Recreation Committee met last Tuesday and came up with the attached job description. I like it and my only comment is to remove the “first four weeks” verbiage in the last sentence. We'll need the log every month to more accurately bill the county for the time spent at the VCRC. I think this is on our work session for the 15th.

Recreation – February Report

Attached are three pages from Heather for the latest progress with her recreation plans and some gym updates & schedule.

Ball Park Restrooms Rehabilitation – Update

This project is in progress and almost finished.

Baptist Church Survey – FYI

I received the preliminary survey of the Baptist Church Property and talked with Jim Matush about the application process of vacating that portion of 5th Street.

Rio Grande Avenue Replat – update

Toby was in last week to begin working on the survey for this project. When that’s done we’ll start the subdivision process and dialogues with local property owners about cleaning up their property lines.

Catholic Church Request – FYI

Leonard Koch was in last week and inquired about the possibility of creating a couple of handicapped parking spots on the south east side of our parking lot south of the Kentucky Belle. It sounds doable to me and plan on talking with Ron Fief more about it because we lease the parking lot to him. I’ll keep you informed of the project.

Water Production – FYI

Attached is our water production worksheet for 2016 and as you can see, last year we saved 28,517,996 gallons of water since we replaced our water lines in 2010.

These are December’s numbers and depending on Minnie’s schedule I may have updated numbers for you by meeting time.

December Finances – FYI

<u>Budget</u>		<u>YTD</u>
General Fund	(2,214)	203,042
Capital Improvement Fund	5,985	79,423
Conservation Trust Fund	644	5,776
Virginia Christensen Fund	193,898	44,381
Water & Sewer Fund	<u>3,629</u>	<u>102,268</u>
Net	201,942	434,890

City Sales Tax: total \$214,332 through the end of December. That’s up \$7,952 for the same period last year and up \$548 compared to last December.

City Funds total \$2,498,316 through the end of December. That’s up \$317,167 for the same period last year and up \$162,076 from last month. [This is the tool I use to keep track of the funds we have in the bank. I use this spreadsheet to not only keep track of our short term financial stability, but also the long term fiscal sustainability. Fiscal sustainability strategies build the capability of a government to consistently meet its financial responsibilities, both in the short term by adjusting spending to revenues and revenues to spending, and in the long term by protecting future capital improvement plans and future generations of fiscal abilities.]

Budget Fund Balances: Budget fund balances are provided to us once a year after our audit. Please let me know if you’d like to see the spreadsheets &/or audits.

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To: Mayor and Board of Trustees
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Budget Fund Balances: Budget fund balances are provided to us once a year after our audit. Please let me know if you'd like to see the spreadsheets &/or audits.

**CITY OF CREEDE
PLANNING COMMISSION
NOTICE OF
PUBLIC HEARING**

**Regarding the re-zoning of the
old school property**

Notice is hereby given that the Planning & Zoning Commission for the City of Creede, a Colorado Town will conduct a public hearing on Tuesday, April 12, 2016 at 5:30 p.m. and the Board of Trustees will conduct a public hearing on Tuesday, May 3, 2016 at the Creede Town Hall, located at 2223 N. Main Street, Creede, CO 81130 for the purpose of considering an ordinance for re-zoning the old school property located in blocks 7, 14, 15, and 20, South Creede to:

“B-2 Highway Mixed Use”. Information is available for review at the Creede Town Hall during normal business hours. Written comments received by the City Clerk prior to 4:00 p.m. on April 7, 2016 will be included in the Planning & Zoning Commissioners packets for their consideration prior to their public hearing. Written comments received by the City Clerk prior to 4:00 p.m. on April 28, 2016 will be included in the Board of Trustees packets for their consideration prior to their public hearing.

