

## RECORD OF PROCEEDINGS

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### MINUTES OF REGULAR BOARD MEETING OF THE BOARD OF DIRECTORS OF ESTES VALLEY RECREATION AND PARK DISTRICT

*Tuesday, March 19, 2019– 6 p.m.  
Estes Valley Community Center – Chiquita Room  
660 Community Drive, Estes Park, CO 80517*

Present: Ron Duell, Dave Kiser, Stan Gengler, Jack Holmquist, Scott Dorman  
Absent: Jack Holmquist (*Excused absence*)  
Staff: Tom Carosello, Mary Davis, Heather Drees  
Others: Greg Muhonen (Town of Estes Park), Bill Ruth (Estes Park Citizen), Peter Gibbs (Estes Park Citizen)

Prior notice of this meeting was given by posting a notice at the Town of Estes Park's Municipal Building, the Estes Park Public Library, Estes Valley Recreation and Park District's Administration Office, the Larimer County Clerk's Office in Estes Park, and the Boulder County Clerk's Office in Boulder.

*The meeting was called to order at 6:00 p.m.*

Board President Duell began the meeting with the Pledge of Allegiance and a moment of reflection. Mr. Duell asked if any Board members had a conflict of interests related to the agenda. No conflicts of interest were disclosed.

#### **CONSENT AGENDA**

The consent agenda for the meeting included:

- A. Board Minutes:
  - 1. February 19, 2019 Regular Board Meeting
- B. Trails Committee Minutes:
  - 1. February 5, 2019 Regular Meeting Minutes (Approval)
  - 2. March 5, 2019 Special Meeting Minutes (Approval)
- C. Staff Reports:
  - 1. Golf Operations
  - 2. Recreation Operations
  - 3. Community Center Operations
  - 4. Golf Maintenance
  - 5. Parks/Trails Maintenance
  - 6. Marina Operations
  - 7. Campground Operations
  - 8. Human Resources
  - 9. Marketing and Communications
  - 10. Financial Reports
  - 11. Paid Bills

Moved by Dave Kiser, seconded by Stan Gengler, to approve the consent agenda as presented.

No discussion. Ayes – 4, Motion carried unanimously.

#### **APPROVAL OF REGULAR (ACTION) AGENDA**

Moved by Scott Dorman, seconded by Dave Kiser, to approve the regular (action) agenda as presented.

No discussion. Ayes – 4 Motion carried unanimously.

#### **CITIZEN & BOARD COMMENTS**

##### ***Citizen Comments:***

Peter Gibbs (Estes Park Resident) commented about the potential loss of Oties Trail. Mr. Gibbs shared memories of his usage of the trail from as early as the 60's. Mr. Gibbs noted that there is not another trail from downtown to the National Park. Mr. Gibbs has previously spoken to Frank Lancaster and other staff from the Town of Estes Park about this issue and was not satisfied by the response. Mr. Gibbs does not want to lose this historic trail and asks that the EVRPD Board do more to preserve it.

Board Members and EVRPD staff stated that the loss of Oties Trail has been a topic for years for the Estes Valley Trails Committee and invited him to attend the next meeting on April 2, 2019.

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Bill Ruth (Estes Park Resident) commented on the new community center stating that it is the greatest thing for Estes Park, and it is an incredible facility. Mr. Ruth has visited many locker rooms and the new center is the best. He enjoys watching others use the facility and has a few suggestions to see the facility used in the best way. Mr. Ruth's suggestions included having more staff on the floor for patrons needing help with equipment, installing a bench on the westside of the walking track for patrons needing to rest, and working with the schools to insure students are fed (on snow days) as 40% of students are relying on breakfast and lunch provided by the school. Mr. Ruth then commented on the aquatic area of the center noting that he would like to see more open hours for the pool(s). He understands the challenge of obtaining lifeguards but believes by evaluating schedules, programs, and Directors this could be achieved. Mr. Ruth would like to see high school students become lifeguards and for the District to look into exercise science internship programs with CU and CSU. Mr. Ruth has previously offered to bring in people as an in-service to provide a clinic on the best way to teach children to swim, noting that staying up to date on teaching will help to grow programs.

Board Members and EVRPD staff asked Mr. Ruth for the best way to recruit high school students to become lifeguards and thanked him for his comments and suggestions.

### ***Board Comments:***

Board President Duell asked why staff was having troubles recruiting custodial staff for the community center. Mr. Carosello replied it is not specific to the community center, as other District departments and facilities are experiencing the same troubles. Board President Duell then asked about the recent work on the HVAC system at the center. Mr. Carosello replied the sensors have now been moved, as they were previously on backwards and he believes that the problem has been resolved.

