



MEETING PLAN

Name:	County DRIVES Governance Committee		
Meeting Date:	March 1, 2017	Organizer:	Audrey M. Briel
Meeting Time:	9:30– 11:00 a.m.	Location:	Go To Meeting 1(224) 501-3212 Access Code - 192-674-829

1. Purpose of Meeting

The purpose of this County DRIVES Governance Committee meeting is to review recommendations regarding procedural and programming changes that will be necessary for implementing Colorado DRIVES. The Committee receives updates and reports from the DRIVES Working Groups and makes decisions as appropriate. An open discussion forum is afforded to all attendees. Finally, all action items are identified and an updated status is given to all in attendance.

2. Attendance at Meeting

Invited	Position	✓	Invited	Position	✓
Mike Dixon	Chair-DOR		Sheila Reiner	Member-Mesa	
Matt Crane	Member-Arapahoe		Sara Rosene	Member-Grand	
Jean Alberico	Member-Garfield		Bo Ortiz	Member-Pueblo	
Krystal Brown	Member-Teller		Garland Wahl	Member-Washington	
Amanda Karger	Attending-DOR		Kimberly Correl	Attending-DOR	
Amanda Ross	Attending-Kit Carson		Linda Bishop	Attending-Denver	
Audrey Briel	Attending-DOR		Lorri Dugan	Attending-DOR	



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Barbara Brohl	Attending-DOR		Maren Rubino	Attending-DOR	
Cindi Wika	Attending-OIT		Mark Smith	Attending - DOR	
Dave Lindsay	Attending-DOR		Michael Brown	Attending-OIT	
Dayton Harbo	Attending-OIT		Noelle Peterson	Attending-DOR	
Deanna Davis	Attending-DOR		Pam Nielsen	Attending-Larimer	
Diana Hall	Attending-Boulder		Paul Nadeau	Attending-OIT	
Dustin Armbrust	Attending-DOR		Sharon Roberts	Attending-OIT	
Dylan Ikenouye	Attending-DOR		Tamsin Totays	Attending-Adams	
Eric Deffenbaugh	Attending-Fast		Terri Krupke	Attending-OIT	
Eric Shannon	Attending-DOR		Thomas Peace	Attending-Denver	
Frank Dean	Attending-Fast		Tony Anderson	Attending-DOR	
Heidi Humphreys	Attending-DOR		Tony Frazzini	Attending-Denver	
Jerrold Roth	Attending-DOR		Victoria Gallegos	Attending-Arapahoe	
Jackie Campbell	Attending-Mesa				

3. Meeting Agenda

1. Call to order / Attendance (Mike Dixon)
2. Approval of Previous Meeting's Minutes (Mike Dixon)
3. Old Business
 - PSA recruitment video
4. Working Group Reports
 - DRIVES Statute Review Working Group Report (Sheila Reiner / Maren Rubino)



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- DRIVES Financial Advisory Working Group Report (Sara Rosene / Kimberly Corell / Tony Frazzini)
 - DRIVES System Letters and Forms Working Group Report (Bo Ortiz / Tony Anderson)
 - DRIVES Requirements Clarification and Implementation Working Group Report (Matt Crane / Tony Anderson)
 - DRIVES Future Initiatives Working Group Report (Jean Alberico / Tony Anderson)
5. New Business
 - Review of the requirements for rollout 2 to be completed by the Requirements Clarification and Implementation Working Group.
 6. Open Discussion (Mike Dixon)
 7. Review and Assignment of Action Items (Tony Anderson)
 8. Next Meeting (Tony Anderson)

4. Minutes

5. Old Business

Action items log is located in the shared Google Drive folder “County DRIVES Governance Committee – Action Items”



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6. Next Meeting					
Date:	April 5, 2017	Time:	9:30 - 11:00 a.m.	Location:	GoToMeeting 1(224) 501-3212 Access Code: 192-674-829
Purpose:	The purpose of this County DRIVES Governance Committee meeting is to review recommendations regarding procedural and programming changes that will be necessary for implementing Colorado DRIVES. The Committee receives updates and reports from the DRIVES Working Groups and makes decisions as appropriate. An open discussion forum is afforded to all attendees. Finally, all action items are identified and an updated status is given to all in attendance.				