Creede - Willow Creek Flume Repair Project
February 23, 2016

Work Elements	Design Bid Build		Design Build	
	Duration	Notes	Duration	Notes
Phase 1 - Void Repairs				
Award/Contract Design	3 weeks		4 weeks	
Site Recon and Ground Penetrating Radar (GPR)	2 weeks		2 weeks	Contractor & Engineer review site conditions together
Design Repair Options & Locations	4 weeks		4 weeks	Contractor can begin field work, mobilization, diversion of water, etc. during design.
Plans				
Specs				
Estimates				
Assemble Bid Documents	2 weeks			N/A
Advertise for Bids	2 weeks			N/A
Open Bids & Select Contractor	1 week			N/A
Contracting	1 week			N/A
Preconstruction Meeting	1 week		1 week	Would occur once site recon is complete and design is 30% to 50%
Approximate Total Time to Construction Notice to Proceed	16 weeks		9 weeks	
Construction & Field Adjustments	Construction questions and unknowns encountered in the field are submitted as RFI's, answered by engineer, design revisions issued as necessary. Greater potential for project delays and additional costs associated with construction change orders.		Construction questions and unknowns encountered in the field are addressed by the team. Contractor and engineer work together to develop solutions.	
Cost Considerations	Costs would be similar between the two methods.		Costs would be similar between the two methods.	
Other Considerations			Offers increased project controls. Contractor provides input during design on how the work will be completed in the field. Engineer provides input on field conditions encountered during construction.	
Overall Project Considerations:	Regardless of contracting method, it will be hard to estimate the quantity of grout. At start, subsurface conditions are unknown. Once ground penetrating radar (GPR) is complete the location of subsurface issues will be identified. However, the exact volume required to fill compromised areas will remain unknown until grout is installed.			
Phase 2 Concrete Curb	To be determined			

New

JOINT AGREEMENT ESTABLISHING THE OFFICE OF EMERGENCY MANAGEMENT

This Joint Agreement between the Mineral County Sheriff's Office ("County") and the City of Creede, a Colorado Town ("City") is entered into on this ____ day of _____ 2016.

WHEREAS, the County and City wish to enter into an inter-jurisdictional agreement pursuant to the provisions of the Colorado Disaster Emergency Act, 1992 C.R.S. § 24-32-2101, et seq., for the purpose of establishing an Office of Emergency Management to serve the people of the County and City in preparation for a natural or human-made disaster, therefore the parties agree as follows:

A joint office, to be known as the Office of Emergency Management of the County and City ("Office") is established in accordance with C.R.S. § 24-33.5-707, for the purpose of reducing the vulnerability of the people of the County and City to damage, injury, and loss of life and property resulting from natural or human-made disasters.

1. In order to accomplish this purpose the Office shall:
 - a. Prepare and keep current preparedness, mitigation, emergency response operations, resource mobilization, hazard specific disaster response, and recovery plans for the City and County consistent with the standards promulgated by the Colorado Division of Homeland Security and Emergency Management (DHSEM), and;
 - b. Prepare, keep current and distribute to appropriate officials an Emergency Operations Plan (EOP) for the City and County including annual revisions and updates including responsibilities for the Office of Emergency Management and all City and County agencies and officials that meets established standards as outlined in the Federal Emergency Management Agency's (FEMA) Comprehensive Preparedness Guide (CPG) 101 version 2.0, and;
 - c. Develop an ongoing process to measure and identify threats through a vulnerability hazard assessment while prioritizing risks and developing a plan to mitigate and reduce all threats including those natural and man-made. This process shall include the completion of incident After Action Reports (AAR) and Improvement Plans (IP) and/or Matrix's. This process is to be facilitated through coordination and collaboration with all local, state and federal agencies, volunteer groups and the private sector, and;
 - d. Coordinate, initiate and facilitate disaster planning, training and exercising for City and County agencies, and;