*Board President Duell closed the Citizen & Board Comments portion of the meeting.*

## **ADMINISTRATIVE REPORTS**

### **Executive Director Report**

*Tom Carosello, Executive Director, supplied a written report prior to the meeting.*

Mr. Carosello supplied a written report which included, recent developments at the Community Center, updates on the following: Common Point Gun Range Project, Pole Hill Homeowners' Association, Stanley Park Master Plan Re-evaluation, Evaluation of New Programming Options, Stanley Bike Park, Fall River Trail, the Estes Valley Recreation and Park Foundation, Resource Management Plan/Bureau of Reclamation, EVRPD Staffing, and Policies. Mr. Carosello gave a brief overview of his report, highlighting the Pole Hill Homeowners Association. Mr. Carosello reported that the Pole Hill Homeowners Association has requested to schedule an exclusion hearing as they were not satisfied with our legal team's response. Mr. Carosello then reported that The Town of Estes Park has recently unveiled a version of the Stanley Park Master Plan which indicates a 5-acre "placeholder" for a childcare campus in the southwest corner of Stanley Park. (Graph included with written report) Mr. Carosello explained the graphic included with his report. The blue outline represents the 4 acres for the childcare facility. This area would affect the pickleball courts, tennis courts, community garden and large shelter, among other items. Mr. Carosello noted that staff is working with town personnel to determine if and how these amenities could be relocated if a childcare campus comes to fruition.

*Discussion: None*

### **Finance Director Report**

*Mary Davis, Finance Director, supplied a written report prior to the meeting.*

Mary Davis, Finance Director gave an overview of the written report reviewing status of the year-to-date actual vs. budgeted revenues and expenses, and cash flow. Ms. Davis stated it is too early in the season to see trends but seeing how many people are using the new facility we need to find a way to increase revenue and staff the building correctly. Ms. Davis then noted the auditors are coming the first week of April and asked for questions.

*Discussion:* Board Members Duell and Gengler thanked Ms. Davis for doing a good job. Executive Director Carosello also thanked Ms. Davis and Jeanne Bauer for continually going above and beyond.

## **OLD BUSINESS**

### **Estes Valley Community Center Fee Discussion (Discussion/Action)**

Tom Carosello, Executive Director stated that Ivana Knudsen, EVCC new Guest Services Manager would like to have more time to evaluate the current drop-in fees before making any changes.

*Discussion:* Board Members agreed to table this discussion to a future meeting.

## **NEW BUSINESS**

### **Fall River Trail Funding (Discussion/Action)**

*Tom Carosello, Executive Director introduced the Action Item.*

Tom Carosello, Executive Director gave an overview of the funding request from the Town of Estes Park. Mr. Carosello reported that the Estes Valley Trails Committee did meet on March 5 and unanimously recommended a District

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contribution of \$300,000. Mr. Carosello then invited Greg Muhonen, Public Works Director for the Town of Estes Park to come to the podium to better explain the timeline and answer any questions. Mr. Muhonen gave an overview of the timeline for each phase of the trail.

*Discussion:* None

Moved by Stan Gengler, seconded by Dave Kiser, to commit an additional \$300,000 from the Estes Valley Trails Fund to the Fall River Trail Extension Project, resulting in a total commitment of \$700,000 for the project.

No discussion. Ayes – 4 Motion carried unanimously.

### Consideration of Vintage Car Race (Discussion/Action)

*Tom Carosello, Executive Director introduced the Action Item.*

Tom Carosello, Executive Director reported The Town of Estes Park is evaluating the possibility of hosting a vintage car race in town the last weekend of June 2020. The town is working with Rocky Mountain Vintage Racing, the race sponsor/organizer, to determine a feasible route for the race. The tentative routes and staging plans (included in the meeting packet) would affect Stanley Park, which would not be a significant inconvenience. However, the routes could also affect access to the Estes Valley Community Center, which could impact operations/revenues, depending on the final route choice. The Town would like general feedback from the Board regarding the race proposal, including an opinion on the desired route.

*Discussion:*

Board President Duell asked how much revenue could be lost. Mr. Carosello replied it was hard to tell and it would depend on the route chosen.

Board Member Gengler asked for clarification on the days of the week the race would be held. Mr. Carosello replied the race would take place on Saturday and Sunday.

Board Member Dorman stated he does not see this race having any benefits to the District and is not in favor of the race. Board Member Gengler is not sure, as we need to make sure the community center can stay open. Board President Duell thinks it is a great idea but is concerned that revenues could be affected by closing the center on those days. Board Member Kiser also thinks it's a great idea as long as the community center can stay open.

Executive Director Tom Carosello will meet with Town staff and share their feedback regarding the race proposal, and opinion on the desired route.

### FURTHER BUSINESS

Executive Director Tom Carosello stated that the exclusion hearing needs to be scheduled. Board Member Gengler noted that the exclusion hearing should be scheduled at the end of the next Regular meeting. Board President Duell asked how many properties are requesting the exclusion. Mr. Carosello replied 30-36 properties.

Board Member Dorman noted he is going out of town and would not be at the next two meetings but would like to phone into the meetings.

Executive Director Tom Carosello reported that an injury occurred on the Lake Estes Trail from a piece of angle iron near the trail. Insurance has paid, the claim has been settled and the angle iron has been removed.

### Meetings to Schedule

- **Next Regular Board Meeting:**  
Tuesday, April 16, 2019 – 6:00 p.m. – Estes Valley Community Center, *Room C*
- **Public Hearing: Exclusion Request**  
Tuesday, April 16, 2019 – 6:00 p.m. – Estes Valley Community Center, *Room C*
- **Trails Committee Meeting:**  
Tuesday, April 2, 2019 – 6:00 p.m. – Estes Valley Community Center, *Room C*
- **Senior Advisory Committee Meeting:**  
Wednesday, April 10, 2019 – 10:00 a.m. – Estes Valley Community Center, *Conference Room*

*Meeting adjourned at 7:13 p.m.*



Ron Duell, Board President



Stanley C. Gengler, Secretary