MEETING PLAN

Name: County DRIVES Governance Committee

Meeting Date: March 1, 2017  Organizer: Audrey M. Briel
Meeting Time: 9:30–11:00 a.m.  Location: Go To Meeting

1. Purpose of Meeting

The purpose of this County DRIVES Governance Committee meeting is to review recommendations regarding procedural and programming changes that will be necessary for implementing Colorado DRIVES. The Committee receives updates and reports from the DRIVES Working Groups and makes decisions as appropriate. An open discussion forum is afforded to all attendees. Finally, all action items are identified and an updated status is given to all in attendance.

2. Attendance at Meeting

<table>
<thead>
<tr>
<th>Invited</th>
<th>Position</th>
<th>Invited</th>
<th>Position</th>
</tr>
</thead>
<tbody>
<tr>
<td>Mike Dixon</td>
<td>Chair-DOR</td>
<td>Sheila Reiner</td>
<td>Member-Mesa</td>
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<tr>
<td>Matt Crane</td>
<td>Member-Arapahoe</td>
<td>Sara Rosene</td>
<td>Member-Grand</td>
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<tr>
<td>Jean Alberico</td>
<td>Member-Garfield</td>
<td>Bo Ortiz</td>
<td>Member-Pueblo</td>
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<tr>
<td>Krystal Brown</td>
<td>Member-Teller</td>
<td>Garland Wahl</td>
<td>Member-Washington</td>
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<tr>
<td>Amanda Karger</td>
<td>Attending-DOR</td>
<td>Kimberly Correl</td>
<td>Attending-DOR</td>
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<tr>
<td>Amanda Ross</td>
<td>Attending-Kit Carson</td>
<td>Linda Bishop</td>
<td>Attending-Denver</td>
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<tr>
<td>Audrey Briel</td>
<td>Attending-DOR</td>
<td>Lorri Dugan</td>
<td>Attending-DOR</td>
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</table>
### Meeting Agenda

1. Call to order / Attendance (Mike Dixon)
2. Approval of Previous Meeting’s Minutes (Mike Dixon)
3. Old Business
   - PSA recruitment video
4. Working Group Reports
   - DRIVES Statute Review Working Group Report (Sheila Reiner / Maren Rubino)
• DRIVES Financial Advisory Working Group Report (Sara Rosene / Kimberly Corell / Tony Frazzini)
• DRIVES System Letters and Forms Working Group Report (Bo Ortiz / Tony Anderson)
• DRIVES Requirements Clarification and Implementation Working Group Report (Matt Crane / Tony Anderson)
• DRIVES Future Initiatives Working Group Report (Jean Alberico / Tony Anderson)

5. New Business
   • Review of the requirements for rollout 2 to be completed by the Requirements Clarification and Implementation Working Group.

6. Open Discussion (Mike Dixon)
7. Review and Assignment of Action Items (Tony Anderson)
8. Next Meeting (Tony Anderson)

4. Minutes

5. Old Business

   Action items log is located in the shared Google Drive folder “County DRIVES Governance Committee – Action Items”
## MEETING PLAN

### 6. Next Meeting

| Date:      | April 5, 2017 | Time:   | 9:30 - 11:00 a.m. | Location: | GoToMeeting 1(224) 501-3212  
Access Code: 192-674-829 |
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