- e. Coordinate with all local, regional, state and federal agencies to obtain services, equipment, supplies and funding for mitigation, response and recovery efforts within the City and County, and;
 - f. Negotiate on behalf of the City and County and other governmental agencies within the State of Colorado for the establishment of Mutual Aid Agreements (MAA) as necessary and approved by the Mineral County Board of Commissioners and Creede Board of Trustees, and;
 - g. Operate the Emergency Operations Center (EOC) as necessary and coordinate with the City and County Mutual Aid Coordination (MAC) Group to coordinate incident activities within the jurisdiction thereby minimizing property damage and loss of life during any natural and/or human caused disaster through the effective use of critical resources, and;
 - h. Coordinate with a local Volunteer Organizations Active in Disasters (VOAD) and other agencies including but not limited to public health, clinics and social services to provide support and assistance to those that cannot self-evacuate and citizens with access and functional needs, and;
 - i. Seek to secure federal, state and regional grant funding for emergency management programs, community preparedness, disaster response, mitigation and recovery within the City and County, and;
 - j. Manage all grant funding and programs as awarded with standards established by the funding agencies.
2. An Emergency Manager shall be appointed by the Mineral County Commissioners. The Emergency Manager shall be accountable to the Mineral County Sheriff for fulfilling the daily responsibilities of the Office. A Board of Directors shall consist of the Mineral County Sheriff, Mineral County Fire Chief, City of Creede Emergency and Vulnerability Manager. The Sheriff shall, with input from the Board of Directors, evaluate the Emergency Manager annually for satisfactory performance. In the absence of the Emergency Manager, the Sheriff assumes full authority of the office, including reporting to the Board of Directors. Written job descriptions for the Emergency Manager shall be kept on file by the City and County.
 3. The Emergency Manager and the Board of Directors shall meet no less than twice annually. The agenda of the meeting shall include a program overview, project and planning summary, incident review (if applicable) training and exercise plan for the calendar year. Additional meetings may be held to address other potential hazards or matters as appropriate.

4. All of the administrative functions of the EM Office, including, but not limited to, payroll, finance administrative records, and receipt and disbursement of state and federal warrants, shall be undertaken and accomplished by Mineral County.
5. For the purpose of defending any liability claims arising out of the acts or omissions of the employee/s of the Office of Emergency Management, those employees shall be deemed "County employees" if the acts or omissions giving rise to any alleged liability were or should have been undertaken solely by the County were it not for this agreement. If the acts or omissions cannot be so attributed with a reasonable degree of certainty or if such acts or omissions were undertaken on behalf of both parties, then the employees of the Office shall be deemed employees of both the City and County and any financial responsibility to third parties arising by the virtue of employment relationship shall be shared equally.
6. The provisions of this agreement may be modified only upon written approval of each of the parties.
7. Either party to this agreement shall have the right to terminate the agreement upon 180 days written notice to the other party, which shall be sent by certified mail, return receipt requested to the governing body of the non-terminating party. The Parties will attempt in good faith to resolve any dispute or claim arising out of or in relation to this Agreement through negotiations prior to terminating the agreement.
8. The enforcement of the terms and conditions of this agreement and all rights of action relating to such enforcement shall be strictly reserved to the City and County, and nothing contained in this agreement shall give or allow any claim or right of action whatsoever by any other or third person. It is the express intent of the parties to this agreement that any person receiving services or benefits under this agreement shall be deemed an incidental beneficiary only.

Mineral County

Attest:

 Ramona Weber, Chairperson Date
 Board of County Commissioners

 Eryn Wintz Date
 Mineral County Clerk

City of Creede

Attest:

 Eric Grossman, Mayor Date

 Randi Snead Date
 City Clerk

Clyde Dooley

From: Osborn - CDPS, David <david.osborn@state.co.us>
Sent: Wednesday, February 03, 2016 9:23 AM
To: Clyde Dooley
Cc: Fred Hosselkus
Subject: Re: \$10,000

Great news Clyde. What a great opportunity for the city and county to work together, collaborate and increase the jurisdictions capability to protect our citizens. As always, if I can assist in any way, don't ever hesitate to inquire.

Thanks again. Oz..

On Tue, Feb 2, 2016 at 7:19 PM, Clyde Dooley <manager@creedetownhall.com> wrote:

Finally, the Trustees approved the \$10,000 donation. Does the check get made out to Terry's Dept. or the Sheriff's?

We also need to remove that one paragraph I mentioned last month.

Clyde

--

David R. Osborn | Field Manager

San Luis Valley Region



719.480.9024 Mobile | 719.587.5213 Desk
Alamosa County Services Building
8900 Independence Way, Alamosa, CO. 81101
david.osborn@state.co.us | www.dhsem.state.co.us
www.readycolorado.com | www.coemergency.com
Twitter: @COEmergency | @READYColorado
Facebook: COEmergency | READYColorado

Receive COEmergency Twitter messages by text:
Simply text follow coemergency to 40404

"Preparedness isn't by Coincidence"

Clyde Dooley

Waiting For response From Dave, Fred, Terry

From: Eric Heil <ericheillaw@gmail.com>
Sent: Wednesday, January 06, 2016 10:45 AM
To: Clyde Dooley
Subject: Re: Emailing: EM MAA City County 12302015 (003).doc

I don't think it is necessary. A mutual aid agreement is typically sufficient, except Creede does not have any police officers. At a glance it looks like Creede is just giving \$10,000 to the County to provide a County function. If there is a real emergency, either in or out of City jurisdiction, the County has an obligation to respond and Creede does not have much to offer in resources that needs to be coordinated.

Eric J. Heil, Esq., A.I.C.P.
Heil Law & Planning LLC
1022 Summit Drive
Dillon, CO 80435

Office: (970) 468-0635
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From: Clyde Dooley <manager@creedetownhall.com>
Date: Wednesday, January 6, 2016 at 10:31 AM
To: Eric Heil <eric@heillaw.com>
Subject: Emailing: EM MAA City County 12302015 (003).doc

Hi Eric,

This agreement has been discussed the last couple of months and last night the Trustees, reasonably asked for an amount to be put in. This is a new office for both the county and city and the Sheriff's office provided this draft. I'm not even sure Randy's seen it.

↻

Anyway, as you can see I inserted some very crude verbiage about the annual amount at the end of paragraph 4. That amount was budgeted by the Trustees, but there was discussion last night about reducing it.

Have you dealt with one of these agreements before and what's your opinion?

This too is something the Trustees would like to decide on at the special meeting on the 19th.

Clyde

Your message is ready to be sent with the following file or link attachments:

EM MAA City County 12302015 (003).doc

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JOINT AGREEMENT ESTABLISHING THE OFFICE OF EMERGENCY MANAGEMENT

This Joint Agreement between the **Mineral County Sheriff's Office** ("County") and the City of Creede, a Colorado Town ("City") is entered into on this ____ day of _____ 2015.

WHEREAS, the County and City wish to enter into an inter-jurisdictional agreement pursuant to the provisions of the Colorado Disaster Emergency Act, 1992 C.R.S. § 24-32-2101, et seq., for the purpose of establishing an Office of Emergency Management to serve the people of the County and City in preparation for a natural or human-made disaster, therefore the parties agree as follows:

A joint office, to be known as the Office of Emergency Management of the County and City ("Office") is established in accordance with C.R.S. § 24-33.5-707, for the purpose of reducing the vulnerability of the people of the County and City to damage, injury, and loss of life and property resulting from natural or human-made disasters.

1. In order to accomplish this purpose the Office shall:
 - a. Prepare and keep current preparedness, mitigation, emergency response operations, resource mobilization, hazard specific disaster response, and recovery plans for the City and County consistent with the standards promulgated by the Colorado Division of Homeland Security and Emergency Management (DHSEM), and;
 - b. Prepare, keep current and distribute to appropriate officials an Emergency Operations Plan (EOP) for the City and County including annual revisions and updates including responsibilities for the Office of Emergency Management and all City and County agencies and officials that meets established standards as outlined in the Federal Emergency Management Agency's (FEMA) Comprehensive Preparedness Guide (CPG) 101 version 2.0, and;
 - c. Develop an ongoing process to measure and identify threats through a vulnerability hazard assessment while prioritizing risks and developing a plan to mitigate and reduce all threats including those natural and man-made. This process shall include the completion of incident After Action Reports (AAR) and Improvement Plans (IP) and/or Matrix's. This process is to be facilitated through coordination and collaboration with all local, state and federal agencies, volunteer groups and the private sector, and;
 - d. Coordinate, initiate and facilitate disaster planning, training and exercising for City and County agencies, and;

- e. Coordinate with all local, regional, state and federal agencies to obtain services, equipment, supplies and funding for mitigation, response and recovery efforts within the City and County, and;
 - f. Negotiate on behalf of the City and County and other governmental agencies within the State of Colorado for the establishment of Mutual Aid Agreements (MAA) as necessary and approved by the Mineral County Board of Commissioners and Creede Board of Trustees, and;
 - g. Operate the Emergency Operations Center (EOC) as necessary and coordinate with the City and County Mutual Aid Coordination (MAC) Group to coordinate incident activities within the jurisdiction thereby minimizing property damage and loss of life during any natural and/or human caused disaster through the effective use of critical resources, and;
 - h. Coordinate with a local Volunteer Organizations Active in Disasters (VOAD) and other agencies including but not limited to public health, clinics and social services to provide support and assistance to those that cannot self-evacuate and citizens with access and functional needs, and;
 - i. Seek to secure federal, state and regional grant funding for emergency management programs, community preparedness, disaster response, mitigation and recovery within the City and County, and;
 - j. Manage all grant funding and programs as awarded with standards established by the funding agencies.
2. An Emergency Manager shall be appointed by the Mineral County Commissioners. The Emergency Manager shall be accountable to the Mineral County Sheriff for fulfilling the **daily responsibilities of the Office**. A Board of Directors shall consist of the Mineral County Sheriff, Mineral County Fire Chief, **City of Creede Emergency and Vulnerability Manager**. The Sheriff shall, with input from the Board of Directors, evaluate the Emergency Manager annually for satisfactory performance. In the absence of the Emergency Manager, the Sheriff assumes full authority of the office, including reporting to the Board of Directors. Written job descriptions for the Emergency Manager shall be kept on file by the City and County. ,
3. The Emergency Manager and the Board of Directors shall meet no less than twice annually. The agenda of the meeting shall include a program overview, project and planning summary, incident review (if applicable) training and exercise plan for the calendar year. Additional meetings may be held to address other potential hazards or matters as appropriate.
4. ~~All funding necessary to maintain the operation of the office, in excess of federal and state monies appropriated to the Office, will be provided equitably by the City and County and in accordance with a joint budget approved by the Mineral County Board~~

Robert

*Per BOT
Scratch 8/20/16*

of Commissioners and the Creede Board of Trustees. Upon receipt of the City's budget work-sheet, the EM in consultation with the County Administrator and City Manager, prepare the proposed joint County-City Budget. Any supplemental funding allocation requested by the Office shall be approved by both the City and County before the allocation is granted and/or approved. No supplemental allocation shall be approved from funding requests which are necessitated by differences in personnel policies between the City and County. **[The amount allocated by the City of Creede for 2016 is \$10,000]**

5. All of the administrative functions of the EM Office, including, but not limited to, payroll, finance administrative records, and receipt and disbursement of state and federal warrants, shall be undertaken and accomplished by **Mineral County.**
6. For the purpose of defending any liability claims arising out of the acts or omissions of the employee/s of the Office of Emergency Management, those employees shall be deemed "County employees" if the acts or omissions giving rise to any alleged liability were or should have been undertaken solely by the County were it not for this agreement. If the acts or omissions cannot be so attributed with a reasonable degree of certainty or if such acts or omissions **were undertaken on behalf of both parties, then the employees of the Office shall be deemed employees of both the City and County and any financial responsibility to third parties arising by the virtue of employment relationship shall be shared equally.**
7. The provisions of this agreement **may be modified only upon written approval of each of the parties.**
8. Either party to this agreement shall have the right to terminate the agreement upon **180 days written notice** to the other party, which shall be sent by certified mail, return receipt requested to the governing body **of the non-terminating party.** The Parties will attempt in good faith to resolve any dispute or claim arising out of or in relation to this Agreement through negotiations prior to terminating the agreement.
9. The enforcement of the terms and conditions of this agreement and all rights of action relating to **such enforcement shall be strictly reserved to the City and County,** and nothing contained in this agreement shall give or allow any claim or right of action whatsoever by any other or third person. It is the express intent of the parties to this agreement **that any person receiving services or benefits under this agreement shall be deemed an incidental beneficiary only.**

Mineral County

Stott Lamb, Chairman Date
Board of County Commissioners

City of Creede

Eric Grossman, Mayor Date

Attest:

Eryn Wintz Date
Mineral County Clerk

Attest:

Randi Snead Date
City Clerk

Parks and City Maintenance Facilitator

Facilities Manager?

SUMMARY: The Parks and City Maintenance Facilitator is responsible for maintaining city buildings and supervising events.

DUTIES AND RESPONSIBILITIES: include the following. Other duties may be assigned

- Supervise events in the gym as well as the parks, coordinating with the Recreation Coordinator and Public Works.
To be clear should be say, "Supervise facilities during sports, activities and events ... and coordinate with rec. coordinator and public works."
Make sure facilities and parks are ready to go before/after sports, activities, events and senior lunch.
- Communicate with Public Works or City Manager concerning repairs and maintenance
- Assist with parks maintenance as needed, including snow removal on sidewalks
- Assist in duties assigned by Public Works, Recreation Coordinator and/or City Manager
Does this include hours in the gym (opening gym, supervising)?
- Maintain and keep clean the public restrooms at Basham Park, Ballpark, and Gym
- Maintain Town Hall as needed
- Works and operates necessary machinery in a safe manner at all times. Safety requirements as required by OSHA
- Care will be taken of necessary machinery used in the required duties as to not damage or destroy or cause to malfunction at any time

Is Candidate responsible for ordering/ stocking supplies in these facilities?

Candidate will need to have a flexible schedule as hours and events vary

Candidate will be required to fill out a daily log of hours and activity for the first four weeks to ensure productivity and scheduling of tasks with the help of the City Manager.

Recreation Updates

SLVREC Service at the Gym: Monday SLVREC came and built the service for the gym and switched over everything and now the Gym has its own transformer and is completely separated from the rest of the former school compound! Just another step forward!

Internet/Phone @ Gym: The gym now has fiber optics and its awesome! There is an "open" wi-fi that is usable for anyone who comes to the gym and there has been some discussion of possibly charging users to come use our internet in the future. There is also a closed wi-fi just for employees. Phones are getting installed today!! (Thurs 2/25) It is still a City line but the new number to reach me and the gym is 658-2729.

Senior Lunch Program: The County hired Julie Meiser to run the senior lunch program and I met with her and Tara Hardy last Tuesday to discuss a start date, hours, and offices. They think they will start March 21st and will be spending the next few weeks constructing a menu, ordering, and setting the kitchen up. The lunch will run Mon-Fri 11am-2pm @ 4\$ or 5\$ per meal. We are going to work together on promoting the SLP in conjunction with Senior Fitness Classes.

Offices @ the Gym: We are currently working on putting a door from the main hallway into the office that is only accessible from the Women's Locker Room. There will also be a window with a sill/counter top to sign in and pay. This will create 2 offices that are right off the main hallway and the soon to be main entrance. The City will use what used to be the girls locker room office and the County will be occupying the office closest to the kitchen. This way both entities are accessible and can keep an eye on what's going on. We also have plans to make the offices in the Men's Locker Room more accessible as well!

Creede Kids Collaboration: Creede Community Foundation, Creede School, Creede Repertory Theatre, Creede & Mineral Arts & Recreation, Creede Parks & Recreation, Creede Youth Group, and WCRC all got together last Monday at the new school to discuss working together and collaborating to offer the best programming we can to the children in our community. We are focusing on summer right now but we also touched base on constructing a cohesive calendar that features all of these organization's programs and events for children. We are building the summer calendar now on Google Calanders!

Donations: I am working on a better way to take donations at the gym. I've been putting a donation jar at the sign-in area but have no way of consistently monitoring it. It would like to get a lock box with a slot that you can put money in but can't take out unless you have the key. I also think it will get easier to monitor when we install the "check-in" window and start charging at the door. I have had one larger \$ donation come in so far that was over \$300.00 and is specifically for Volleyball. There has also been some great equipment donated that we were at least a year out from obtaining! All of the large equipment in the Weight Room was gifted to the gym and it sounds like there is more to come! I would like to put together a meeting this spring with "potential donors" of funds and equipment for the gym.

Gym Use Numbers January 11th-31st 2016

These numbers are based on sign-up sheets provided when you enter the gym. I cannot guarantee that everyone is signing in but most people seem to be. I also do not ask ages of people so this is based on what I know and are guestimates of some peoples ages. Based on these numbers, mostly people under the age of 55 are using the gym. I am working on getting more senior based activities going and I think the SLP starting with help greatly with getting seniors in the door.

<u>Age</u>	<u>Number of users</u>	<u>Activity</u>	<u>Time</u>
Seniors 55 yrs+	7	Walking/Lifting/Stretching	7am-11am
Adults 36-54 yrs	29	Wrk out classes/B-ball/Vlly-ball/Lifting/Jogging	7am-10am & 6pm-8pm
Young Adults 18-35 yrs	28	Wrk out classes/B-ball/Vlly-ball/Lifting/Jogging	8am-10am & 6pm-8pm
Youth 5-17 yrs	19	After School Program/Peewee sports/Open gym	9am-11am & 4pm-8pm
Pre-K 1-4 yrs	10	After School/Friday Program/Peewee sports	9am-11am & 5pm-6pm
Total users	93		

City and County User Numbers Jan 11th-31st

These numbers are also based on the sign-up sheets. I need to verify some addresses because there were about 20 people or so signed in that I wasn't sure where they resided. But here are some numbers for now to give us an idea. These will be good for the future when we do get to a point where the county might contribute to recreation or to more programming at the gym.

City users	27
County users	48

The Old Gym is OPEN!!

Come get your sweat on Monday-Friday!!

Monday	Tuesday	Wednesday	Thursday	Friday
8am Open Walking/Jog 10am OPEN SLOT	8am Creede Fitness Tabata 10am Open Walking/Jog	8am Open Walking/Jog 10am OPEN SLOT	8am Creede Fitness Circuit Training 10am Open Walking/Jog	8am Open Walking/Jogging 9am TOTZ Gym
11am-2pm Senior Lunch Program(coming soon)	11am-2pm Senior Lunch Program(coming soon)	11am-2pm Senior Lunch Program(coming soon)	11am-2pm Senior Lunch Program(coming soon)	11am-2pm Senior Lunch Program(coming soon)
1pm-4pm CLOSED (For now until SLP starts)	1pm-4pm CLOSED (For now until SLP starts)	1pm-4pm CLOSED (For now until SLP starts)	1pm-4pm CLOSED (For now until SLP starts)	1pm-4pm CLOSED (For now until SLP starts)
4:15 After School Gym (Starts 2/29) 4:30pm Creede Fit. Interval Training (Stage)	4:00 Creede School Basketball Practice (ends 2/22) 4:15pm Pee Wee Wrestling (Stage)	4:30pm Creede Fit Interval Training 4:45pm TOTZ Gym	4:30pm "Blow it Out" Line Dancing Class 5:30pm "Breaking Down the Steps" Beginner Line Dancing	5:15pm Creede Fit. Interval Training
6pm Adult Open Gym/Volleyball	6pm Adult Open Gym/ Basketball	7pm Youth Group Open Gym	6:30pm Adult Open Gym/Basketball	6:30pm Adult Open Gym/Volleyball
Close @ 8pm	Close @ 8pm	Close @ 8pm	Close @ 8pm	Close @ 8 pm

This schedule is subject to change and will shift as the facility grows!

*The Weight Room is always available during open hours!

Questions about the gym? Call: 719-658-2276 Questions about Recreational programming in the gym call: Heather DeLonga 719-658-2276 ext 5

Well Production (gal)

Year	1997	1998	1999	2000	2001	2002	2003	2004	2005	2006	Average
Jan.	5,775,800	8,109,100	5,597,300	6,486,100	6,282,900	6,265,700	5,345,100	5,701,433	6,321,400	6,873,900	6,275,873
Feb.	6,160,000	6,989,900	5,413,000	6,436,100	5,655,000	5,784,200	4,580,700	5,239,898	5,191,500	6,328,300	5,777,860
Mar	6,705,900	7,374,100	6,728,900	6,453,900	6,187,800	6,368,000	5,195,400	5,692,500	5,897,400	6,056,700	6,266,060
Apr	6,451,500	7,259,700	6,807,400	6,124,600	6,055,200	7,842,100	5,874,100	5,036,900	5,616,600	6,815,600	6,388,370
May	8,789,900	10,752,400	7,045,200	10,977,700	8,751,800	10,046,400	6,941,200	8,984,500	8,373,200	10,636,600	9,129,890
Jun	11,223,000	13,736,700	10,578,900	13,495,700	11,391,200	11,621,200	9,492,000	10,287,000	11,514,900	11,614,700	11,495,530
Jul	11,557,000	6,444,000	10,354,100	10,187,400	8,291,200	9,325,500	9,872,700	9,109,300	10,528,800	9,206,600	9,487,660
Aug	7,197,600	6,563,400	7,311,700	8,544,900	6,936,900	9,365,200	7,146,100	7,918,000	8,598,900	7,941,200	7,752,390
Sep	6,031,600	3,033,100	6,725,100	7,788,400	5,547,200	5,449,100	5,561,200	7,243,300	6,966,100	7,579,000	6,192,410
Oct	6,748,300	8,573,500	6,442,500	6,417,200	6,125,600	5,224,400	5,686,200	5,579,300	6,145,400	7,426,000	6,436,840
Nov	7,029,500	17,840,400	6,582,200	6,555,300	6,087,600	5,679,700	5,383,900	4,900,900	6,192,200	6,897,800	7,314,950
Dec	6,438,200	8,205,700	6,841,900	6,238,800	6,413,900	5,490,100	5,303,100	5,811,600	6,673,900	7,067,700	6,448,490
Total	90,108,300	104,882,000	86,428,200	95,706,100	83,726,300	88,461,600	76,381,700	81,504,631	88,020,300	94,444,100	88,966,323
Avg.	7,509,025	8,740,167	7,202,350	7,975,508	6,977,192	7,371,800	6,365,142	6,792,053	7,335,025	7,870,342	7,413,860

365 246,872 287,348 236,790 262,208 229,387 242,361 209,265 223,300 241,152 258,751 243,743

Year	2007	2008	2009	2010	2011	2012	2013	2014	2015	2016	Average
Jan.	7,584,100	7,256,600	7,455,000	6,479,100	7,294,800	5,764,400	5,712,100	4,873,800	5,248,300	7,693,900	5,766,820
Feb.	7,326,700	5,787,200	7,443,100	6,644,000	6,535,900	5,173,200	5,052,600	4,527,500	4,712,700		5,911,433
Mar	7,062,000	6,611,200	7,030,900	8,421,700	7,942,100	5,888,500	3,202,800	5,188,300	4,607,400		6,217,211
Apr	8,654,500	6,430,700	6,149,700	8,531,800	10,203,700	7,489,100	8,363,300	5,010,400	5,000,000		7,314,800
May	9,312,700	10,133,600	8,187,500	10,015,300	11,719,300	9,258,300	9,300,500	6,291,500	5,738,300		8,884,111
Jun	11,981,800	15,361,100	8,887,000	15,161,800	15,982,700	13,152,000	12,371,100	11,394,900	8,623,700		12,546,233
Jul	12,874,800	12,779,900	11,299,300	12,428,600	10,648,900	8,560,200	9,905,300	9,900,800	8,830,600		10,803,156
Aug	9,623,900	10,530,700	10,569,800	9,499,300	10,288,600	6,968,000	6,464,000	5,908,300	9,169,200		8,780,200
Sep	5,820,300	9,972,300	7,864,900	8,578,200	7,390,200	6,316,800	6,325,800	7,174,400	7,954,900		7,488,644
Oct	5,962,500	7,023,300	8,443,500	6,568,500	5,876,900	5,443,700	4,320,800	5,867,700	6,313,300		6,202,244
Nov	5,437,600	7,030,100	7,896,100	7,107,400	4,832,800	4,326,700	3,634,400	5,560,100	5,601,000		5,714,022
Dec	5,287,600	7,148,000	7,124,500	6,474,200	5,282,700	4,968,800	5,068,700	5,061,200	5,592,504		5,778,689
Total	96,928,500	106,064,700	98,351,300	105,909,900	103,998,600	83,309,700	79,721,400	76,758,900	77,391,904	7,693,900	91,407,565
Avg.	8,077,375	8,838,725	8,195,942	8,825,825	8,666,550	6,942,475	6,643,450	6,396,575	6,449,325	641,158	7,617,297

New lines

1,911,300 22,600,200 26,188,500 29,151,000 28,517,996 26,614,424

school

365 265,558 290,588 269,456 290,164 284,928 228,246 218,415 210,298 212,033 21,079 250,432